

Oak Hills Local School District

Board of Education Meeting Agenda

Budget Hearing, Organizational & Regular Meeting - January 8, 2018

Springmyer Elementary School

6:30 P.M. (Records Commission Meets Prior to Board Meeting)



OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

BUDGET HEARING

ORGANIZATIONAL & REGULAR MEETING

I. CALL TO ORDER

Meeting called to order by President Pro-Tempore Scott Bischoff

II. OPENING

III. ELECTION OF OFFICERS

- A. Oath of Office Administered to Newly Elected Board Members by Treasurer
- B. Nominations for and Election of President of 2018 Calendar Year
- C. Oath of Office Administered to President by President Pro-Tempore or Other Board Member
- D. New President Assumes Chair
- E. Nominations for and Election of Vice President for 2018 Calendar Year
- F. Oath of Office Administered to Vice President by President

IV. ROLL CALL BY APPROVED ROTATION

Jeannie Schoonover, Scott Bischoff, Jan Hunter, Julie Murphy, Paul Cooper

V. ADOPTION OF AGENDA

VI. SET COMPENSATION OF BOARD MEMBERS

I recommend that the Board approve the Set Compensation of Board Members as submitted.

Members are to be paid according to Resolutions #85-173, #87-3 and #88-3 approved November 4, 1985; January 5, 1987; January 4, 1988, and #297-01 approved December 3, 2001 respectively; which state that compensation be paid at the maximum level authorized by the Ohio Constitution and Section 3313.12 of the Ohio Revised Code. These rates shall apply to all board meetings attended by a member of the Oak Hills Board of Education.

VII. RESOLUTION AUTHORIZING SUPERINTENDENT TO HIRE STAFF BETWEEN BOARD MEETINGS

I recommend that the Board approve the Resolution Authorizing the Superintendent to Hire Staff Between Board Meetings as submitted.

WHEREAS the Superintendent is hereby authorized, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the

Superintendent's offer.

WHEREAS nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

BE IT RESOLVED that the authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board commencing on January 1, 2018 and remaining in effect through December 31, 2018.

VIII. RESOLUTION AUTHORIZING SUPERINTENDENT / DESIGNEE TO ACCEPT RESIGNATIONS OR RETIREMENTS BETWEEN BOARD MEETINGS

I recommend that the Board approve the Resolution Authorizing the Superintendent or Designee to Accept Resignations or Retirements Between Board Meetings as submitted.

WHEREAS the Superintendent/Designee is hereby authorized on behalf of this Board to accept resignations or retirements which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations or retirements shall be deemed effective as of the date and time of the Superintendent's/Designee's acceptance.

BE IT RESOLVED that the authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board commencing on January 1, 2018 and remaining in effect through December 31, 2018.

IX. RESOLUTION FOR AUTHORIZING FOR ADVANCE DRAW OF TAXES

I recommend that the Board approve the Resolution for Authorization for Advance Draw of Taxes as submitted.

WHEREAS, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

THEREFORE BE IT RESOLVED by the Board of Education of the Oak Hills Local School District of Hamilton County, Ohio:

SECTION 1. That the Auditor and the Treasurer of Hamilton County, Ohio, in accordance with Section 321.34, Ohio Revised Code, be requested respectively to draw and pay to the Treasurer of the Board of Education of the Oak Hills Local School District upon the written request of Steven R. Bain, Treasurer to the County Auditor, funds due in any settlement of 2018 derived from taxes or other sources payable by law to the County Treasurer, to the account of the Board of Education of the Oak Hills Local School District and lawfully applicable for the purpose of the current calendar year 2018 which are due.

SECTION 2. That the Treasurer of the Board of Education of the Oak Hills Local School District forward to the County Auditor a certified copy of this resolution.

X. AUTHORIZATION OF FUND SIGNATURES

I recommend that the Board approve the Authorization of Fund Signatures as submitted.

This is for authorization of the President or Vice President, together with the Treasurer, as signatory required for the disbursement of district funds. Payroll clearing account checks require only the signature of the Treasurer.

XI. INVESTMENT OF INTERIM FUNDS BY TREASURER

I recommend that the Board approve the Investment of Interim Funds by the Treasurer as submitted.

The Treasurer is authorized to invest Interim Funds at the most productive interest rate whenever Interim Funds are available. Said funds to be invested only with financial institutions which have compiled with collateralization requirements set forth in the Ohio Revised Code.

XII. PAYMENT OF BILLS TREASURER

I recommend that the Board approve the Payment of Bills by the Treasurer as submitted.
The Treasurer is authorized to pay all bills within the limits of the Appropriations Resolution as bills are received and when the merchandise has been received in good condition.

XIII. ADOPTION OF BUDGET FOR FY19

I recommend that the Board approve the Adoption of the Budget for Fiscal Year 2019 as submitted.

XIV. ANNUITY COMPANIES

I recommend that the Board approve the Annuity Companies as submitted.
(Those eligible for deductions by Oak Hills employees.)

403b/457

American Fidelity Assurance Co
AXA Equitable Life Insurance Co
Fidelity Investments
Franklin Templeton Mutual Funds
Horace Mann Insurance Co
MetLife
Midland National
National Life Group
North American Company for Life
Ohio Deferred Compensation
Oppenheimer Funds
Putnam Funds
ReliaStar Life
Security Benefit Group
VALIC
Waddell & Reed Inc.

XV. RESOLUTION FOR APPOINTMENT OF PURCHASING AGENT

I recommend that the Board approve the Resolution for Appointment of Purchasing Agent as submitted.

The Superintendent is appointed as the Purchasing Agent for the school district.
WHEREAS the Superintendent is the Chief Executive Officer for the Board of Education; and
WHEREAS the acquisition of supplies, equipment and services is centralized in the Superintendent's Office and through whose office all purchasing transactions are conducted; and
WHEREAS the Superintendent is authorized to employ legal, consultant and contracted services during the year and until the organizational meeting of 2018.
NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.47 and ORC 3319.01, the Board assigns the Superintendent the responsibility for the quality and quantity of purchases; and
BE IT FURTHER RESOLVED under the provisions of ORC 3313.47 and ORC 5705.41, the Superintendent or his/her designee is hereby designated Purchasing Agent and authorized to approve purchases within the appropriated amounts insofar as such purchases are consistent with the approved educational goals and programs of the district.

XVI. BULTHAUPT SCHOLARSHIP COMMITTEE

I recommend that the Board approve the Oak Hills Local School District's Bulthaupt Scholarship Committee as submitted.

Committee: 2 Community Members (Appointed by OH Board of Education)

XVII. GRAY SCHOLARSHIP COMMITTEE

I recommend that the Board approve the Oak Hills Local School District's Gray Scholarship Committee as submitted.

Committee: 2 Community Members (Appointed by OH Board of Education)

XVIII. LICENSURE VERIFICATION

I recommend that the Board approve the employee licensure verification, due to the significance of the process, as a shared responsibility of the Superintendent's Office, Treasurer's Office, and Human Resources Office as submitted.

XIX. PUBLIC RECORDS DESIGNEE

I recommend that the Board approve the Treasurer as the public records designee as submitted (ORC109.43B, 149.43E, HB 9).

Regular Meeting

XX. COMMUNICATIONS

A. Board Appreciation Month

XXI. TREASURER'S REPORT

XXII. SUPERINTENDENT'S REPORT

A. Principal's Report

Mark Winters, Springmyer Elementary School

XXIII. COMMITTEE REPORTS

A. Facilities Committee - no report

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of fifty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of fifty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. If the board agenda allows, constituents may address the board at the end of the meeting, not to exceed ten minutes.

XXIV. CONSTITUENTS MAY ADDRESS THE BOARD (Limit of five minutes per constituent for a total of thirty minutes)

XXV. OLD BUSINESS

XXVI. NEW BUSINESS

A. Treasurer's Recommendations

1. Minutes

I recommend that the Board approve the Minutes of the Regular Board Meeting of December 4, 2017 and the Board Development Session of December 18, 2017 according to ORC 3313.26 and Text 6.06 as attached.

2. Monthly Financial Statement

I recommend that the Board approve the Monthly Financial Statement for November, 2017 & December, 2017 according to ORC 3313.26 and Text 6.06, as attached.

3. Donations

I recommend that the Board approve the Donations as submitted.

- | | | |
|----|---|-------------------|
| a) | From: The Motz Corporation | \$1,000 |
| | To: Oak Hills High School PSS | 018-1820-9531-500 |
| b) | From: Oak Hills Band Association | \$1000 |
| | To: Oak Hills Color Guard | 300-1820-9601-500 |
| c) | From: Steven & Elizabeth Struckman | \$1000 |
| | To: Ron Rabe Christmas Fund | 007-1820-9600 |
| d) | From: Gary & Brandy Jerow | \$500 |
| | To: Oak Hills Athletics
(In Memory of Bill Fisher) | 300-1820-9504-500 |
| e) | From: Christ Hospital Health Network | \$500 |
| | To: Oak Hills Orchestra | 300-1820-9535-500 |
| f) | From: Belcan, LLC | \$500 |
| | To: Oak Hills Engineering/Robotics | 300-1820-9594-500 |
| g) | From: Johnson Financial Inc. | \$500 |
| | To: Oak Hills Athletic Fund | 300-1820-9504-500 |

4. Appropriation Adjustments

I recommend that the Board approve the following appropriation adjustments as submitted.

- | | | | |
|----|-------------------------|---------|-----------------------|
| a) | OHLSD 018 PSS/Staff | \$1,000 | 018-2940-9300 |
| b) | Oak Hills 018 PSS/Staff | \$1,257 | 018-2940-880-9650-500 |
| c) | Oak Hills Majorettes | \$3,125 | 300-4550-9533-500 |
| d) | Rapid Run NJHS | \$2,000 | 200-4140-891-9678-580 |
| e) | Oakdale 018 PSS/Staff | \$1,000 | 018-2940-880-9656-560 |

B. Superintendent's Recommendations

1. Resolution-2018 Oak Hills Board of Education & Development Session Meetings

I recommend that the Board approve the Resolution to Set Dates, Times and Locations for 2018 Oak Hills Board of Education Meetings and Development Sessions as attached.

WHEREAS the Board of Education is required to establish dates, times and locations of its regular board meetings; and

WHEREAS changes or additional meetings may be made if determined necessary, in addition to special meetings as provided for in ORC 3313.16 and governed by ORC 121.22.

THEREFORE, BE IT RESOLVED that under the provisions of ORC 3313.15, the Board of Education shall hold its Regular Meetings and Development Sessions for 2018 as listed below.

Regular Board Meetings

Meetings to begin at 6:30pm unless otherwise indicated

February 5	C.O. Harrison Elementary School
March 5	Delshire Elementary School
April 9	Oakdale Elementary School
May 7	J.F. Dulles Elementary School
June 4	Oak Hills Administration Office
July 9	Oak Hills Administration Office
August 6	Oak Hills Administration Office
September 10	Bridgetown Middle School
October 1	Rapid Run Middle School
November 5	Oak Hills High School
December 3	Delhi Middle School

Board Development Sessions

Board Development Sessions are held at the Oak Hills Administration Office and begin at 4:30 pm unless otherwise indicated.

January 22	August 27
February 26	September 24
March 19	October 22
April 23	December 17
May 21	

2. OHLSD Student Trips

I recommend that the Board approve the following Oak Hills Local School District Student Trips as attached.

Oak Hills High School

Date: 2/2-2/3/18 Group: Speech Team Destination: Centerville High School

Oak Hills High School

Date: 2/28-3/3/18 Group: OH Robotics Destination: Beavercreek, OH

3. **Personnel**

I recommend that the Board approve the following Personnel actions (a - n) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check.

a) Unpaid Family Medical Leave - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Shira Bernstein	Teacher	RRMS	Child Care	01/11/2018- 03/01/2018

b) Unpaid Leave - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Shira Bernstein	Teacher	RRMS	Child Care	03/02/2018- 05/23/2018

c) Unpaid Leave - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Lisa Cox	Instructional Asst.	JFD	Medical	11/13/17- 12/01/17

d) Appointment - Classified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Sally Finnegan	Bus Driver	III-o 5.5 hrs. per day/5 days per week	12/16/17
Dan Nash	Van Driver	IV-o 4.75 hrs. per day/5 days per week	01/03/18
Paul Morse	Bus Aide	I-ND-o 4.5 hrs. per day/5 days per week	01/03/18

e) Rescind Supplemental Contract - 2017-2018 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Jeremy Ridley	Elementary Intramurals	OAK

f) Supplemental Contracts - 2017-2018 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Fran Gilreath	Career Ed. Building Coord.	OHHS
Emily Metz	Career Ed. Building Coord.	BMS
Brandy Smith	Career Ed. Building Coord.	DMS
Mike Harvey	Career Ed. Building Coord.	RRMS
Kacie Ibold	Head Middle School Girls Track Coach	RRMS
Jon Wohlfrom	Head Middle School Boys Swim Coach	Middle School
Mike O'Connor	Head Varsity Girls Lacrosse Coach	OHHS
Colleen O'Connor	Asst. Varsity Girls Lacrosse Coach	OHHS
Shannon O'Connor	Asst. Varsity Girls Lacrosse Coach	OHHS
Alex Cook	Asst. Varsity Boys Lacrosse Coach (.5)	OHHS
Aaron Eastham	Asst. Varsity Boys Lacrosse Coach (.5)	OHHS
Brian Donnellan	Asst. Varsity Boys Lacrosse Coach (.5)	OHHS

Dale Lambing	Asst. Varsity Boys Lacrosse Coach (.5)	OHHS
Ron Bashara	Asst. Varsity Boys Tennis Coach	OHHS
Brian Baugh	Head Varsity Boys Volleyball Coach	OHHS

g) Event Worker - To be paid as submitted.

Name

Jack Streicher
John Darwish

h) Facilitator for Online Health Class - To be paid \$2000.00 each session for 1st semester.

Name

Section

Sandy Fernbacher Ross - 1 session
Sara Allen Ross - 1 session

i) Student Teacher Mentor

<u>Name</u>	<u>University</u>	<u>Amount</u>
Lindsay Black	Northern Kentucky University	\$125.00
Terri Nemann	Northern Kentucky University	\$125.00
Jessica Burlew	Northern Kentucky University	\$125.00
Laura Gutzwiller	Mount St. Joseph University	\$200.00
Karen Coster	Mount St. Joseph University	\$100.00
Penny Ferguson	Mount St. Joseph University	\$100.00
Christy Nordquist	Mount St. Joseph University	\$ 50.00
Kathy Graham	Mount St. Joseph University	\$100.00
Megan Molitoris	Mount St. Joseph University	\$100.00
Pam Eisenmann	Mount St. Joseph University	\$100.00
Mary Sieg	Mount St. Joseph University	\$100.00
Michelle Austing	Mount St. Joseph University	\$100.00
Rose Zix	Mount St. Joseph University	\$100.00
Tessa Keys	Mount St. Joseph University	\$200.00
Kristen Schlemmer-Wilson	Mount St. Joseph University	\$100.00
Mary Baumgartner	Mount St. Joseph University	\$100.00
Nicole Heims	Mount St. Joseph University	\$100.00
Karen Mulcahey	Mount St. Joseph University	\$100.00
Jamie Schorsch	Mount St. Joseph University	\$100.00
Kristen Campbell	Mount St. Joseph University	\$100.00
Colleen Mumford	Mount St. Joseph University	\$100.00
Jennifer Harris	Mount St. Joseph University	\$100.00
Chris Floyd	Mount St. Joseph University	\$200.00
Christina Scheckel	Mount St. Joseph University	\$100.00
Lora Buchanan	Mount St. Joseph University	\$200.00
Brittany Parrish	Mount St. Joseph University	\$100.00
Maggie Kays	Mount St. Joseph University	\$200.00

j) Literacy Leadership - To be paid \$1200.00 each for work done 9/14/17-5/25/18.

Name

Amanda Biser

Ben Hageman

Jen Harris

Deb Jenemann

Joelle Liedhegner

Alyssa Payne

MaryAnne Pearce

Josie Ploehs

Jen Robben

k) Substitute Crossing Guard - To be hired on an as needed basis and paid per substitute crossing guard hourly rate.

Name

Kathryn Horn

l) Substitute Custodian - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Tonya Cipriani

m) Substitute Instructional Assistant - To be hired on an as needed basis and paid per substitute instructional assistant hourly rate.

Name

Robert Young

Bobbie Schmidt

n) Substitute Pony Driver - To be hired on an as needed basis and paid per substitute van driver hourly rate.

Name

Paul Morse

Lisa Hutson

XXVII. BOARD OF EDUCATION RECOMMENDATION

A. Appointment of Treasurer

Recommendation that the Board approve the contract for Steve Bain as Treasurer effective August 1, 2018 - July 31, 2023 as submitted.

XXVIII. CONSTITUENTS (Comments not to exceed total of thirty minutes)

XXIX. BOARD DISCUSSION

A. Board Reps and Committees

XXX. ADJOURNED