

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
FEBRUARY 4, 2019 – DELSHIRE ELEMENTARY SCHOOL
6:30 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)
WWW.OAKHILLS.K12.OH.US**

OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:
We seek and respect diverse points of view among members of our school community.
We act upon that which fosters student learning and best serves the interest of all students.

I. **CALL TO ORDER**
The meeting was called to order at 6:30 p.m.

II. **OPENING EXERCISE**

III. **ROLL CALL BY APPROVED ROTATION**
The roll was called and the following members were present: Scott Bischoff, Jan Hunter, Julie Murphy, Paul Cooper, Jeannie Schoonover

Also present: Jeff Brandt, Steve Bain

IV. **COMMUNICATIONS**
Mr. Brandt thanked Mr. Stacey & Mr. Mealor (Custodians) for their excellent work painting the Delshire gymnasium.

Mr. Brandt communicated to the Board that the NEOLA Board Policy is available in a draft format and will be brought to approval in future months.

V. **32-19** **ADOPTION OF AGENDA**
Mr. Cooper moved, seconded by Mrs. Hunter, to approve the Agenda for the Regular Board Meeting of February 4, 2019, as submitted.

AYES – Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved

VI. **TREASURER'S REPORT**
Mr. Bain communicated the following items:

- December financial report
- Paperless leave forms - Mr. Bain communicated that effective today, for the first time in District history, all leave (sick, vacation, personal, professional) requests will be processed electronically (excluding some classified staff). Mr. Bain thanked Dan Beckenhaupt & Judy Davis (Human Resources) as well as Laura Dougoud & Jacquie Matre (Payroll) for their collaboration with Hamilton County ESC on this endeavor as this practice will increase efficiency in the school buildings and District Office.
- Mr. Bain thanked the Athletic Boosters and the Athletic Department for hosting the stag as this event generates resources for the District's student athletes.
- Mr. Bain distributed the 2018 Comprehensive Annual Financial Report and communicated that the audit report was available on the District's website. The District received Auditor of State Award with Distinction for a high quality audit, free from any material audit citations. Mr. Bain congratulated the district's certified staff, classified staff, building leadership, District leadership and the Treasurer's Office on receiving this district-wide award.

VII. **SUPERINTENDENT'S REPORT**

A. Principal's Report

Mrs. Tara Willig (Delshire Principal) introduced Leighann Browne and Laura Adair (Teachers). Ms. Browne & Ms. Adair introduced Delshire students that spoke on the appreciation of law enforcement, and the need for school lockers. Rebecca Emerick (Teacher) introduced 4th grade students that discussed student absenteeism & the impact of plastic straws on the environment. Beth Combs (Teacher) introduced 5th grade students that discussed contact sports, including concussions, and chocolate milk in school.

VIII.

COMMITTEE REPORTS

Facilities

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. If the board agenda allows, constituents may address the board at the end of the meeting, not to exceed ten minutes.

None

IX.

CONSTITUENTS MAY ADDRESS THE BOARD

(Limit of five minutes per constituent for a total of thirty minutes)

None

X. 33-19

MINUTES

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Minutes of the Regular Board Meeting of January 7, 2019, and the Board Development Session of January 28, 2019, according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XI. 34-19

MONTHLY FINANCIAL STATEMENT

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Monthly Financial Statement for December, 2018 according to ORC 3313.26 and Text 6.06, as submitted.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion Approved

XII. 35-19

DONATIONS

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the following Donations (a.-j.) as submitted.

- | | | |
|-----|---|---------------|
| a) | From: Sandy Schoenberger (IHARC 3 of 5) | \$5,461.57 |
| | To: Oak Hills Local School District | 003-1820-9800 |
| b) | From: Dan & Julie Murphy | \$500 |

- | | | |
|----|--|-------------------------------|
| | To: JF Dulles Elementary | 018-18 20-9579-540 |
| c) | From: Duke Energy Foundation
To: Oak Hills Athletics | \$1,000
300-18 20-9504-500 |
| d) | From: Elizabeth & Steven Struckman
To: Ron Rabe Christmas Fund | \$1,000
007-18 20-9600 |
| e) | From: Bank of America Charitable Foundation
To: Oak Hills Public School Support | \$800
018-18 20-9531-500 |
| f) | From: Oak Hills Presbyterian Church
To: Oak Hills Adopt-A-Student | \$500
018-18 20-9231-500 |
| g) | From: ASAP Training, LLC
To: Oak Hills Athletics | \$500
300-18 20-9504-500 |
| h) | From: The Christ Hospital
To: Oak Hills Drama Club | \$500
300-18 20-9524-500 |
| i) | From: Thomas J. Rebold Foundation
To: Bridgetown Musical | \$500
300-18 20-9545-510 |
| j) | From: Thomas J. Rebold Foundation
To: Oakdale Public School Support | \$500
018-18 20-9581-560 |

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

XIII. 36-19

APPROPRIATION ADJUSTMENTS

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the following Appropriation Adjustments (a.-i.) as submitted.

- | | | | |
|----|-----------------------------------|-------------|-----------------------|
| a) | Title I - Disadvantaged Youth | -\$1,089.74 | 572-9219 |
| b) | Title III - LEP | \$384.19 | 551-9219 |
| c) | Title IV-A - Student Support | \$44.46 | 599-9219 |
| d) | LED Project | \$708,400 | 003-9019 |
| e) | Oak Hills Nat'l Art Honor Society | \$3,000 | 200-4110-891-9528-500 |
| f) | Delhi German Club | \$400 | 200-4120-891-9517-530 |
| g) | Rapid Run Orchestra | \$3,000 | 300-4130-410-9640-580 |
| h) | Rapid Run Band | \$4,000 | 300-4130-410-9642-580 |
| i) | Oak Hills Band | \$8,000 | 300-4130-510-9506-500 |

AYES – Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY – None

Motion Approved

XIV. 37-19 **LED FINANCING AGREEMENT**
Mrs. Hunter moved, seconded by Mr. Cooper, to approve the Resolution authorizing the issuance of general obligation bonds for the LED project as submitted.

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff
 NAY - None
 Motion approved

XV. 38-19 **ANNUITY PROVIDER**
Mrs. Murphy moved, seconded by Mr. Bischoff, to add Aspire Financial Services, LLC to the list of current employee annuity providers as submitted.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter
 NAY - None
 Motion approved

XVI. 39-19 **RESOLUTION FOR FLEXIBLE SCHEDULE FOR OAK HILLS HIGH SCHOOL ACT TESTING**
Mrs. Hunter moved, seconded by Mr. Bischoff, to approve the Resolution for Flexible Schedule for Oak Hills High School ACT Testing as submitted.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy
 NAY - None
 Motion approved

XVII. 40-19 **PERSONNEL**
Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the following Personnel Actions (a. – o.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal record check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a) **Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Helen Dwyer	Attendance Clerk	OHHS	Retirement	03/01/19
Norma Hill	Custodian	DEL	Personal	01/24/19
Jeni Schwiers	Instructional Asst.	JFD	Personal	02/02/19

b) **Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Amanda Hogel	Teacher	OHHS	Child Care	02/20/19-04/03/19
Stacia Lingo	Teacher	BMS	Child Care	03/01/19-04/05/19

c) **Unpaid Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Stacia Lingo	Teacher	BMS	Child Care	04/08/19-05/10/19

d) **Unpaid Leave - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Patricia Asebrook	Instructional Asst.	SPR	Child Care	01/03/19- 2/11/19

e) **Rescind Supplemental Contract** - 2018-2019 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Tom Cecil	Assistant Varsity Boys Volleyball Coach (.75)	OHHS
Matt Ellis	Assistant Varsity Boys Volleyball Coach (.25)	OHHS

f) **Supplemental Contract** - 2018-2019 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Tom Cecil	Assistant Varsity Boys Volleyball Coach (.5)	OHHS
Matt Ellis	Assistant Varsity Boys Volleyball Coach (.5)	OHHS

g) **Supplemental Contract** - 2019-2020 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Sara Redman	Head Varsity Girls Volleyball Coach	OHHS

h) **Student Teacher Mentor**

<u>Name</u>	<u>University</u>	<u>Amount</u>
Stephanie Bushman	Mt. St. Joseph University	\$100.00
Brianna Duwel	Mt. St. Joseph University	\$100.00
Laura Gutzwiller	Mt. St. Joseph University	\$100.00
Jennifer Harris	Mt. St. Joseph University	\$100.00
Lauren Heugel	Mt. St. Joseph University	\$ 50.00
Maggie Kays	Mt. St. Joseph University	\$100.00
Amy Lawson	Mt. St. Joseph University	\$100.00
Sandy Malloy	Mt. St. Joseph University	\$100.00
Megan Molitoris	Mt. St. Joseph University	\$100.00
Tim Pope	Mt. St. Joseph University	\$100.00
Cassie Raabe	Mt. St. Joseph University	\$100.00
Kristen Schlemmer-Wilson	Mt. St. Joseph University	\$100.00
Mike Seiler	Mt. St. Joseph University	\$100.00
Donna Steioff	Mt. St. Joseph University	\$100.00
Rose Zix	Mt. St. Joseph University	\$100.00
Brittany Parrish	Mt. St. Joseph University	\$100.00
Kristina LaScalea	Mt. St. Joseph University	\$600.00
Megan Keller	Mt. St. Joseph University	\$100.00
Karen Volpe	Mt. St. Joseph University	\$100.00
MaryAnne Pearce	Mt. St. Joseph University	\$100.00
Amanda Berling	Mt. St. Joseph University	\$100.00
Maggie Kays	Mt. St. Joseph University	\$100.00
Sandy Malloy	Mt. St. Joseph University	\$100.00
Nicole Heims	Xavier University	\$500.00
Stephanie Junker	Xavier University	\$500.00
Meredith Stroller	Xavier University	\$500.00

i) **Medicaid Training** - To be paid \$50.00 each for work done on 8/1/18.

Name

Tanya Kist
Cyndi McClure-Hoerst
Kristy Razzaghi
Karen Burhans
Mollie DiGiacomo
Holly Reilly

- j) **Event Worker (2018-2019)** - To be paid as submitted.

Name

Eric Keeton

- k) **Middle School Transitional Academy** - To be paid as follows on an as needed basis from Intervention Funds.

<u>Name</u>	<u>Hours per day</u>	<u>Amount</u>
Stephanie Stewart	3.5	\$25.00/hr.

- l) **Substitute Aide** - To be hired on an as needed basis and paid per substitute instructional aide hourly rate.

Name

Debra Brafford

Janet Vasko

Carrie Neller

- m) **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Tyler Carmen

- n) **Substitute Bus Driver** - To be hired on an as needed basis and paid per substitute bus driver hourly pay.

Name

Thomas Chuck

- o) **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Carol Flaherty

Carrie Neller

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

XIII.

CONSTITUENTS (Comments not to exceed a total of ten minutes)

Lee Irwin - 4717 Mayhew Avenue - concerns about outsourcing custodians

Rachel Burden - 498 Coachman Court - concerns about the elimination of the High School Chinese program

Michael McCabe - 755 Neeb Road - concerns about outsourcing custodians

Zoe Thomas -

XIX.

BOARD DISCUSSION

None

XX. 41-19

ADJOURN

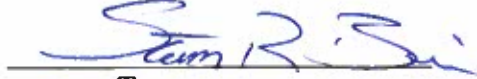
Mrs. Murphy moved, seconded by Mrs. Hunter, to adjourn the meeting at 8:00 p.m.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

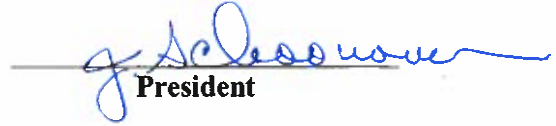
NAY - None

Motion approved.

ATTEST:



Treasurer


President

SB/lmh

