

**MINUTES OF THE BOARD DEVELOPMENT SESSION OF THE  
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION  
DISTRICT OFFICE PROFESSIONAL DEVELOPMENT CENTER  
MAY 20, 2019  
4:30 P.M.**

**I. CALL TO ORDER**

The meeting was called to order at 4:30 p.m.

**II. ROLL CALL BY APPROVED ROTATION**

The roll was called and the following members were present: Jeannie Schoonover, Scott Bischoff, Janice Hunter

Absent: Paul Cooper, Julie Murphy

Also in attendance: Jeff Brandt, Steve Bain

**III. 93-19 MOTION TO DISPENSE WITH FORMAL AGENDA**

**Mr. Bischoff moved, seconded by Mrs. Hunter, to dispense with the formal agenda for the Board Development Session of May 20, 2019, as submitted.**

**AYES** - Schoonover, Bischoff, Hunter

**NAY** - None

Motion Approved

**IV. 94-19 FIVE YEAR FORECAST**

**Mrs. Hunter moved, seconded by Mr. Bischoff, to approve the Five Year Forecast as submitted.**

**AYES** - Bischoff, Hunter, Schoonover

**NAY** - None

Motion Approved

**V. BOARD DISCUSSION**

**A. Five Year Forecast**

Mr. Bain shared highlights to the five-year financial forecast. The forecast was emailed to all staff members as well as posted on Facebook, the District website (Department tab / Treasurer tab), and the website of the Ohio Department of Education. A community newsletter was distributed in April which illustrates the fiscal health of the District. The District anticipates deficit spending levels in fiscal year 2020. Mr. Bain communicated that information was communicated in the middle of May indicating a medical increase of 8%-12%.

**B. Communications Survey Update**

A total of 606 people responded to the community survey (as of May 20). Ms. Buckley provided the Top 5 sources of information (in order: District email, Facebook, Teachers/Staff, District website, OneCallNow notifications). 22% of respondents visited the website weekly. Of the respondents, 90% agreed the communication was timely and 76% felt the communication was sufficient. The survey included areas of opportunity for internal and external communication.

**C. Technology & Digital Citizenship Update**

Glenn Corson (Vartek) provided an update on cyber security, technology optimization plan, asset refresh plan, ticket requests, connectivity, and other initiatives since Vartek partnered with our District three years ago. Mr. Corson discussed security systems recently implemented, the Momo challenge, as well as tech alerts and tech bulletins.

Mr. Long & Alison Cucchetti (High School Teacher) provided the scope and sequence on digital citizenship which included cyberbullying, copyright, etc. Results from a survey on digital citizenship were distributed.

**VI.**

**COMMUNICATIONS**

Mr. Brandt congratulated the Class of 2019 and thanked the staff for a great school year. Mr. Brandt communicated that the administrative team has started the strategic planning process. NEOLA draft policy will be brought for approval in June.

**VII. 95-19**

**ADJOURN**

**Mr. Bischoff moved, seconded by Mrs. Hunter, to adjourn the meeting at 6:15 p.m.**

**AYES - Hunter, Schoonover, Bischoff**

**NAY - None**

**Motion Approved**

  
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**President, Oak Hills Board of Education**

**ATTEST:**

  
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**Treasurer, Oak Hills Local School District**

sb/lmh