

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
JANUARY 8, 2018 – SPRINGMYER ELEMENTARY SCHOOL
6:30 P.M. – BUDGET HEARING, ORGANIZATIONAL & REGULAR MEETING
(RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)
WWW.OAKHILLS.K12.OH.US**

OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:
We seek and respect diverse points of view among members of our school community.
We act upon that which fosters student learning and best serves the interest of all students.

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by President Pro-Tempore, Scott Bischoff.

II. OPENING EXERCISE

III. 1-18 ELECTION OF OFFICERS - PRESIDENT

- A. Oath of Office to the Newly Elected Board Members by Treasurer.
- B. Scott Bischoff, President, nominated Jan Hunter for President of the Board of Education for the 2018 Calendar Year. The motion was seconded by Paul Cooper.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper
NAY - None

Mrs. Jan Hunter will serve as President for 2018.

- C. Scott Bischoff administered the Oath of the President to Jan Hunter.
- D. Jan Hunter assumed the chair of President.

IV. 2-18 ELECTION OF OFFICERS – VICE PRESIDENT

- E. Jan Hunter, Board President, called for nominations for Vice President of the Board of Education for the 2018 Calendar Year.

Julie Murphy nominated Jeannie Schoonover for Vice President. The motion was seconded by Paul Cooper.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover
NAY - None

Mrs. Jeannie Schoonover will serve as Vice President for 2018.

- F. Jan Hunter, Board President, administered the Oath of Vice President to Jeannie Schoonover.

V. ROLL CALL BY APPROVED ROTATION

The roll was called and the following members were present: Jan Hunter, Julie Murphy, Paul Cooper, Jeannie Schoonover, Scott Bischoff

Also present: Jeff Brandt, Steve Bain

VI. 3-18

ADOPTION OF AGENDA

Mrs. Schoonover moved, seconded by Mrs. Murphy, to approve the Agenda for the Regular Board Meeting of January 8, 2018, as submitted.

AYES – Murphy, Cooper, Schoonover Bischoff, Hunter

NAY - None

Motion approved

VII. 4-18

SET COMPENSATION OF BOARD MEMBERS

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Set Compensation of Board Members as submitted. Members are to be paid according to Resolutions #85-173, #87-3 and #88-3 approved November 4, 1985; January 5, 1987; January 4, 1988, and #297-01 approved December 3, 2001 respectively; which state that compensation be paid at the maximum level authorized by the Ohio Constitution and Section 3313.12 of the Ohio Revised Code. These rates shall apply to all board meetings attended by a member of the Oak Hills Board of Education.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

VIII. 5-18

RESOLUTION AUTHORIZING SUPERINTENDENT TO HIRE STAFF BETWEEN BOARD MEETINGS

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Resolution Authorizing the Superintendent to Hire Staff Between Board Meetings as submitted.

WHEREAS the Superintendent is hereby authorized, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

WHEREAS nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

BE IT RESOLVED that the authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board commencing on January 1, 2018 and remaining in effect through December 31, 2018.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

IX. 6-18

RESOLUTION AUTHORIZING /DESIGNEE TO ACCEPT RESIGNATIONS OR RETIREMENTS BETWEEN BOARD MEETINGS

Mrs. Murphy moved, seconded by Mr. Bischoff, to approve the Resolution Authorizing the Superintendent or Designee to Accept Resignations or Retirements Between Board Meetings as submitted.

WHEREAS the Superintendent/Designee is hereby authorized on behalf of this Board to accept resignations or retirements which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations or retirements shall be deemed effective as of the date and time of the Superintendent's/Designee's acceptance.

BE IT RESOLVED that the authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board commencing on January 1, 2018 and remaining in effect through December 31, 2018.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover
NAY - None
Motion approved

X. 7-18 RESOLUTION FOR AUTHORIZATION FOR ADVANCE DRAW OF TAXES

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Resolution for Authorization for Advance Draw of Taxes as submitted.

WHEREAS, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

THEREFORE BE IT RESOLVED by the Board of Education of the Oak Hills Local School District of Hamilton County, Ohio:

SECTION 1. That the Auditor and the Treasurer of Hamilton County, Ohio, in accordance with Section 321.34, Ohio Revised Code, be requested respectively to draw and pay to the Treasurer of the Board of Education of the Oak Hills Local School District upon the written request of Steven R. Bain, Treasurer to the County Auditor, funds due in any settlement of 2018 derived from taxes or other sources payable by law to the County Treasurer, to the account of the Board of Education of the Oak Hills Local School District and lawfully applicable for the purpose of the current calendar year 2018 which are due.

SECTION 2. That the Treasurer of the Board of Education of the Oak Hills Local School District forward to the County Auditor a certified copy of this resolution.

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff
NAY - None
Motion approved

XI. 8-18 AUTHORIZATION OF FUND SIGNATURES

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Authorization of Fund Signatures as submitted. This is for authorization of the President or Vice President, together with the Treasurer, as signatory required for the disbursement of district funds. Payroll clearing account checks require only the signature of the Treasurer.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter
NAY - None
Motion approved

XII. 9-18 INVESTMENT OF INTERIM FUNDS BY TREASURER

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Investment of Interim Funds by the Treasurer as submitted. The Treasurer is authorized to invest Interim Funds at the most productive interest rate whenever Interim Funds are available. Said funds to be invested only with financial institutions which have complied with collateralization requirements set forth in the Ohio Revised Code.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy
NAY - None
Motion approved

XIII. 10-18

PAYMENT OF BILLS BY TREASURER

Mr. Bischoff moved, seconded by Mrs. Schoonover, to approve the Payment of Bills by the Treasurer as submitted. The Treasurer is authorized to pay all bills within the limits of the Appropriations Resolution as bills are received and when the merchandise has been received in good condition,

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

XIV. 11-18

ADOPTION OF TAX BUDGET FOR FY 19

Mrs. Schoonover moved, seconded by Mrs. Murphy, to approve the Adoption of the Tax Budget for Fiscal Year 2019 as submitted.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion approved

XV. 12-18

ANNUITY COMPANIES

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Annuity Companies as submitted. (Those eligible for deductions by Oak Hills employees.)

403b/457b

American Fidelity Assurance Company
AXA Equitable Life Insurance Company
Fidelity Investments
Franklin Templeton Funds
Horace Mann Insurance Company
MetLife
Midland National
National Life Group
North American Company for Life
Ohio Deferred Compensation
Oppenheimer Funds
Putnam Funds
ReliaStar Life
Security Benefit Group
VALIC
Waddell & Reed, Inc.

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved

XVI. 13-18

RESOLUTION FOR APPOINTMENT OF PURCHASING AGENT

Mr. Bischoff moved, seconded by Mrs. Murphy, to approve the Resolution for Appointment of Purchasing Agent as submitted. The Superintendent is appointed as the Purchasing Agent for the school district.

WHEREAS the Superintendent is the Chief Executive Officer for the Board of Education; and
WHEREAS the acquisition of supplies, equipment and services is centralized in the Superintendent's Office and through whose office all purchasing transactions are conducted; and
WHEREAS the Superintendent is authorized to employ legal, consultant and contracted services during the year and until the organizational meeting of 2018.

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.47 and ORC 3319.01, the Board assigns the Superintendent the responsibility for the quality and quantity of purchases; and

BE IT FURTHER RESOLVED under the provisions of ORC 3313.47 and ORC 5705.41, the Superintendent or his/her designee is hereby designated Purchasing Agent and authorized to approve purchases within the appropriated amounts insofar as such purchases are consistent with the approved educational goals and programs of the district.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XVII. 14-18

BULTHAAPT SCHOLARSHIP COMMITTEE

Mr. Bischoff moved, seconded by Mrs. Murphy, to approve Oak Hills Local School District's Bulthaupt Scholarship Committee as attached.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

XVIII. 15-18

GRAY SCHOLARSHIP COMMITTEE

Mrs. Murphy moved, seconded by Mr. Cooper, to approve Oak Hills Local School District's Gray Scholarship Committee as attached.

Committee: 2 Community Members (APPOINTED BY OAK HILLS BOARD OF EDUCATION)

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

XIX. 16-18

LICENSURE VERIFICATION

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the employee licensure verification due to the significance of the process, as a shared responsibility of the Superintendent's Office, Treasurer's Office, and Human Resources Office as submitted..

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion approved

XX. 17-18

PUBLIC RECORDS DESIGNEE

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Treasurer as the public records designee as submitted..

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved

XXI.

COMMUNICATIONS

A. Board Appreciation Month

Mr. Brandt thanked the Board for their service to our community, students, and staff.

Mr. Brandt communicated the Middle School Cheerleaders recently won a competition.

Melissa Claus and Kara Berger and the team were congratulated.

XXII.

TREASURER'S REPORT - Mr. Bain provided the November & December financial report.

XXIII.

SUPERINTENDENT'S REPORT

A. Principal's Report

Mark Winters, Principal of Springmyer Elementary, provided a video detailing the Welcomed Learners which highlighted clubs and activities at Springmyer. Mr. Winters and the Board dedicated the Learning Wall in the Media Center. The wall illustrates influential Ohioans and was created by Taylor Helms '16.

XXIV.

COMMITTEE REPORTS

A. Facilities Committee

No Report

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of fifty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of fifty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. If the board agenda allows, constituents may address the board at the end of the meeting, not to exceed ten minutes.

XXV.

CONSTITUENTS MAY ADDRESS THE BOARD

(Limit of five minutes per constituent for a total of fifty minutes)

None

XXVI. 18-18

MINUTES

Mr. Cooper moved, seconded by Mrs. Murphy, to approve the Minutes of the Regular Board Meeting of December 4, 2017, and the Board Development Session of December 18, 2017, according to ORC 3313.26 and Text 6.06, as submitted.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved.

XXVII. 19-18

MONTHLY FINANCIAL STATEMENT

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Monthly Financial Statement for November, 2017 and December, 2017 according to ORC 3313.26 and Text 6.06, as submitted.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

XXVIII. 20-18

DONATIONS

Mrs. Murphy moved, seconded by Mr. Bischoff, to approve the following Donations as submitted (a.-g.).

- | | | |
|----|---|-------------------|
| a) | From: The Motz Corporation | \$1,000 |
| | To: Oak Hills High School PSS | 018-1820-9531-500 |
| b) | From: Oak Hills Band Association | \$1000 |
| | To: Oak Hills Color Guard | 300-1820-9601-500 |
| c) | From: Steven & Elizabeth Struckman | \$1000 |
| | To: Ron Rabe Christmas Fund | 007-1820-9600 |
| d) | From: Gary & Brandy Jerow | \$500 |
| | To: Oak Hills Athletics
(In Memory of Bill Fisher) | 300-1820-9504-500 |
| e) | From: Christ Hospital Health Network | \$500 |
| | To: Oak Hills Orchestra | 300-1820-9535-500 |
| f) | From: Belcan, LLC | \$500 |
| | To: Oak Hills Engineering/Robotics | 300-1820-9594-500 |
| g) | From: Johnson Financial Inc. | \$500 |
| | To: Oak Hills Athletic Fund | 300-1820-9504-500 |

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

XXIX. 21-18

APPROPRIATION ADJUSTMENTS

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the following appropriation adjustments as submitted (a.-e.).

a)	OHLSD 018 PSS/Staff	\$1,000	018-2940-9300
b)	Oak Hills 018 PSS/Staff	\$1,257	018-2940-880-9650-500
c)	Oak Hills Majorettes	\$3,125	300-4550-9533-500
d)	Rapid Run NJHS	\$2,000	200-4140-891-9678-580
e)	Oakdale 018 PSS/Staff	\$1,000	018-2940-880-9656-560

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion approved

XXX. 22-18

RESOLUTION - 2018 OAK HILLS BOARD OF EDUCATION & DEVELOPMENT SESSION MEETINGS

Mr. Bischoff moved, seconded by Mrs. Murphy, to approve the Resolution to Set Dates, Times and Locations for the 2018 Oak Hills Board of Education Meetings and Board Development Sessions as submitted.

WHEREAS the Board of Education is required to establish dates, times and locations of its regular board meetings; and

WHEREAS changes or additional meetings may be made if determined necessary, in addition to special meetings as provided for in ORC 3313.16 and governed by ORC 121.22.

THEREFORE, BE IT RESOLVED that under the provisions of ORC 3313.15, the Board of Education shall hold its Regular Meetings and Development Sessions for 2018 as listed below.

Regular Board Meetings

Meetings to begin at 6:30pm unless otherwise indicated

February 5 C.O. Harrison Elementary School

*March - December 2018 Regular Board Meetings to be voted on in February.

Board Development Sessions

Board Development Sessions are held at the Oak Hills Administration Office and begin at 4:30pm unless otherwise indicated.

January 22	August 27
February 26	September 24
March 19	October 22
April 23	December 17
May 21	

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved

XXXI. 23-18

STUDENT TRIPS

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the following student trips as submitted.

Oak Hills High School

Date: 2/2-2/3/18 Group: Speech Team Destination: Centerville High School

Oak Hills High School

Date: 2/28-3/3/18 Group: OH Robotics Destination: Beavercreek, OH

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XXXII, 24-18

PERSONNEL

Mr. Bischoff moved, seconded by Mrs. Murphy, to approve the following Personnel Actions (a. – n.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal record check.

a) **Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Shira Bernstein	Teacher	RRMS	Child Care	01/11/2018- 03/01/2018

b) **Unpaid Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Shira Bernstein	Teacher	RRMS	Child Care	03/02/2018- 05/23/2018

c) **Unpaid Leave - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Lisa Cox	Instructional Asst.	JFD	Medical	11/13/17- 12/01/17

d) **Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Sally Finnegan	Bus Driver	III-0	12/16/17 5.5 hrs. per day/5 days per week
Dan Nash	Van Driver	IV-0	01/03/18 4.75 hrs. per day/5 days per week
Paul Morse	Bus Aide	I-ND-0	01/03/18 4.5 hrs. per day/5 days per week

e) **Rescind Supplemental Contract - 2017-2018 School Year**

Name	Assignment	School
Jeremy Ridley	Elementary Intramurals	OAK

f) **Supplemental Contracts - 2017-2018 School Year**

Name	Assignment	School
Fran Gilreath	Career Ed. Building Coord.	OHHS
Emily Metz	Career Ed. Building Coord.	BMS
Brandy Smith	Career Ed. Building Coord.	DMS
Mike Harvey	Career Ed. Building Coord.	RRMS
Kacie Ibold	Head Middle School Girls Track Coach	RRMS
Jon Wohlfrom	Head Middle School Boys Swim Coach	Middle School
Mike O'Connor	Head Varsity Girls Lacrosse Coach	OHHS
Colleen O'Connor	Asst. Varsity Girls Lacrosse Coach	OHHS
Shannon O'Connor	Asst. Varsity Girls Lacrosse Coach	OHHS
Alex Cook	Asst. Varsity Boys Lacrosse Coach (.5)	OHHS
Aaron Eastham	Asst. Varsity Boys Lacrosse Coach (.5)	OHHS
Brian Donnellan	Asst. Varsity Boys Lacrosse Coach (.5)	OHHS
Dale Lambing	Asst. Varsity Boys Lacrosse Coach (.5)	OHHS
Ron Bashara	Asst. Varsity Boys Tennis Coach	OHHS
Brian Baugh	Head Varsity Boys Volleyball Coach	OHHS

g) **Event Worker - To be paid as submitted.**

Name

Jack Streicher

John Darwish

h) **Facilitator for Online Health Class - To be paid \$2000.00 each session for 1st semester.**

Name	Section
Sandy Fernbacher	Ross - 1 session
Sara Allen	Ross - 1 session

i) **Student Teacher Mentor**

Name	University	Amount
Lindsay Black	Northern Kentucky University	\$125.00
Terri Nemann	Northern Kentucky University	\$125.00
Jessica Burlew	Northern Kentucky University	\$125.00
Laura Gutzwiller	Mount St. Joseph University	\$200.00
Karen Coster	Mount St. Joseph University	\$100.00
Penny Ferguson	Mount St. Joseph University	\$100.00
Christy Nordquist	Mount St. Joseph University	\$ 50.00
Kathy Graham	Mount St. Joseph University	\$100.00
Megan Molitoris	Mount St. Joseph University	\$100.00
Pam Eisenmann	Mount St. Joseph University	\$100.00
Mary Sieg	Mount St. Joseph University	\$100.00
Michelle Austing	Mount St. Joseph University	\$100.00
Rose Zix	Mount St. Joseph University	\$100.00

Tessa Keys	Mount St. Joseph University	\$200.00
Kristen Schlemmer-Wilson	Mount St. Joseph University	\$100.00
Mary Baumgartner	Mount St. Joseph University	\$100.00
Nicole Heims	Mount St. Joseph University	\$100.00
Karen Mulcahey	Mount St. Joseph University	\$100.00
Jamie Schorsch	Mount St. Joseph University	\$100.00
Kristen Campbell	Mount St. Joseph University	\$100.00
Colleen Mumford	Mount St. Joseph University	\$100.00
Jennifer Harris	Mount St. Joseph University	\$100.00
Chris Floyd	Mount St. Joseph University	\$200.00
Christina Scheckel	Mount St. Joseph University	\$100.00
Lora Buchanan	Mount St. Joseph University	\$200.00
Brittany Parrish	Mount St. Joseph University	\$100.00
Maggie Kays	Mount St. Joseph University	\$200.00

- j) **Literacy Leadership** - To be paid \$1200.00 each for work done 9/14/17-5/25/18.

Name

Amanda Biser
 Ben Hageman
 Jen Harris
 Deb Jenemann
 Joelle Liedhegner
 Alyssa Payne
 MaryAnne Pearce
 Josie Ploehs
 Jen Robben

- k) **Substitute Crossing Guard** - To be hired on an as needed basis and paid per substitute crossing guard hourly rate.

Name

Kathryn Horn

- l) **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Tonya Cipriani

- m) **Substitute Instructional Assistant** - To be hired on an as needed basis and paid per substitute instructional assistant hourly rate.

Name

Robert Young
 Bobbie Schmidt

- n) **Substitute Pony Driver** - To be hired on an as needed basis and paid per substitute van driver hourly rate.

Name

Paul Morse
 Lisa Hutson

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy
NAY - None
Motion approved

XXXIII. 25-18

APPOINTMENT OF TREASURER

Mrs. Schoonover moved, seconded by Mr. Bischoff, to approve the contract for Steve Bain as Treasurer effective August 1, 2018-July 31, 2023 as submitted.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper
NAY - None
Motion approved

XXXIV.

CONSTITUENTS

None

XXXV.

BOARD DISCUSSION

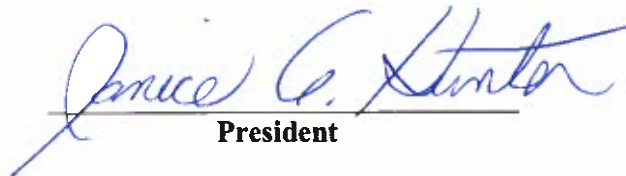
The Board discussed committees and will formally vote on Board representation at the January 22, 2018 meeting.

XXXVI. 26-18

ADJOURN

Mrs. Murphy moved, seconded by Mr. Cooper, to adjourn the meeting at 8:18 p.m.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover
NAY - None


President

ATTEST:


Treasurer

sb/lh