

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
NOVEMBER 6, 2017 – OAK HILLS HIGH SCHOOL
6:30 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)
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OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:
We seek and respect diverse points of view among members of our school community.
We act upon that which fosters student learning and best serves the interest of all students.

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

II. ROLL CALL BY APPROVED ROTATION

The roll was called and the following members were present: Julie Murphy, Paul Cooper, Jeannie Schoonover, Scott Bischoff, Jan Hunter

Also in Attendance: Jeff Brandt, Steve Bain

III. COMMUNICATIONS

Mr. Brandt thanked the high school staff for their efforts with the Veteran's Day Celebration.
Mr. Brandt informed the Board of district-wide Veteran's Day Ceremonies.

IV. 186-17 ADOPTION OF AGENDA

Mr. Cooper moved, seconded by Mrs. Murphy, to approve the Agenda for the Regular Board Meeting of November 6, 2017, as submitted.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

V. TREASURER'S REPORT

Mr. Bain provided the Monthly Financial Report for September 2017. Mr. Bain informed the Board of the current Athletic Fund balance and thanked the Athletic Department for their efforts with "The Games for a Cause." Mr. Bain provided an update on iHARC (the private committee raising funds for the High School Auditorium).

VI. SUPERINTENDENT'S REPORT

A. Principal's Report

Travis Hunt (Oak Hills High School Principal) introduced Mr. Dan Boles (Assistant Principal) and Bob Klotz (High School Teacher) who both discussed College Credit Plus. The District partners with University of Cincinnati, Sinclair Community College, and Cincinnati Christian University. Robert Klotz, Jr. and Casey Ibold (District Teachers) shared their experiences in the Oak Hills Local School District which helped mold them into the current teachers they are today.

VII.

COMMITTEE REPORTS

School Community Council

Mr. Brandt provided the minutes of the last SCC Meeting on October 18th.

Facilities – No Report

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of fifty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of fifty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. If the board agenda allows, constituents may address the board at the end of the meeting, not to exceed ten minutes.

VIII.

CONSTITUENTS MAY ADDRESS THE BOARD

(Limit of five minutes per constituent for a total of fifty minutes)

IX. 187-17

MINUTES

Mrs. Murphy moved, seconded by Mr. Hunter, to approve the Minutes of the Budget Review Meeting and Regular Board Meeting of October 2, 2017, and the Development Session of October 23, 2017, according to ORC 3313.26 and Text 6.06 as attached.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

X. 188-17

MONTHLY FINANCIAL STATEMENT

Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the Monthly Financial Statement for September, 2017 according to ORC 3313.26 and Text 6.06, as submitted.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion approved

XI. 189-17

APPROPRIATION ADJUSTMENTS

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Appropriation Adjustments (a.-k.) as submitted.

a) Title II-A	\$29,644.44	590-9218
b) Title I	\$287,042.47	572-9218
c) Title III	\$4,918.54	551-9218
d) IDEA Part B	\$697,958.71	516-9218
e) Delhi DC Trip	\$60,000	300-4190-410-9677-530
f) Bridgetown DC Trip	\$5,000	300-4190-550-9676-510
g) Springmyer 018 PSS/Students	\$4,000	018-2190-550-9582-550
h) Oak Hills 018 PSS/Staff	\$2,500	018-2940-560-9650-500

i) Oak Hills National Honor Society	\$3,700	200-4140-891-9536-500
j) Oak Hills Class of 2020	\$2,000	200-4670-891-9720-500
k) J.F. Dulles 018 PSS/Staff	\$2,900	018-2940-9654-540

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved

XII. 190-17

DONATIONS

Mrs. Hunter moved, seconded by Mr. Cooper, to approve the following Donations as submitted (a.-q.).

a)	From: Ione Holt Auditorium Revitalization Committee (iHARC)	\$5,200	
	To: Oak Hills Local School District		003-1820-9800
b)	From: VARtek (2 of 5 - total pledge = \$15,000)	\$3,000.00	
	To: Oak Hills Local School District		003-1820-9800
c)	From: C.O. Harrison PTA	\$2,000	
	To: C.O. Harrison 018 PSS/Students (AR)		018-1820-9580-520
c)	From: CR Landscape	\$525 (landscape value)	
	To: Oak Hills Local School District		
d)	From: Big Lots, Inc.	\$2,000	
	To: Oakdale 018 PSS/Students		018-1820-9581-560
e)	From: Amvets Western Hills Post 41	\$1,500	
	To: Oak Hill 018 PSS/Students		018-1820-9531-500
f)	From: Hilvert & Pope Electric, Inc.	\$1,000	
	To: Oak Hills Athletics (IMO Bill Fisher)		300-1820-9504-500
g)	From: Western Hills-Cheviot Lodge #140	\$1,000	
	To: Oak Hills Local Scholarships		007-1820-9551-500
h)	From: Kiwanis Club of Riverview Delhi Hills	\$1,000	
	To: Delhi 018 PSS/Students		018-1820-9577-530
i)	From: Kiwanis Club of Riverview Delhi Hills	\$1,000	
	To: Delshire 018 PSS/Students (Snack Sack)		018-1820-9578-570
j)	From: Kiwanis Club of Riverview Delhi Hills	\$750	
	To: Rapid Run 018 PSS/Students		018-1820-9532-580
k)	From: Kiwanis Club of Riverview Delhi Hills	\$750	
	To: C.O. Harrison 018 PSS/Students	\$600	018-1820-9580-520
	C.O. Harrison 018 Staff	\$150	018-1820-9652-520
l)	From: Harvest Home Fair Association, Inc.	\$598.66	
	To: Oak Hills Key Club		200-1820-9521-500
m)	From: Nanny Belles	\$500	

	To: Oak Hills Oakettes	300-1820-9505-500
n)	From: Julie Murphy	\$500
	To: Oak Hills 018 PSS/Students	018-1820-9531-500
o)	From: Hilvert & Pope Electric, Inc.	\$500
	To: Oak Hills Oakettes	300-1820-9505-500
p)	From: Bridgetown Finer Meats, Inc.	\$500
	To: Oak Hills Choral	300-1820-9513-500
q)	From: Pristine Senior Living	\$500
	To: Oak Hills Oakettes	300-1820-9505-500

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter
 NAY - None
 Motion approved

XIII. 191-17 **RESOLUTION REQUESTING AUTHORITY TO FILE MODIFIED TAX BUDGET**
Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Resolution Requesting Authority from the Hamilton County Budget Commission to file a Modified Tax Budget for the 2018/19 Fiscal Year as submitted.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy
 NAY - None
 Motion approved

XIV. 192-17 **RESOLUTION - OHHS EXAM SCHEDULE PROPOSAL**
Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Resolution for the Oak Hills High School Exam Proposal for Winter 2017 as submitted.

WHEREAS Oak Hills High School is committed to reaching all students and ensuring that 100% of the student population is learning and achieving at a high level. The Semester Exam Schedules not only maintain the integrity of assessing student learning, but provides teachers an opportunity to appropriately and accurately assess student performance at a high level; and

WHEREAS As a result of high level assessment, Oak Hills High School students will be learning at a high level as they display their knowledge through application questions and evaluative writing; and

WHEREAS Oak Hills High School recognizes that the proposed "semester exam schedule" will ultimately benefit student learning. The benefits are as follows: (1.) Semester Exams will maintain the integrity of assessing student learning, allowing for alignment to other high stakes tests including AP and ACT while assessing students' growth and progress in their current coursework. (2.) There is ample time for students to work individually with teachers for remediation and invention. (3.) Team Time in the afternoon will allow time for staff to work collaboratively to revise and align academic curriculum maps, build common assessments and analyze data to prepare for the second semester. This time will ensure all staff participates in this essential curriculum process and paid summer work will be minimal.

BE IT RESOLVED that Oak Hills High School recommends that the Oak Hills School Board approves an Semester Exam Schedule that would adjust the schedule on December 19, 2017 through December 22, 2017.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

- XV. 193-17 **OHLSD STUDENT TRIPS**
Mrs. Hunter moved, seconded by Mrs. Murphy, to approve the OHLSD Student Trips as submitted.

Oak Hills High School

Date: 11/10 - 11/11/17 Group: OH Robotics Destination: Purdue University

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion approved

- XVI. 194-17 **OHLSD 2018-19 CALENDAR**
Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the OHLSD 2018-19 school year calendar as submitted.

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved

- XVII. 195-17 **PERSONNEL**
Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the following Personnel actions (a. – s.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by hio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal record check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a) **Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Michael Stacey	Custodian	COH	Personal	09/29/17

b) **Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Amy McNabb	School Psychologist	COH	Child Care	11/01/17- 12/08/17

c) **Unpaid Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Courtney Valerius Teacher		JFD	Child Care	11/06/17- 05/23/18

d) **Unpaid Leave - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
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Kimberly Martini	Food Service	OHHS	Medical	09/26/17- 11/03/17
Dell Arnold	Bus Aide	Trans.	Medical	09/18/17- 11/03/17
Lisa Cox	Instructional Asst.	JFD	Medical	10/20/17- 11/10/17

e) **Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Kathryn Barkley	Van Driver	IV-0	10/09/17 1 hr. per day/5 days per week
Emily Casey	Nurse Attendant	NA-0	01/04/18 6.5 hrs. per day/5 days per week
Dominick Goodman	Instructional Asst.	II-D-0	11/06/17 6.5 hrs. per day/5 days per week

f) **Rescind Supplemental Contract** - 2017-2018 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Kaleb Miller	Head Middle School Wrestling Coach (.5)	BMS
Jon Wohlfrom	Assistant Varsity Boys/Girls Swim Coach	OHHS

g) **Supplemental Contracts** - 2017-2018 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Sidnei Harmon	Head 9th Gr. Girls Basketball Coach	OHHS
Tony Fuller	Head 8th Gr. Girls Basketball Coach	DMS
Sam Ostendorf	Assistant Varsity Girls Track Coach	OHHS
Kim Brassfield	Assistant Varsity Boys/Girls Swim Coach	OHHS
Jon Broxterman	Head Middle School Wrestling Coach	RRMS

h) **Summer Band Camp - Oak Hills High School** - To be paid \$400.00 from account 300-4130-130-9506-500 for work done with camp.

Name
Emily Power-Huhtala

i) **Event Workers** - To be paid as submitted.

Name
Mark Lockwood
Rick Henline
Robert Kirch
Andrew Toon

j) **Bridgetown Middle School Holiday Choir Concert** - To be paid \$300.00 for piano accompanist, rehearsals & concert November/December, 2017 from account 300-4130-130-9544-510.

Name
Julie Marratta

k) **Oak Hills High School Orchestra Concert** - To be paid \$200.00 for piano accompanist for concert on December 6, 2017 from account 300-4130-130-9535-500.

Name

Julie Marratta

- l) **Middle School Transitional Academy** - To be paid as follows on an as needed basis from Intervention Funds.

<u>Name</u>	<u>Hours per day</u>	<u>Amount</u>
Renee Stickley	3.5	\$25.00/hr.
Amy Rone	3.5	\$25.00/hr.
Josh Schweinfurth	3.5	\$25.00/hr.
Joe Toney	3.5	\$25.00/hr.
Lydia Parker, Lead	3.5	\$30.00/hr.
Teri Egbers	3.5	\$25.00/hr.
Chad Coomes	3.5	\$25.00/hr.
Melissa Vassallo	3.5	\$25.00/hr.
Melissa Claus	3.5	\$25.00/hr.

- m) **Oak Hills High School Tuesday/Thursday/Friday School Monitors** - To be hired as needed and paid \$18.64 per hour for their participation in the program for the 2017-2018 school year.

Name

Kelly Rasnick
Lori Franklin
Debbie Stallo

- n) **New Teacher Induction Training** - To be paid \$100.00 for participation on August 3, 2017.

Name

Jen Murphy

- o) **Literacy Leadership Team** - To be paid \$1,200.00 each for their participation for the 2017-2018 school year.

Name

Carie Lewis
Tessa Keyes
Cindy Nader
Paul Feichtner
Jen Murphy
Cathy Bella
Laura Adair
Tamara Walker
Heather Packer
Lindsay Black
Megan Molitoris
Amy McNabb
Kristin Perica
Lisa Frey
Liz Nelson
Jennifer Voelpel
Julia Lawhead
Kalie Berin

Jennifer Drake
Libby Boeing
Caitlyn Ulmer
Lisa Schlomer

- p) **PSAT Proctors** - To be paid \$20.00 per hour for proctoring the PSAT on October 14, 2017.

Name

Kelly Shattuck
Heather Seybold
Linda Ausman
Lora Buchanan
Amanda Tuchfarber
Joe Campolongo
Deb Glandorf
Lori Franklin
Jen Harris
Amanda Biser
Ryan Ihrig
Casey Frank
Lindsay VanLandingham
Joan McCormick
Amy Felix
Nancy Guess
Chasity McCowan
Fran Gilreath
Susan Bennet
Corey Saunders
Denise Laux
Laura Velasquez

- q) **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Gwendolyn Lear
Patricia Mouser
Stacy Taylor
Michelle Klaene

- r) **Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Stacy Taylor
Michelle Klaene
Debora Glandorf

- s) **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Michelle Klaene

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter
NAY - None
Motion approved

XVIII. 196-17

PERSONNEL

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the following Personnel actions (a.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by hio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal record check

a) **PSAT Proctors** - To be paid \$20.00 per hour for proctoring the PSAT on October 14, 2017.
Name -- Katie Hunter

AYES - Cooper, Schoonover, Bischoff, Murphy
ABSTAIN - Hunter
NAY - None
Motion approved

XIX.

CONSTITUENTS (Comments not to exceed a total of ten minutes) - None

XX.

BOARD DISCUSSION - None

XXI. 197-17

EXECUTIVE SESSION

Mrs. Murphy moved, seconded by Mr. Cooper, to move into Executive Session at 7:15 p.m. for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person requests a public hearing.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper
NAY - None
Motion approved

The Board returned from Executive Session at 8:29 p.m. and the President announced they had met for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.

XXII. 198-17

ADJOURN

Mrs. Murphy moved, seconded by Mrs. Schoonover, to adjourn the meeting at 8:30 p.m.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover
NAY - None
Motion approved

President

ATTEST:

Treasurer
SB/lmh