

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
NOVEMBER 2, 2015 – OAK HILLS HIGH SCHOOL
6:30 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)
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OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:
We seek and respect diverse points of view among members of our school community.
We act upon that which fosters student learning and best serves the interest of all students.

- I. **CALL TO ORDER**
The meeting was called to order at 6:30 p.m.
- II. **ROLL CALL BY APPROVED ROTATION**
The roll was called and the following members were present: Jan Hunter, Julie Murphy, Steve Schinkal, Jeannie Schoonover, Scott Bischoff

Also in Attendance: Todd Yohey, Steve Bain
- III. **COMMUNICATIONS**
Reminder to vote.
- IV. 210-15 **ADOPTION OF AGENDA**
Mr. Schinkal moved, seconded by Mrs. Schoonover, to approve the Agenda for the Regular Board Meeting of November 2, 2015 as submitted.

AYES - Murphy, Schinkal, Schoonover, Bischoff, Hunter
NAY - None
 Motion approved
- V. **TREASURER’S REPORT**
Steve Bain gave the Monthly Financial Report for September 2015.
- VI. **SUPERINTENDENT’S REPORT**

A. **Principal’s Report**
John Stoddard, Oak Hills High School Principal, presented on the Oak Hills mission, vision, and core beliefs. Students shared their personal experiences that emulate these values. Student athletes, members of Student Council, and members of National Honor Society provided the Board examples of how they continue to grow their leadership skills. The Student Athlete Leadership Team (SALT) and Mike Price were thankful to be able to send students to the Anthony Munoz Leadership Conference. Student Council expressed their thoughts on Challenge Day which focused on homelessness and poverty. Students attended a Leadership Retreat to strengthen their skills and gain trust among their classmates. National Honor Society students want to build a stronger atmosphere at the high school by additional community service requirements and tutoring options to follow classmates. National Honor Society will be expanded to include sophomores.
- VII. **COMMITTEE REPORTS**

Business Advisory Council
John Beckemeyer reported that the next meeting is November 18th. The discussion will include The School and Community Council.

Facilities

No report.

Finance

The last meeting was on October 21st to discuss the five year forecast and possible all-day kindergarten options.

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of fifty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of fifty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. If the board agenda allows, constituents may address the board at the end of the meeting, not to exceed ten minutes.

VIII. **CONSTITUENTS MAY ADDRESS THE BOARD**

(Limit of five minutes per constituent for a total of fifty minutes)

IX. 211-15 **MINUTES**

Mr. Schinkal moved, seconded by Mr. Bischoff, to approve the Minutes of the Budget Review Meeting and Regular Board Meeting of October 5, 2015, and the Development Session of October 19, 2015 according to ORC 3313.26 and Text 6.06 as attached.

AYES - Schinkal, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

X. 212-15 **MONTHLY FINANCIAL STATEMENT**

Mrs. Hunter moved, seconded by Mr. Schinkal, to approve the Monthly Financial Statement for September, 2015 according to ORC 3313.26 and Text 6.06, as submitted.

AYES - Schoonover, Bischoff, Hunter, Murphy, Schinkal

NAY - None

Motion approved

XI. 213-15 **APPROPRIATION ADJUSTMENTS**

Mr. Schinkal moved, seconded by Mrs. Hunter, to approve the Appropriation Adjustments (a.-f.) as submitted.

a) Title II-A	\$109,000.00	590-9216
b) Part B-IDEA	\$550,000.00	516-9216
c) Career Education Grant	\$14,000.00	524-9216
d) Other State Fund Grants	-\$14,000.00	019-9216
e) Delhi DC Trip	\$17,000	300-4190-410-9677-530
f) High School Auditorium	\$340,000	004-9216

AYES - Bischoff, Hunter, Murphy, Schinkal, Schoonover

NAY - None

Motion approved

DONATIONS

Mrs. Schoonover moved, seconded by Mr. Bischoff, to approve the following Donations as submitted (a.-j.).

- a) From: Mica Dulle \$1,190.22
To: Oak Hills High School 018-1820-9231-500
Adopt a Student
- b) From: Neediest Kids of All \$3,000
To: Neediest Kids of All Fund 007-1820-999N
- c) From: Springmyer PTA \$2,551.25
To: Springmyer Public School Support 018-1820-9582-550
- d) From: Northgate Tire \$1,000
To: Oak Hills Oakettes 300-1820-9505-500
- e) From: Manuel D. & Rhoda Mayerson Foundation \$1,000
To: Oak Hills Public School Support 018-1820-9531-500
- f) From: Greater Cincinnati Foundation \$900
To: Oak Hills Public School Support 018-1820-9531-500
(French Partnership)
- g) From: OHAEF \$718
To: Oakdale Public School Support 018-1820-9581-560
(Book Club)
- h) From: OHAEF \$619
To: Delhi Public School Support 018-1820-9577-530
(Ukuleles)
- i) From: Rack 7 Paving Co. \$500
To: Delshire Public School Support 018-1820-9578-570
- j) From: Cincinnati Learning Links \$1,000.00
(The Greater Cincinnati Foundation)
To: John Foster Dulles Elementary 001-1820

AYES - Hunter, Murphy, Schinkal, Schoonover, Bischoff
NAY - None
 Motion approved

- XIII. 215-15 **RESOLUTION REQUESTING AUTHORITY TO FILE MODIFIED TAX BUDGET**
Mr. Schinkal moved, seconded by Mr. Bischoff, to approve the Resolution Requesting Authority from the Hamilton County Budget Commission to file a Modified Tax Budget for the 2016/17 Fiscal Year as submitted.
- AYES - Murphy, Schinkal, Schoonover, Bischoff, Hunter
NAY - None
Motion approved
- XIV. 216-15 **ALL DAY KINDERGARTEN**
Mr. Bischoff moved to table the recommendation, seconded by Mrs. Hunter, regarding all-day kindergarten beginning in the 2016-17 school year as submitted.
- TABLED - Murphy, Schinkal, Schoonover, Bischoff, Hunter
AYES - None
NAY - None
Motion TABLED
- XV. 217-15 **AWARD OF OHHS AUDITORIUM RENOVATION CONTRACT**
Mr. Schinkal moved, seconded by Mrs. Hunter, to approve the OHHS Auditorium Renovation Award of Contract to DER Development Company as submitted.
- AYES - Schoonover, Bischoff, Hunter, Murphy, Schinkal
NAY - None
Motion approved
- XVI. 218-15 **CHARTER SCHOOL RESOLUTION**
Mr. Schinkal moved, seconded by Mrs. Hunter, to approve the Charter School Resolution as submitted.
- AYES - Bischoff, Hunter, Murphy, Schinkal, Schoonover
NAY - None
Motion approved
- XVII. 219-15 **OHLSD STUDENT TRIPS**
Mrs. Hunter moved, seconded by Mr. Schinkal, to approve the OHLSD Student Trips as submitted.
- Delhi Middle School
Dates: 5/13/16 - 5/15-16 Group: Band/Orchestra/Illusions Destination: Cleveland,OH
- Oak Hills High School
Dates: 11/29/15 - 12/1/15 Group: Ohio Model United Nations Destination: Columbus, OH
- Dates: 2/25/16 - 2/29/16 Group: Oakettes Destination: Orlando, FL
- Dates: 3/18/16 - 3/29/16 Group: French Partnership Destination: Le Havne, France
- AYES - Hunter, Murphy, Schinkal, Schoonover, Bischoff
NAY - None
Motion approved

OHLSD DISTRICT POLICY MANUAL – POLICY REVISION & REMOVALS

Mr. Bischoff moved, seconded by Mr. Schinkal, to approve the OHLSD Policy Manual – Policy Revision & Removals as submitted.

Revisions

GBA	Equal Opportunity Employment
GBE	Staff Health and Safety
GBEB	General Safety/Risk Reduction Policies
GBI	Staff Gifts, Solicitations and Employee Recognition for Long-Term Service
GBK	Smoke-Free Environment
GBP	Drug-Free Workplace Act
GBQ	Criminal Record Check
GBR-R	Family and Medical Leave
GCA	Certified Staff Positions (Administrative)
GCB	Certified Staff Contracts and Compensation Plans (Teachers)
GCB-R-1	Certified/Licensed Staff Contracts and Compensation Plans (Teachers)
GCB-R-2	Certified Staff Contracts and Compensation Plans (Administrators)
GCB-R-3	Certified Staff Contracts and Compensation Plans (Administrators)
GCBA	Certified Staff Salary Schedules and Initial Placement on Teacher Salary Schedule
GCBB	Certified Staff Supplementary Pay Plans
GCBB-R	Certified Staff Supplemental Pay Plans
GCBC	Certified Staff Fringe Benefits
GCC	Certified Staff Recruiting
GCE	Substitute Certified Staff Employment
GCL	Certified Staff Professional Learning Opportunities
GCN/AFC	Standards-Based Teacher Evaluation
GCN/AFC-R	Oak Hills Local School District Teacher Evaluation Handbook
GCN-1/AFC-1	Evaluation of Professional Staff (Ohio Teacher Evaluation Staff)
GCN-2/AFC-2	Evaluation of Professional Staff (Administrators Both Professional and Support)
GCN-2-R/AFC-2-R	Evaluation of Professional Staff (Administrators Both Professional and Support)
GCQAB	Tutoring for Pay

Removals

GBF/KE:	Business Advisory Council
GCE-R	Substitute Certified Staff Employment
GCQ/AB-E	Tutoring for Pay - Notification Register
GDNA	Technology Review Committee
GDNA-R	Technology Review Committee
GDNA-E-1	Technology Specialist Recommendation
GDNA-E-2	Technology Specialist Job Description
GDNA-E-3	Computer Instructional Assistant Job Description

AYES - Murphy, Schinkal, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XIX. 221-15

BRIDGETOWN MIDDLE SCHOOL REPLACEMENT BOILERS

Mrs. Schoonover moved, seconded by Mr. Schinkal, to approve authorization of the release of a bid package to solicit pricing for pre-purchase of replacement steam boilers and related steam system equipment at Bridgetown Middle School through a legal notice placed by the Treasurer using dates provided by the Director of Operations that are consistent with the requirements of ORC 3313.46 as submitted.

AYES - Schinkal, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

XX. 222-15

PERSONNEL

Mr. Schinkal moved, seconded by Mrs. Hunter, to approve the following Personnel actions (a. – m.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by hio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal record check.

a) **Resignation - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Elke Gies	Teacher	COH	Retirement	07/01/16

b) **Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Mary Parker	Custodian	JFD	Retirement	10/16/15
Michelle Applegate	Instructional Asst.	OAK	Personal	10/23/15

c) **Unpaid Family Medical Leave (Certified)**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Lauren Karas	Teacher	OHHS	Child Care	11/06/15- 12/22/15
Michelle Pleasant	Teacher	OHHS	Child Care	10/14/15- 10/16/15
Chelsey Sweatman	Teacher	BMS	Child Care	11/09/15- 12/01/15
Beth Combs	Teacher	DEL	Child Care	11/02/15- 12/18/15

d) **Unpaid Leave - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Christina Jeffers	Food Service	DEL	Child Care	12/15/15- 01/04/16

e) **Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Karen Bedel	Bus Aide	I-ND-0 5.5 hrs. per day/5 days per week	10/16/15
Theresa Bauer	Bus Aide	I-ND-0 2.75 hrs. per day/5 days per week	10/16/15
Lauren Bebout	Instructional Asst.	II-Do 5.75 hrs. per day/5 days per week	10/27/15
Jamie Cox	Custodian	IX-0 8 hrs. per day/5 days per week	11/01/15

f) **Rescind Supplementals** - 2015-2016 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Debi Reigers	Special Needs Drama Club (.5)	RRMS
Marisa Groh	Special Needs Drama Club (.5)	RRMS
Hillary Villalobos	Elementary Band	DEL
Mike Cassidy	Head Lacrosse Coach	OHHS
Jared Haynes	Head 9th Gr. Girls Track Coach	OHHS
Jared Haynes	Spike Scots Coach	OHHS

g) **Supplemental Contracts** - 2015-2016 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Debi Reigers	Special Needs Fling/Dance Club	RRMS
Debi Reigers	Special Needs Concerts Club	RRMS
Lexi Wright	Special Needs Music in the Park Club	RRMS
Debi Reigers	Special Needs Revue Club	RRMS
Debi Reigers	Special Needs Musical Club	RRMS
Julie Marratta	Elementary Band	DEL
Julie Marratta	Elementary Orchestra	DEL
Julie Marratta	Elementary Orchestra	SPR
Brad Hines	Assistant Swim Coach	OHHS
Kaitlynn Maus	Head 7th Gr. Girls Basketball Coach	BMS
Greg Grote	8th Gr. Core Leader (.5)	BMS
Jill Templeton	German Club	RRMS
Jared Haynes	Assistant Varsity Girls Track Coach	OHHS
Mike Seiler	Head 9th Gr. Girls Track Coach	OHHS
Mike Seiler	Spike Scots Coach	OHHS
Amanda Biser	Mat Scots Coach	OHHS
Dan Fortner	Assistant Boys JV Tennis Coach	OHHS

h) **Technology Summer Training** - To be paid \$180.00 each for their participation.

Name
Kristen Listerman
Matt Yauk

i) **Community Education Instructors** - 2015-2016 School Year

<u>Name</u>	<u>Class</u>	<u>Salary</u>
Lydia Ackermann	Swim Instructor/Lifeguard	\$10.00/hr.
Karen Best	Belly Dancing	\$35.00/hr.
Rachael Dotson	Exercise Classes	70% split
Sam Good	Swim Lesson Instructor	\$11.00/hr.
Doris Grady	Beginning/Intermediate Knitting	\$17.50/hr.
Barb Grothaus	Quilting	\$15.00/hr.
Kathy Helton	Safety Village Teacher	\$500.00/session
Julie McCarthy	Tai Chi	70% split
Mark Oldfield	Summer Intramurals	85% split
Ian Rieger	Swim Lesson Instructor/Lifeguard	\$10.00/hr.
Carolyn Rollin	Dance Classes	70% split
Elizabeth Selhorst	Women's Volleyball	\$150.00/session
Hannah Sherlock	Swim Lesson Instructor/Lifeguard	\$10.00/hr.
Michelle Sommer	Belly Dancing	\$35.00/hr.
Kathy Studt	Craft Classes	70% split
Cecilia Teran	Spanish	\$17.50/hr.
Michael Thomas	Hypnosis	60% split
Susan Unger	Safety Village Director	\$3847.00.00
Forest Wilson	Strategies for Debt Free Living	60% split
Cheri Wolf	Swim Lesson Instructor	\$17.50/hr.
Deborah Yaeger	Aqua Zumba	70% split
Virginia Zimmer	Write Your Life Story	70% split

j) **Substitute Instructional Assistant** - To be hired on an as needed basis and paid per substitute instructional assistant hourly rate.

Name

Diane Godar

k) **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Diane Godar

Jamie Cox

l) **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Diane Godar

Lisa Lawson

Ryan Coyne

Pamela Strack

m) **Substitute Teacher (Aimsweb)** - To be hired on an as needed basis and paid per substitute teacher daily rate.

Name

Cheryl Campbell

AYES - Schoonover, Bischoff, Hunter, Murphy, Schinkal

NAY - None

Motion approved

XXI. 223-15

PERSONNEL

Mrs. Hunter moved, seconded by Mr. Schinkal, to approve the following Personnel action (a.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by hio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal record check.

a) **Rescind Supplementals** - 2015-2016 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Maggie Bischoff	Assistant Varsity Boys/Girls Swim Coach	OHHS

AYES - Hunter, Murphy, Schinkal, Schoonover

NAY - None

ABSTAIN - Bischoff

Motion approved

XXII.

CONSTITUENTS (Comments not to exceed a total of ten minutes)

None

XXIII.

BOARD DISCUSSION

Mr. Bain informed the Board of Ohio Checkbook (a tool offered by the Treasurer of State). The Board elected not to enroll in Ohio Checkbook.

XXIV. 224-15

ADJOURN

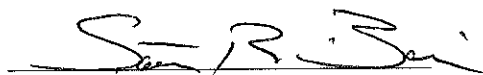
Mr. Schinkal moved, seconded by Mrs. Hunter, to adjourn the meeting at 7:41 p.m.

AYES - Hunter, Murphy, Schinkal, Schoonover, Bischoff

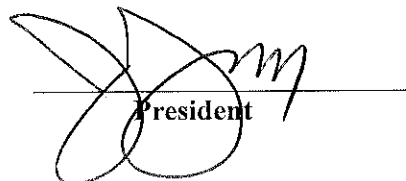
NAY - None

Motion approved.

ATTEST:


Treasurer

SB/lmh


President