

**Oak Hills Local School District
Board of Education Meeting Agenda**

Regular Meeting - May 2, 2016

J.F. Dulles Elementary School

6:30 P.M. (Records Commission Meets Prior to Board Meeting)



OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

I. CALL TO ORDER

II. OPENING

III. ROLL CALL BY APPROVED ROTATION

Paul Cooper, Jeannie Schoonover, Scott Bischoff, Jan Hunter, Julie Murphy

IV. COMMUNICATIONS

V. ADOPTION OF AGENDA

VI. TREASURER'S REPORT

- **Oak Hills Local School District Auditor of State Award Presentation**
- **Monthly Financial Report**
- **Local Level - Online Payment Option**

VII. SUPERINTENDENT'S REPORT

A. Principal's Report

Beth Riesenberger, J.F. Dulles Elementary School

B. Oak Hills Student, Staff & Community Recognition

- 1. Oak Hills "PTA Educator of the Year" - Stana Ruebusch, PTA Advisory Council**

Oak Hills Local School District Educator of the Year

Mary Rose Lierman

Oak Hills High School

Mary Rose Lierman

C.O. Harrison Elementary School

Karen Coster & Tami Moore

Bridgetown Middle School

Jeanna Linenkugel

Delshire Elementary School

Lauren Morr

Delhi Middle School

Jen Campbell

J.F. Dulles Elementary School

Christina Cooper

Rapid Run Middle School

Molly Cary

Oakdale Elementary School

Cheryl Kilgore

Springmyer Elementary School

EJ Engelkamp

VIII. COMMITTEE REPORTS

A. School Community Council (SCC)

- May 18, 2016 - 8:00AM -- Nathanael Greene Lodge
- Topic - Infrastructure / Capital Projects

B. Facilities

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of fifty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.

IX. CONSTITUENTS MAY ADDRESS THE BOARD REGARDING ITEMS ON THE AGENDA (Limit of five minutes per constituent for a total of thirty minutes)

X. OLD BUSINESS

XI. NEW BUSINESS

A. Treasurer's Recommendations

1. Minutes

I recommend that the Board approve the Minutes of the Regular Board Meeting of April 4, 2016 and the Special Board Meeting of April 18, 2016 according to ORC 3313.26 and Text 6.06 as attached.

2. Monthly Financial Statement

I recommend that the Board approve the Monthly Financial Statement for March, 2016 according to ORC 3313.26 and Text 6.06, as attached.

3. Donations

I recommend that the Board approve the Donations as submitted.

- | | | |
|----|--|-------------------|
| a) | From: Ione Holt Auditorium Revitalization
Committee (iHARC) | \$25,000 |
| | To: Oak Hills Local School District | 003-1820-9800 |
| b) | From: OHYA (James & Patty Frondorf) | \$4,500 |
| | To: Oak Hills Athletics | 300-1820-9504-500 |
| c) | From: Oak Hills Kiwanis Club | \$16,000 |
| | To: Oak Hills Local Scholarships | 007-1820-9551-500 |
| d) | From: Oak Hills PTA | \$8000 |
| | To: Oak Hills Local Scholarships | 007-1820-9551-500 |
| e) | From: Mead Foundation | \$5000 |
| | To: Oak Hills Adopt-A-Student Fund | 018-1820-9231-500 |

- f) From: Oak Hills Education Association \$2800
To: Oak Hills Local Scholarships 007-1820-9551-500

- g) From: Cheviot Savings Bank \$2000
To: Oak Hills Oakettes 007-1820-9551-500

- h) From: Oak Hills Band Association, Inc. \$2000
To: Oak Hills Local Scholarships 007-1820-9551-500

- i) From: Mike Price \$1876
To: Oak Hills Athletics 300-1820-9504-500

- j) From: OHAEF \$1693
To: Oak Hills Local Scholarships 007-1820-9551-500
(Ginny Chizer Memorial Scholarship)

- k) From: Oak Hills Choral Boosters \$1658
To: Oak Hills Local Scholarships 007-1820-9551-500
(Ginny Chizer Memorial Scholarship)

- l) From: Lynn Richmond \$1000
To: Oak Hills Local Scholarships 007-1820-9551-500
(Chris Olberding Memorial Scholarship)

- m) From: Oak Hills Youth Athletics, Inc. \$1000
To: Oak Hills Local Scholarships 007-1820-9551-500

- n) From: Oak Hills Choral Boosters \$1000
To: Oak Hills Local Scholarships 007-1820-9551-500

- o) From: Mr. & Mrs. Ken Antrobus \$1000
To: Oak Hills Local Scholarships 007-1820-9551-500
(Vanessa Antrobus-Quinn Memorial Scholarship)

- p) From: OHAEF \$880
To: Oak Hills Local Scholarships 007-1820-9551-500
(Tammy Lubbers Memorial Scholarship \$500)
(Michael Telkamp Memorial Scholarship \$380)

- q) From: Whitmer & Company CPA's, LLP \$500
To: Oak Hills Engineering Club 300-1820-9594-500

- r) From: Delhi PTA \$500
To: Delhi Public School Support 018-1820-9577-530

- s) From: Judy Weberding \$500
To: Oak Hills Local Scholarships 007-1820-9551-500
(Licht Family Memorial Scholarship)

- | | | |
|----|---|----------------------------|
| t) | From: Byron T. Musgrove
To: Oak Hills Local Scholarships
(Nicki Musgrove Memorial Scholarship) | \$500
007-1820-9551-500 |
| u) | From: Thomas A. & Rita A. Davey
To: Oak Hills Local Scholarships
(Scott Davey Memorial Scholarship) | \$500
007-1820-9551-500 |

4. Appropriation Adjustments

I recommend that the Board approve the following appropriation adjustments as submitted.

a) Oak Hills National Honor Society	\$2500	200-4140-891-9536-500
b) Oak Hills Class of 2016	\$1575	200-4670-891-9716-500
c) Oak Hills Class of 2018	\$1711.57	200-4670-891-9718-500
d) Oak Hills Mock Trial	\$584.61	300-4110-560-9598-500
e) Bridgetown Competition Cheer	\$9480	300-4550-590-9529-510
f) Delhi Band	\$1300	300-4130-480-9586-530
g) Delshire Public School Support	\$1000	018-2190-510-9578-570

5. Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor

I recommend that the Board approve the Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor as attached.

B. Superintendent's Recommendations

1. Resolution - OHHS Exam Schedule Proposal

I recommend that the Board approve the Resolution for the Oak Hills High School Exam Schedule Proposal for Spring 2016 as submitted.

WHEREAS Oak Hills High School is committed to reaching all students and ensuring that 100% of the student population is learning and achieving at a high level. The adjusted Final Exam Schedules not only maintain the integrity of assessing student learning, but provides teachers an opportunity to appropriately and accurately assess student performance at a high level; and WHEREAS As a result of high level assessment, Oak Hills High School students will be learning at a high level as they display their knowledge through application questions and evaluative writing; and

WHEREAS Oak Hills High School recognizes that the proposed "exam schedule" will ultimately benefit student learning. The benefits are as follows: (1.) Final Exams will maintain the integrity of assessing student learning, allowing for alignment to other high stakes tests including AP and ACT while assessing students' growth and progress in their current coursework. (2.) There is ample time for students to work individually with teachers for remediation and invention. (3.) Team Time in the afternoon will allow time for staff to work collaboratively to revise and align academic curriculum maps, build common assessments and analyze data to prepare for the 2016-2017 school year. This time will ensure all staff participates in this essential curriculum process and paid summer work will be minimal.

BE IT RESOLVED that Oak Hills High School recommends that the Oak Hills School Board approves a Final Exam Schedule that would adjust the schedule on May 17, 2016 through May 20, 2016.

2. OHLSD Student Trips

I recommend that the Board approve the following Oak Hills Local School District Student Trips as attached.

Oak Hills High School

Date: 4/15-4/16/16

Group: OHHS Varsity Softball Team

Destination: Cleveland, OH

3. OHLSD - Certificates of Records Disposal

I recommend that the Board approve Oak Hills Local School District's Certificates of Records Disposal as attached.

The District Records Commission meets annually prior to an Oak Hills Board of Education meeting to review certificates of records disposal for the Oak Hills Local School District.

4. HCESC SERVICES ORDER

I recommend that the Board approve the Hamilton County Educational Service Center Services Order Form for 2016-17 as attached.

5. OHLSD District Policy Manual - Policy Revisions, Additions and Removals

I recommend that the Board approve the policy revisions, additions and removals to the Oak Hills Local School District Policy Manual as attached.

Revisions

- a) IAA: Instructional Objectives
- b) IC/ICA: School Year/School Calendar
- c) ICB-R: Athletic Participation Consent Form
- d) IFE: Curriculum Guides and Course Outlines
- e) IGAH/IGAI: Family Life Education/Sex Education
- f) IGBC-E: When to Provide Prior Written Notice, Informed Consent, and Procedural Safeguards Notice
- g) IGBE: Remedial Instruction
- h) IGBEA: Reading Skills Assessments and Intervention
- i) IGBM: Credit Flexibility
- j) IGBM-R: Credit Flexibility
- k) IGCD-R: Educational Options
- l) IGD: Co-Curricular and Extracurricular Activities
- m) IGDA: Student Organizations
- n) IGDC: Student Social Events
- o) IGDF-R: Student Fund-Raising Activities
- p) IGDG: Student Activities Funds Management
- q) IGDG-R: Student Activities Fund Management
- r) IGDJ: Interscholastic Athletics
- s) IGDK: Interscholastic Extracurricular Eligibility
- t) IHB-R: Class Size Guidelines
- u) IIA: Instructional Materials
- v) IIAC: Media Center / Library Materials Selection and Adoption
- w) IICA-R-1: Student Trips
- x) IKAB/IKAC: Student Progress Reports to Parents/Student Conferences
- y) IKF: Graduation Requirements
- z) ILB: Ohio Proficiency Tests
- aa) IND/INDA: Patriotic Exercises

- bb) KG: Community Use of School Facilities
- cc) KG-E-1: OHLSD Facility Usage Chart
- dd) KG-E-2: Facility Usage Fees
- ee) KG-E-3: Facilities Utilization Application/Contract Form

Additions

- a) IGAB: Human Relations Education
- b) IGBA-E: When to Provide Prior Written Notice, Informed Consent, and Procedural Safeguards Notice
- c) IGCG: Preschool Program
- d) IIC/KF: Community Instructional Resources
- e) IL-R: Testing Programs

Removals

- a) ICA/IC: School Year/School Calendar
- b) IGAI/IGAH: Family Life Education/Sex Education
- c) IGB: Special Education Instructional Programs and Accommodations
- d) IGBA-R: District Inclusion Procedure
- e) IGE: Adult Education Programs
- f) IHA: Grouping for Instruction
- h) IHC: Scheduling for Instruction
- i) IIB-R: Network Use Policy
- j) IIB-E: Student Application for HCCA Network Account
- k) IKF-R: Credit Requirements
- l) ILA: Competency-Based Education
- m) ILA-R: Competency-Based Education
- n) INDA/IND: Patriotic Exercises

6. Annual Agreement

I recommend that the Board approve the annual agreement for pool usage with the Cincinnati Marlins as attached.

7. Annual Agreement

I recommend that the Board approve the annual agreement for pool usage with Oak Hills Youth Athletics as attached.

8. Personnel

I recommend that the Board approve the following Personnel actions (a - dd) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check.

a) Resignation - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Michelle Serger	Teacher	OHHS	Personal	08/09/16
Kelly Moorman	Teacher	OAK	Personal	05/20/16
Michelle Pleasant	Teacher	OHHS	Personal	08/09/16

b) Resignation - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Bev Weller	Instructional Asst.	JFD	Retirement	05/31/16
Deena Coots	Instructional Asst.	SPR	Personal	04/29/16
Patrick Duffy	Bus Driver	Trans.	Personal	04/22/16

c) Unpaid Family Medical Leave - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Janet Dotterman	Tutor	OHHS	Medical	03/28/16- 04/01/16 04/13/16- 04/15/16
Sheila Goddard	Speech Pathologist	RRMS	Child Care	05/10/16- 05/19/16
Morgan Meyer	Teacher	OHHS	Child Care	04/27/16- 05/04/16

d) Unpaid Leave - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Emily Majestic	Teacher	DEL	Child Care	04/20/16- 04/29/16
Shira Bernstein	Teacher	RRMS	Child Care	05/12/16- 05/20/16

e) Appointment - Certified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Rebecca Morgan	Teacher	VI-5	08/10/16

f) Appointment - Classified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Matthew Pittman	Custodian	IX-0 4 hrs. per day/5 days per week	05/02/16

g) Continuing Contract - Certified

<u>Name</u>
Elizabeth Firsich

h) 1 Year Contract - Certified

<u>Name</u>
Deanna Wetsch

i) 1 Year Contract - Classified

Name

Colleen Beckenhaupt

David Pickering

j) Rescind Supplemental Contract - 2015-2016 School Year

Name

Assignment

School

David Dransman Middle School Boys Tennis Coach Middle Schools

k) Supplemental Contract - 2015-2016 School Year

Name

Assignment

School

Mychal Feuchter Middle School Boys Tennis Coach Middle Schools

l) Community Education Instructors - 2015-2016 School Year

Name

Class

Salary

Jason Lewis Swim Program Co-manager \$17.00/hr.

Jenna Kirchgessner Swim Program Co-manager \$17.00/hr.

m) Special Education Scheduling/Curriculum - To be paid \$100.00 per day up to 10 days total.

Name

Kerri Muench

Kristi Murphy

n) Oakdale Academy - To be paid as follows on an as needed basis from Intervention Funds account #001-1910-113.

Name

Amount

Maureen Catania \$25.00/hr.

Heather Packer \$25.00/hr.

o) Student Teacher Mentor

Name

University

Amount

Elizabeth Dooley Northern Kentucky University \$125.00

p) Kindergarten Assessor - To be paid as follows for Kindergarten Assessment March, 2016.

Name

Amount

Kristen Figas \$50.00

q) 2015-16 OHEA Committee Stipends - To be paid as follows from account 001-1110-113.

Name

Amount

Mary Berger \$450.00

Brian Malavich \$350.00

Susan Dochterman \$300.00

Jeanna Linenkugel \$200.00

Rose Zix \$200.00

Susan Kallschmidt \$100.00

Kirk Rettig \$100.00

Holly Wentz \$100.00

Cheryl Vandewalle \$100.00

Jennifer Smith	\$100.00
Erin Gerrety	\$100.00
Mary Sieg	\$100.00
Jane Hanrahan	\$100.00
Kathy Appiarius	\$100.00
Beth Price	\$100.00
Holly Asman	\$100.00
Penny Ferguson	\$100.00
Leighann Browne	\$100.00
Stephanie Bushman	\$100.00
Sara Zimmerman	\$100.00
Victoria Burnham	\$100.00
Christie Wegman	\$100.00
Heather Packer	\$100.00
Emma Kitzmiller	\$100.00
Sarah Bertke	\$100.00

- r) **Technology Training** - To be paid \$180.00 for participation.

Name

Kristen Listerman

- s) **Rapid Run Middle Thursday School Monitors** - To be hired as needed and paid \$18.64 per hour. To be paid from Intervention Funds #001-1910-113.

Name

Patricia Gaustad

- t) **Extended School Year Services** - To be hired on an as needed basis from account 516-2120-113-9216 for students with disabilities.

Name

Amount

Kathy Herrman \$25.00/hr.

Sydney Hodapp \$25.00/hr.

Vanessa Wellendorf \$25.00/hr.

Karen Singleton \$25.00/hr.

Kellie Sheets \$25.00/hr.

- u) **Oak Hills Highlander Summer Session 2016** - To be paid as follows, up to 24 hours each for registration May 24, 2016 - May 26, 2016.

Name

Amount

Nancy Kordenbrock-Guess \$30.00/hr.

Bill Deters \$30.00/hr.

Mike Nieman \$25.00/hr.

- v) **Oak Hills Highlander Summer Session 2016** - To be paid \$30.00/hr. from May 31, 2016 - July 1, 2016 at 8 hours per day.

Name

Nancy Kordenbrock-Guess

Bill Deters

- w) Oak Hills Highlander Summer Session 2016** - To be paid \$25.00/hr., up to 8 hours per day, on an as needed basis for course completion from May 31, 2016 - July 1, 2016.

Name

Mike Cassidy
Kerri Muench
Mike Nieman
Greg Rolfes
Dennis Martin
Nick Maffey
Lori Franklin

- x) Substitute Teacher (Aimsweb)** - To be hired on an as needed basis and paid per substitute teacher daily rate.

Name

Olivia Linzer

- y) Substitute Instructional Assistant** - To be hired on an as needed basis and paid per substitute instructional assistant hourly rate.

Name

Jane Wilkinson
Amber Krimmer
Jennifer Crim
Amanda Wuest

- z) Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Jennifer Erion
Donna Heugel
Patsy Schweer
Jennifer Crim

- aa) Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Jennifer Crim
Elaine Brandt

- bb) Substitute Bus Driver** - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

Name

Michelle Morse
Dave Chastang
Tammy Goff

cc) Substitute Custodian - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Joe Campolongo

Christian Meador

dd) Substitute Crossing Guard - To be hired on an as needed basis and paid per substitute crossing guard hourly rate.

Name

Pat Strack

XII. CONSTITUENTS MAY ADDRESS THE BOARD (Limit of five minutes per constituent for a total of thirty minutes)

XIII. BOARD DISCUSSION

XIV. EXECUTIVE SESSION - for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person requests a public hearing.

XV. ADJOURNED