

**Oak Hills Local School District  
Board of Education Meeting Agenda**

Regular Meeting - April 4, 2016

Oakdale Elementary School

6:30 P.M. (Records Commission Meets Prior to Board Meeting)



**OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:**

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

**I. CALL TO ORDER**

**II. OPENING**

**III. ROLL CALL BY APPROVED ROTATION**

Jeannie Schoonover, Scott Bischoff, Jan Hunter, Julie Murphy, Paul Cooper

**IV. COMMUNICATIONS**

**A. Spot On Partnership**

**V. ADOPTION OF AGENDA**

**VI. TREASURER'S REPORT - no monthly report**

**VII. SUPERINTENDENT'S REPORT**

**A. Principal's Report**

Geoff Harold, Oakdale Elementary School

**VIII. COMMITTEE REPORTS**

**A. School Community Council (SCC)**

**B. Facilities**

**Public Participation at Board Meetings**

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of fifty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.

**IX. CONSTITUENTS MAY ADDRESS THE BOARD REGARDING ITEMS ON THE AGENDA**

(Limit of five minutes per constituent for a total of thirty minutes)

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

## **A. Treasurer's Recommendations**

### **1. Minutes**

**I recommend that the Board approve the Minutes of the Regular Board Meeting of March 7, 2016, the Special Board Meetings of March 10, 2016 and March 14, 2016 and the Board Development Session of March 28, 2016 according to ORC 3313.26 and Text 6.06 as attached.**

### **2. Donations**

**I recommend that the Board approve the Donations as submitted.**

- |    |   |                              |
|----|---|------------------------------|
| a) | From: Oak Hills Alumni & Educational Foundation<br>To: Oak Hills Adopt-A-Student                            | \$1,285<br>018-1820-9231-500 |
| b) | From: J.F. Dulles PTA<br>To: Oak Hills Local Scholarships   | \$2000<br>007-1820-9551-500  |
| c) | From: OHYA<br>To: Oak Hills Oakettes  | \$1683<br>300-1820-9505-500  |
| d) | From: Bridgetown PTA<br>To: Oak Hills Local Scholarships  | \$1500<br>007-1820-9551-500  |
| e) | From: C.O. Harrison PTA<br>To: Oak Hills Local Scholarships   | \$1500<br>007-1820-9551-500  |
| f) | From: Michael & Janice Snell<br>To: Oak Hills Local Scholarships<br>(Overcomer Scholarship)                 | \$1000<br>007-1820-9551-500  |
| g) | From: Stephen & Julie Schmitz<br>To: Oak Hills Local Scholarships<br>(Jonathan Schmitz Memorial)            | \$1000<br>007-1820-9551-500  |
| h) | From: Paul Cooper/CR Landscaping LLC<br>To: Oak Hills Athletics   | \$600<br>300-1820-9504-500   |
| i) | From: Thomas J. Rebold Foundation<br>To: Bridgetown Musical   | \$500<br>300-1820-9545-510   |
| j) | From: Richard & Kathleen Telkamp<br>To: Oak Hills Local Scholarships<br>(Michael Telkamp Scholarship)       | \$500<br>007-1820-9551-500   |
| k) | From: Jeffrey Licht<br>To: Oak Hills Local Scholarships<br>(Licht Family Memorial)                          | \$500<br>007-1820-9551-500   |
| l) | From: Thomas & Carolyn Mason<br>To: Oak Hill Local Scholarships<br>(Patricia K. Mason Memorial Scholarship) | \$500<br>007-1820-9551-500   |

- |    |   |                             |
|----|---|-----------------------------|
| m) | From: Oak Hills Class of 2015                               |                             |
|    | To: Ione Holt Auditorium Revitalization Committee (iHARC)   | \$3,543.28<br>003-1820-9800 |
| n) | From: Ione Holt Auditorium Revitalization Committee (iHARC) | \$12,000                    |
|    | To: Oak Hills Local School District                         | 003-1820-9800               |

### **3. Appropriation Adjustments**

**I recommend that the Board approve the following appropriation adjustments as submitted.**

a) Title II-A	\$-224.76	590-9216
b) Title I	\$10,327.75	572-9216
c) Title III	\$1,319.90	551-9216
d) Oak Hills Engineering Club	\$1,671.29	300-4350-9594-500
e) Oak Hills Class of 2016	\$1,387.64	200-4670-891-9716-500
f) Oak Hills Resale/Instructional	\$4,000	009-1130-551-500
g) Oak Hills Resale/Science	\$2,000	009-1130-551-010000-500
h) Bridgetown Musical	\$3,700	300-4130-640-9545-510
i) Bridgetown Student Council	\$1,800	200-4610-891-9597-510

## **B. Superintendent's Recommendations**

### **1. IT Support Services Contract Recommendation**

**I recommend that the Board approve the contract for IT Support Services as attached.**

### **2. OHLSD Student Code of Conduct**

**I recommend that the Board approve the 2016 Student Code of Conduct revisions as attached.**

### **3. Resolution for Disposal of District Property and Authorization of Auction**

**I recommend that the Board approve the Resolution for Disposal of District Property and Authorization of Auction as attached.**

### **4. Resolution for OHHS 2016-2017 Schedule for College & Career Readiness Meetings**

**I recommend that the Board approve the Resolution for Oak Hills High School's 2016-17 Schedule for College and Career Readiness Meeting as attached.**

**WHEREAS** the Board of Education of the Oak Hills Local School District believes in and supports the importance of teaching college and career readiness and financial literacy concepts; and

**WHEREAS** the Oak Hills Board of Education also believes that preparing students for post secondary education, equipping them with the prerequisite skills needed for a successful career, and teaching students to become financially literate, including the ability to read, analyze, manage and communicate about the personal financial conditions that affect material well-being, will position them for success in later life.

**THEREFORE BE IT RESOLVED** that the Oak Hills Board of Education supports the importance of providing college and career readiness and financial literacy concepts in middle school and in high school.

**BE IT FURTHER RESOLVED** that the schedule for the 2016-2017 College and Career Readiness Meetings at Oak Hills High School are as follows:

**Grade 12**

Tuesday, September 20, 2016

Wednesday, September 28, 2016

Thursday, October 6, 2016

Make-Up Date: Thursday, October 13, 2016

**Grades 9 – 11**

Tuesday, January 17, 2017

Wednesday, January 25, 2017

Thursday, February 2, 2017

Make-Up Date: Thursday, February 9, 2017

**5. Resolution for Award of Contract - JF Dulles Special Education Classroom Renovation**

**I recommend that the Board approve the resolution for award of contract for the JF Dulles Special Education Classroom Renovation as attached.**

**6. OHLSD District Policy Manual - Policy Revisions**

**I recommend that the Board approve the policy revisions to the Oak Hills Local School District Policy Manual, effective July 1, 2016 as attached.**

**Revisions**

JN	Student Fees, Fines and Charges
JN-R	Student Fees, Fines and Charges
JO-R-1	Student Records - Definitions

**7. OHLSD Student Trips**

**I recommend that the Board approve the following Oak Hills Local School District Student Trips as attached.**

**Oak Hills High School**

Date: 6/20-6/25/16	Group: OHHS Drama Club	Destination: Lincoln, Nebraska
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**Oak Hills High School**

Date: 12/26/16-1/1/17	Group: OHHS Boys Varsity Basketball	Destination: Miami, Florida
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**Delhi Middle School**

Date: 10/12-10/13/16	Group: DMS Lynx Team	Destination: YMCA Camp Campbell Gard
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**Delhi Middle School**

Date: 10/13-10/14/16	Group: DMS Gentoo Team	Destination: YMCA Camp Campbell Gard
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## 8. Personnel

### **I recommend that the Board approve the following Personnel actions (a - z) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check.

#### **a) Resignation - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Nancy Sutherland	Intervention Spec.	OHLSD	Personal	08/09/16

#### **b) Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Christine Gilligan	Crossing Guard	DEL	Personal	03/15/16
Christine Gilligan	Custodian	DEL	Personal	03/15/16
Judith Besse	Instructional Asst.	JFD	Retirement	05/31/16
Bonnie Burbrink	Secretary	BMS	Retirement	01/01/17
Alexandria Wright	Instructional Asst.	RRMS	Personal	03/14/16
Dan Scholz	Dean of Students	OHHS	Personal	06/30/16
Megan Dreyer	Instructional Asst.	RRMS	Personal	04/15/16
Holly Witterstaetter	Nurse Attendent	OAK	Personal	08/09/16

#### **c) Rescind Accepted Classified Retirement**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective</u>
Bonnie Burbrink	Secretary	BMS	6/01/16

#### **d) Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Sarah Bertke	Teacher	SPR	Child Care	03/07/16- 04/24/16
Julia Lawhead	Psychologist	OAK	Child Care	04/05/16- 04/29/16
Colleen Mumford	Teacher	OHHS	Child Care	03/07/16- 05/20/16
Claire Duvall	Teacher	OHHS	Child Care	03/16/16- 04/15/16
Heather Wilson	Teacher	OHHS	Child Care	04/25/16- 05/20/16

#### **e) Unpaid Leave - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Tina Utz	Food Service	RRMS	Medical	04/06/16- 05/20/16

**f) Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Christine Gilligan	Instructional Asst.	II-D-1	03/16/16
		6.5 hrs. per day/5 days per week	
Colleen Beckenhaupt	Secretary	I-o	03/28/16
		7.5 hrs. per day/5 days per week	

**g) Non-renewal - Teachers**

Name  
Beth Combs  
Valerie Holocher  
Karen Mulcahey  
Christina Scheckel  
Jennifer Voelpel  
Katherine Werli

**h) Non-renewal - Part Time Teachers/Certified**

Name  
Krista Hack (.6)  
Melissa Satterfield (.6)  
Marci Walicki (.6)  
Mollie DiGiacomo (.8)  
Laura Schutte (.6)  
Krista Carroll (.6)  
Deanna Wetsch (.2)  
Tanya Kist (.8)  
Amanda Monhollen (.5)  
Molly Harloff (.5)  
Jadyn Klosterman (.5)  
Kathryn Klus (.8)

**i) Non-renewal - Tutors**

Name  
Jennifer Adamson  
Catherine Allgeyer  
Maryann Beranek  
Karen Brisbin  
Janet Dotterman  
Mary Liebetrau  
Julianne Lincoln  
Nicholas Maffey  
Erica Pastor  
Marjorie Pater  
Brenda Rebholz  
Gregory Reissland  
Julie Schultz  
Candace Stepp

**j) Non-renewal - Auxiliary Clerks**

Name

Sharon Bain

Amy Kuderer

Amy Weber

**k) Non-renewal - Crossing Guards**

Name

William Cole

Robert Erwin

Rosemarie Goodrich

Cathy Lohbeck

George Vandulman

**l) Non-renewal - Long Term Substitutes**

Name

Matthew Picel

Elizabeth Kelly

Nancy Jenkins

**m) Non-renewal of Personal Service Contracts**

**Parent Mentor**

Name

Julie Dunford

**Community Education Manager**

Name

Shay Hilsinger

**n) Continuing Contracts - Certified**

Name

Amanda Biser

Mary Rose Lierman

Kerri Muench

Daniel Scholz

Amanda Biehl

Maggie Kays

Michelle Ellis

**o) 1 Year Contract - Certified - hired on an as needed basis.**

Name

Julie Abel

Cyndi Hoerst

Robyn Rizzo

Jennifer Dixon

Shannon Burke

**p) 1 Year Contract - Classified**

Name

Ryan Coyne

Pamela Strack

**q) 2 Year Contract - Classified**

Name

Matt Knigga

Laurence Pittman

Patrick Duffy

Thomas Ledonne

Jamie Cox

Barbara Scott

Susan Blazer

Shavon Conway

Sarah Haas

Betty Klousis

Victoria Wieck

Christine Wolterman

Deborah Blome

Krista Brockhoff

Anita Deutschle

Lynda Groeschen

Shannon Schwallie

Kelly Weldele

**r) Continuing Contracts - Classified**

Name

Thomas Kloepper

Rebecca Wagner

Ronald Weston

Melissa Kappen

Carole Manley

Cynthia Fraley

**s) Middle School Transitional Academy - To be paid as follows on an as needed basis from Intervention Funds.**

<u>Name</u>	<u>Hours per day</u>	<u>Amount</u>
Michelle Austing	3.5	\$25.00/hr.
Kristen Wilson	3.5	\$25.00/hr.

**t) District Steering Team - Professional Learning - To be paid \$135.00 each for their participation.**

Name

Holly Reilly

Ann Roellig



**u) Kindergarten Assessor** - To be paid as follows for Kindergarten Assessment March, 2016.

<u>Name</u>	<u>Amount</u>
Megan Molitoris	\$100.00
Liz Ginn	\$100.00
Shannon Brown	\$100.00
Laura Gutzwiller	\$ 50.00
Jill Salamone	\$100.00
Erica Pastor	\$ 50.00
Amy McNabb	\$100.00
Donna Steioff	\$ 50.00
Tina Lascalea-Sehlhorst	\$100.00
Stephanie Betas	\$ 50.00
Pam Eisenmann	\$ 50.00
Holly Asman	\$ 50.00
Ranae Schultheis	\$100.00
Brittany Parrish	\$100.00
Candace Stepp	\$100.00
Kate Werli	\$ 50.00
Christina Scheckel	\$ 50.00
Jennifer Voelpel	\$ 50.00
Cyndi McClure-Hoerst	\$ 50.00
Valerie Holocher	\$100.00
Amy Wilford	\$ 50.00
Julie Evans	\$ 50.00
Amy Hauer	\$ 50.00
Kellie O'Brien	\$ 50.00
Christy Tiernan	\$ 50.00
Betsy Wirfel	\$100.00
Karen Garber	\$ 50.00
Lina Jansen	\$100.00
Heather Hoefffer	\$100.00
Lindsay Stephens	\$100.00
Cheryl Kilgore	\$100.00
Jessica Rahm	\$100.00
Jeff Lyman	\$ 50.00
Kristen Niehaus	\$100.00
Nancy Casey	\$100.00
Michelle Ellis	\$100.00
Liz Dooley	\$100.00
Lauren Morr	\$100.00

**v) Home Instructor** - To be hired on an as needed basis and paid per home instruction hourly rate.

Name  
Kathy Carmean

**w) Substitute Instructional Assistant** - To be hired on an as needed basis and paid per substitute instructional assistant hourly rate.

Name

Amanda Spangler

Wyatt Landers

**x) Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Karen Kramer

Amanda Spangler

**y) Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Karen Kramer

**z) 1 Year Contract - Certified**

Name

Melissa Ambs

Thomas Baldwin

Donald Becker

Daniel Boles

Kari Book

Kimberly Brassfield

Jennifer Broxterman

Kyle Brunsman

Brittany Bryant

Lora Buchanan

Kathryn Burkart

Kristen Campbell

Michael Cassidy

Alan Cocklin

Kenyon Commins

Nicholas Continenza

Daniel Couch

Luke Cripe

Stephanie Dann

Nicole Deiser

Susan Dochterman

Claire Duvall

Eric Ebersole

John Faust

Elizabeth Firsich

Kyle Funk

Christopher Gibfried

Amanda Harnist

Jennifer Harris

Phoebe Dierkers

Teri Egbers

Philip Farmer

Erin Gerrety

Gregory Grote

Nichol Inman

Gregory Leurck

Molly McDermott

Lydia Parker

Jordan Perry

Joshua Schweinfurth

Stephanie Stewart

Chelsey Sweatman

John Valerius

James Barr

Mary Baumgartner

Molly Bernosky

Kenneth Boatright

Karen Braun

Richard Fritz

Emily Futscher

James Green

Chelsea Lamping

Kristin Link

Sandra Malloy

Mindy Meissner

Alison Moyer

Timothy Pope

Virginia Rasche

Kathryn Ramsdell

Jill Salamone

Kellie Sheets

Karen Singleton

Michael Steel

Caitlyn Ulmer

Maria Vinuales Del Egidio

Laura Adair

Amanda Berling

Leighann Browne

Tricia Duffy

Rebecca Emerick

Nicole Heims

Lauren Heugel

Emily Majestic

Julie Marratta

Jeremy Miller

Kiersten Moertle

Brittany Parrish

Hillary Villalobos

Nelson Arblaster

Kyla Boertlein

Nancy Cartwright

Sara Cohill

Christopher Dam

Jennifer Drake

Grace Eppley

Julie Evans

Stephanie Foster

Jared Haynes  
Katherine Hodges  
Nicole Hoffman  
Amanda Hogel  
Andrea Jarosz  
Kathleen Jones  
Lauren Karas  
Robert Klotz  
Jason Lewis  
Paul Limpert  
Kristen Listerman  
Yan Lu  
Jeffrey Lyman  
James Macke  
Catherine Maddox  
Krista Mahoney  
Brian Malavich  
Dennis Martin  
Jennifer McAuley  
Morgan Meyer  
Jennifer Meyer  
Colleen Mumford  
Kristin Nemeth  
Holly Northcutt-Wentz  
Mary Anne Pearce  
Michelle Pleasant  
Josephine Ploehs  
Michael Price  
Kelly Rasnick  
Jennifer Reissland  
Raymond Rettig  
Gregory Rolfes  
Christine Rost  
Lori Schmidlin-Franklin  
Kyle Schnee  
Rogar Schneider  
Cassandra Schutte  
Michael Seiler  
Heather Seybold  
Kelly Shattuck  
Kyna Southworth  
Cynthia Spires  
Deborah Stallo  
Kathryn Steel  
Cheryl Vandewalle  
Robert Vaske  
Christina Walls

Angela Ray  
Kimberly Schibi  
Kristen Schlemmer-Wilson  
Samantha Siciliano  
Danielle Wood  
Marie Argo  
Stacey Battoclette  
Shira Bernstein  
Tobi Brooks  
Karen Burhans  
Molly Cary  
Katlyn Cohill  
Jacqueline Cornelius-Bedel  
David Dransman  
Tricia Fox  
Patricia Gaustad  
Sheila Goddard  
Kortney Gramke  
Megan Hoffman  
Abigail Humbert  
Krista MacDonald  
Jennifer Magro  
Shannon Richey  
Kimberly Riesenbeck  
Maranda Sanders  
Carolyn Sexton  
Meredith Stoller  
Austin Szafranski  
Jill Templeton  
Matthew Warner  
Manuel Bartolome Gil  
Jonathan Beisel  
Kalie Berin  
Denise Bibent  
Julie Boles  
Rita Brown  
Karen Coster  
Pamela Eisenmann  
Angela Falhaber  
Alan Greeb  
Laura Gutzwiller  
Jeffrey Hicks  
Stephanie Junker  
Tina Lascalea-Sehlhorst  
Julie Lemmink  
Amy McNabb  
Nicole Mell

Christa Franke  
Amy Hauer  
Sydney Hodapp  
Stacie Kearns  
Molly Moorman  
Chelsea Smith  
Lauren Tharp  
Courtney Valerius  
Amy Wilford  
Latishie Wodetzki  
Sara Zimmerman  
Mackenzie Andrews  
David Ballard  
Jessica Bauer  
Michelle Boeshart  
Ashley Burst  
David Carro  
Kristina Dearwester  
Lauren Hayhow  
Heather Hoeffler  
Megan Keller  
Linda Kuhn  
Amanda Mejia  
Kristin Perica  
Sara Pollitt  
Jessica Rahm  
Rebecca Risch  
Christina Simonson  
Marie Strauss  
Lauren Thomas  
Chelsea Versele  
Tiffany Berting  
Lindsay Black  
Diane Criswell  
Elizabeth Dooley  
Michelle Hageman  
Kathryn Heitkamp  
Tina Herr  
Sophia Herrmann  
Melissa Kautz  
Emma Kitzmiller  
Megan Knotts  
Beth Phillips  
Sherry Kaufhold  
Margaret Klusman  
Brittany Morman  
Cathleen Mullaney

James Wandsnider  
Erin Ward  
Heather Wilson  
Matthew Yauk  
Donald Young

Megan Molitoris  
Kelsey Moser  
Christine Nordquist  
Sally O'Hearn  
Amiee Ostendorf

Jeanna Shupp  
Christine Theobald  
Holly Reilly  
Mary Erwin

**9. Personnel**

**I recommend that the Board approve the following Personnel actions (a) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check.

**a) 1 Year Contract - Certified**

Name

Katherine Hunter

**XII. CONSTITUENTS MAY ADDRESS THE BOARD** (Limit of five minutes per constituent for a total of thirty minutes)

**XIII. BOARD DISCUSSION**

**A. Technology Update**

Tracy Cole

**XIV. EXECUTIVE SESSION** - for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person requests a public hearing.

**XV. ADJOURNED**