

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION  
OCTOBER 1, 2018 – DELHI MIDDLE SCHOOL  
6:30 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)  
WWW.OAKHILLS.K12.OH.US**

OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:  
All students attending the Oak Hills Local School District achieve success by graduating  
with individual skills for career and college readiness and global competence.

I.

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m.

II.

**OPENING EXERCISE**

III.

**ROLL CALL BY APPROVED ROTATION**

The roll was called and the following members were present: Julie Murphy, Paul Cooper, Jeannie Schoonover, Scott Bischoff, Janice Hunter

Also present: Jeff Brandt, Steve Bain

IV.

**COMMUNICATIONS**

Mr. Brandt communicated the following information:

1. John Foster Dulles Elementary has been recognized as an Exemplary High Performing Schools National Blue Ribbon School for 2018 by U. S. Secretary of Education, Betsy DeVos.
2. The Business Advisory Committee (established through the Hamilton County Educational Service Center) met on September 21. This meeting was the committee's first meeting since the BAC has been created.

V. 161-18

**ADOPTION OF AGENDA**

**Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Agenda for the Regular Board Meeting of October 2, 2018, as submitted.**

**AYES** - Cooper, Schoonover, Bischoff, Hunter, Murphy

**NAY** - None

Motion approved.

VI.

**TREASURER'S REPORT**

Mr. Bain communicated the following information:

1. The District is applying for a security grant of approximately \$42,000 (\$5.65 per student). The security grant was established through House Bill 318.
2. The District generated nearly \$6,000 in donations to the benefit fund of Conner Cain (a student that passed away).

3. The District's workers compensation program was recently audited by the Bureau of Workers Compensation (BWC). The District's audit report was compliant with BWC's standards.
4. The cost of the August 2018 election was approximately \$72,000. The Hamilton County Board of Elections quoted an estimated cost of \$109,000.
5. The October development session will be on October 22, 2018 at 4:30 at the District Office.
6. Mrs. Hunter noted that all agendas are publicly posted on the website the Friday before the meeting, and all minutes are posted on the website from prior meetings.

## VII.

### SUPERINTENDENT'S REPORT

#### A. PRINCIPAL'S REPORT

Scott Toon, Delhi Middle School Principal, reported about the opening of the school year and the preliminary effects of the revised 70 minute core schedule for math and ELA. He noted more formal feedback would be sought from teachers and students along with the review of academic data to determine if further schedule changes were warranted.

Jen Campbell, Assistant Principal, updated the board on revised training procedures for safety drills at Delhi.

Mrs. Tessa Keyes, 7th grade language arts teacher and five 7th grade students shared their teaching and learning experiences from the recent overnight field trip to Camp Joy.

## VIII.

### COMMITTEE REPORTS

#### A. Facilities

Mr. Brandt communicated the following information:

1. Mr. Hageman will be attending the October 22, 2018 Board Meeting to discuss potential future athletic capital projects.
2. Mr. Bain and Mr. Beckemeyer will continue to research LED lighting and solar energy and discuss with the facilities committee.
3. Springmyer is beginning discussions for renovating their playground. A discussion with the facilities committee will be had prior to bringing the idea to the Board.

#### **Public Participation at Board Meetings**

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall

give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.

IX. **CONSTITUENTS MAY ADDRESS THE BOARD**  
(Limit of five minutes per constituent for a total of fifty minutes)  
None

X. 162-18 **MINUTES**  
**Mr. Cooper moved, seconded by Mrs. Murphy, to approve the Minutes of the Regular Board meeting of September 10, 2018, and the Development Session of September 24, 2018, according to ORC 3313.26 and Text 6.06 as submitted.**

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper  
NAY - None  
Motion approved.

XI. 163-18 **DONATIONS**  
**Mrs. Murphy moved, seconded by Mr. Cooper, to approve the following Donations as submitted.**

- a) From: Johnson Investment Counsel \$7,200  
To: Oak Hills High School Hope Squad 018-2190-840-9531-500
- b) From: Oak Hills Alumni & Educational Foundation \$750.00 (stop the bleed)  
To: Oak Hills Local School District 001 2610 512 300
- c) From: Neediest Kids Of All \$2,500  
To: NKOAFund 007-1820-999N
- d) From: Delshire PTA \$2,000  
To: Delshire Public School Support/Students 018-2190-540-9578-570
- e) From: OHAEF \$500  
To: Oak Hills Local Scholarships  
(Overcomer Scholarship) 007-1820-9551-500

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover  
NAY - None  
Motion approved

XII. 164-18 **EMPLOYEE HEALTH CARE PREMIUMS - PPO**  
**Mrs. Murphy moved, seconded by Mr. Cooper, to approve the monthly Employee Health Care Premiums for the Anthem PPO insurance plan as submitted.**

**PPO**  
Single \$734.76  
Double \$1,705.06

Family            \$1,961.33

**AYES** - Hunter, Murphy, Cooper, Schoonover, Bischoff

**NAY** - None

Motion approved

XIII.    165-18

**EMPLOYEE HEALTH CARE PREMIUMS - HIGH DEDUCTIBLE HEALTH PLAN**

**Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the monthly Employee Health Care Premiums for the Anthem High Deductible Health Plan as submitted.**

**HDHP**

Single	\$614.70
Double	\$1,426.44
Family	\$1,640.85

**AYES** - Murphy, Cooper, Schoonover, Bischoff, Hunter

**NAY** - None

Motion approved

XIV.    166-18

**EMPLOYEE DENTAL CARE PREMIUMS**

**Mr. Cooper moved, seconded by Mrs. Murphy, to approve the monthly Employee Dental Care Premiums for Dental Care Plus as submitted.**

Single	\$32.43
Family	\$94.06

**AYES** - Cooper, Schoonover, Bischoff, Hunter, Murphy

**NAY** - None

Motion approved

XV.    167-18

**VOYA LIFE INSURANCE**

**Mrs. Murphy moved, seconded by Mr. Cooper, to approve the agreement with VOYA Life Insurance as submitted.**

**AYES** - Schoonover, Bischoff, Hunter, Murphy, Cooper

**NAY** - None

Motion approved

XVI.    168-18

**EYEMED VISION INSURANCE**

**Mr. Bischoff moved, seconded by Mrs. Murphy, to approve the agreement with EyeMed Vision Insurance as submitted.**

**AYES** - Bischoff, Hunter, Murphy, Cooper, Schoonover

**NAY** - None

Motion approved

XVII. 169-18

**POLICY UPDATES**

**Mrs. Murphy moved, seconded by Mr. Cooper, to approve following policy updates as submitted.**

**a) Crowdfunding**

**AYES** - Hunter, Murphy, Cooper, Schoonover, Bischoff

**NAY** - None

Motion approved

XVIII. 170-18

**HCESC SERVICES ORDER**

**Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Hamilton County Educational Service Center Services Order Form for 2018-19 as submitted.**

**AYES** - Murphy, Cooper, Schoonover, Bischoff, Hunter

**NAY** - None

Motion approved

XIX. 171-18

**RESOLUTION FOR AUTHORIZATION TO ADVERTISE FOR BIDS OF SCHOOL BUSES**

**Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Resolution for Authorization to advertise for Bids of School Buses as submitted.**

WHEREAS Ohio statutes require the Board to advertise for bids when purchasing school buses costing \$50,000.00 each or more; and

WHEREAS such advertisements must appear in a newspaper of general circulation in the district once a week for two consecutive weeks;

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.46 to advertise for bids as follows:

Sealed proposals will be received by the Treasurer of the Oak Hills Board of Education at 6325 Rapid Run Road, Cincinnati, OH 45233 until 11:00 AM, Friday, October 19, 2018 and at that time opened by the Treasurer of said Board as provided by law for:

Two (2) 72-Passenger Conventional Buses

Specifications and instructions to bidders are on file in the office of the Director of Operations, Oak Hills Board of Education.

The Board of Education reserves the right to reject any and all bids.

BE IT FURTHER RESOLVED that the Treasurer of the Oak Hills Board of Education shall tabulate such bids and report thereof to the Oak Hills Board of Education at its next regular meeting.

**AYES** - Cooper, Schoonover, Bischoff, Hunter, Murphy

**NAY** - None

Motion approved

XX. 172-18

**RESOLUTION – DECLARE STUDENTS ELIGIBLE FOR IN-LIEU OF TRANSPORTATION PAYMENTS**

**Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Resolution to Declare Students Impractical to Transport and Eligible for In-Lieu-of Transportation Payments as submitted.**

WHEREAS Section 3327.01, ORC, permits a board of education to make payment in-lieu-of transportation to a parent, guardian, or other person in charge of a student where the board of education determines that it is impractical to transport a pupil by public conveyance; and WHEREAS the Board of Education of the State of Ohio issued certain procedures for boards of education to utilize in making such determination of impracticability; and WHEREAS the Oak Hills Board of Education has fully considered Steps 2.1 through 2.6 of the State Board of Education Procedures and has determined that transportation is impractical for the students identified on the attached list and that payment in lieu of transportation should be made to the parent, guardian, or other person in charge of said students; and WHEREAS the payment in lieu of transportation will be the amount determined by the Ohio Department of Education as the minimum amount for each respective school year; and WHEREAS the names, addresses and schools of attendance for the students are provided on the attached list.

NOW, THEREFORE, BE IT RESOLVED that the Oak Hills Board of Education, after full consideration of all the criteria set forth by the State Board of Education, determines that pupil transportation is impractical for the students listed and that payment in lieu of transportation by school conveyance is necessary.

BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby directed to seek the consent of the parent, guardian, or other person in charge of said students for payment in lieu of transportation.

BE IT FURTHER RESOLVED that a copy of the within Resolution be submitted to the County Board of Education pursuant to Section 3327.02, ORC, with a request that the County Board of Education affirm the within action.

BE IT FURTHER RESOLVED that consents to this determination from parents, guardians, or other persons in charge of students in this District shall be submitted to the State Board of Education for confirmation.

BE IT FURTHER RESOLVED that failure of a parent, guardian, or other person in charge of students to consent to the determination that transportation is impractical shall be submitted to the Superintendent of Public Instruction for fact finding and mediation.

**AYES** - Schoonover, Bischoff, Hunter, Murphy, Cooper

**NAY** - None

Motion approved

**XXI. 173-18**

**RESOLUTION FOR OAK HILLS HIGH SCHOOL 2018 GRADUATES**

**Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Resolution for Oak Hills High School's Class of 2018 Graduates as submitted.**

WHEREAS the Principal of Oak Hills High School has certified that the members of the graduating class, submitted as an attachment have completed all requirements as set forth for high school graduation by the State of Ohio and by the Oak Hills Board of Education.

NOW, THEREFORE, BE IT RESOLVED that students who have met all requirements for graduation as set forth by the State of Ohio and by the Oak Hills Board of Education shall be so graduated.

BE IT FURTHER RESOLVED that under the provisions of ORC 3313.61, the Board President, Treasurer, Superintendent and High School Principal have affixed their signatures to the diplomas; and

BE IT FINALLY RESOLVED the cost of the diplomas shall be paid from the General Fund.

**AYES** - Bischoff, Hunter, Murphy, Cooper, Schoonover

**NAY** - None

Motion approved

XXII. 174-18

**OHLSD STUDENT TRIPS**

**Mrs. Murphy moved, seconded by Mr. Cooper, to approve the following Oak Hills School District Student Trips as submitted.**

**Rapid Run Middle School**

Date: 5/10-5/12/19      Group: 7th Gr Choir & Jazz Band      Destination: Atlanta, GA

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved

XXIII. 175-18

**PERSONNEL**

**Mrs. Murphy moved, seconded by Mr. Cooper, to approve the following Personnel actions (a. - r.) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a) **Resignation - Certified**

Name	Assignment	School	Reason	Effective
Scott Brown	Teacher	BMS	Retirement	06/01/19

b) **Resignation - Classified**

Name	Assignment	School	Reason	Effective
James Benjamin	Bus Driver	Trans.	Personal	09/18/18

c) **Unpaid Family Medical Leave - Certified**

Name	Assignment	School	Reason	Effective
Amanda Fields	Teacher	OAK	Child Care	09/24/18- 11/02/18
Kyla Kappa	Teacher	JFD	Child Care	10/22/18- 11/16/18

d) **Unpaid Leave - Classified**

Name	Assignment	School	Reason	Effective
Roger Hutson	Instructional Asst.	RRMS	Medical	08/16/18- 09/21/18

e) **Rescind Supplemental Contract - 2018-2019 School Year**

Name	Assignment	School
Nick Continenza	Head Varsity Girls Track Coach	OHHS
Michael Broughton	Assistant Varsity Girls Track Coach (.5)	OHHS
Jason Yates	Assistant Varsity Girls Track Coach (.5)	OHHS
Nick Hornback	Head Varsity Boys Lacrosse Coach	OHHS
Hillary Villalobos	Singers Club	DEL
TJ Braun	Assistant Varsity Wrestling Coach	OHHS

f) **Supplemental Contract** - 2018-2019 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Kelsey McClanahan	Head 7th Gr. Girls Basketball Coach	DMS
Tony Fuller	Head 8th Gr. Girls Basketball Coach	DMS
Joe Kremer	Head Middle School Wrestling Coach	Middle School
Tim Pope	Assistant Middle School Wrestling Coach	Middle School
Scott Kinkley	Head Varsity Girls Track Coach	OHHS
Nick Continenza	Head Varsity Boys Track Coach	OHHS
Jerry Dean	Assistant Varsity Boys Track Coach	OHHS
Michael Broughton	Assistant Varsity Boys Track Coach (.5)	OHHS
Jason Yates	Assistant Varsity Boys Track Coach (.5)	OHHS
Ryan Carlton	Head M.S. Boys/Girls Swim Coach	Middle School
Arlen Lampe	Assistant Varsity Wrestling Coach	OHHS
Brian Donnellan	Head Varsity Boys Lacrosse Coach	OHHS
Nichole Heims	Singers Club	DEL
TJ Braun	Head 9th Gr. Wrestling Coach	OHHS
Justin Hildreth	Assistant Varsity Wrestling Coach	OHHS

g) **Event Worker (2018-2019)** - To be paid as submitted.

Name

Rick Henline

Chase Sauer

Ty Sauer

h) **Course Creation & Curriculum Writing** - To be paid \$100.00 each for work done on 5/29/18.

Name

Tricia Fox

Sandy Malloy

i) **Abre Leadership Team** - To be paid \$200.00 each for the 2018-2019 school year.

Name

Rebecca Emerick

Julie Lemmink

Jessie Burlew

Heather Hoeffler

Megan Knotts

Kara Berger

Sandy Malloy

Kacie Ibold

Mandy Rice

Kate Hodges

Mike Seiler

Lora Buchanan

j) **Oak Hills High School Tuesday/Thursday/Friday School Monitors** - To be hired as needed and paid \$18.64 per hour for participation in the program for the 2018-2019 school year.

Name

Elizabeth Paff



- k) **Oak Hills Mentoring Program** - To be paid \$500.00 for being a mentor during the 2018-2019 school year. To be paid from Title IIA and Entry Year Grant Funds.

Name

Clare Bucher

- l) **Online Health Course Facilitator Lead** - To be paid \$500.00 as lead coordinator.

Name

Sandy Fernbacher

- m) **Facilitator for Online Health Class** - To be paid \$2000.00 each session for 1st semester.

<u>Name</u>	<u>Session</u>
Chad Cornelius	OHHS - 1 session
Chris Dougoud	OHHS - 1 session
Kenny Boatright	OHHS - 1 session
Mindy Meissner	OHHS - 1 session
Rick Fritz	OHHS - 1 session
Samantha Helms	OHHS - 1 session
Scott Zang	OHHS - 1 session
Ken Meibers	OHHS - 1 session
Sandy Fernbacher	OHHS - 1 session
Judy Hoehn	OHHS - 1 session
Sandy Fernbacher	Southwest - 1 session
Andrew Schlager	Southwest - 1 session
Becki Vieth	Southwest - 1 session
Jamie Johnson	Southwest - 1 session
Kevin Wentz	Southwest - 1 session
Steve Barnes	Southwest - 1 session
Steve Coffman	Southwest - 1 session

- n) **Substitute Pony Driver** - To be hired on an as needed basis and paid per sub pony driver hourly rate.

Name

John Darwish

- o) **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Sandra Barlion

- p) **Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Linda Almond

Sharon Becker

- q) **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Donald Wetterich

r) **Substitute Aide** - To be hired on an as needed basis and paid per substitute instructional assistant hourly rate.

Name

Christian Ulmer

**AYES** - Murphy, Cooper, Schoonover, Bischoff

**NAY** - None

**ABSTAIN** - Hunter

Motion approved

**XXIV. 176-18**

**PERSONNEL**

**Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the following Personnel actions (a. - b.) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

**a. Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Katie Johnson	Counselor	OHHS	Child Care	10/31/18- 12/05/18

**b. Unpaid Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Katie Johnson	Counselor	OHHS	Child Care	12/06/18- 12/21/18

**AYES** - Cooper, Schoonover, Bischoff, Murphy

**NAY** - None

**ABSTAIN** - Hunter

Motion approved

**XXV.**

**CONSTITUENTS** (Limit of five minutes per constituent for a total of thirty minutes)

**XXVI.**

**BOARD DISCUSSION**

1. Mr. Brandt asked the Board for their thoughts on the band's private trip to Disney as well as the band's private fundraising for sousaphones. The band shall use proceeds from auditorium sales to pay off the IHARC debt obligation.
2. Mr. Bain informed the Board of a legislative meeting on October 9<sup>th</sup> at Hamilton County Educational Service Center.

XXVII. 177-18

**EXECUTIVE SESSION**

**Mr. Cooper moved, seconded by Mrs. Murphy, to move into Executive Session at 7:45 p.m.** for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person requests a public hearing.

**AYES** - Schoonover, Bischoff, Hunter, Murphy, Cooper

**NAY** - None

Motion approved

**The Board returned from Executive Session at 8:59 p.m. and the President announced they had met** for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.

XXVIII. 178-18

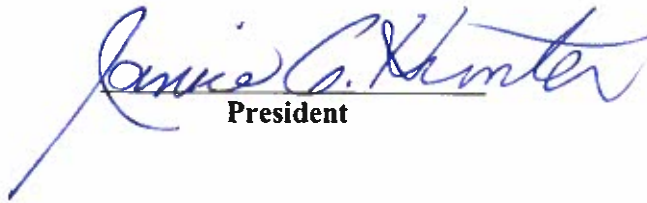
**ADJOURN**

**Mrs. Murphy moved, seconded by Mrs. Schoonover, to adjourn the meeting at 9:00 p.m.**

**AYES** - Bischoff, Hunter, Murphy, Cooper, Schoonover

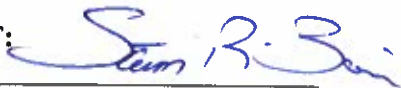
**NAY** - None

Motion approved.



**President**

**ATTEST:**



**Treasurer**

sb/lmh

