

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION  
MAY 7, 2018 – OAKDALE ELEMENTARY SCHOOL  
6:30 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)  
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OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:  
We seek and respect diverse points of view among members of our school community.  
We act upon that which fosters student learning and best serves the interest of all students.

I.

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m.

II.

**OPENING EXERCISE**

III.

**ROLL CALL BY APPROVED ROTATION**

The roll was called and the following members were present: Janice Hunter, Julie Murphy, Paul Cooper, Jeannie Schoonover, Scott Bischoff

Also present: Jeff Brandt, Steve Bain

IV.

**COMMUNICATIONS**

Mr. Brandt informed the Board that on May 14<sup>th</sup> the High School will hold a graduation ceremony for specialized classroom students.

78-18

**ADOPTION OF AGENDA**

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Agenda for the Regular Board Meeting of May 7, 2018.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter  
NAY - None

Motion approved.

VI.

**TREASURER'S REPORT**

Mr. Bain shared the April 2018 financial report.

Mr. Bain thanked the Oak Hills Alumni and Education Foundation for their annual dinner which recognized staff and alumni. Mr. Bain thanked OHEAF for raising over \$10K for school safety and the Stop the Bleed kits.

VII.

**SUPERINTENDENT'S REPORT**

**A. Principal's Report**

Mrs. Emily Winkle, Principal of Oakdale Elementary School, presented.  
Mrs. Teresa McKnight (Music Teacher) and the 4<sup>th</sup> Grade Ensemble performed several acts.

**B. Oak Hills Student, Staff & Community Recognition**

1. **Ohio PTA Outstanding Educator of the Year** – Sara Pollitt, Oakdale Elementary
2. **Oak Hills “PTA Educator of the Year”**  
Pam Schlasinger introduced the “Educators of the Year”

**Oak Hills Local School District Educator of the Year**  
Kristen Listerman

**Oak Hills High School**  
Kristen Listerman

**Bridgetown Middle School**  
Joe Toney

**Delhi Middle School**  
Maggie Kays/Tessa Keyes

**Rapid Run Middle School**  
Marie Argo

**C.O. Harrison Elementary School**  
Rita Brown

**Delshire Elementary School**  
Cara Cahill

**J.F. Dulles Elementary School**  
Susan Sroczynski

**Oakdale Elementary School**  
Kenzie Andrews

**Springmyer Elementary School**  
Janette Wuestefeld

**COMMITTEE REPORTS**

**Facilities**

No report.

**Public Participation at Board Meetings**

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of fifty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.

**CONSTITUENTS MAY ADDRESS THE BOARD**

(Limit of five minutes per constituent for a total of fifty minutes)

None

VIII.

IX.

X. 79-18

MINUTES

Mrs. Murphy moved, seconded by Mr. Bischoff, to approve the Minutes of the Regular Board Meeting of April 9, 2018, the Development Session of April 23, 2018, and the Special Board Meeting of April 26, 2018, according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved.

XI. 80-18

MONTHLY FINANCIAL STATEMENT

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Monthly Financial Statement for April, 2018 according to ORC 3313.26 and Text 6.06, as submitted.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

XII. 81-18

DONATIONS

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the following Donations (a. - k.) as submitted.

- a) From: Oak Hills Band Association \$2,000  
To: Oak Hills Local Scholarships 007-1820-9551-500
- b) From: OHAEF \$1,500  
To: Oak Hills Local Scholarships 007-1820-9551-500  
(Michael Telkamp Memorial Scholarship)
- c) From: OHAEF \$1,000  
To: Oak Hills Local Scholarships 007-1820-9551-500  
(Ginny Chizer Memorial Scholarship)
- d) From: OHYA \$1,000  
To: Oak Hills Local Scholarships 007-1820-9551-500  
(Dick Haucke Basketball Scholarship)
- e) From: Oak Hills Choral Boosters \$1,000  
To: Oak Hills Local Scholarships 007-1820-9551-500
- f) From: Cheviot-Westwood Kiwanis \$1,000  
To: Oak Hills Local Scholarships 007-1820-9551-500
- g) From: OHAEF \$750  
To: Oak Hills Local Scholarships 007-1820-9551-500  
(Tammy Luebbers Memorial Scholarship)
- h) From: Boley Braces \$700  
To: Rapid Run 018 PSS/Students 018-1820-9532-580

- |    |   |                            |
|----|---|----------------------------|
| i) | From: Delhi PTA<br>To: Delhi Band   | \$613<br>300-1820-9586-530 |
| j) | From: Oak Hills Drama Club<br>To: Oak Hills Local Scholarships<br>(Ginny Chizer Memorial Scholarship) | \$600<br>007-1820-9551-500 |
| k) | From: Thomas Davey<br>To: Oak Hills Local Scholarships<br>(Scott Davey Memorial Scholarship)          | \$500<br>007-1820-9551-500 |

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover  
 NAY - None  
 Motion approved

XIII. 82-18

**APPROPRIATION ADJUSTMENTS**

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the following Appropriation Adjustments (a.-l.) as submitted.

a)	Oak Hills ASL Club	\$425	200-4120-891-9520-500
b)	Oak Hills Art Club	\$400	200-4110-891-9528-500
c)	Oak Hills National Honor Society	\$3,500	200-4140-891-9536-500
d)	Oak Hills German Club	\$1,000	200-4120-891-9540-500
e)	Oak Hills Student Council	\$10,000	200-4610-891-9564-500
f)	Oak Hills Class of 2018	\$4,000	200-4670-891-9718-500
g)	Oak Hills Class of 2020	\$6,000	200-4670-891-9720-500
h)	Oak Hills Band	\$10,000	300-4130-510-9506-500
i)	Oak Hills Caledonian (Yearbook)	\$19,000	300-4680-460-9509-500
j)	Rapid Run Vocal Music	\$5,000	300-4130-410-9641-580
k)	Ron Rabe Christmas Fund	\$300	007-3290-899-9600
l)	J.F. Dulles 018 PSS	\$5,000	018-2190-410-9579-540

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff  
 NAY - None  
 Motion approved

XIV. 83-18

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

Mrs. Murphy moved, seconded by Mr. Bischoff, to approve the Resolution Accepting the Amounts and Rates as Determined By the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor as submitted.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter  
 NAY - None  
 Motion approved

XV. 84-18 **HCESC – CONTRACTS FOR SERVICES TO NON-PUBLIC SCHOOLS**  
Mr. Bischoff moved, seconded by Mr. Cooper to approve the Hamilton County Educational Service Center Contracts for Services to Non-Public Schools as submitted. The service contracts are for the 2018-2019 school year.  
AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy  
NAY - None  
Motion approved

XVI. 85-18 **RESOLUTION FOR OHHS 2018-2019 SCHEDULE FOR COLLEGE AND CAREER READINESS MEETINGS**  
Mrs. Schoonover moved, seconded by Mrs. Murphy, to approve the Resolution for Oak Hills High School's 2018-2019 Schedule for College and Career Readiness Meeting as submitted.

**WHEREAS** the Board of Education of the Oak Hills Local School District believes in and supports the importance of teaching college and career readiness and financial literacy concepts; and  
**WHEREAS** the Oak Hills Board of Education also believes that preparing students for post-secondary education, equipping them with the prerequisite skills needed for a successful career, and teaching students to become financially literate, including the ability to read, analyze, manage and communicate about the personal financial conditions that affect material well-being, will position them for success in later life.  
**THEREFORE BE IT RESOLVED** that the Oak Hills Board of Education supports the importance of providing college and career readiness and financial literacy concepts in middle school and in high school.  
**BE IT FURTHER RESOLVED** that the schedule for the 2018-2019 College and Career Readiness Meetings at Oak Hills High School are as follows:

**Grade 12**  
Tuesday, September 18, 2018  
Wednesday, September 26, 2018 (College Night)  
Thursday, October 4, 2018  
Make-Up Date: Thursday, October 11, 2018

**Grades 9 – 11**  
Tuesday, January 23, 2019  
Wednesday, January 30, 2019  
Thursday, February 7, 2019  
Make-Up Date: Thursday, February 13, 2019

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper  
NAY - None  
Motion approved

XVII. 86-18 **OHLSD – CERTIFICATES OF RECORDS DISPOSAL**  
Mrs. Murphy moved, seconded by Mr. Cooper to approve Oak Hills Local School District's Certificates of Records Disposal as submitted.  
The District Records Commission meets annually prior to an Oak Hills Board of Education meeting to review certificates of records disposal for the Oak Hills Local School District.  
AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover  
NAY - None  
Motion approved

- XVIII. 87-18 **HCESC – SERVICES ORDER FORM**  
**Mrs. Murphy moved, seconded by Mr. Bischoff, to approve the Hamilton County Educational Service Center Services Order Form for 2018-19 as submitted.**  
AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff  
NAY - None  
Motion approved
- XIX. 88-18 **RESOLUTION - OHSAA MEMBERSHIP**  
**Mr. Bischoff moved, seconded by Mr. Cooper, to approve the Resolution for Ohio High School Athletic Association Membership as submitted.**  
AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter  
NAY - None  
Motion approved
- XX. 89-18 **MEMORANDUM OF UNDERSTANDING**  
**Mrs. Schoonover moved, seconded by Mr. Cooper, to approve the Memorandum of Understanding between the Ohio Association of Public Employees (OAPSE) and the Oak Hills Local School District as submitted.**  
AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy  
NAY - None  
Motion approved
- XXI. 90-18 **RESOLUTION TO PROCEED**  
**Mr. Bischoff moved, seconded by Mr. Cooper, to approve the Resolution to proceed with an operating levy on August 7, 2018, as submitted.**  
Mr. Brandt & Mr. Bain presented the community survey which illustrated the community's request for additional school security measures.  
AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper  
NAY - None  
Motion approved
- XXII. 91-18 **PERSONNEL**  
**Mrs. Murphy moved, seconded by Mrs. Schoonover to approve the following Personnel actions (a. – l.) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal record check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education and the State of Ohio.

a) **Resignation - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Manuel Bartolome-Gil	Teacher	COH	Personal	08/08/18
Emily Wiechart	Teacher	COH	Personal	08/08/18

b) **Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Beth Vogt	Instructional Asst.	JFD	Retirement	05/31/18
Michelle Bailey	Instructional Asst.	JFD	Personal	05/23/18
Mike Kain	Instructional Asst.	OHHS	Personal	05/04/18
Larry Cederdahl	Instructional Asst.	OHHS	Personal	08/08/18

c) **Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Erin Gerrety	Teacher	BMS	Child Care	05/14/18- 05/21/18

d) **Unpaid Family Medical Leave - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Michelle Morse	Bus Driver	Trans.	Medical	04/18/18- 05/23/18

e) **Unpaid Leave - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Stephenie Vice	Instructional Asst.	DEL	Child Care	04/24/18- 05/23/18

f) **Appointment - Certified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Sabrina Stanforth	Teacher	II-0	08/09/18
Kelly Livingston	Teacher	V-3	08/09/18
Laura Cullman	Teacher	IV-6	08/09/18

g) **Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Jenny Boling	Nurse Att.	N.A. - Step 0 7 hrs. per day/5 days per week	08/09/18
Tonya Cipriani	Custodian	IX-0 4 hrs. per day/5 days per week	04/30/18

h) **OHHS Drama Production - See How They Run** - To be paid \$900 for work as co-director from account 300-4110-130-9524-500.

Name  
Christina (Soula) Walls

i) **Oak Hills Highlander Summer Session 2018** - To be paid as follows, up to 32 hours each, for registration May 29, 2018 - June 1, 2018.

<u>Name</u>	<u>Amount</u>
Nancy Kordenbrock-Guess (Lead)	\$30.00/hr.

Bill Deters (Lead)	\$30.00/hr.
Greg Rolfes	\$25.00/hr.
Mike Nieman	\$25.00/hr.
Dennis Martin	\$25.00/hr.

- j) **Oak Hills Highlander Summer Session 2018** - To be paid \$30.00/hr. as Lead Teacher from June 4, 2018 - June 29, 2018 up to 8 hours per day.

Name

Nancy Kordenbrock-Guess  
Bill Deters

- k) **Oak Hills Highlander Summer Session 2018** - To be paid \$25.00/hr., up to 8 hours per day, on an as needed basis for course completion from June 4, 2018 - June 29, 2018.

Name

Greg Rolfes  
Dennis Martin  
Mike Nieman  
Jen Harris  
Jason Yates  
Mike Cassidy  
Lori Franklin  
Kerri Muench  
MaryAnne Pearce  
Ben Hageman

- l) **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Bev Cipriani

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion approved

XXIII.

**CONSTITUENTS**

(Comments not to exceed total of ten minutes.)

XXIV.

**BOARD DISCUSSION**

On May 19, 2018, the District will be discussing the levy to community members.

XXV. 92-18

**EXECUTIVE SESSION**

Mrs. Murphy moved, seconded by Mrs. Schoonover, to move into Executive Session at 7:15 p.m. for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None



Motion Approved

**The Board returned from Executive Session at 8:59 p.m. and the President announced they had met for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.**

XXVI. 93-18

**ADJOURN**

**Mrs. Murphy moved, seconded by Mrs. Schoonover, to adjourn the meeting at 9:00 p.m.**

**AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter**

**NAY - None**

Motion approved.

  
President

ATTEST:



Treasurer

SB/lmh

