

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
FEBRUARY 2, 2016 – C.O. HARRISON ELEMENTARY SCHOOL
6:30 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)
WWW.OAKHILLS.K12.OH.US**

OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:
We seek and respect diverse points of view among members of our school community.
We act upon that which fosters student learning and best serves the interest of all students.

I. **CALL TO ORDER**
The meeting was called to order at 6:30 p.m.

II. **OPENING EXERCISE**

III. **ROLL CALL BY APPROVED ROTATION**

The roll was called and the following members were present: Jan Hunter, Julie Murphy, Paul Cooper, Jeannie Schoonover, Scott Bischoff

Also present: Todd Yohey, Steve Bain

IV. **COMMUNICATIONS**

Mr. Yohey thanked the Board for attending the OSBA Retreat and for providing collaborative thoughts. Mr. Yohey also thanked the Board for coming to a resolution on logo concerns.

V. **33-16 ADOPTION OF AGENDA**

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Agenda for the Regular Board Meeting of February 1, 2016, as submitted.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

· Motion approved

VI. **TREASURER'S REPORT**

Mr. Bain shared the December 2015, Financial Report. Expenditures on trending under projection due to lower retirements than projected.

Mr. Bain shared the 2015 Comprehensive Annual Financial Report. The District received a clean unmodified opinion. Mr. Bain gave credit to the teachers, staff, and administration. Special acknowledgement was given to former Treasurer, Ronda Johnson, and the Treasurer's Office Staff: Jamie Behrle, Patti Bishop, Laura Dougoud, Lisa Hauser, Dianne Paul, Julie Ress, and Kelly Weldele.

VII. **SUPERINTENDENT'S REPORT**

A. Principal's Report

Brian Conners, Principal of C. O. Harrison Elementary School, introduced Maria Shorten (teacher). Ms. Shorten and C.O. Harrison students shared their daily experiences and activities at C. O. Harrison, which included interaction with pen pals, Spanish immersion, C.O. Harrison – Be Respectful, Be Responsible, Be Safe.

VIII.

COMMITTEE REPORTS

School Community Council (SCC)

January 14, 2016, was the Inaugural Meeting. Over 40 community members interacted with Township and District Administration to discuss safety. Minutes from the meeting were distributed.

The next SCC meeting will be on May 18, 2016, at the Nathanael Greene Lodge at 8:00 a.m.

Facilities

The next meeting will be February 19th at 7:30 a.m. at District Office.

Mr. Beckemeyer provided the Board an update on the High School Auditorium Project and air flow in the swimming pool.

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of fifty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of fifty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. If the board agenda allows, constituents may address the board at the end of the meeting, not to exceed ten minutes.

IX.

CONSTITUENTS MAY ADDRESS THE BOARD

(Limit of five minutes per constituent for a total of fifty minutes)

Linus Ryland, 1065 Sundance Drive, expressed concern about curriculum changes.

X.

34-16

MINUTES

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Minutes of the Regular Board Meeting of January 4, 2016, and the Special Board Meeting of January 20, 2016, and the Board Development Session of January 25, 2016, according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

XI.

35-16

MONTHLY FINANCIAL STATEMENT

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Monthly Financial Statement for December, 2015, according to ORC 3313.26 and Text 6.06, as submitted.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion Approved

DONATIONS

Mr. Bischoff moved, seconded by Mrs. Murphy, to approve the following Donations (a.-l.) as submitted.

- | | | |
|----|---|--------------------------------|
| a) | From: Duke Energy
To: Oak Hills Engineering Club | \$5000
300-1820-9594-500 |
| b) | From: Kelsey Chevrolet
To: Oak Hills Athletics | \$3000
300-1820-9504-500 |
| c) | From: Cincinnati Reds
To: Oak Hills Athletics | \$2618
300-1820-9504-500 |
| d) | From: Box Tops for Education
To: Oakdale Public School Support | \$1257.60
018-1820-9581-560 |
| e) | From: Oak Hills PTA
To: Oak Hills Public School Support | \$852.54
018-1820-9531-500 |
| f) | From: Box Tops for Education
To: Delshire Public School Support | \$760.70
018-1820-9578-570 |
| g) | From: Miami Valley Kids Wrestling Association
To: Oak Hills Local Scholarships
(Clara Smith Memorial Scholarship) | \$500
007-1820-9551-500 |
| h) | From: Niehaus
To: Oak Hills Drama Club | \$500
300-1820-9524-500 |
| i) | From: Great Parks of Hamilton County
To: Oak Hills Oakettes | \$500
300-1820-9505-500 |
| j) | From: Great Parks of Hamilton County
To: Oak Hills Public School Support
(Archery Club) | \$500
018-1820-9531-500 |
| k) | From: Cinti. St. Patrick Parade Committee, Inc.
To: Oak Hills Band | \$500
300-1820-9506-500 |
| l) | From: Boley Braces
To: Rapid Run Public School Support | \$500
018-1820-9532-580 |

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion approved

XIII. 37-16

APPROPRIATION ADJUSTMENTS

Mrs. Hunter moved, seconded by Mrs. Murphy, to approve the following Appropriation Adjustments (a.-b.) as submitted.

a)	Bridgetown National Jr. Honor Society	\$300	200-4140-891-9541-510
b)	Delhi Sports Alive	\$2700	300-4590-410-9613-530
		\$1300	300-4590-590-9613-530

AYES – Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY – None

Motion Approved

XIV. 38-16

OHLSD STUDENT TRIPS

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the following Oak Hills Local School District Student Trips as submitted.

Oak Hills High School

Date: July 2016 (19 days)

Group: Guatemalan American Partnership Exchange

Destination: Antigua, Guatemala

Bridgetown Middle School

Date: 11/28 - 11/30/16

Group: BMS 7th Grade

Destination: Camp Joy

Bridgetown Middle School

Date: 11/30 - 12/2/16

Group: BMS 7th Grade

Destination: Camp Joy

Bridgetown Middle School

Date: 5/9 - 5/13/17

Group: BMS 8th Grade

Destination: Washington, D.C.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XV. 39-16

OHLSD DISTRICT POLICY MANUAL – POLICY REVISIONS

Mrs. Murphy moved, seconded by Mr. Bischoff, to approve the policy revisions to the Oak Hills Local School District Policy Manual as submitted.

Revisions

BDDH/KD

Public Participation at Board Meetings

KD/BDDH

Public Participation at Board Meetings

BDDB

Agenda Format

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

XVI. 40-16

RESOLUTION FOR FLEXIBLE SCHEDULE FOR OAK HILLS HIGH SCHOOL STUDENTS

Mrs. Hunter moved, seconded by Mrs. Murphy, to approve the Resolution for a Flexible Schedule for Oak Hills High School Students for Standardized Testing as submitted.

WHEREAS the American Institute of Research End of Course Assessment (AIR EOC) is aligned to Ohio academic standards, which were adopted by the State Board of Education in language arts (reading and writing), mathematics, science and social studies; and

WHEREAS in order for students to graduate from high school, they must earn 18 cumulative points on the 7 end of course tests; and

WHEREAS students take the AIR EOC Test as a part of their graduation requirement; and

WHEREAS Oak Hills administration and staff are taking a proactive approach by preparing high school students for the AIR EOC tests.

THEREFORE, all students who are enrolled in a tested content for the AIR EOC Test will participate in testing during the span of April 14, 15 and April 19-21, 2016. Students who are not required to participate in the state testing will be on an abbreviated schedule during this span.

BE IT FURTHER RESOLVED that the scheduled dates for the AIR End of Course Tests for Oak Hills High School students are April 14, 15 and April 19-21, 2016.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

XVII. 41-16

AGREEMENT - HCDDS & OHLSD

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Agreement Between Hamilton County Development Disabilities Services and Oak Hills Local School District as submitted.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion approved

XVIII. 42-16

PERSONNEL

Mrs. Hunter moved, seconded by Mrs. Murphy, to approve the following Personnel Actions (a. - s.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal record check.

a) **Resignation - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Mike Coots	Athletic Director	OHHS	Personal	07/31/16

b) **Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Holly O'Leary	Instructional Asst.	DEL	Personal	01/15/16
Joyce Hughes	Food Service	SPR	Retirement	02/29/16
Bonnie Burbrink	Secretary	BMS	Retirement	05/31/16

c) **Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Lisa Schlomer	Teacher	RRMS	Medical	12/14/15- 01/08/16
Kara Berger	Teacher	BMS	Child Care	02/08/16- 03/09/16
Jadyn Klosterman	Teacher	BMS	Child Care	01/05/16- 02/16/16
Erin Gerrety	Teacher	BMS	Child Care	02/01/16- 03/14/16

d) **Unpaid Family Medical Leave - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Samantha Heis	Custodian	COH	Medical	12/31/15- 01/19/16

e) **Unpaid Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Kelly Rasnick	Teacher	OHHS	Medical	12/14/15- 05/20/16
Kara Berger	Teacher	BMS	Child Care	03/10/16- 04/07/16

f) **Unpaid Leave - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Kimberly Martini	Food Service	OHHS	Medical	01/05/16- 01/18/16
Megan Dreyer	Instructional Asst.	RRMS	Child Care	12/16/15- 01/15/16
Alexandra Wright	Instructional Asst.	RRMS	Child Care	02/08/16- 04/18/16

g) **Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Anita Deutsche	Secretary	I-2 7.5 hours per day/5 days per week	01/11/16
Ryan Coyne	Food Service	IV-0 3 hrs. per day/5 days per week	01/19/16
Sally Carroll	Instructional Asst.	II-ND-4 7 hrs. per day/5 days per week	01/13/16
Pam Strack	Food Service	IV-0 2.5 hrs. per day/5 days per week	01/19/16
Lindsay Vanlandingham	Inst. Asst.	II-ND-0 6.5 hrs. per day/5 days per week	01/19/16
Lauren Pittinger	Instructional Asst.	II-D-1 6.5 hrs. per day/5 days per week	02/01/16

h) **Appointment - Long Term Substitute**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Salary</u>	<u>Effective</u>
Nancy Jenkins	Teacher	OHHS	VI-0	01/11/16- 05/20/16

i) **Rescind Supplemental Contract** - 2015-2016 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Blake Boswell	JV Boys Lacrosse Coach (.5)	OHHS
Dan Fortner	JV Boys Tennis Coach	OHHS

j) **Supplemental Contract** - 2015-2016 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Blake Boswell	Head Boys Lacrosse Coach	OHHS
John Valerius	Head Middle School Boys Track Coach	BMS
Samantha Helms	Head Middle School Girls Track Coach	BMS
Sallie Elliot	JV Boys Tennis Coach	OHHS
Marie Argo	Head Middle School Girls Track Coach	RRMS

k) **Delhi Middle Tuesday/Thursday School Monitors** - To be hired as needed and paid \$18.64 per hour. To be paid from Intervention funds account #001-1910-113.

<u>Name</u>
Jim Barr

l) **Student Teacher Mentor**

<u>Name</u>	<u>University</u>	<u>Amount</u>
Sherry Fuller	Mount St. Joseph University	\$100.00
Amanda Mejia	Mount St. Joseph University	\$100.00
Mary Baumgartner	Mount St. Joseph University	\$100.00
Kenny Boatright	Mount St. Joseph University	\$100.00
Rick Fritz	Mount St. Joseph University	\$100.00
Emily Metz	Mount St. Joseph University	\$100.00
Kristen Wilson	Mount St. Joseph University	\$100.00
Rose Zix	Mount St. Joseph University	\$100.00
Nichole Miller	Mount St. Joseph University	\$600.00
Nancy Casey	Mount St. Joseph University	\$500.00
Lydia Parker	Mount St. Joseph University	\$250.00
Scott Brown	Mount St. Joseph University	\$250.00
Christina Hoferer	Mount St. Joseph University	\$200.00
Colleen Mumford	Mount St. Joseph University	\$200.00
Kerri Muench	Mount St. Joseph University	\$200.00

m) **Online Health Course Facilitator Lead** - To be paid \$500.00 as lead coordinator.

<u>Name</u>
Sandy Fernbacher

- n) **Facilitator for Online Health Class** - To be paid \$2000.00 each session for 2nd semester.

<u>Name</u>	<u>Section</u>
Sandy Fernbacher	Ross - 3rd & 4th Qtrs, 2nd semester - 2 sessions
Sandy Fernbacher	Southwest - 1 session
Sara Allen	Ross - 3rd & 4th Qtrs, 2nd semester - 2 sessions
Sara Cohill	Ross - 3rd & 4th Qtrs, 2nd semester - 2 sessions
Scott Zang	OHHS - 1 session
Andy Winkle	OHHS - 1 session
Samantha Helms	OHHS - 1 session
Ken Meibers	OHHS - 1 session
Rick Fritz	OHHS - 1 session
Chad Cornelius	OHHS - 1 session
Chris Dougoud	OHHS - 1 session
Judy Hoehn	OHHS - 1 session
Maria Shorten	OHHS - 1 session
Sally O'Hearn	OHHS - 1 session
Jim Barr	OHHS - 1 session
Daniel Rettig	Southwest - 1 session
Becky Veith	Southwest - 1 session
Andrew Schlager	Southwest - 1 session
Kevin Wentz	Southwest - 1 session
Jamielyn Johnson	Southwest - 1 session
Steven Barnes	Southwest - 1 session
Jay Swiecki	Southwest - 1 session

- o) **MS Writing Pilot** - To be paid \$50 each for work done on 1/19/16.

<u>Name</u>
Liz Hibbard
Beth Price
Tobi Brooks
Cathy Bella
Tessa Keyes
Rose Zix
Erin Eiser
Gina Nakagawa

- p) **Substitute Instructional Assistant** - To be hired on an as needed basis and paid per substitute instructional assistant hourly rate.

<u>Name</u>
Lindsay Vanlandingham
Polly Volski
Carina Stout
Andrea Floyd
Leslie Thornton

- q) **Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.
Name
 Allison Ahlers
 Karen Wilson
- r) **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.
Name
 Lee Irwin
 Kelly Bruser
- s) **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.
Name
 Karen Wilson

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved

XIX. **CONSTITUENTS** (Comments not to exceed a total of ten minutes)

None

XX. **BOARD DISCUSSION**

A. Facility Usage Policy

The board discussed applying in-kind donations of local organizations towards facility fee obligations. The Board stated that Yeager Baseball would be exempt from paying facility fees for 2016. The Board stated in-kind donations could further be deducted from OHYA Swimming. Further discussion of facility usage will be on a future agenda.

XXI. 43-16 **EXECUTIVE SESSION**

Mrs. Schoonover moved, seconded by Mrs. Murphy, to move into Executive Session at 8:02 p.m. for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person requests a public hearing.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

The Board returned from Executive Session at 9:31 p.m. and the President announced they had met for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.

XXII. 44-16

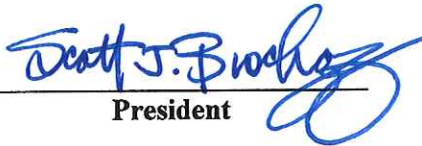
ADJOURN

Mrs. Murphy moved, seconded by Mrs. Hunter to adjourn the meeting at 9:32 p.m.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved.



President

ATTEST:



Treasurer

SB/lmh