

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION**

MARCH 4, 2019 – C. O. HARRISON ELEMENTARY SCHOOL

6:30 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)

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OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:

We seek and respect diverse points of view among members of our school community.
We act upon that which fosters student learning and best serves the interest of all students.

I.

CALL TO ORDER

The meeting was called to order at 6:30 p.m.

II.

OPENING EXERCISE

III.

ROLL CALL BY APPROVED ROTATION

The roll was called and the following members were present: Julie Murphy,
Jeannie Schoonover, Scott Bischoff

Absent: Jan Hunter, Paul Cooper

Also present: Jeff Brandt, Steve Bain

IV.

COMMUNICATIONS

Board President, Mrs. Schoonover, and Food Service Director, Kelly Weldele,
congratulated Janet Metsh (Oak Hills High School Food Service) on receiving
the Conagra Food Service Award.

V.

46-19

ADOPTION OF AGENDA

**Mrs. Murphy moved, seconded by Mr. Bischoff, to approve the Agenda for the Regular
Board Meeting of March 4, 2019 as submitted.**

AYES - Murphy, Schoonover, Bischoff

NAY - None

Motion approved.

VI.

TREASURER'S REPORT

Mr. Bain provided the financial report for January 2019.

Mr. Bain communicated that State agencies should expect the Executive Budget
to be finalized in late February for submission to the General Assembly no later
than March 15, 2019. The State budget will outline our District's funding for
Fiscal years 2020 & 2021. Approximately 40% of the District's budget is
dependent on State funding.

VII.

SUPERINTENDENT'S REPORT

A. Principal's Report

Mr. Brian Connors (Principal) introduced Ms. Amy Marquette (Assistant Principal) and
Katelyn Ulmer (Teacher) and shared that the building's theme is "kindness rocks".

Ms. Marquette shared that C.O. Harrison received an A on a receipt State report card.

Ms. Ulmer shared a report on Positive Behavioral Interventions and Support. Building staff
distributes Colonel badges as a sign that students have shown respect to others. Students can

redeem badges for incentives. A video was shared on the “Day in the Life of a Kindergarten Student at C.O. Harrison Elementary”.

VIII.

COMMITTEE REPORTS

A. Facilities

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board’s policy on public participation at board meetings.

No Report

IX.

CONSTITUENTS MAY ADDRESS THE BOARD

(Limit of five minutes per constituent for a total of thirty minutes)

None

X.

OLD BUSINESS

A. LED Project - Financing Agreement

\$708k LED Financing Update - Mr. Bain communicated that the District secured an interest rate of 2.91% (15 yr) from Zion Bank with official closing on March 14. The conservative estimate Energy Optimizers provided was 3.8%. The District will issue general obligation bonds for this LED project (similar to the original HB264 project). The stronger interest rate will yield an annual savings of \$32k (original projection was \$29k). Also, these bonds are callable at anytime, meaning our District has flexibility moving forward if interest rates were to improve. The last positive piece of this agreement is that we have the ability to pay off the debt at anytime without a fee assessed.

XI. 47-19

MINUTES

Mrs. Murphy moved, seconded by Mr. Bischoff, to approve the Minutes of the Regular Board Meeting of February 4, 2019, and the Board Development Session of February 20, 2019, according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Schoonover, Bischoff, Murphy

NAY - None

Motion approved.

XII. 48-19

MONTHLY FINANCIAL STATEMENT

Mrs. Murphy moved, seconded by Mr. Bischoff, to approve the Monthly Financial Statement for January, 2019 as submitted.

AYES - Schoonover, Bischoff, Murphy

NAY - None

Motion approved

DONATIONS

Mrs. Murphy moved, seconded by Mr. Bischoff, to approve the following Donations as submitted (a. – o.).

- a) From: Oak Hills Athletic Boosters \$159,408 (track)
To: Permanent Improvement Fund 003-1820
- b) From: Oak Hills PTA \$5,000
To: Oak Hills Local Scholarships 007-1820-9551-500
- c) From: Kelsey Chevrolet \$2,500
To: Oak Hills Athletics 300-1820-9504-500
- d) From: Rapid Run PTA \$2,000
To: Rapid Run Public School Support/Students 018-1820-9532-580
- e) From: Oak Hills Minis Dance, Inc. \$1,757
To: Oak Hills Jrs Drill Team \$527.10 300-1820-9503-500
To: Oak Hills Oakettes \$1,229.90 300-1820-9505-500
- f) From: C.O. Harrison PTA \$1,500
To: Oak Hills Local Scholarships 007-1820-9551-500
- g) From: Box Tops for Education \$1,054.80
To: Oakdale Elementary School 018-1820-9581-560
- h) From: Cheviot-Westwood Kiwanis \$1,000
To: Oak Hills Key Club 200-1820-9521-500
- i) From: Delhi PTA \$1,000
To: Oak Hills Local Scholarships 007-1820-9551-500
- j) From: Delshire PTA \$1,000
To: Oak Hills Local Scholarships 007-1820-9551-500
- k) From: Oak Hills PTA \$800
To: Oak Hills Public School Support/Students 018-1820-9531-500
- l) From: Springmyer PTA \$500
To: Oak Hills Local Scholarships 007-1820-9551-500
- m) From: Jeffrey G. Licht \$500
To: Oak Hills Local Scholarships 007-1820-9551-500
(Licht Family Memorial Scholarship)
- n) From: Patrick M. Osborne \$500
To: Oak Hills Local Scholarships 007-1820-9551-500
(Shirley Lou Osborne Memorial Scholarship)
- o) From: Mike & DeLynn Miles \$500
To: Oak Hills Local Scholarships 007-1820-9551-500
(Jonathan Miles Memorial Scholarship)

AYES - Bischoff, Murphy, Schoonover
NAY - None
Motion approved

XIV. 50-19

APPROPRIATION ADJUSTMENTS

Mrs. Murphy moved, seconded by Mr. Bischoff, to approve the Appropriation Adjustments as submitted (a. – b.).

- | | | |
|---------------------------------------|--------------|-----------------------|
| a) Auxiliary Funds (interest & final) | -\$12,299.96 | 401-9219 |
| b) Oak Hills Chorus (Disney Trip) | \$20,000 | 300-4130-550-9513-500 |

AYES - Murphy, Schoonover, Bischoff
NAY - None
Motion approved

XV. 51-19

GRAY MEMORIAL SCHOLARSHIP FUND AMENDMENT AGREEMENT

Mrs. Murphy moved, seconded by Mr. Bischoff, to approve to Amend the Agreement for the William O. and Mildred M. Gray Memorial Scholarship Fund for the Fiscal Year 2019 as submitted.

AYES - Murphy, Schoonover, Bischoff
NAY - None
Motion approved

XVI. 52-19

AGREEMENT - HCDDDS & OHLSD

Mr. Bischoff moved, seconded by Mrs. Murphy, to approve the Agreement Between Hamilton County Developmental Disabilities Services and Oak Hills Local School District as submitted.

AYES - Schoonover, Bischoff, Murphy
NAY - None
Motion approved

XVII. 53-19

RESOLUTION FOR FLEXIBLE SCHEDULE FOR OAK HILLS HIGH SCHOOL STUDENTS

Mrs. Murphy moved, seconded by Mr. Bischoff to approve the Resolution for a Flexible Schedule for Oak Hills High School Students for Standardized Testing as submitted.

WHEREAS the American Institute of Research End of Course Assessment (AIR EOC) is aligned to Ohio academic standards, which were adopted by the State Board of Education in language arts (reading and writing), mathematics, science and social studies; and

WHEREAS in order for students to graduate from high school, they must earn 18 cumulative points on the 7 end of course tests; and

WHEREAS students take the AIR EOC Test as a part of their graduation requirement; and

WHEREAS Oak Hills administration and staff are taking a proactive approach by preparing high school students for the AIR EOC tests.

THEREFORE, all students who are enrolled in a tested content for the AIR EOC Test will participate in testing during the span of April 10-11, 24-25, and May 1-2, 2019. Students who are not required to participate in the state testing will be on an abbreviated schedule during this span.

BE IT FURTHER RESOLVED that the scheduled dates for the AIR End of Course Tests for Oak Hills High School students are April 10-11, 24-25, and May 1-2, 2019.

AYES - Schoonover, Bischoff, Murphy

NAY - None

Motion approved

XVIII. 54-19

OHLSD DISTRICT STUDENT TRIPS

Mrs. Murphy moved, seconded by Mr. Bischoff, to approve the Oak Hills Local School District's Student Trips as submitted.

Oak Hills High School

Date: 3/13-3/16/19

Group: Robotics

Destination: Central New York

AYES - Bischoff, Murphy, Schoonover

NAY - None

Motion approved

XIX. 55-19

PERSONNEL

Mrs. Murphy moved, seconded by Mr. Bischoff to approve the following

Personnel Actions (a. - t.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation. It has been confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education and the State of Ohio.

a) **Resignation - Certified**

Name	Assignment	School	Reason	Effective
Elizabeth Guerra Dominguez	Teacher	COH	Personal	08/07/19

b) **Resignation - Classified**

Name	Assignment	School	Reason	Effective
Karen Wilson	Attendance Aide	OHHS	Personal	02/28/19
Donald Gilbert	Custodian	OAK	Personal	02/22/19
Kris Daniels	Custodian	JFD	Personal	02/19/19
Chris Gladfelter	Secretary	BMS	Personal	02/26/19
Connie Hertsenberg	Instructional Asst.	OHHS	Retirement	05/31/19
Mike Kain	Custodian	OHHS	Personal	03/08/19

c) **Unpaid Leave - Certified**

Name	Assignment	School	Reason	Effective
Nick Continenza	Teacher	OHHS	Child Care	2/1, 5, 8, 13, 21, 27 & 3/1/19

d) **Unpaid Leave - Classified**

Name	Assignment	School	Reason	Effective
Susan Blazer	Food Service	BMS	Medical	02/28/19- 03/14/19

e) **Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Don Wetterich	Custodian	IX-0 4 hrs. per day/5 days per week	02/05/19
Karen Wilson	Attendance Clerk	Att. Clerk-2 7 hrs. per day/5 days per week	03/01/19
Kathleen Flickinger	Instructional Asst.	III-D-0 5.5 hrs. per day/5 days per week	02/19/19
Kathleen Maxwell	Attendance Aide	III-ND-0 5.75 hrs. per day/5 days per week	03/01/19
Greg Gunther	Custodian	VIII-1 4 hrs. per day/5 days per week	02/25/19

f) **Rescind Supplemental Contract** - 2018-2019 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Alex Cook	Assistant Varsity Boys Lacrosse Coach (.5)	OHHS
Tom Cecil	Assistant Varsity Boys Volleyball Coach (.5)	OHHS
Matt Ellis	Assistant Varsity Boys Volleyball Coach (.5)	OHHS

g) **Supplemental Contract** - 2018-2019 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Matt Kessler	Assistant Varsity Boys Lacrosse Coach (.5)	OHHS
Matt Ellis	Assistant Varsity Boys Volleyball Coach	OHHS

h) **Delhi Middle Tuesday/Thursday School Monitors** - To be hired as needed and paid \$18.64 per hour. To be paid from Intervention Funds account #001-1910-113.

Name
Jeannie Hilvert

i) **Home Instructor** - To be hired on an as needed basis and paid per home instruction hourly rate.

Name
Julie Anderson
Ellen Douglas
Allison Ahlers

j) **Focused Reading Groups (Teachers)** - To be paid \$30.00 per hour for before/after school program to support at risk students who need additional support with reading from 1/15/19-5/22/19.

Name
Vanessa Salgado
Jill Salamone
Ellen Dempsey
Brittany Parrish
Jennifer Voelpel
Morgan Laumann
Valerie Holocher
Brianna Duwel
Candace Stepp

Tricia Doyle
 Laura Adair
 Erin Fields
 Amy Morreale
 Courtney Valerius
 Christa Franke
 Kristin Feichtner
 Sara Bidwell
 Bev Kenny
 Becca Risch
 Gayle Hunt
 Kenzie Andrews
 Kalie Berin
 Ashley Leichter
 Kristina Dearwester
 Susan Wood
 Sophia Herrmann
 Kate Heitkamp
 April Ferneding

- k) **Focused Reading Program** - To be paid their hourly rate for before/after school program to support at risk students who need support with reading from 1/15/19-5/22/19.

Name

Becky Thatcher
 Lori Schott
 Mya Linkenfelter
 Joan James Kennedy

- l) **Oak Hills High School "Anything Goes"** - To be paid as follows for Orchestra Pit for 2/14/19-2/17/19 from account 300-4130-130-9535-500.

<u>Name</u>	<u>Amount</u>
Kevin Sweatman	\$1,000.00
Matthew Warner	\$500.00
Emily Power-Huhtala	\$500.00
Julie Marratta	\$500.00

- m) **Oak Hills High School "Anything Goes"** - To be paid \$900.00 for choreography from 11/28/18 - 2/17/19 from account 300-4110-130-9524-500.

Name

Christina "Soula" Walls

- n) **Resident Educator Teacher Program** - To be paid \$350.00 for participation in this program for the 2018-2019 school year. To be paid from Title IIA & Entry Year Grant Funds.

Name

Ellen Perica

- o) **Online Health Course Facilitator Lead** - To be paid \$500.00 as lead coordinator.

Name
Sandy Fernbacher

- p) **Facilitator for Online Health Class** - To be paid \$2000.00 each session for 2nd semester.

<u>Name</u>	<u>Session</u>
Chad Cornelius	OHHS - 1 session
Kenny Boatright	OHHS - 1 session
Scott Zang	OHHS - 1 session
Ken Meibers	OHHS - 1 session
Sandy Fernbacher	OHHS - 1 session

- q) **Middle School Transitional Academy** - To be paid as follows on an as needed basis from Intervention Funds.

<u>Name</u>	<u>Hours per day</u>	<u>Amount</u>
Kathy Appiarius	3.5	\$25.00/hr.

- r) **Substitute Aide** - To be hired on an as needed basis and paid per substitute instructional aide hourly rate.

Name
Janet Vasko
Sarah Kelley
Lauren Rosebrook
Laurie Taylor
Beth Vogt
Carrie Lipps

- s) **Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name
Carrie Neller

- t) **Substitute Pony Driver** - To be hired on an as needed basis and paid per sub pony driver hourly rate.

Name
Lisa Hutson
Patty Heyob
Michelle Pohlmann

AYES - Murphy, Schoonover, Bischoff

NAY - None

Motion Approved

XX. 56-19

PERSONNEL

Mrs. Schoonover moved, seconded by Mrs. Murphy to approve the following Personnel Actions (a.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this

recommendation. It has been confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education and the State of Ohio.

a) **Supplemental Contract** - 2018-2019 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Mitch Bischoff	Assistant Varsity Girls Track Coach	OHHS

AYES - Murphy, Schoonover

ABSTAIN - Bischoff

NAY - None

Motion Approved

XXI. **CONSTITUENTS** (Comments not to exceed a total of ten minutes)
None

XXII. **BOARD DISCUSSION**

A. **Cyber Insurance**

Mr. Bain shared a video on a school district being the victim of a cyber attack. More and more public entities are receiving cyber attacks through phishing, ransomware, viruses and even data breaches. In an effort to be proactive, the District plans to enroll in cyber security insurance to mitigate cyber risks (the policy is being implemented by nearly 100 other districts in Ohio). The District has already taken proactive measures to ensure student and staff security, such as giving all staff members an employee identification number, in lieu of requiring social security numbers on District forms. The policy would increase premiums by approximately 5%. The Board expressed support of the cyber insurance policy. The Board requested to the District's technology team to continue to push professional development to ensure staff members are prepared as best as possible.

Mr. Brandt shared that the District is aware and communicating to parents about the threats of the recent Momo Challenge.

XXIII. 57-19

ADJOURN

Mrs. Murphy moved, seconded by Mr. Bischoff, to adjourn the meeting at 7:45 p.m.

AYES - Schoonover, Bischoff, Murphy

NAY - None

Motion approved



President

ATTEST:



Treasurer

B/lh

