

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
JULY 29, 2019 – DISTRICT OFFICE PROFESSIONAL DEVELOPMENT CENTER
6:30 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)**

OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:
All students attending the Oak Hills Local School District achieve success by graduating
with individual skills for career and college readiness and global competence.

I. **CALL TO ORDER**
The meeting was called to order at 6:30 p.m.

II. **OPENING EXERCISE**

III. **ROLL CALL BY APPROVED ROTATION**
The roll was called and the following members were present: Paul Cooper,
Jeannie Schoonover, Scott Bischoff, Jan Hunter, Julie Murphy

Also present: Steve Bain
Absent: Jeff Brandt

IV. **COMMUNICATIONS**
Mr. Bain congratulated Glenn Corson (Vartek) on receiving his CETL certification. The CETL is the first-ever aspirational certification for education technology leaders. It is based on a body of knowledge defining the skill areas critical to today's education technology leaders:

- Leadership and vision
- Understanding the education environment
- Managing technology and support resources

Specifically, the CETL is a rigorous, two-part exam that identifies those who have mastered the framework skills and knowledge needed to bring 21st century skills to schools. The exam is a true measure of today's education technology field. The CETL program is also professional development to enhance the knowledge of learning technologies.

To date, just a little more than 500 education technology leaders, from large and small school systems nationwide, have passed this rigorous program and earned their certification. Glenn also holds an MBA and is a certified Professional Project Manager (PMP).

V. **135-19** **ADOPTION OF AGENDA**
Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Agenda for the Regular Board Meeting of July 29, 2019, as submitted.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper
NAY - None
Motion approved.

VI. **TREASURER'S REPORT**
Mr. Bain provided the following information:

- Deficit spending projections levels beginning this fiscal year as was projected in prior forecasts and communicated in August, 2018.
- Medical insurance rates renewals on premiums are projected to be approximately 10%.
- House Bill 166 (State Biennium Budget) was signed by Governor Dewine on July 17, 2019. House Bill 166 adds a new component to the funding formula referred to as Student Wellness & Success Funds, which are based on poverty percentages in each district. The projected increase in state funding is 1.8% & 0.7% for fiscal years 2020 & 2021 respectively

(however, if open enrollment deductions & Jon Peterson deductions continue to increase at prior year levels, this projected increase may be near).

- VII. **SUPERINTENDENT'S REPORT**
- Tim Cybulski (Assistant Superintendent) communicated that Friday, August 9th will be the kickoff to the new school year, with an all staff meeting at Oak Hills High School beginning at 8 a.m.
 - Mr. Cybulski provided an update on the Strategic Planning, which is set to begin in September. Mr. Cybulski will work with the building principals to add parents, staff, and students to committees.
 - Mrs. Schoonover communicated that Mr. Brandt could not attend the meeting do to personal reasons.

- VIII. **COMMITTEE REPORTS**
- Facilities**
John Beckemeyer (Operations) communicated:
- Roofs at Bridgetown will be complete in 5 weeks, and the gym has been recently painted.
 - The District will participate in the annual Duke Energy Powershare test (August 1 - noon-1pm). The Powershare program requires the District to shut off energy if there is excessive need for energy in the region.
 - The LED project is nearly complete with a few buildings to finish

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.

- IX. **CONSTITUENTS MAY ADDRESS THE BOARD**
(Limit of 5 minutes per constituent for a total of thirty minutes)
None

- X. 136-19 **MINUTES**
Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Minutes of the Regular Board Meeting of July 8, 2019, according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover
NAY - None
Motion approved.

- XI. 137-19 **AXA EQUITABLE LIFE ANNUITY AGREEMENT**
Mrs. Murphy moved, seconded by Mr. Bischoff, to approve the resolution with AXA Equitable Life as submitted.

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff
NAY - None

Motion approved

XII. 138-19

NON-BARGAINING UNIT SALARY SCHEDULES (TUTORS & INTERPRETERS)

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the tutor and interpreter salary schedule as submitted.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XIII. 139-19

RESOLUTION FOR AUTHORIZATION TO ADVERTISE FOR BIDS OF SCHOOL BUSES

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Resolution for Authorization to Advertise for Bids of School Buses as submitted.

WHEREAS Ohio statutes require the Board to advertise for bids when purchasing school buses costing \$50,000.00 each or more; and

WHEREAS such advertisements must appear in a newspaper of general circulation in the district once a week for two consecutive weeks;

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.46 to advertise for bids as follows:

Sealed proposals will be received by the Treasurer of the Oak Hills Board of Education at 6325 Rapid Run Road, Cincinnati, OH 45233 until 10:00 AM, Wednesday, August 21, 2019 and at that time opened by the Treasurer of said Board as provided by law for:

One (1) 72-Passenger Conventional Buses / Two (2) Special Needs Buses

Specifications and instructions to bidders are on file in the office of the Director of Operations, Oak Hills Board of Education.

The Board of Education reserves the right to reject any and all bids.

BE IT FURTHER RESOLVED that the Treasurer of the Oak Hills Board of Education shall tabulate such bids and report thereof to the Oak Hills Board of Education at its next regular meeting.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

XIV. 140-19

RESOLUTION FOR HOME INSTRUCTION

Mrs. Hunter moved, seconded by Mrs. Murphy, to approve the Resolution for Home Instruction as submitted. The resolution applies to certified teaching staff currently under contract for the 2019-2020 school year to serve as home instructors.

WHEREAS, the Oak Hills Local School District Board of Education has approved the hiring of certified teaching staff for the 2019-2020 school year; and

WHEREAS, throughout the school year, a Building Principal and/or Director will determine that a student requires home instruction;

WHEREAS, the District desires any certified teacher currently under contract to be able to offer home instruction services when needed; and

THEREFORE, BE IT RESOLVED that any certified teaching staff member currently under contract for the 2019-2020 school year is hereby approved to offer home instruction for students deemed to require home instruction services.

BE IT FURTHER RESOLVED that home instruction services will be compensated at a rate of \$21.08 per hour upon approval of the Superintendent or Designee.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

PERSONNEL

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the following

Personnel actions (a. – s.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a) **Resignation - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Hillary Villalobos	Teacher	DEL	Personal	08/07/19
Jen Reissland	Counselor	OHHS	Personal	08/07/19
Shannon Burke	Interpreter	OHHS	Personal	03/12/20

b) **Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Lisa Prete	Instructional Asst.	OAK	Personal	07/10/19
Susan Lyons	Instructional Asst.	COH	Personal	08/07/19
Sonya Isaacs	Crossing Guard	Trans.	Personal	08/07/19
Lynn Fadely	Instructional Asst.	JFD	Retirement	08/07/19
Emily Buckley	Com. & Dev. Mgr.	D.O.	Personal	08/07/19
Judy Lehan	Food Service	OAK	Personal	08/07/19
Tim Young	Instructional Asst.	DMS	Personal	07/18/19

c) **Appointment - Certified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Keith Minnery	Teacher	IV-5	08/08/19
Kathrine McClure	Teacher	IV-5	08/08/19
Dana Beckmeyer	Title 1 Teacher	IV-2	08/08/19
Mark Altherr	Teacher	III-5	08/08/19
Britney Hashemi	Teacher	II-4	08/08/19
Heather Jones	Teacher	IV-2	08/08/19
Monika Wright	Title 1 Teacher	II-0	08/08/19
Hannah Burns	Counselor	IV-1	08/08/19

d) **Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Mary Ernst	Instructional Asst.	II-D-0 5.5 hrs. per day/5 days per week	08/08/19
Regina Waddell	Instructional Asst.	II-D-0 5.75 hrs. per day/5 days per week	08/08/19
Andrew Bridges	Instructional Asst.	II-D-0 6.5 hrs. per day/5 days per week	08/08/19
Laurie Baldrick	Instructional Asst.	II-D-0 5.75 hrs. per day/5 days per week	08/08/19
Jacob Hamilton	Custodian	IX-A	07/16/19

Shawn Sand	Instructional Asst.	8 hrs. per day/5 days per week
		III-D-0 08/08/19
Emma Anderson	Instructional Asst.	5.5 hrs. per day/5 days per week
		II-ND-0 08/08/19
		3.5 hrs. per day/5 days per week

e) **Appointment - Tutor** - 2019-2020 School Year

<u>Name</u>	<u>School</u>	<u>Effective</u>
Jennifer Shelton	DEL	08/08/19

f) **Confidential Secretary Placement**

<u>Name</u>	<u>Salary</u>	<u>Effective</u>
Kristy Berra	D.O. II-9	08/01/19

g) **Teacher Extended Days - 0701/19-08/07/19** - To be paid at daily rate for up to 5 days.

Name
Eric Engelkamp

h) **Rescind Supplemental Contract** - 2019-2020 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Hillary Villalobos	Musical Productions	DEL
Tina Ashiolas	Highlander Select Bldg. Subject Coord. (.5)	OHHS

i) **Supplemental Contract** 2019-2020 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Keith Minnery	Elementary Band	COH
Keith Minnery	Choir Club (.5)	COH
Keith Minnery	Musical Productions (.5)	COH
Adam Schmidt	Ass.t Varsity Girls Basketball Coach (.25)	OHHS
Jared Johnson	Asst. Varsity Girls Basketball Coach (.75)	OHHS
Penny Ferguson	LPDC Member	District
Heather Packer	LPDC Member	District
Susan Dochterman	LPDC Member	District
Kyle Brunzman	Highlander Select Bldg. Subject Coord. (.5)	OHHS
Heather Jones	Musical Productions	DEL

j) **Extended Time Contract** - 1 Year Contract - 2019-2020 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Salary</u>
Hannah Burns	Secondary Counselor	OHHS	75% of daily rate x 11 days

k) **Special Programs Curriculum Work** - To be paid \$100.00 each per day for up to 2 days for work done 7/19/19-8/2/19.

Name
Vanessa Wellendorf
Racheal Meyer
Kelli Wagner
Sydney Merschbach

l) **Summer Special Programs Evaluation Team** - To be paid as follows for completion of one evaluation case July, 2019 - August, 2019.

<u>Name</u>	<u>Amount</u>
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Nichol Hays \$300.00

- m) **Event Worker (2019-2020)** - To be paid as submitted.

Name

Bob Kirch
Max Crough
Tori Kremer
Holly Hilvert
Timothy Hilvert
Jake Hilvert
Josh Campbell
Drew Toon
Erin Toon
John Darwish

- n) **Oak Hills Highlander Summer Session 2019** - To be paid as follows, for up to 8 hours per day, for student credit recovery from July 8, 2019 - July 12, 2019.

<u>Name</u>	<u>Amount</u>
Nancy Kordenbrock-Guess	\$30.00/hr.
Dennis Martin	\$30.00/hr.
Greg Rolfes	\$30.00/hr.
Mike Cassidy	\$25.00/hr.
Alan Cocklin	\$25.00/hr.
Stephanie Dann	\$25.00/hr.
Jon DeLotell	\$25.00/hr.
Bill Deters	\$25.00/hr.
Lori Franklin	\$25.00/hr.
Jennifer Harris	\$25.00/hr.
Brian Malavich	\$25.00/hr.
Mike Nieman	\$25.00/hr.
Mary Anne Pearce	\$25.00/hr.

- o) **Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Patricia Young

- p) **Substitute Aide** - To be hired on an as needed basis and paid per substitute instructional assistant hourly rate.

Name

Patricia Young
Marianne Griffith
Christina Vest
Jennifer Wilson
Jason Walters

- q) **Substitute Bus Driver** - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

Name

Joe Noehring

unrecorded minutes

- r) **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Mike Stamper

Marty Link

Marianne Griffith

- s) **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Marianne Griffith

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion Approved

XVI.

CONSTITUENTS

(Limit of five minutes per constituent for a total of thirty minutes)

None

XVII.

BOARD DISCUSSION

Feed a Highlander discussion was tabled until August 26th.

XVIII. 142-19

EXECUTIVE SESSION

Mrs. Murphy moved, seconded by Mr. Cooper, to move into Executive Session at 4:55 p.m. for the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person requests a public hearing.

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved

The Board returned from Executive Session at 6:29 p.m. and the President announced they had met for the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person requests a public hearing.

XIX. 143-19

ADJOURN

Mrs. Murphy moved, seconded by Mr. Cooper, to adjourn the meeting at 6:30 p.m.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved.

Jeanie Schosauer
President

ATTEST:

Stan R. Bain
Treasurer

SB/lmh