

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION  
FEBRUARY 5, 2018 – C.O. HARRISON ELEMENTARY SCHOOL  
6:30 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)  
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OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:  
We seek and respect diverse points of view among members of our school community.  
We act upon that which fosters student learning and best serves the interest of all students.

I. **CALL TO ORDER**

The meeting was called to order at 6:30 p.m.

II. **OPENING EXERCISE**

III. **ROLL CALL BY APPROVED ROTATION**

The roll was called and the following members were present: Jan Hunter, Julie Murphy, Paul Cooper, Jeannie Schoonover, Scott Bischoff

Also present: Jeff Brandt, Steve Bain

IV. **COMMUNICATIONS**

Mr. Brandt expressed his appreciation to the custodians for the painting of the gymnasium at C. O. Harrison.

V. **ADOPTION OF AGENDA**

VI. **TREASURER'S REPORT**

Mr. Bain provided the following reports:

- January Financial Report
- House Bill 264 Update (Energy Savings Project)

VII. **SUPERINTENDENT'S REPORT**

A. **Principal's Report**

Brian Conners, Principal of C. O. Harrison Elementary School, introduced Amy Marquette (Assistant Principal). Ms. Marquette shared her previous experiences in education and passion for C.O. Harrison.

Mr. Conners shared a video (from the e-Kids Club). The theme at C. O. Harrison is "We Are Family." Students are involved in Recycling Programs, Everybody Counts, Mission Relief for families in need, and many other noble endeavors.

VIII. **COMMITTEE REPORTS**

**Facilities** - None

**Public Participation at Board Meetings**

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of fifty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of fifty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. If the board agenda allows, constituents may address the board at the end of the meeting, not to exceed ten minutes.

**IX. CONSTITUENTS MAY ADDRESS THE BOARD**  
(Limit of five minutes per constituent for a total of fifty minutes)

None

**X. 30-18 MINUTES**  
**Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Minutes of the Regular Board Meeting of January 8, 2018, and the Board Development Session of January 22, 2018, according to ORC 3313.26 and Text 6.06 as submitted.**

**AYES -** Murphy, Cooper, Schoonover, Bischoff, Hunter  
**NAY -** None  
Motion approved

**XI. 31-18 MONTHLY FINANCIAL STATEMENT**  
**Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Monthly Financial Statement for January, 2018 according to ORC 3313.26 and Text 6.06, as submitted.**

**AYES -** Cooper, Schoonover, Bischoff, Hunter, Murphy  
**NAY -** None  
Motion Approved

**XII. 32-18 DONATIONS**  
**Mrs. Murphy moved, seconded by Mr. Cooper, to approve the following Donations (a.-g.) as submitted.**

- |    |   |                   |
|----|---|-------------------|
| a) | From: Ione Holt Auditorium Revitalization Committee (iHARC) | \$3,372.86        |
|    | To: Oak Hills Local School District                         | 003-1820-9800     |
| b) | From: The Schoenberger Family                               | \$7,371.53        |
|    | To: Oak Hills High School Auditorium (IHARC)                | 003-1820-9800     |
| c) | From: John Maher Builders, Inc.                             | \$25,000          |
|    | To: Oak Hills Local Scholarships                            | 007-1820-9551-500 |
|    | Dick Roche Memorial   | \$18,750          |
|    | Clara Smith Memorial  | \$6,250           |
| d) | From: Hubbard Radio Cincinnati, LLC                         | \$2,000           |
|    | To: Bridgetown Vocal Music                                  | 300-1820-9544-510 |
| e) | From: Rapid Run PTA   | \$1,000           |
|    | To: Rapid Run 018 PSS/Students                              | 018-1820-9532-580 |
| f) | From: Harvest Home Fair Association, Inc.                   | \$618.17          |
|    | To: Oak Hills Key Club                                      | 200-1820-9521-500 |
| g) | From: Jayne Patton  | \$3,000           |
|    | To: Oak Hills Local School District                         | 001-2310-418      |

**AYES -** Schoonover, Bischoff, Hunter, Murphy, Cooper  
**NAY -** None  
Motion approved

XIII. 33-18

**APPROPRIATION ADJUSTMENTS**

**Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the following Appropriation Adjustments (a.-g.) as submitted.**

|                                |         |                       |
|--------------------------------|---------|-----------------------|
| a) Oak Hills 018 PSS/Staff     | \$743   | 018-2940-880-9650-500 |
| b) Oak Hills French Club       | \$300   | 200-4120-891-9571-500 |
| c) Oak Hills Color Guard       | \$3,000 | 300-4550-590-9601-500 |
| d) Bridgetown Camp Joy         | \$5,890 | 018-2190-410-9476-510 |
| e) Bridgetown 018 PSS/Staff    | \$500   | 018-2940-880-9651-510 |
| f) Springmyer 018 PSS/Students | \$7,000 | 018-2190-410-9582-550 |
| g) Ron Rabe Christmas Fund     | \$2,000 | 007-3290-899-9600     |

AYES – Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY – None

Motion Approved

XIV. 34-18

**GREEN TOWNSHIP - TAX INCREMENT FINANCING AGREEMENT**

**Mr. Bischoff moved, seconded by Mr. Cooper, to approve the tax increment financing agreement with Green Township as submitted.**

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved

XV. 35-18

**RESOLUTION FOR FLEXIBLE SCHEDULE FOR OAK HILLS HIGH SCHOOL ACT TESTING**

**Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Resolution for Flexible Schedule for Oak Hills High School ACT Testing as submitted.**

Testing for the Class of 2019 on February 27, 2018

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XVI. 36-18

**POLICY CONSULTANT - NEOLA**

**Mr. Bischoff moved, seconded by Mr. Cooper to approve Northeast Ohio Learning Associates (NEOLA) as the district's policy consultant as submitted.**

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

XVII. 37-18

**OHLSD DISTRICT POLICY MANUAL - POLICY REVISION**

**Mr. Cooper moved, seconded by Mrs. Schoonover, to approve the policy revision to the Oak Hills Local School District Policy Manual as submitted.**

Revisions

JN-R Student Fees, Fines and Charges

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

**PERSONNEL**

**Mrs. Murphy moved, seconded by Mr. Bischoff, to approve the following Personnel Actions (a. – n.) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal record check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

**a) Unpaid Family Medical Leave - Certified**

| <u>Name</u>    | <u>Assignment</u> | <u>School</u> | <u>Reason</u> | <u>Effective</u>      |
|----------------|-------------------|---------------|---------------|-----------------------|
| Emily Futscher | Teacher           | DMS           | Child Care    | 02/26/18-<br>04/18/18 |

**b) Unpaid Leave - Certified**

| <u>Name</u>    | <u>Assignment</u> | <u>School</u> | <u>Reason</u> | <u>Effective</u>      |
|----------------|-------------------|---------------|---------------|-----------------------|
| Emily Futscher | Teacher           | DMS           | Child Care    | 04/19/18-<br>05/10/18 |

**c) Rescind Supplemental Contract - 2017-2018 School Year.**

| <u>Name</u>       | <u>Assignment</u> | <u>School</u> |
|-------------------|-------------------|---------------|
| Stephanie Bushman | eKids Club        | DEL           |

**d) Supplemental Contracts - 2017-2018 School Year.**

| <u>Name</u>       | <u>Assignment</u>                            | <u>School</u> |
|-------------------|--|---------------|
| Joe Zint          | Assistant Varsity Boys Volleyball Coach      | OHHS          |
| Tom Cecil         | Assistant Varsity Boys Volleyball Coach (.5) | OHHS          |
| Matt Ellis        | Assistant Varsity Boys Volleyball Coach (.5) | OHHS          |
| Stephanie Bushman | eKids Club (.5)                              | DEL           |
| Katie Berling     | eKids Club (.5)                              | DEL           |

**e) Edulastic Train the Teacher - To be paid \$50.00 each for work done after school on 12/13/17 & 12/14/17.**

| <u>Name</u>       | <u>Name</u>       |
|-------------------|-------------------|
| Sandy Kurtz       | Paul Feichtner    |
| Kim Riesenbeck    | Julie Evans       |
| David Dransman    | Pam Eisenmann     |
| Sam Ostendorf     | Stacey Bode       |
| Renee Stickle     | Melissa Claus     |
| Stephanie Stewart | Deanna Goshdigian |
| Liz Hibbard       | Christy Nordquist |
| Lizzi Bareswilt   | Rita Brown        |
| Megan Spetrino    | Nicole Mell       |
| Kristen Niehaus   | Shannon Brown     |
| Lauren Tharp      | Rebecca Emerick   |
| Bev Kenny         | Lindsay Black     |

**f) Edulastic Implementation Support - To be paid \$200.00 each for work done January 3 - May 22, 2018.**

Name

Heather Brannen

Chelsea Versele

Kalie Berin

Megan Knotts

Sophia Herrmann

Kara Berger

Melissa Claus

Stacey Bode

Deanna Goshdigian

Chad Cornelius

Sam Ostendorf

Rebecca Emerick

Lauren Tharp

Paul Feichtner

Sandy Kurtz

David Dransman

Renee Stickley

Emily Wiechart

Amara Krimmer

Shannon Brown

- g) **Translation of Common Assessments from English to Spanish** - To be paid \$100.00 each for work done on 12/27/17.

Name

Grace Davis

Rita Brown

- h) **Home Instructor** - To be hired on an as needed basis and paid per home instruction hourly rate.

Name

Nancy Kordenbrock-Guess

- i) **Substitute Nurse Attendant** - To be hired on an as needed basis and paid per substitute nurse attendant hourly rate.

Name

Laura Luken

- j) **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Annabelle Potavin

- k) **Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Annabelle Potavin

- l) **Substitute Van Driver** - To be hired on an as needed basis and paid per substitute pony driver hourly rate.

Name

Patty Heyob

Michelle Pohlmann

- m) **Substitute Bus Driver** - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

Name

Bill Diggins

- n) **Substitute Instructional Assistant** - To be hired on an as needed basis and paid per substitute instructional assistant hourly rate.

Name

Kate Placke

Samantha Schloss

**AYES** - Bischoff, Hunter, Murphy, Cooper, Schoonover

**NAY** - None

Motion approved

- XIX. **CONSTITUENTS** (Comments not to exceed a total of ten minutes)  
None

- XX. **BOARD DISCUSSION**  
The Board discussed the athletic conferences of the Greater Miami Conference (GMC) and the Eastern Cincinnati Conference (ECC). The ECC is accepting applications for 2 school districts. Tony Hemmelgarn (Athletic Director) shared perspectives of Oak Hills Coaches and other district representatives. Oak Hills has historically finished 4<sup>th</sup>-6<sup>th</sup> in the GMC (with regards to the All Sports Trophy). The Board decided not to apply for the ECC.

- XXI. **39-18** **EXECUTIVE SESSION**  
**Mrs. Schoonover moved, seconded by Mr. Cooper to move into Executive Session at 7:15 p.m.** for the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person requests a public hearing.

**AYES** - Hunter, Murphy, Cooper, Schoonover, Bischoff

**NAY** - None

Motion approved

**The Board returned from Executive Session at 8:14 p.m. and the President announced they had met** for the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person requests a public hearing.


- XXII. **40-18** **ADJOURN**  
**Mr. Cooper moved, seconded by Mr. Bischoff, to adjourn the meeting at 8:15 p.m.**

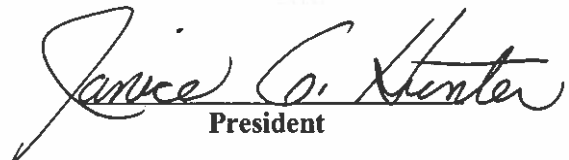
**AYES** - Murphy, Cooper, Schoonover, Bischoff, Hunter

**NAY** - None

Motion approved.

ATTEST:

  
Treasurer

  
President