

**Oak Hills Local School District  
Board of Education Meeting Agenda**

Regular Meeting - December 7, 2015

Delhi Middle School

6:30 P.M. (Records Commission Meets Prior to Board Meeting)



**OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:**

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

- I. **CALL TO ORDER**
- II. **OPENING**
- III. **ROLL CALL BY APPROVED ROTATION**  
Jan Hunter, Julie Murphy, Steve Schinkal, Jeannie Schoonover, Scott Bischoff
- IV. **COMMUNICATIONS**
  - A. **Blizzard Bags**
  - B. **Straight A Grant**
- V. **ADOPTION OF AGENDA**
- VI. **TREASURER'S REPORT**
- VII. **SUPERINTENDENT'S REPORT**
  - A. **Principal's Report**  
Scott Toon, Delhi Middle School
- VIII. **COMMITTEE REPORTS**
  - A. **Business Advisory Council**
  - B. **Facilities**
  - C. **Finance**

**Public Participation at Board Meetings**  
All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of fifty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of fifty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. If the board agenda allows, constituents may address the board at the end of the meeting, not to exceed ten minutes.
- IX. **CONSTITUENTS MAY ADDRESS THE BOARD** (Limit of five minutes per constituent for a total of fifty minutes)
- X. **OLD BUSINESS**

**XI. NEW BUSINESS**

**A. Treasurer's Recommendations**

**1. Minutes**

**I recommend that the Board approve the Minutes of the Regular Board Meeting of November 2, 2015 according to ORC 3313.26 and Text 6.06 as attached.**

**2. Monthly Financial Statement**

**I recommend that the Board approve the Monthly Financial Statement for October, 2015 according to ORC 3313.26 and Text 6.06, as attached.**

**3. Set Date for January 2016 Budget Hearing, Organizational & Regular Meeting**

**I recommend that the Board approve January 4, 2016 as the meeting date for the Oak Hills Local School District Board of Education's Budget Hearing, Organizational Meeting and Regular Meeting as submitted.** The Budget Hearing will be held at 6:15 p.m. and the Organizational and Regular Meeting is scheduled to immediately follow. The meeting will be held at Springmyer Elementary School, 4179 Ebenezer Road, Cincinnati, Ohio 45248.

**4. Appointment of President Pro-Tempore**

**I recommend that the Board approve the Appointment of a President Pro-Tempore for the January 4, 2016 Oak Hills Board of Education Meeting as submitted.**

**5. Donations**

**I recommend that the Board approve the Donations as submitted.**

- |   |                   |
|---|-------------------|
| a. From: Oak Hills Choral Boosters          | \$1000            |
| To: Oak Hills Choral Activity               | 300-1820-9513-500 |
| b. From: Western Hills-Cheviot Lodge #140   | \$1000            |
| To: Oak Hills Local Scholarships            | 007-1820-9551-500 |
| c. From: Kiwanis Club/Riverview-Delhi Hills | \$950             |
| To: Delhi Public School Support             | 018-1829-9577-530 |
| d. From: Kiwanis Club/Riverview-Delhi Hills | \$600             |
| To: C.O. Harrison Public School Support     | 018-1820-9580-520 |
| e. From: Oak Hills Band Association         | \$584.18          |
| To: Oak Hills Band                          | 300-1820-9506-500 |
| f. From: Michael E. Price                   | \$500             |
| To: Oak Hills Adopt-A-Student               | 018-1820-9231-500 |
| g. From: Great Parks of Hamilton County     | \$500             |
| To: Oak Hills Oakettes                      | 300-1820-9505-500 |
| h. From: Dennis Hanseman                    | \$500             |
| To: Oak Hills Public School Support         | 018-1820-9531-500 |

**6. New Fund**

**I recommend that the Board accept the creation of the District Agency Fund (Fund 022) as submitted.**

**7. Appropriation Adjustments**

**I recommend that the Board approve the following appropriation adjustments as submitted.**

a) Oak Hills Adopt-A-Student	\$6000	018-2190-899-9231-500
b) Springmyer Public School Support	\$3089	018-2190-510-9582-550
c) District Agency Fund	\$15,000	022-9504

**8. OSBA Legal Assistance Fund (LAF)**

**I recommend that the Board approve the 2016 Legal Assistance Fund Membership as attached.**

WHEREAS, the Oak Hills Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and

WHEREAS the Ohio School Boards Association Legal Assistance Fund has been established for this purpose

THEREFORE, the Board hereby resolves to participate in the OSBA LAF for calendar year 2015 and authorizes the Treasurer to pay the LAF \$250.

**B. Superintendent's Recommendations**

**1. Resolution - OHHS Exam Schedule Proposal**

**I recommend that the Board approve the Resolution for the Oak Hills High School Exam Schedule Proposal for Winter 2015 as attached.**

WHEREAS Oak Hills High School is committed to reaching all students and ensuring that 100% of the student population is learning and achieving at a high level. The Semester Exam Schedules not only maintain the integrity of assessing student learning, but provides teachers an opportunity to appropriately and accurately assess student performance at a high level; and WHEREAS As a result of high level assessment, Oak Hills High School students will be learning at a high level as they display their knowledge through application questions and evaluative writing; and

WHEREAS Oak Hills High School recognizes that the proposed "semester exam schedule" will ultimately benefit student learning. The benefits are as follows: (1.) Semester Exams will maintain the integrity of assessing student learning, allowing for alignment to other high stakes tests including AP and ACT while assessing students' growth and progress in their current coursework. (2.) There is ample time for students to work individually with teachers for remediation and invention. (3.) Team Time in the afternoon will allow time for staff to work collaboratively to revise and align academic curriculum maps, build common assessments and analyze data to prepare for the second semester. This time will ensure all staff participates in this essential curriculum process and paid summer work will be minimal.

BE IT RESOLVED that Oak Hills High School recommends that the Oak Hills School Board approves an Semester Exam Schedule that would adjust the schedule on December 17, 2015 through December 22, 2015.

**2. OHLSD Student Trips**

**I recommend that the Board approve the following Oak Hills Local School District Student Trips as attached.**

Oak Hills High School

Date: 2/13-2/14/16

Group: OH Juniors Dance Team

Destination: Northern KY Convention Center

**3. OHLSD District Policy Manual - Policy Revisions & Additions**

**I recommend that the Board approve the policy revisions and additions to the Oak Hills Local School District Policy Manual as attached.**

Revisions

EEAC School Bus Safety Program

EEACD Drug Testing for District Personnel Required to Hold a Commercial Driver's License

JEA Compulsory Attendance Ages

Additions

JECOA-R Admission of Homeless Students (Enrollment Dispute Resolution Process)

**4. Authorize Advertisement for Bids for Furnishing of Materials and Performing Labor for the Bridgetown Middle School Boiler Replacement Project**

**I recommend that the Board approve the authorization of the advertisement for bids for furnishing of materials and performing labor for the Bridgetown Middle School Boiler Replacement project as attached.**

WHEREAS Ohio statutes require the Board to advertise for bids when the Board determines that the cost of construction will exceed \$25,000.00 except in cases of urgent necessity or for the security and protection of school property; and

WHEREAS such advertisement must appear in a newspaper of general circulation in the district (or in two such papers if there are two) once a week for two (2) consecutive weeks; and

WHEREAS current construction, repairs, or improvements being considered are expected to cost in excess of \$25,000.00 and no urgent necessity or security and protection issues exist.

NOW, THEREFORE, BE IT RESOLVED under provisions of ORC 3313.46 to advertise for bids as follows:

Sealed proposals will be received by the Board of Education of the Oak Hills Local School District, 6325 Rapid Run Road, Cincinnati, OH 45233 until 10:00 AM, Thursday, January 7, 2016 and at that time opened by the Treasurer of said Board as provided by law for all labor and material for the Bridgetown Middle School Boiler Replacement according to specifications on file at the Architect's Office, MSA Architects, Cincinnati, Ohio; and Phipps Reprographics, Inc., 6920 Plainfield Road, Cincinnati, Ohio 45236 (Phone: 513-793-1030).

BE IT FURTHER RESOLVED that the Treasurer shall tabulate such bids and report thereof to the Board at its next regular meeting.

(Advertisement Dates: Tuesday, December 8 & 15, 2015)

## 5. Personnel

### **I recommend that the Board approve the following Personnel actions (a - q) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check.

#### **a) Resignation - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Donna Bronson	Tutor	OHHS	Personal	11/20/15

#### **b) Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Denise Greve	Food Service	JFD	Personal	11/10/15
Connie Lemmink	Inst. Asst.	OHHS	Personal	11/30/15
Patrick Coggins	Inst. Asst.	OHHS	Personal	12/22/15

#### **c) Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Kelly Rasnick	Teacher	OHHS	Medical	11/04/15- 12/11/15

#### **d) Unpaid Leave - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Kim Martini	Food Service	OHHS	Medical	12/14/15- 12/22/15

#### **e) Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Sarah Haas	Food Service	IV-0 4 hrs. per day/5 days per week	11/16/15
Susan Blazer	Food Service	IV-0 5 hrs. per day/5 days per week	11/16/15
Sara Sexton	Instructional Asst.	II-ND-0 4 hrs. per day/5 days per week	11/02/15
Emily Clayton	Instructional Asst.	II-D-0 5.75 hrs. per day/5 days per week	11/02/15
Julie Shreve	Media Center Aide	III-D-0 7.5 hrs. per day/5 days per week	11/30/15
Tara Rogers	Instructional Asst.	II-D-0 6.5 hrs. per day/5 days per week	11/30/15
Patrick Duffy	On Call Bus Driver	III-0 2.5 hrs. per day/5 days per week	09/21/15
Tracy Weingartner	Instructional Asst.	II-D-0 6.5 hrs. per day/5 days per week	12/07/15

**f) 2 Year Contract - Classified**

Name

Tamara Caudill

**g) Rescind Supplemental Contract - 2015-2016 School Year.**

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Brad Hines	Assistant Varsity Boys/Girls Swim Coach	OHHS
Cynthia Spires	Math Club	OHHS

**h) Supplemental Contract - 2015-2016 School Year.**

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Brad Hines	Assist.Varsity Boys/Girls Swim Coach (.75)	OHHS
Jonathan Wohlfrom	Assist. Var. Boys/Girls Swim Coach (.25)	OHHS
Jonathan Wohlfrom	Aqua Scots/Swimming Coach	Middle School
Fran Gilreath	Career Ed. Bldg. Coord.	District
Fran Gilreath	Career Ed. Bldg. Coord.	OHHS
Emily Metz	Career Ed. Bldg. Coord.	BMS
Brandy Smith	Career Ed. Bldg. Coord.	DMS
Mike Harvey	Career Ed. Bldg. Coord.	RRMS
Mary Berger	LPDC Member	District
Heather Packer	LPDC Member	District
Susan Dochterman	LPDC Member	District
Mindi Shay	Assistant Varsity Cheerleading Coach (.75)	OHHS
Krista Mahoney	Assistant Varsity Cheerleading Coach (.25)	OHHS
Cynthia Spires	Math Club (.75)	OHHS
Chris Rost	Math Club (.25)	OHHS

**i) Title 1 Extended Day - 2015-2016 - 1 hour per week, not to exceed 40 hours for the school year. To be paid from account 572-9216.**

<u>Name</u>	<u>Amount</u>
Valerie Holocher	\$25.13/hr.

**j) Delhi Middle Tuesday/Thursday School Monitors - To be hired as needed and paid \$18.64 per hour. To be paid from Intervention funds account #001-1910-113.**

Name

Kenny Boatright

**k) Bridgetown Middle Monday School Monitors - To be hired as needed and paid \$18.64 per hour. To be paid from Intervention Funds account #001-1910-113.**

Name

Phil Farmer

**l) Technology Training - To be paid \$180.00 each for their participation.**

Name

Kristen Listerman

Matt Yauk

**m) Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Nancy Kordenbrock-Guess

**n) Substitute Instructional Assistant** - To be hired on an as needed basis and paid per substitute instructional assistant hourly rate.

Name

Nancy Kordenbrock-Guess

**o) Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Paul McDonald

Pam Sweet

**p) Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Denise Greve

Pam Sweet

**q) Substitute Bus Driver** - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

Name

Paul R. Guilfoyle

**XII. CONSTITUENTS** (Comments not to exceed total of ten minutes)

**XIII. BOARD DISCUSSION**

**A. All Day Kindergarten Discussion**

**B. Chromebook Discussion**

**C. OH Logo Use**

**D. 2016 Board Meeting Dates and Times**

**XIV. ADJOURNED**