

**Oak Hills Local School District  
Board of Education Meeting Agenda**

Regular Meeting - December 4, 2017

Delhi Middle School

6:30 P.M. (Records Commission Meets Prior to Board Meeting)



**OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:**

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

**I. CALL TO ORDER**

**II. OPENING**

**III. ROLL CALL BY APPROVED ROTATION**

Jan Hunter, Julie Murphy, Paul Cooper, Jeannie Schoonover, Scott Bischoff

**IV. COMMUNICATIONS**

**V. ADOPTION OF AGENDA**

**VI. TREASURER'S REPORT**

**VII. SUPERINTENDENT'S REPORT**

**A. Principal's Report**

Scott Toon, Delhi Middle School

**VIII. COMMITTEE REPORTS**

**A. School Community Council**

**B. Facilities**

**Public Participation at Board Meetings**

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of fifty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of fifty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. If the board agenda allows, constituents may address the board at the end of the meeting, not to exceed ten minutes.

**IX. CONSTITUENTS MAY ADDRESS THE BOARD (Limit of five minutes per constituent for a total of fifty minutes)**

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

## **A. Treasurer's Recommendations**

### **1. Minutes**

**I recommend that the Board approve the Minutes of the Regular Board Meeting of November 6, 2017 according to ORC 3313.26 and Text 6.06 as attached.**

### **2. Monthly Financial Statement**

**I recommend that the Board approve the Monthly Financial Statement for October, 2017 according to ORC 3313.26 and Text 6.06, as attached.**

### **3. Set Date for January 2018 Budget Hearing, Organizational & Regular Meeting**

**I recommend that the Board approve January 8, 2018 as the meeting date for the Oak Hills Local School District Board of Education's Budget Hearing, Organizational Meeting and Regular Meeting as submitted.** The Budget Hearing will be held at 6:30 p.m. and the Organizational and Regular Meeting is scheduled to immediately follow. The meeting will be held at Springmyer Elementary School, 4179 Ebenezer Road, Cincinnati, Ohio 45248.

### **4. Appointment of President Pro-Tempore**

**I recommend that the Board approve the Appointment of a President Pro-Tempore for the January 8, 2018 Oak Hills Board of Education Meeting as submitted.**

### **5. Donations**

**I recommend that the Board approve the Donations as submitted.**

- |    |                                                 |                   |
|----|-------------------------------------------------|-------------------|
| a. | From: Oak Hills Alumni & Educational Foundation | \$600             |
|    | To: C.O. Harrison Public School Support         | 018-1820-9580-520 |
| b. | From: Delhi PTA                                 | \$1,500           |
|    | To: Delhi 018 PSS/Students                      | 018-1820-9577-530 |
| c. | From: Mike Dodson                               | \$25,000          |
|    | To: Oak Hills Local Scholarship                 | 007-1820-9551-500 |
|    | (Dick Roche Memorial \$18,750                   |                   |
|    | Clara Smith Memorial \$6,250)                   |                   |
| d. | From: Manuel D. & Rhoda Mayerson Foundation     | \$1,000           |
|    | To: Oak Hills 018 PSS/Students                  | 018-1820-9531-500 |
| e. | From: CSK Electric LLC                          | \$500             |
|    | To: Oak Hills Local Scholarship                 | 007-1820-9551-500 |
|    | (Dick Roche Memorial \$375                      |                   |
|    | Clara Smith Memorial \$125)                     |                   |

### **6. Appropriation Adjustments**

**I recommend that the Board approve the following appropriation adjustments as submitted.**

- |    |                       |          |                       |
|----|-----------------------|----------|-----------------------|
| a) | Bridgetown Camp Joy   | \$2,000  | 018-2190-550-9476-510 |
| b) | Rapid Run Yearbook    | \$3,000  | 300-4680-9643-580     |
| c) | Oak Hills French Club | \$193.65 | 200-4120-891-9571-500 |

**7. OSBA Legal Assistance Fund (LAF)**

**I recommend that the Board approve the 2018 Legal Assistance Fund Membership as attached.**

WHEREAS, the Oak Hills Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and

WHEREAS the Ohio School Boards Association Legal Assistance Fund has been established for this purpose

THEREFORE, the Board hereby resolves to participate in the OSBA LAF for calendar year 2018 and authorizes the Treasurer to pay the LAF \$250.

**B. Superintendent's Recommendations**

**1. HCESC – Contracts for Services to Non-Public Schools**

**I recommend that the Board approve the Hamilton County Educational Service Center Contracts for Services to Non-Public Schools as attached.** The service contracts are for the 2017-2018 school year.

**2. OHLSD District Policy Manual - Policy Revisions**

**I recommend that the Board approve the policy revisions to the Oak Hills Local School District Policy Manual as attached.**

Revisions

|              |                             |
|--------------|-----------------------------|
| DN           | School Properties Disposal  |
| EBBA         | First Aid                   |
| EBBA-R       | First Aid                   |
| IGCH-R/LEC-R | College Credit Plus         |
| JFG          | Interrogations and Searches |
| JFG-R        | Interrogations and Searches |
| LEC-R/IGCH-R | College Credit Plus         |

**3. Personnel**

**I recommend that the Board approve the following Personnel actions (a - j) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

**a) Resignation - Classified**

| <u>Name</u>    | <u>Assignment</u> | <u>School</u> | <u>Reason</u> | <u>Effective</u> |
|----------------|-------------------|---------------|---------------|------------------|
| Charles Raines | Custodian         | JFD           | Personal      | 11/08/17         |

**b) Unpaid Family Medical Leave - Certified**

| <u>Name</u>     | <u>Assignment</u> | <u>School</u> | <u>Reason</u> | <u>Effective</u>      |
|-----------------|-------------------|---------------|---------------|-----------------------|
| Brittany Pavely | Teacher           | OHHS          | Child Care    | 11/15/17-<br>12/06/17 |
| Danielle Wood   | Teacher           | DMS           | Child Care    | 01/04/18-<br>01/22/18 |

**c) Unpaid Leave - Classified**

| <u>Name</u>      | <u>Assignment</u> | <u>School</u> | <u>Reason</u> | <u>Effective</u>      |
|------------------|-------------------|---------------|---------------|-----------------------|
| Kimberly Martini | Food Service      | OHHS          | Medical       | 11/06/17-<br>11/15/17 |

**d) Appointment - Classified**

| <u>Name</u>  | <u>Assignment</u> | <u>Salary</u> | <u>Effective</u>                           |
|--------------|-------------------|---------------|--------------------------------------------|
| Larry Vinson | Custodian         | IX-0          | 11/20/17<br>8 hrs. per day/5 days per week |
| Norma Hill   | Custodian         | IX-0          | 11/29/17<br>4 hrs. per day/5 days per week |

**e) Rescind Supplemental Contract - 2017-2018 School Year.**

| <u>Name</u>  | <u>Assignment</u>                  | <u>School</u> |
|--------------|------------------------------------|---------------|
| Chris Morman | Head Varsity Boys Volleyball Coach | OHHS          |

**f) Supplemental Contracts - 2017-2018 School Year.**

| <u>Name</u>       | <u>Assignment</u>                         | <u>School</u> |
|-------------------|-------------------------------------------|---------------|
| Chad Coomes       | Head Middle School Wrestling Coach (.5)   | BMS           |
| Rod Fielden       | Assistant Varsity Girls Soccer Coach (.5) | OHHS          |
| Jerry Dean        | Assistant Varsity Boys Track Coach        | OHHS          |
| Scott Kinkley     | Assistant Varsity Boys Track Coach        | OHHS          |
| Michael Broughton | Assistant Varsity Girls Track Coach       | OHHS          |
| Meredith Stoller  | National Junior Honor Society (.5)        | RRMS          |
| Maria Argo        | National Junior Honor Society (.5)        | RRMS          |

**g) Home Instructor - To be hired on an as needed basis and paid per home instruction hourly rate.**

| <u>Name</u>     |
|-----------------|
| Becky Samborsky |

**h) Event Worker - To be paid as submitted.**

| <u>Name</u>        |
|--------------------|
| Eric Keeton        |
| Mike Schwallie Jr. |

**i) Substitute Instructional Assistant - To be hired on an as needed basis and paid per substitute Instructional Assistant hourly rate.**

| <u>Name</u>      |
|------------------|
| Mya Linkenfelter |
| Amee Servaites   |
| Mindy Murphy     |

- j) **Substitute Bus Driver** - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

Name

Sally Finnegan

**XII. CONSTITUENTS** (Comments not to exceed total of ten minutes)

**XIII. BOARD DISCUSSION**

**XIV. EXECUTIVE SESSION** - - for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person requests a public hearing

**XV. ADJOURNED**