

**Oak Hills Local School District  
Board of Education Meeting Agenda**

Regular Meeting - November 6, 2017

Oak Hills High School

6:30 P.M. (Records Commission Meets Prior to Board Meeting)



**OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:**

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

- I. CALL TO ORDER**
- II. OPENING**
- III. ROLL CALL BY APPROVED ROTATION**  
Julie Murphy, Paul Cooper, Jeannie Schoonover, Scott Bischoff, Jan Hunter
- IV. COMMUNICATIONS**
- V. ADOPTION OF AGENDA**
- VI. TREASURER'S REPORT**
- VII. SUPERINTENDENT'S REPORT**
  - A. Principal's Report**  
Travis Hunt, Oak Hills High School
- VIII. COMMITTEE REPORTS**
  - A. School Community Council (SCC)**
  - B. Facilities**

**Public Participation at Board Meetings**  
All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of fifty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.
- IX. CONSTITUENTS MAY ADDRESS THE BOARD REGARDING ITEMS ON THE AGENDA**  
(Limit of five minutes per constituent for a total of thirty minutes)
- X. OLD BUSINESS**

**XI. NEW BUSINESS**

**A. Treasurer's Recommendations**

**1. Minutes**

**I recommend that the Board approve the Minutes of the Budget Review Meeting and Regular Board Meeting of October 2, 2017 and the Development Session of October 23, 2017 according to ORC 3313.26 and Text 6.06 as attached.**

**2. Monthly Financial Statement**

**I recommend that the Board approve the Monthly Financial Statement for September, 2017 according to ORC 3313.26 and Text 6.06, as attached.**

**3. Appropriation Adjustments:**

**I recommend that the Board approve the following appropriation adjustments as submitted.**

a) Title II-A	\$29,644.44	590-9218
b) Title I	\$287,042.47	572-9218
c) Title III	\$4,918.54	551-9218
d) IDEA Part B	\$697,958.71	516-9218
e) Delhi DC Trip	\$60,000	300-4190-410-9677-530
f) Bridgetown DC Trip	\$5,000	300-4190-550-9676-510
g) Springmyer 018 PSS/Students	\$4,000	018-2190-550-9582-550
h) Oak Hills 018 PSS/Staff	\$2,500	018-2940-560-9650-500
i) Oak Hills National Honor Society	\$3,700	200-4140-891-9536-500
j) Oak Hills Class of 2020	\$2,000	200-4670-891-9720-500
k) J.F. Dulles 018 PSS/Staff	\$2,900	018-2940-9654-540

**4. Donations**

**I recommend that the Board approve the Donations as submitted.**

a)	From: Ione Holt Auditorium Revitalization Committee (iHARC)	\$5,200
	To: Oak Hills Local School District	003-1820-9800
b)	From: VARtek (2 of 5 - total pledge = \$15,000)	\$3,000.00
	To: Oak Hills Local School District	003-1820-9800
c)	From: C.O. Harrison PTA	\$2,000
	To: C.O. Harrison 018 PSS/Students (AR)	018-1820-9580-520

- c) From: CR Landscape \$525 (landscape value)  
To: Oak Hills Local School District
- d) From: Big Lots, Inc. \$2,000  
To: Oakdale 018 PSS/Students 018-1820-9581-560
- e) From: Amvets Western Hills Post 41 \$1,500  
To: Oak Hill 018 PSS/Students 018-1820-9531-500
- f) From: Hilvert & Pope Electric, Inc. \$1,000  
To: Oak Hills Athletics (IMO Bill Fisher) 300-1820-9504-500
- g) From: Western Hills-Cheviot Lodge #140 \$1,000  
To: Oak Hills Local Scholarships 007-1820-9551-500
- h) From: Kiwanis Club of Riverview Delhi Hills \$1,000  
To: Delhi 018 PSS/Students 018-1820-9577-530
- i) From: Kiwanis Club of Riverview Delhi Hills \$1,000  
To: Delshire 018 PSS/Students (Snack Sack) 018-1820-9578-570
- j) From: Kiwanis Club of Riverview Delhi Hills \$750  
To: Rapid Run 018 PSS/Students 018-1820-9532-580
- k) From: Kiwanis Club of Riverview Delhi Hills \$750  
To: C.O. Harrison 018 PSS/Students \$600 018-1820-9580-520  
C.O. Harrison 018 Staff \$150 018-1820-9652-520
- l) From: Harvest Home Fair Association, Inc. \$598.66  
To: Oak Hills Key Club 200-1820-9521-500
- m) From: Nanny Belles \$500  
To: Oak Hills Oakettes 300-1820-9505-500
- n) From: Julie Murphy \$500  
To: Oak Hills 018 PSS/Students 018-1820-9531-500
- o) From: Hilvert & Pope Electric, Inc. \$500  
To: Oak Hills Oakettes 300-1820-9505-500
- p) From: Bridgetown Finer Meats, Inc. \$500  
To: Oak Hills Choral 300-1820-9513-500
- q) From: Pristine Senior Living \$500  
To: Oak Hills Oakettes 300-1820-9505-500

**5. Resolution - Requesting Authority to File Modified Tax Budget**

**I recommend that the Board approve the Resolution Requesting Authority from the Hamilton County Budget Commission to file a Modified Tax Budget for the 2018/19 Fiscal Year as attached.**

**B. Superintendent's Recommendations**

**1. Resolution - OHHS Exam Schedule Proposal**

**I recommend that the Board approve the Resolution for the Oak Hills High School Exam Schedule Proposal for Winter 2017 as attached.**

WHEREAS Oak Hills High School is committed to reaching all students and ensuring that 100% of the student population is learning and achieving at a high level. The Semester Exam Schedules not only maintain the integrity of assessing student learning, but provides teachers an opportunity to appropriately and accurately assess student performance at a high level; and WHEREAS As a result of high level assessment, Oak Hills High School students will be learning at a high level as they display their knowledge through application questions and evaluative writing; and

WHEREAS Oak Hills High School recognizes that the proposed "semester exam schedule" will ultimately benefit student learning. The benefits are as follows: (1.) Semester Exams will maintain the integrity of assessing student learning, allowing for alignment to other high stakes tests including AP and ACT while assessing students' growth and progress in their current coursework. (2.) There is ample time for students to work individually with teachers for remediation and invention. (3.) Team Time in the afternoon will allow time for staff to work collaboratively to revise and align academic curriculum maps, review common assessments and analyze data to prepare for the second semester. This time will ensure all staff participates in this essential curriculum process and paid summer work will be minimal.

BE IT RESOLVED that Oak Hills High School recommends that the Oak Hills School Board approves an Semester Exam Schedule that would adjust the schedule on December 19, 2017 through December 22, 2017.

**2. OHLSD Student Trips**

**I recommend that the Board approve the following Oak Hills Local School District Student Trips as attached.**

Oak Hills High School

Date: 11/10 - 11/11/17      Group: OH Robotics      Destination: Purdue University

**3. OHLSD 2018-19 Calendar**

**I recommend that the Board approve the 2018-19 school year calendar as attached.**

**4. Personnel**

**I recommend that the Board approve the following Personnel actions (a - s) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the

State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

**a) Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Michael Stacey	Custodian	COH	Personal	09/29/17

**b) Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Amy McNabb	School Psychologist	COH	Child Care	11/01/17- 12/08/17

**c) Unpaid Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Courtney Valerius	Teacher	JFD	Child Care	11/06/17- 05/23/18

**d) Unpaid Leave - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Kimberly Martini	Food Service	OHHS	Medical	09/26/17- 11/03/17
Dell Arnold	Bus Aide	Trans.	Medical	09/18/17- 11/03/17
Lisa Cox	Instructional Asst.	JFD	Medical	10/20/17- 11/10/17

**e) Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Kathryn Barkley	Van Driver	IV-0	10/09/17 1 hr. per day/5 days per week
Emily Casey	Nurse Attendant	NA-0	01/04/18 6.5 hrs. per day/5 days per week
Dominick Goodman	Instructional Asst.	II-D-0	11/06/17 6.5 hrs. per day/5 days per week

**f) Rescind Supplemental Contract - 2017-2018 School Year.**

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Kaleb Miller	Head Middle School Wrestling Coach (.5)	BMS
Jon Wohlfrom	Assistant Varsity Boys/Girls Swim Coach	OHHS

**g) Supplemental Contracts - 2017-2018 School Year.**

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Sidnei Harmon	Head 9th Gr. Girls Basketball Coach	OHHS
Tony Fuller	Head 8th Gr. Girls Basketball Coach	DMS
Sam Ostendorf	Assistant Varsity Girls Track Coach	OHHS
Kim Brassfield	Assistant Varsity Boys/Girls Swim Coach	OHHS
Jon Broxterman	Head Middle School Wrestling Coach	RRMS

**h) Summer Band Camp - Oak Hills High School** - To be paid \$400.00 from account 300-4130-130-9506-500 for work done with camp.

Name

Emily Power-Huhtala

**i) Event Workers** - To be paid as submitted.

Name

Mark Lockwood

Rick Henline

Robert Kirch

Andrew Toon

**j) Bridgetown Middle School Holiday Choir Concert** - To be paid \$300.00 for piano accompanist, rehearsals & concert November/December, 2017 from account 300-4130-130-9544-510.

Name

Julie Marratta

**k) Oak Hills High School Orchestra Concert** - To be paid \$200.00 for piano accompanist for concert on December 6, 2017 from account 300-4130-130-9535-500.

Name

Julie Marratta

**l) Middle School Transitional Academy** - To be paid as follows on an as needed basis from Intervention Funds.

<u>Name</u>	<u>Hours per day</u>	<u>Amount</u>
Renee Stickley	3.5	\$25.00/hr.
Amy Rone	3.5	\$25.00/hr.
Josh Schweinfurth	3.5	\$25.00/hr.
Joe Toney	3.5	\$25.00/hr.
Lydia Parker, Lead	3.5	\$30.00/hr.
Teri Egbers	3.5	\$25.00/hr.
Chad Coomes	3.5	\$25.00/hr.
Melissa Vassallo	3.5	\$25.00/hr.
Melissa Claus	3.5	\$25.00/hr.

**m) Oak Hills High School Tuesday/Thursday/Friday School Monitors** - To be hired as needed and paid \$18.64 per hour for their participation in the program for the 2017-2018 school year.

Name

Kelly Rasnick

Lori Franklin

Debbie Stallo

**n) New Teacher Induction Training** - To be paid \$100.00 for participation on August 3, 2017.

Name

Jen Murphy

- o) Literacy Leadership Team** - To be paid \$1,200.00 each for their participation for the 2017-2018 school year.

Name

Carie Lewis  
Tessa Keyes  
Cindy Nader  
Paul Feichtner  
Jen Murphy  
Cathy Bella  
Laura Adair  
Tamara Walker  
Heather Packer  
Lindsay Black  
Megan Molitoris  
Amy McNabb  
Kristin Perica  
Lisa Frey  
Liz Nelson  
Jennifer Voelpel  
Julia Lawhead  
Kalie Berin  
Jennifer Drake  
Libby Boeing  
Caitlyn Ulmer  
Lisa Schlomer

- p) PSAT Proctors** - To be paid \$20.00 per hour for proctoring the PSAT on October 14, 2017.

Name

Kelly Shattuck  
Heather Seybold  
Linda Ausman  
Lora Buchanan  
Amanda Tuchfarber  
Joe Campolongo  
Deb Glandorf  
Lori Franklin  
Jen Harris  
Amanda Biser  
Ryan Ihrig  
Casey Frank  
Lindsay VanLandingham  
Joan McCormick  
Amy Felix  
Nancy Guess  
Chasity McCowan  
Fran Gilreath  
Susan Bennet  
Corey Saunders

Denise Laux  
Laura Velasquez

- q) **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Gwendolyn Lear  
Patricia Mouser  
Stacy Taylor  
Michelle Klaene

- r) **Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Stacy Taylor  
Michelle Klaene  
Debora Glandorf

- s) **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Michelle Klaene

**5. Personnel**

**I recommend that the Board approve the following Personnel actions (a) as submitted.**

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- a) **PSAT Proctors** - To be paid \$20.00 per hour for proctoring the PSAT on October 14, 2017.

Name

Katie Hunter

- XII. CONSTITUENTS MAY ADDRESS THE BOARD** (Limit of five minutes per constituent for a total of thirty minutes)

**XIII. BOARD DISCUSSION**

- XIV. EXECUTIVE SESSION** - preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;

**XV. ADJOURNED**