

Oak Hills Local School District

Board of Education Meeting Agenda

Budget Hearing, Organizational & Regular Meeting -

January 4, 2016

Springmyer Elementary School

6:15 P.M. (Records Commission Meets Prior to Board Meeting)



OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

BUDGET HEARING

ORGANIZATIONAL & REGULAR MEETING

I. CALL TO ORDER

Meeting called to order by President Pro-Tempore Julie Murphy

II. OPENING

III. ELECTION OF OFFICERS

- A. Oath of Office Administered by Newly Elected Board Members by Treasurer
- B. Nominations for and Election of President of 2016 Calendar Year
- C. Oath of Office Administered to President by President Pro-Tempore
- D. New President Assumes Chair
- E. Nominations for and Election of Vice President for 2016 Calendar Year
- F. Oath of Office Administered to Vice President by President

IV. ROLL CALL BY APPROVED ROTATION

Jan Hunter, Julie Murphy, Paul Cooper, Jeannie Schoonover, Scott Bischoff

V. ADOPTION OF AGENDA

VI. SET COMPENSATION OF BOARD MEMBERS

I recommend that the Board approve the Set Compensation of Board Members as submitted.

Members are to be paid according to Resolutions #85-173, #87-3 and #88-3 approved November 4, 1985; January 5, 1987; January 4, 1988, and #297-01 approved December 3, 2001 respectively; which state that compensation be paid at the maximum level authorized by the Ohio Constitution and Section 3313.12 of the Ohio Revised Code. These rates shall apply to all board meetings attended by a member of the Oak Hills Board of Education.

VII. RESOLUTION AUTHORIZING SUPERINTENDENT TO HIRE STAFF BETWEEN BOARD MEETINGS

I recommend that the Board approve the Resolution Authorizing the Superintendent to Hire Staff Between Board Meetings as submitted.

WHEREAS the Superintendent is hereby authorized, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board,

the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

WHEREAS nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

BE IT RESOLVED that the authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board commencing on January 1, 2016 and remaining in effect through December 31, 2016.

VIII. RESOLUTION AUTHORIZING SUPERINTENDENT / DESIGNEE TO ACCEPT RESIGNATIONS OR RETIREMENTS BETWEEN BOARD MEETINGS

I recommend that the Board approve the Resolution Authorizing the Superintendent or Designee to Accept Resignations or Retirements Between Board Meetings as submitted.

WHEREAS the Superintendent/Designee is hereby authorized on behalf of this Board to accept resignations or retirements which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations or retirements shall be deemed effective as of the date and time of the Superintendent's/Designee's acceptance.

BE IT RESOLVED that the authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board commencing on January 1, 2016 and remaining in effect through December 31, 2016.

IX. RESOLUTION FOR AUTHORIZING FOR ADVANCE DRAW OF TAXES

I recommend that the Board approve the Resolution for Authorization for Advance Draw of Taxes as submitted.

WHEREAS, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

THEREFORE BE IT RESOLVED by the Board of Education of the Oak Hills Local School District of Hamilton County, Ohio:

SECTION 1. That the Auditor and the Treasurer of Hamilton County, Ohio, in accordance with Section 321.34, Ohio Revised Code, be requested respectively to draw and pay to the Treasurer of the Board of Education of the Oak Hills Local School District upon the written request of Steven R. Bain, Treasurer to the County Auditor, funds due in any settlement of 2015 derived from taxes or other sources payable by law to the County Treasurer, to the account of the Board of Education of the Oak Hills Local School District and lawfully applicable for the purpose of the current calendar year 2016 which are due.

SECTION 2. That the Treasurer of the Board of Education of the Oak Hills Local School District forward to the County Auditor a certified copy of this resolution.

X. AUTHORIZATION OF FUND SIGNATURES

I recommend that the Board approve the Authorization of Fund Signatures as submitted.

This is for authorization of the President or Vice President, together with the Treasurer, as signatory required for the disbursement of district funds. Payroll clearing account checks require only the signature of the Treasurer.

XI. INVESTMENT OF INTERIM FUNDS BY TREASURER

I recommend that the Board approve the Investment of Interim Funds by the Treasurer as submitted.

The Treasurer is authorized to invest Interim Funds at the most productive interest rate whenever Interim Funds are available. Said funds to be invested only with financial institutions which have compiled with collateralization requirements set forth in the Ohio Revised Code.

XII. PAYMENT OF BILLS TREASURER

I recommend that the Board approve the Payment of Bills by the Treasurer as submitted.

The Treasurer is authorized to pay all bills within the limits of the Appropriations Resolution as bills are received and when the merchandise has been received in good condition.

XIII. ADOPTION OF BUDGET FOR FY17

I recommend that the Board approve the Adoption of the Budget for Fiscal Year 2017 as submitted.

XIV. ANNUITY COMPANIES

I recommend that the Board approve the Annuity Companies as submitted.

(Those eligible for deductions by Oak Hills employees.)

403b / 457b

AXA Equitable Life Insurance Company

American Fidelity Assurance Company

Annuity Investors Life Insurance Company

Fidelity Investments

Franklin Templeton Funds

Great American Financial Resources

Horace Mann Insurance Company

Ing Life Insurance & Annuity Company

Investacorp Inc. (FTJ Fund Choice)

Life Insurance Company of the Southwest

Metlife Investors

Midland National Life

North American Company for Life

Ohio Deferred Compensation

Oppenheimer Funds

Putnam

Reliastar Life Insurance Company

Security Benefit Group

VALIC

Waddell & Reed, Inc.

XV. RESOLUTION FOR APPOINTMENT OF PURCHASING AGENT

I recommend that the Board approve the Resolution for Appointment of Purchasing Agent as submitted.

The Superintendent is appointed as the Purchasing Agent for the school district.

WHEREAS the Superintendent is the Chief Executive Officer for the Board of Education; and

WHEREAS the acquisition of supplies, equipment and services is centralized in the Superintendent's Office and through whose office all purchasing transactions are conducted; and

WHEREAS the Superintendent is authorized to employ legal, consultant and contracted services during the year and until the organizational meeting of 2016.

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.47 and ORC 3319.01, the Board assigns the Superintendent the responsibility for the quality and quantity of purchases; and

BE IT FURTHER RESOLVED under the provisions of ORC 3313.47 and ORC 5705.41, the

Superintendent or his/her designee is hereby designated Purchasing Agent and authorized to approve purchases within the appropriated amounts insofar as such purchases are consistent with the approved educational goals and programs of the district.

XVI. OHLSD BOARD LIAISONS / REPRESENTATIVES

I recommend that the Board approve the Oak Hills Local School District's Board Liaisons and Representatives as attached.

Appointment of Board Liaisons/Representatives to Superintendent's Task Force Teams and District Support Organizations.

XVII. BULTHAUPT SCHOLARSHIP COMMITTEE

I recommend that the Board approve the Oak Hills Local School District's Bulthaupt Scholarship Committee as attached.

Committee: 2 Community Members (Appointed by OH Board of Education)

XVIII. GRAY SCHOLARSHIP COMMITTEE

I recommend that the Board approve the Oak Hills Local School District's Gray Scholarship Committee as attached.

Committee: 2 Community Members (Appointed by OH Board of Education)

XIX. COMMUNICATIONS

A. Superintendent Committees

B. OSBA Board Retreat

XX. TREASURER'S REPORT

XXI. SUPERINTENDENT'S REPORT

A. Principal's Report

Amy Brennan, Springmyer Elementary School

XXII. COMMITTEE REPORTS

A. School Community Council (SCC)

1. Next Meeting: January 14, 2016 - 4PM District Office

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of fifty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of fifty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. If the board agenda allows, constituents may address the board at the end of the meeting, not to exceed ten minutes.

XXIII. CONSTITUENTS MAY ADDRESS THE BOARD (Limit of five minutes per constituent for a total of fifty minutes)

XXIV. OLD BUSINESS

XXV. NEW BUSINESS

A. Treasurer's Recommendations

1. Minutes

I recommend that the Board approve the Minutes of the Regular Board Meeting of December 7, 2015 and the Board Development Session of December 14, 2015 according to ORC 3313.26 and Text 6.06 as attached.

2. Monthly Financial Statement

I recommend that the Board approve the Monthly Financial Statement for November, 2015 according to ORC 3313.26 and Text 6.06, as attached.

3. Donations

I recommend that the Board approve the Donations as submitted.

- | | | |
|----|---|-------------------|
| a) | From: Coogan Properties | \$2,429.95 |
| | To: Oak Hills Band | 300-1820-9506-500 |
| b) | From: Johnson Investment Counsel, Inc. | \$1,500 |
| | To: Oak Hills Drama Club | 300-1820-9524-500 |
| c) | From: Oak Hills Youth Athletics | \$1,495 |
| | To: Oak Hills Robotics | 300-1820-9594-500 |
| d) | From: EST Analytical | \$1,000 |
| | To: Oak Hills Robotics | 300-1820-9594-500 |
| e) | From: Betsy & Steve Struckman | \$1,000 |
| | To: Ron Rabe Christmas Fund | 007-1820-9600 |
| f) | From: Bridgetown PTA | \$857.89 |
| | To: Bridgetown Public School Support (Camp Joy) | 018-1820-9476-510 |

4. Appropriation Adjustments

I recommend that the Board approve the following appropriation adjustments as submitted.

- | | | | |
|----|----------------------------|----------|-----------------------|
| a) | Oak Hills AP Tests | \$12,756 | 018-2190-840-9331-500 |
| b) | Oak Hills Mock Trial | \$1,150 | 300-4110-840-9598-500 |
| c) | Bridgetown Camp Joy | \$4503 | 018-2190-410-9476-510 |
| d) | Bridgetown Student Council | \$1,800 | 200-4610-891-9597-510 |
| e) | Oakdale Teacher/Staff | \$200 | 018-2940-510-9656-560 |

5. Charter School Invoicing Resolution

I recommend that the Board approve the resolution to Invoice the Ohio Department of Education for Past Charter School Deductions from State Funding as attached.

B. Superintendent's Recommendations

1. Resolution-2016 Oak Hills Board of Education & Development Session Meetings

I recommend that the Board approve the Resolution to Set Dates, Times and Locations for 2016 Oak Hills Board of Education Meetings and Development Sessions as submitted.

WHEREAS the Board of Education is required to establish dates, times and locations of its regular board meetings; and

WHEREAS changes or additional meetings may be made if determined necessary, in addition to special meetings as provided for in ORC 3313.16 and governed by ORC 121.22.

THEREFORE, BE IT RESOLVED that under the provisions of ORC 3313.15, the Board of Education shall hold its Regular Meetings and Development Sessions for 2015 as listed below.

Regular Board Meetings

Meetings to begin at 6:30pm unless otherwise indicated

February 1	C.O. Harrison Elementary School
March 7	Delshire Elementary School
April 4	Oakdale Elementary School
May 2	J.F. Dulles Elementary School
June 6	Oak Hills Administration Office
July 11	Oak Hills Administration Office
August 1	Oak Hills Administration Office
September 12	Bridgetown Middle School
October 3	Rapid Run Middle School
November 7	Oak Hills High School
December 5	Delhi Middle School

Board Development Sessions

Board Development Sessions are held at the Oak Hills Administration Office and begin at 4:30pm unless otherwise indicated.

January 25	June 20
February 22	August 15
March 28	September 26
April 18	October 17
May 16	December 19

2. Personnel

I recommend that the Board approve the following Personnel actions (a - l) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check.

a) Resignation - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Bonnie Hausfeld	Instructional Asst.	COH	Retirement	02/22/16
Cara Hester	Secretary	OHHS	Personal	01/15/16
Theresa Hoeper	Secretary	RRMS	Retirement	03/31/16
Nicholas Maffey	Instructional Asst.	OHHS	Personal	01/04/16
Krista Brockhoff	Instructional Asst.	OHHS	Personal	01/04/16

b) Unpaid Family Medical Leave - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Chelsey Schneider	School Psychologist	DEL	Child Care	12/17/15- 01/29/16
Maria Palassis	Teacher	OHHS	Medical	12/17/15- 12/22/15

c) Unpaid Leave - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Christina Walls	Teacher	OHHS	Medical	12/03/15- 12/22/15

d) Appointment - Certified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Lauren Hayhow	Teacher	II-o	01/04/16

e) Appointment - Classified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Krista Brockhoff	Secretary	I-2	01/04/16
6.5 hrs. per day/5 days per week			

f) Appointment - Tutor - 2015-2016 School Year

<u>Name</u>	<u>School</u>	<u>Salary</u>	<u>Effective</u>
Nicholas Maffey	OHHS	BA 150 - o	01/04/16

g) Rescind Supplemental Contract - 2015-2016 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Shira Bernstein	National Jr. Honor Society (.5)	RRMS
Meredith Stoller	National Jr. Honor Society (.5)	RRMS

h) Supplemental Contract - 2015-2016 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Greg Grote	Games Club (.25)	BMS
Gina Nakagawa	Games Club (.25)	BMS
Shira Bernstein	National Jr. Honor Society (.25)	RRMS
Meredith Stoller	National Jr. Honor Society (.75)	RRMS

i) Home Instructor - To be hired on an as needed basis and paid per home instruction hourly rate.

<u>Name</u>
Becky Samborsky

- j) **Delhi Middle Tuesday/Thursday School Monitors** - To be hired as needed and paid \$18.64 per hour. To be paid from Intervention funds account #001-1910-113.

Name

Angie Ray

- k) **Substitute Instructional Assistant** - To be hired on an as needed basis and paid per substitute instructional assistant hourly rate.

Name

Danny Scholz

Rene Clem

Jeanne Zint

- l) **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

David Johnson

David Pickering

XXVI. **CONSTITUENTS** (Comments not to exceed total of ten minutes)

XXVII. **BOARD DISCUSSION**

A. **District Technology Tri-Annual Report**

XXVIII. **ADJOURNED**