

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
DECEMBER 4, 2017 – DELHI MIDDLE SCHOOL
6:30 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)
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OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:
We seek and respect diverse points of view among members of our school community.
We act upon that which fosters student learning and best serves the interest of all students.

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

II. OPENING EXERCISE

III. ROLL CALL BY APPROVED ROTATION

The roll was called and the following members were present: Jan Hunter, Julie Murphy, Paul Cooper, Jeannie Schoonover, Scott Bischoff

Also present: Jeff Brandt, Steve Bain

IV. COMMUNICATIONS

Jeff Brandt communicated the following:

1. The Pink Ribbon Girls raised nearly \$12,000 for women in need at Oak Hills High School.
2. JF Dulles Elementary is a Blue Ribbon Award Nominee.

V. 199-17 ADOPTION OF AGENDA

Mr. Cooper moved, seconded by Mrs. Murphy, to approve the Agenda for the Regular Board Meeting of December 4, 2017, as submitted.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved.

VI. TREASURER'S REPORT

Mr. Bain provided the financial report for October 2017.

VII. SUPERINTENDENT'S REPORT

A. Principal's Report

Scott Toon, Delhi Middle School, introduced the following:

1. Mrs. Jen Campbell explained a new initiative and partner known as "Friends on Foley." Kathy Back (Delhi Library) expressed her appreciation and continued support of Delhi Middle School.
David Young (Shiloh) explained the "Check and Connect" mentor program which has assisted with truancy concerns.
2. Student Council Leaders communicated the need for a food table at lunch for students in need of food, information on the 8th grade formal dance, the "Caring and Sharing Program" for needy families, & Student/Staff Ambassadors led by Mr. Ken Boatright. (Teacher).

3. Mr. Scott Toon, Principal of Delhi Middle School, communicated that Delhi Middle School received the "Momentum Award" for student growth.

VIII.

COMMITTEE REPORTS

School Community Council

No Report.

Facilities

No Report.

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of fifty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of fifty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. If the board agenda allows, constituents may address the board at the end of the meeting, not to exceed ten minutes.

IX.

CONSTITUENTS MAY ADDRESS THE BOARD

(Limit of five minutes per constituent for a total of fifty minutes)

None

X. 200-17

MINUTES

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Minutes of the Regular Board Meeting of November 6, 2017, according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved.

XI. 201-17

MONTHLY FINANCIAL STATEMENTS

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Monthly Financial Statements for October, 2017 as submitted.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

XII. 202-17

SET DATE FOR JANUARY 2018 BUDGET HEARING, ORGANIZATIONAL AND REGULAR MEETING

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve January 8, 2018, as the meeting date for the Oak Hills Local School District Board of Education's Budget Hearing, Organizational Meeting and Regular Meeting as submitted. The Budget Hearing will be held at 6:30 p.m. and the Organizational and Regular Meeting are scheduled to immediately follow. The meeting will be held at Springmyer Elementary School, 4179 Ebenezer Road, Cincinnati, Ohio 45248.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion approved

XIII. 203-17

APPOINTMENT OF PRESIDENT PRO-TEMPORE

Mrs. Hunter moved, seconded by Mrs. Schoonover, to appoint Scott Bischoff as the President Pro-Tempore for the January 8, 2018, Oak Hills Board of Education Meeting.

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved

XIV. 204-17

DONATIONS

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the following Donations as submitted.

- a. From: Oak Hills Alumni & Educational Foundation \$600
To: C.O. Harrison Public School Support 018-1820-9580-520
- b. From: Delhi PTA \$1,500
To: Delhi 018 PSS/Students 018-1820-9577-530
- c. From: Mike Dodson \$25,000
To: Oak Hills Local Scholarship 007-1820-9551-500
(Dick Roche Memorial \$18,750
Clara Smith Memorial \$6,250)
- d. From: Manuel D. & Rhoda Mayerson Foundation \$1,000
To: Oak Hills 018 PSS/Students 018-1820-9531-500
- e. From: CSK Electric LLC \$500
To: Oak Hills Local Scholarship 007-1820-9551-500
(Dick Roche Memorial \$375
Clara Smith Memorial \$125)

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XV. 205-17

APPROPRIATION ADJUSTMENTS

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the following Appropriation Adjustments as submitted.

- a) Bridgetown Camp Joy \$2,000 018-2190-550-9476-510
- b) Rapid Run Yearbook \$3,000 300-4680-9643-580
- c) Oak Hills French Club \$193.65 200-4120-891-9571-500

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

XVI. 206-17

OSBA LEGAL ASSISTANCE FUND (LAF)

Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the 2018 Legal Assistance Fund Membership as submitted:

Whereas, the Oak Hills Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and

Whereas the Ohio School Boards Association Legal Assistance Fund has been established for this purpose Therefore, the Board hereby resolves to participate in the OSBA LAF for calendar year 2018 and authorizes the treasurer to pay to the LAF \$250.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper
NAY - None
Motion approved

XVII. 207-17

HCESC - CONTRACTS FOR SERVICES TO NON-PUBLIC SCHOOLS

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Hamilton County Educational Service Center Contracts for Services to Non-Public Schools as submitted. The service contracts are for the 2017-18 school year.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover
NAY - None
Motion approved

XVIII. 208-17

OHLSD DISTRICT POLICY MANUAL - POLICY REVISIONS

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the policy revisions to the Oak Hills Local School District Policy Manual as submitted.

Revisions

DN School Properties Disposal
EBBA First Aid
EBBA-R First Aid
IGCH-R/LEC-R College Credit Plus
JFG Interrogations and Searches
JFG-R Interrogations and Searches
LEC-R/IGCH-R College Credit Plus

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff
NAY - None
Motion approved

XIX. 209-17

PERSONNEL

Mrs. Hunter moved, seconded by Mrs. Murphy, to approve the following Personnel actions (a. – j.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal record check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a) **Resignation - Classified**

| <u>Name</u> | <u>Assignment</u> | <u>School</u> | <u>Reason</u> | <u>Effective</u> |
|----------------|-------------------|---------------|---------------|------------------|
| Charles Raines | Custodian | JFD | Personal | 11/08/17 |

b) **Unpaid Family Medical Leave - Certified**

| <u>Name</u> | <u>Assignment</u> | <u>School</u> | <u>Reason</u> | <u>Effective</u> |
|-----------------|-------------------|---------------|---------------|-------------------|
| Brittany Pavely | Teacher | OHHS | Child Care | 11/15/17-12/06/17 |
| Danielle Wood | Teacher | DMS | Child Care | 01/04/18-01/22/18 |

c) **Unpaid Leave - Classified**

| <u>Name</u> | <u>Assignment</u> | <u>School</u> | <u>Reason</u> | <u>Effective</u> |
|------------------|-------------------|---------------|---------------|-------------------|
| Kimberly Martini | Food Service | OHHS | Medical | 11/06/17-11/15/17 |

d) **Appointment - Classified**

| <u>Name</u> | <u>Assignment</u> | <u>Salary</u> | <u>Effective</u> |
|--------------|-------------------|---------------|--|
| Larry Vinson | Custodian | IX-0 | 11/20/17 8 hrs. per day/5 days per week |
| Norma Hill | Custodian | IX-0 | 11/29/17 4 hrs. per day/5 days per week |

e) **Rescind Supplemental Contract** - 2017-2018 School Year.

| <u>Name</u> | <u>Assignment</u> | <u>School</u> |
|--------------|------------------------------------|---------------|
| Chris Morman | Head Varsity Boys Volleyball Coach | OHHS |

f) **Supplemental Contracts** - 2017-2018 School Year.

| <u>Name</u> | <u>Assignment</u> | <u>School</u> |
|-------------------|---|---------------|
| Chad Coomes | Head Middle School Wrestling Coach (.5) | BMS |
| Rod Fielden | Assistant Varsity Girls Soccer Coach (.5) | OHHS |
| Jerry Dean | Assistant Varsity Boys Track Coach | OHHS |
| Scott Kinkley | Assistant Varsity Boys Track Coach | OHHS |
| Michael Broughton | Assistant Varsity Girls Track Coach | OHHS |
| Meredith Stoller | National Junior Honor Society (.5) | RRMS |
| Maria Argo | National Junior Honor Society (.5) | RRMS |

g) **Home Instructor** - To be hired on an as needed basis and paid per home instruction hourly rate.

Name
Becky Samborsky

h) **Event Worker** - To be paid as submitted.

Name
Eric Keeton
Mike Schwallie Jr.

i) **Substitute Instructional Assistant** - To be hired on an as needed basis and paid per substitute Instructional Assistant hourly rate.

Name
Mya Linkenfelter
Amee Servaites
Mindy Murphy

j) **Substitute Bus Driver** - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

Name
Sally Finnegan

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XX.

CONSTITUENTS

(Comments limited to five minutes per constituent for a total of ninety minutes)

None

XXI. 210-17

EXECUTIVE SESSION

Mrs. Hunter moved, seconded by Mr. Cooper, to move into Executive Session at 7:00 p.m. for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved.

The Board returned from Executive Session at 8:54 p.m. and the President announced they had met for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.

XXII. 211-17

ADJOURN

Mrs. Hunter moved, seconded by Mrs. Murphy, to adjourn the meeting at 9:00 p.m.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved.



President

ATTEST:



Treasurer

SB/lmh