

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION**

DECEMBER 7, 2015 – DELHI MIDDLE SCHOOL

6:30 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)

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**OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:**

We seek and respect diverse points of view among members of our school community.  
We act upon that which fosters student learning and best serves the interest of all students.

I. **CALL TO ORDER**

The meeting was called to order at 6:30 p.m.

II. **OPENING EXERCISE**

III. **ROLL CALL BY APPROVED ROTATION**

The roll was called and the following members were present: Julie Murphy, Steve Schinkal, Jeannie Schoonover, Scott Bischoff, Jan Hunter.

Also present: Todd Yohey, Steve Bain

IV. **COMMUNICATIONS**

- A. Todd Yohey – Policy Manual H. The will possibly be a Special Meeting in the future.
- B. Todd Yohey and Steve Bain thanked Mr. Schinkal for his service on the Board (8 years).
- C. Oak Hills Local School District will implement Blizzard Bags this year for up to 3 days. If absent on “cold weather days,” staff will report for Professional Development and create a blizzard bag for students upon returning.
- D. Oak Hills Local School District, Mentor School District and Ohio State University have partnered to apply for the Straight A Grant. The Straight A Grant is provided for innovation and collaboration. OHLSD may receive up to \$250K.
- E. Mrs. Murphy welcomed the scouts to the meeting.

V. 225-15 **ADOPTION OF AGENDA**

**Mr. Schinkal moved, seconded by Mrs. Schoonover, to approve the Agenda for the Regular Board Meeting of December 7, 2015, as submitted.**

**AYES** - Schinkal, Schoonover, Bischoff, Hunter, Murphy

**NAY** - None

Motion approved.

VI. **TREASURER’S REPORT**

Steve Bain gave the October, 2015 Treasurer’s Report.

VII. **SUPERINTENDENT’S REPORT**

**A. Principal’s Report**

Todd Yohey introduced Scott Toon, Principal of Delhi Middle School.

Mr. Toon emphasized that positive behavior and intervention support continues to flourish.

Ms. Bernosky and Ms. Ray (Staff) shared their experiences with inclusive Spirit Week, (positive behavior intervention support PBIS), Anti-bullying, and Character Day.

VIII.

COMMITTEE REPORTS

Business Advisory Council

The last meeting was on November 18<sup>th</sup>. The Council discussed the formation of The School Community Council (further discussion will occur at the December 14<sup>th</sup> Board Development Session).

Facilities

No Report.

Finance

No Report.

IX.

CONSTITUENTS MAY ADDRESS THE BOARD

None

X. 226-15

MINUTES

**Mrs. Hunter moved, seconded by Mr. Schinkal, to approve the Minutes of the Regular Board Meeting of November 2, 2015, according to ORC 3313.26 and Text 6.06 as submitted.**

**AYES** - Schoonover, Bischoff, Hunter, Murphy, Schinkal

**NAY** - None

Motion approved.

XI. 227-15

MONTHLY FINANCIAL STATEMENTS

**Mr. Schinkal moved, seconded by Mr. Bischoff, to approve the Monthly Financial Statements for October, 2015 as submitted.**

**AYES** - Bischoff, Hunter, Murphy, Schinkal, Schoonover

**NAY** - None

Motion approved

XII. 228-15

SET DATE FOR JANUARY 2016 BUDGET HEARING, ORGANIZATIONAL AND REGULAR MEETING

**Mr. Bischoff moved, seconded by Mrs. Hunter, to approve January 4, 2016, as the meeting date for the Oak Hills Local School District Board of Education's Budget Hearing, Organizational Meeting and Regular Meeting as submitted.** The Budget Hearing will be held at 6:15 p.m. and the Organizational and Regular Meeting are scheduled to immediately follow. The meeting will be held at Springmyer Elementary School, 4179 Ebenezer Road, Cincinnati, Ohio 45248.

**AYES** - Hunter, Murphy, Schinkal, Schoonover, Bischoff

**NAY** - None

Motion approved

XIII. 229-15

APPOINTMENT OF PRESIDENT PRO-TEMPORE

**Mr. Schinkal moved, seconded by Mrs. Hunter, to appoint Julie Murphy as the President Pro-Tempore for the January 4, 2016, Oak Hills Board of Education Meeting.**

**AYES** - Murphy, Schinkal, Schoonover, Bischoff, Hunter

**NAY** - None

Motion approved

XIV. 230-15

DONATIONS

Mr. Schinkal moved, seconded by Mr. Bischoff, to approve the following Donations as submitted.

- a. From: Oak Hills Choral Boosters \$1000  
To: Oak Hills Choral Activity 300-1820-9513-500
- b. From: Western Hills-Cheviot Lodge #140 \$1000  
To: Oak Hills Local Scholarships 007-1820-9551-500
- c. From: Kiwanis Club/Riverview-Delhi Hills \$950  
To: Delhi Public School Support 018-1829-9577-530
- d. From: Kiwanis Club/Riverview-Delhi Hills \$600  
To: C.O. Harrison Public School Support 018-1820-9580-520
- e. From: Oak Hills Band Association \$584.18  
To: Oak Hills Band 300-1820-9506-500
- f. From: Michael E. Price \$500  
To: Oak Hills Adopt-A-Student 018-1820-9231-500
- g. From: Great Parks of Hamilton County \$500  
To: Oak Hills Oakettes 300-1820-9505-500
- h. From: Dennis Hanseman \$500  
To: Oak Hills Public School Support 018-1820-9531-500

AYES - Schinkal, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

XV. 231-15

NEW FUND

Mrs. Hunter moved, seconded by Mr. Schinkal, to approve the creation of the District Agency Fund (Fund 022) as submitted.

AYES - Schoonover, Bischoff, Hunter, Murphy, Schinkal

NAY - None

Motion approved

XVI. 232-15

APPROPRIATION ADJUSTMENTS

Mr. Schinkal moved, seconded by Mrs. Hunter, to approve the following Appropriation Adjustments as submitted.

- a) Oak Hills Adopt-A-Student \$6000 018-2190-899-9231-500
- b) Springmyer Public School Support \$3089 018-2190-510-9582-550
- c) District Agency Fund \$15,000 022-9504

**AYES** - Bischoff, Hunter, Murphy, Schinkal, Schoonover

**NAY** - None

Motion approved

XVII. 233-15

**OSBA LEGAL ASSISTANCE FUND (LAF)**

**Mrs. Hunter moved, seconded by Mr. Bischoff, to approve the 2016 Legal Assistance Fund Membership as attached:**

Whereas, the Oak Hills Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and

Whereas the Ohio School Boards Association Legal Assistance Fund has been established for this purpose

Therefore, the Board hereby resolves to participate in the OSBA LAF for calendar year 2014 and authorizes the treasurer to pay to the LAF \$250.

**AYES** - Hunter, Murphy, Schinkal, Schoonover, Bischoff

**NAY** - None

Motion approved

XVIII. 234-15

**RESOLUTION - OHHS EXAM SCHEDULE PROPOSAL**

**Mr. Schinkal moved, seconded by Mrs. Schoonover, to approve the Resolution for the Oak Hills High School Exam Schedule Proposal for Winter 2015 as submitted.**

WHEREAS Oak Hills High School is committed to reaching all students and ensuring that 100% of the student population is learning and achieving at a high level. The Semester Exam Schedules not only maintain the integrity of assessing student learning, but provides teachers an opportunity to appropriately and accurately assess student performance at a high level; and

WHEREAS As a result of high level assessment, Oak Hills High School students will be learning at a high level as they display their knowledge through application questions and evaluative writing; and

WHEREAS Oak Hills High School recognizes that the proposed "semester exam schedule" will ultimately benefit student learning. The benefits are as follows: (1.) Semester Exams will maintain the integrity of assessing student learning, allowing for alignment to other high stakes tests including AP and ACT while assessing students' growth and progress in their current coursework. (2.) There is ample time for students to work individually with teachers for remediation and invention. (3.) Team Time in the afternoon will allow time for staff to work collaboratively to revise and align academic curriculum maps, build common assessments and analyze data to prepare for the second semester. This time will ensure all staff participates in this essential curriculum process and paid summer work will be minimal.

BE IT RESOLVED that Oak Hills High School recommends that the Oak Hills School Board approves an Semester Exam Schedule that would adjust the schedule on December 17, 2015 through December 22, 2015.

**AYES** - Murphy, Schinkal, Schoonover, Bischoff, Hunter

**NAY** - None

Motion approved

XIX. 235-15

OHLSD STUDENT TRIPS

Mrs. Hunter moved, seconded by Mr. Bischoff, to approve the following Oak Hills Local School District Student Trips as submitted.

Oak Hills High School

Date: 2/13-2/14/16 Group: OH Juniors Dance Team Destination: Northern KY Convention Center

AYES - Schinkal, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

XX. 236-15

OHLSD DISTRICT POLICY MANUAL - POLICY REVISIONS & ADDITIONS

Mr. Schinkal moved, seconded by Mrs. Hunter, to approve the policy revisions and additions to the Oak Hills Local School District Policy Manual as attached.

Revisions

EEAC School Bus Safety Program

EEACD Drug Testing for District Personnel Required to Hold a Commercial Driver's License

JEA Compulsory Attendance Ages

Additions

JECAA-R Admission of Homeless Students (Enrollment Dispute Resolution Process)

AYES - Schoonover, Bischoff, Hunter, Murphy, Schinkal

NAY - None

Motion approved

XXI. 237-15

AUTHORIZATION OF ADVERTISEMENT FOR BIDS FOR FURNISHING OF MATERIALS AND PERFORMING LABOR FOR THE BRIDGETOWN MIDDLE SCHOOL BOILER REPLACEMENT PROJECT

Mr. Schinkal moved, seconded by Mrs. Hunter, to approve the authorization advertisement for bids for furnishing of materials and performing labor for the Bridgetown Middle School Boiler Replacement Project.

WHEREAS Ohio statutes require the Board to advertise for bids when the Board determines that the cost of construction will exceed \$25,000.00 except in cases of urgent necessity or for the security and protection of school property; and

WHEREAS such advertisement must appear in a newspaper of general circulation in the district (or in two such papers if there are two) once a week for two (2) consecutive weeks; and

WHEREAS current construction, repairs, or improvements being considered are expected to cost in excess of \$25,000.00 and no urgent necessity or security and protection issues exist.

NOW, THEREFORE, BE IT RESOLVED under provisions of ORC 3313.46 to advertise for bids as follows:

Sealed proposals will be received by the Board of Education of the Oak Hills Local School District, 6325 Rapid Run Road, Cincinnati, OH 45233 until 10:00 AM, Thursday, January 7, 2016 and at that time opened by the Treasurer of said Board as provided by law for all labor and material for the Bridgetown Middle School Boiler Replacement according to specifications on file at the Architect's Office, MSA Architects, Cincinnati, Ohio; and Phipps Reprographics, Inc., 6920 Plainfield Road, Cincinnati, Ohio 45236 (Phone: 513-793-1030).

BE IT FURTHER RESOLVED that the Treasurer shall tabulate such bids and report thereof to the Board at its next regular meeting.

(Advertisement Dates: Tuesday, December 8 & 15, 2015)

**AYES** - Hunter, Murphy, Schinkal, Schoonover, Bischoff

**NAY** - None

Motion approved

XXII. 238-15

**PERSONNEL**

**Mr. Bischoff moved, seconded by Mr. Schinkal, to approve the following**

**Personnel actions (a. – q.) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal record check.

a) **Resignation - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Donna Bronson	Tutor	OHHS	Personal	11/20/15

b) **Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Denise Greve	Food Service	JFD	Personal	11/10/15
Connie Lemmink	Inst. Asst.	OHHS	Personal	11/30/15
Patrick Coggins	Inst. Asst.	OHHS	Personal	12/22/15

c) **Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Kelly Rasnick	Teacher	OHHS	Medical	11/04/15-12/11/15

d) **Unpaid Leave - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Kim Martini	Food Service	OHHS	Medical	12/14/15- 12/22/15

e) **Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Sarah Haas	Food Service	IV-0 4 hrs. per day/5 days per week	11/16/15
Susan Blazer	Food Service	IV-0 5 hrs. per day/5 days per week	11/16/15
Sara Sexton	Instructional Asst.	II-ND-0 4 hrs. per day/5 days per week	11/02/15
Emily Clayton	Instructional Asst.	II-D-0 5.75 hrs. per day/5 days per week	11/02/15
Julie Shreve	Media Center Aide	III-D-0 7.5 hrs. per day/5 days per week	11/30/15
Tara Rogers	Instructional Asst.	II-D-0 6.5 hrs. per day/5 days per week	11/30/15
Patrick Duffy	On Call Bus Driver	III-0 2.5 hrs. per day/5 days per week	09/21/15

Tracy Weingartner      Instructional Asst.      II-D-0      12/07/15  
6.5 hrs. per day/5 days per week

f) **2 Year Contract - Classified**

Name  
Tamara Caudill

g) **Rescind Supplemental Contract** - 2015-2016 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Brad Hines	Assistant Varsity Boys/Girls Swim Coach	OHHS
Cynthia Spires	Math Club	OHHS

h) **Supplemental Contract** - 2015-2016 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Brad Hines	Assist. Varsity Boys/Girls Swim Coach (.75)	OHHS
Jonathan Wohlfrom	Assist. Var. Boys/Girls Swim Coach (.25)	OHHS
Jonathan Wohlfrom	Aqua Scots/Swimming Coach	Middle School
Fran Gilreath	Career Ed. Bldg. Coord.	District
Fran Gilreath	Career Ed. Bldg. Coord.	OHHS
Emily Metz	Career Ed. Bldg. Coord.	BMS
Brandy Smith	Career Ed. Bldg. Coord.	DMS
Mike Harvey	Career Ed. Bldg. Coord.	RRMS
Mary Berger	LPDC Member	District
Heather Packer	LPDC Member	District
Susan Dochterman	LPDC Member	District
Mindi Shay	Assistant Varsity Cheerleading Coach (.75)	OHHS
Krista Mahoney	Assistant Varsity Cheerleading Coach (.25)	OHHS
Cynthia Spires	Math Club (.75)	OHHS
Chris Rost	Math Club (.25)	OHHS

i) **Title 1 Extended Day - 2015-2016** - 1 hour per week, not to exceed 40 hours for the school year. To be paid from account 572-9216.

<u>Name</u>	<u>Amount</u>
Valerie Holocher	\$25.13/hr.

j) **Delhi Middle Tuesday/Thursday School Monitors** - To be hired as needed and paid \$18.64 per hour. To be paid from Intervention funds account #001-1910-113.

Name  
Kenny Boatright

k) **Bridgetown Middle Monday School Monitors** - To be hired as needed and paid \$18.64 per hour. To be paid from Intervention Funds account #001-1910-113.

Name  
Phil Farmer

l) **Technology Training** - To be paid \$180.00 each for their participation.

Name

Kristen Listerman  
Matt Yauk

- m) **Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Nancy Kordenbrock-Guess

- n) **Substitute Instructional Assistant** - To be hired on an as needed basis and paid per substitute instructional assistant hourly rate.

Name

Nancy Kordenbrock-Guess

- o) **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Paul McDonald  
Pam Sweet

- p) **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Denise Greve  
Pam Sweet

- q) **Substitute Bus Driver** - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

Name

Paul R. Guilfoyle

**AYES** - Murphy, Schinkal, Schoonover, Bischoff, Hunter

**NAY** - None

Motion approved

XXIII.

**CONSTITUENTS** (Comments not to exceed a total of ten minutes)

Paul Cooper, 3105 Albus Lane, Cincinnati, OH 45248

Mr. Cooper asked about where to donate to "Adopt A Student."

XXIV.

**BOARD DISCUSSION**

**A. All Day Kindergarten Discussion**

Mr. Yohey suggested waiting to implement All Day Kindergarten. The Board understands and expressed the value of ADK. The Board did express concern of the financial ramifications.



**B. Chromebook Discussion**

Tracy Cole discussed that students in Grades 2-12 would take home the devices (Chromebooks). Grade 3 (Oakdale) and Grade 8 (Bridgetown) would pilot this device take home initiative. A Draft Chromebook Usage Agreement was distributed. Families can opt in to an insurance plan. Chromebooks will not go home if fees are owed. Handouts were distributed.

**C. OH Logo Use**

Mr. Yohey communicated that the Board set a date of November 15, 2015, as the deadline to sign the Logo Usage Agreement. Any organization that has not signed the agreement will not be in good standing and will not be eligible for facility usage.

**D. 2016 Board Meeting Dates and Times**

The Board discussed the 2016 meeting times and dates, as well as a possible work session with The Ohio School Boards Association.

XXV. 239-15

**ADJOURN**

Mr. Schinkal moved, seconded by Mr. Bischoff, to adjourn the meeting at 8:26 p.m.

AYES - Schinkal, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved.

  
President

ATTEST:

  
Treasurer

SB/lmh