

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
AUGUST 7, 2017 – OAK HILLS ADMINISTRATION OFFICE
6:30 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)
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OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:
We seek and respect diverse points of view among members of our school community.
We act upon that which fosters student learning and best serves the interest of all students.

- I. **CALL TO ORDER**
The meeting was called to order at 6:30 p.m.
- II. **OPENING EXERCISE**
- III. **ROLL CALL BY APPROVED ROTATION**
The roll was called and the following members were present: Jeannie Schoonover, Scott Bischoff, Jan Hunter, Julie Murphy, Paul Cooper

Also present: Jeff Brandt, Steve Bain
- IV. **COMMUNICATIONS**
A. Mr. Brandt informed the Board that the District will not have a security dog in the upcoming year. Green Township (Police Chief Vetter) will be invited to a future meeting for a discussion with the Board about a security dog.

B. Mr. Brandt informed the Board that specific social media sites will be blocked from students.

C. Jeannie Schoonover complimented the Treasurer's Office for recent communication in the Community Press.
- V. **133-17** **ADOPTION OF AGENDA**
Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Agenda for the Regular Board Meeting of August 7, 2017, as submitted.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover
NAY - None
Motion approved.
- VI. **TREASURER'S REPORT**
Mr. Bain provided the monthly financial report for July 2017.
Mr. Bain informed the Board that the District will no longer require social security numbers. Staff members will be provided an Employee Identification Number.
- VII. **SUPERINTENDENT'S REPORT**
No Report
- VIII. **COMMITTEE REPORTS**
Mr. Bain shared Capital Conference information with the Board.
- School Community Council**
No future meeting has been set at this time.

Facilities

Mr. Brandt report to the Board that the buildings are in excellent condition. Oakdale Special Ed and C. O. Harrison Special Ed rooms will be ready by the start of school. The High School swimming pool deck is complete. The High School stadium lights are on campus and should be ready in the upcoming weeks.

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of fifty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of fifty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. If the board agenda allows, constituents may address the board at the end of the meeting, not to exceed ten minutes.

- IX. CONSTITUENTS MAY ADDRESS THE BOARD
(Limit of five minutes per constituent for a total of fifty minutes)
None
- X. 134-17 MINUTES
Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Minutes of the Regular Board Meeting of July 17, 2017, according to ORC 3313.26 and Text 6.06 as submitted.
AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff
NAY - None
Motion approved.
- XI. 135-17 MONTHLY FINANCIAL STATEMENT
Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the Monthly Financial Statement for July, 2017, according to ORC 3313.26 and Text 6.06, as attached.
AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter
NAY - None
Motion approved
- XII. 136-17 APPROPRIATION ADJUSTMENT
Mrs. Murphy moved, seconded by Mr. Cooper, to approve the FY17 Appropriation Adjustment as submitted.
AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy
NAY - None
Motion approved
- XIII. 137-17 DONATIONS
Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Donations as submitted.
AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper
NAY - None
Motion approved

XIV. 138-17

OHLSD FOOD SERVICE PRICE INCREASE

Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the Oak Hills Local School District's Food Service Price Increase as submitted.

In compliance with the Paid Lunch Equity requirements, it is recommended the elementary lunch price is increased from \$2.75 to \$2.85 and Delhi Middle School to \$3.00, \$3.25 & \$3.50 as submitted.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion approved

XV. 139-17

ELEMENTARY CONFERENCE SCHEDULE

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Elementary Conference Schedule for the 2017-18 school year as submitted.

a. 10/25/17: 4:00 - 7:00

b. 11/2/17: 4:00 - 7:00

c. 11/6/17: 4:00 - 7:00

d. 1/23/18: 4:00 - 7:00

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved

XVI. 140-17

OHLSD DISTRICT POLICY MANUAL-POLICY ADDITIONS AND REVISIONS

Mr. Cooper moved, seconded by Mrs. Murphy, to approve the policy revisions to the Oak Hills Local School District Policy Manual as submitted.

Additions

BB	School Board Legal Status
BBBA	Board Member Qualifications
JED-R	Student Absences and Excuses
JF	Student Rights and Responsibilities
JG	Student Discipline
KJ-1	Advertising in the Schools

Revisions

DJC	Bidding Requirements
DN	School Properties Disposal
EBCD-R	Emergency Closings
EFG	Student Wellness Program
IGAE	Health Education
IGCH-R/LEC-R	College Credit Plus
IGD	Co-Curricular and Extracurricular Activities
IGDJ	Interscholastic Athletics
JED	Student Absences and Excuses
JEDA	Truancy
JGD	Student Suspension

JGE	Student Expulsion
LEC-R/IGCH-R	College Credit Plus
EBCD	Emergency Closings
GBCB	Staff Conduct
IL	Testing Programs
KGB	Public Conduct on School Property
KJ	Advertising in the Schools
AFCA/GCNA	Standards-Based Counselor Evaluation

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XVII. 141-17

SPECIAL NEES ADVISORS

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the special needs event/club adviser to be paid at their hourly rate or \$22 per hour (whichever is less), not to exceed \$220 per event or club as submitted.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

XVIII. 142-17

RESOLUTION FOR HOME INSTRUCTION

Mrs. Hunter moved, seconded by Mrs. Murphy, to approve the Resolution for Home Instruction as submitted. The resolution applies to certified teaching staff currently under contract for the 2017-2018 school year to serve as home instructors. WHEREAS, the Oak Hills Local School District Board of Education has approved the hiring of certified teaching staff for the 2017-2018 school year; and WHEREAS, throughout the school year, a Building Principal and/or Director will determine that a student requires home instruction; WHEREAS, the District desires any certified teacher currently under contract to be able to offer home instruction services when needed; and THEREFORE, BE IT RESOLVED that any certified teaching staff member currently under contract for the 2017-2018 school year is hereby approved to offer home instruction for students deemed to require home instruction services. BE IT FURTHER RESOLVED that home instruction services will be compensated at a rate of \$21.08 per hour upon approval of the Superintendent or Designee.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

PERSONNEL

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the following Personnel actions (a. – s.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a. **Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Christy VonAllmen	Instructional Asst.	SPR	Personal	08/09/17

b. **Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Amanda Luebbe	Teacher	SPR	Child Care	08/29/17-11/01/17
Chelsea Smith	Teacher	JFD	Child Care	08/29/17-10/10/17

c. **Appointment - Certified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Jeremy Ridley	Teacher	V-6	08/10/17
Sara Roop	Teacher	IV-0	08/10/17

d. **Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Bart West	Instructional Asst.	II-D-0	08/14/17 6.5 hrs. per day/5 days per week
Stephenie Vice	Instructional Asst.	III-D-0	08/14/17 4 hrs. per day/5 days per week
Michelle Bailey	Instructional Asst.	II-ND-0	08/14/17 4 hrs. per day/5 days per week
Bobbie King	Instructional Asst.	II-ND-1	08/14/17 5.75 hrs. per day/5 days per week
Diana Chappell	Instructional Asst.	II-ND-0	08/14/17 6.5 hrs. per day/4 days per week
Barry Backscheider	Instructional Asst.	III-ND-0	08/14/17 5.75 hrs. per day/5 days per week
Gregory Clemen	Maint. Craftsman	V-0	08/08/17 8 hrs. per day/5 days per week
Beverly Watters	Custodian	IX-0	08/10/17 4 hrs. per day/5 days per week
Kim LaChance	Secretary	I-0	08/14/17 10 hrs. per week
Amanda Myers	Instructional Asst.	II-D-0	08/14/17 3.5 hrs. per day/5 days per week
Linda Kelley	Instructional Asst.	II-D-0	08/14/17 6.5 hrs. per day/5 days per week

Leslie Klingenbeck Instructional Asst.	II-D-0	08/14/17	5.75 hrs. per day/5 days per week
Carol Crawford Nurse Attendant	NA-0	08/14/17	3 hrs. per day/5 days per week
Christina Asman Instructional Asst.	II-D-0	08/14/17	3.5 hrs. per day/5 days per week
Treasa Mealor NL Custodian	VII-1	08/07/17	8 hrs. per day/5 days per week
Aubrey Rauhen Instructional Asst.	II-ND-0	08/14/17	5.75 hrs. per day/5 days per week

- e. **Appointment - Instructional Assistant** - 1 Year Contract - 2017-2018 - on an as needed basis.

Name

Sara Meyer

- f. **Appointment - Parent Mentor** - To be paid from Parent Mentor Grant.

<u>Name</u>	<u>Salary</u>	<u>Effective</u>
Julie Dunford	\$29.14/hr.	07/01/17
	5 hrs. per day/207 days per year	

- g. **Rescind Supplemental Contract** - 2017-2018 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Tim Schloemer	Head 7th Gr. Volleyball Coach	BMS
Maury Bibent	Assistant 7th Gr. Football Coach	Middle Schools

- h. **Supplemental Contracts** - 2017-2018 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Chad Coomes	Head 7th Gr. Volleyball Coach	BMS
Eric Conner	Middle School Boys Golf Coach	BMS

- i. **Delhi Middle School 6th Gr. Orientation Camp** - To be paid \$150.00 for sponsoring/organizing of this camp. To be paid from account number 018-2190-130-9577-530.

Name

Michelle Austing

- j. **Summer Special Programs Evaluation Team (Dulles & Delshire Preschools)** -

To be paid as follows for screening meetings, on site observations, home visits and ETR/IEP meetings, summer 2017.

<u>Name</u>	<u>Amount</u>
Mary Berger	\$600.00
Sara Zimmerman	\$600.00
Krista Hack	\$600.00
Mollie DiGiacomo	\$600.00
Mary Knuth	\$1200.00
Michelle Langdon	\$1200.00
Tanya Kist	\$1200.00

- k. **Create EOC Course Curriculum** - To be paid \$100.00 each per day for 3 days - 6/28/17, 6/29/17 & 7/11/17.
Name
 Jason Yates
 Kirt Shay
- l. **CPI - Training for Administrators** - To be paid \$100.00 for training on July 20, 2017.
Name
 Debi Reigers
- m. **New Teacher Induction Training - Math** - To be paid \$100.00 each for training on August 3, 2017.
Name
 Melissa Claus
 Tami Moore
 Debbie Stein
 Sam Siciliano
- n. **Extended School Year Services** - To be hired on an as needed basis from account 516-2120-113-9218 for students with disabilities.

<u>Name</u>	<u>Amount</u>
Sarah Kelley	\$25.00/hr.
- o. **Event Workers** - To be paid as submitted.
Name
 Nancy Renken
 Alison Ahlers
- p. **Summer Curriculum Work - Transition Curriculum on Employability Skills** - To be paid \$100.00 for work done on 7/27/17.
Name
 Marisa Groh
- q. **Substitute Teacher** - To be hired on an as needed basis and paid per substitute teacher daily rate.
Name
 Anna Richardson
- r. **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.
Name
 Ben Zahneis
- s. **Substitute Instructional Assistant** - To be hired on an as needed basis and paid per substitute instructional assistant hourly rate.
Name
 Martha Ihle
 Julie Ramsey

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover
 NAY - None

Motion Approved

XX. CONSTITUENTS (Comments not to exceed a total of ten minutes)
None

XXI. BOARD DISCUSSION
None

XXII. 144-17 ADJOURN
Mrs. Murphy moved, seconded by Mrs. Hunter to adjourn the meeting at 7:45 p.m.

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved.



President, Oak Hills Board of Education

ATTEST:



Treasurer

SB/lmh