

**MINUTES OF THE BOARD DEVELOPMENT SESSION OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
DISTRICT OFFICE PROFESSIONAL DEVELOPMENT CENTER
AUGUST 26, 2019
4:30 P.M.**

OAK HILLS BOARD OF EDUCATION MISSION STATEMENT

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

I. CALL TO ORDER

The meeting was called to order at 4:30 p.m.

II. ROLL CALL BY APPROVED ROTATION

The roll was called and the following members were present: Paul Cooper, Jeannie Schoonover, Scott Bischoff, Jan Hunter

Absent: Julie Murphy

Also in attendance: Jeff Brandt and Steve Bain

III. 144-19 MOTION TO DISPENSE WITH FORMAL AGENDA

Mrs. Schoonover moved, seconded by Mr. Cooper, to dispense with the formal agenda for the Board Development Session of August 26, 2019, as submitted.

AYES: Schoonover, Bischoff, Hunter, Cooper

NAY: None

Motion Approved

IV. 145-19 MONTHLY FINANCIAL STATEMENT

Mr. Cooper moved, seconded by Mrs. Hunter, to approve the Monthly Financial Statement for July 2019 as submitted.

AYES: Bischoff, Hunter, Cooper, Schoonover

NAY: None

Motion Approved

V. 146-19 EMPLOYEE HEALTH CARE PREMIUMS - PPO

Mr. Cooper moved, seconded by Mrs. Hunter, to approve the monthly employee Health Care Premiums for the Anthem PPO insurance plan as submitted.

PPO

Single \$807.65

Double \$1,874.20

Family \$2,155.89

AYES: Hunter, Cooper, Schoonover, Bischoff

NAY: None

Motion Approved

- VI. 147-19 EMPLOYEE HEALTH CARE PREMIUMS - HIGH DEDUCTIBLE HEALTH PLAN**
Mrs. Hunter moved, seconded by Mr. Cooper, to approve the monthly employee Health Care Premiums for the Anthem High Deductible Health Plan as submitted.

HDHP

Single	\$675.68
Double	\$1,567.94
Family	\$1,803.62

AYES: Cooper, Schoonover, Bischoff, Hunter

NAY: None

Motion Approved

- VII. 148-19 EMPLOYEE DENTAL CARE PREMIUMS**
Mr. Bischoff moved, seconded by Mrs. Hunter, to approve the monthly employee Dental Care Premiums for Dental Care Plus as submitted.

Single	\$34.54
Family	\$100.19

AYES: Cooper, Schoonover, Bischoff, Hunter

NAY: None

Motion Approved

- VIII. 149-19 APPROPRIATION ADJUSTMENT**
Mrs. Hunter moved, seconded by Mr. Cooper, to approve the fiscal year 2019 appropriation adjustments as submitted.

AYES: Schoonover, Bischoff, Hunter, Cooper

NAY: None

Motion Approved

- IX. 150-19 REAL ESTATE SALE**
Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the sale of 6073 Lawrence Road, Cincinnati, OH 45248 as submitted.

AYES: Bischoff, Hunter, Cooper, Schoonover

NAY: None

Motion Approved

PERSONNEL

Mrs. Hunter moved, seconded by Mr. Cooper, to approve the following Personnel actions (a.- q.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a) Resignation - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Ed Cicale	Teacher	BMS	Retirement	08/23/19
Kelly Moorman	Tutor	Visitation	Personal	08/07/19
Jenn Dixon	Interpreter	RRMS	Personal	08/08/19

b) Resignation - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Karen Wilson	Attendance Clerk	OHHS	Personal	08/01/19
Justin Moser	Custodian	COH	Personal	08/13/19
John Darwish	Van Driver	Trans.	Personal	08/07/19
Marcy Hartman	Secretary	OHHS	Personal	08/30/19
Karen Link	Instructional Asst.	OAK	Personal	08/07/19
Dianne Misins	Instructional Asst.	JFD	Retirement	11/22/19
Don Wetterich	Custodian	DEL	Personal	08/02/19
Angela Herzog	Instructional Asst.	BMS	Personal	08/07/19
Andrea Schwab	Instructional Asst.	RRMS	Personal	08/07/19
Teri McKinney	Instructional Asst.	DEL	Personal	08/16/19
Kathleen Maxwell	Instructional Asst.	OHHS	Personal	08/07/19
Dianne Paul	Secretary	D.O.	Retirement	01/01/20

c) Rescind 1 Year Contract - Classified

Name
Christian Ulmer

d) Unpaid Family Medical Leave - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Katie Macke	Teacher	OHHS	Child Care	08/08/19- 08/30/19
Karen Volpe	Teacher	JFD	Child Care	08/30/19- 10/11/19

e) Appointment - Classified Administrative Contract (8/26/19-6/30/21)

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Krista Ramsey	Director of Com. & Public Relations	I-8 (prorated)

f) Appointment - Certified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Jenna Huber	Teacher	II-0	08/08/19

g) Appointment - Classified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Roberta Schmidt	Instructional Asst.	II-ND-0	08/08/19 5.75 hrs. per day/5 days per week
Jennifer Wilson	Instructional Asst.	II-ND-0	08/08/19 5.75 hrs. per day/5 days per week
Karen Molloy	Instructional Asst.	III-D-5	08/08/19 6 hrs. per day/5 days per week
Karen Wilson	Secretary	II-1	08/02/19 7.5 hrs. per day/5 days per week
Carrie Lipps	Instructional Asst.	II-ND-0	08/12/19 3 hrs. per day/4 days per week
Stephanie Niederkorn	Instructional Asst.	II-ND-0	08/08/19 6.5 hrs. per day/5 days per week
Cindy Jacobs	Instructional Asst.	II-D-5	/08/08/19 6.75 hrs. per day/4 days per week
Jason Walters	Instructional Asst.	II-ND-0	08/08/19 6.5 hrs. per day/5 days per week
Terri Diehl	Instructional Asst.	II-D-5	08/08/19 5.75 hrs. per day/5 days per week
Christina Vest	Instructional Asst.	II-ND-0	08/08/19 5.75 hrs. per day/5 days per week
Kathleen Fenbers	Instructional Asst.	II-D-5	08/26/19 6.75 hrs. per day/4 days per week-
Ashley Morris	Instructional Asst.	II-D-4	08/26/19 7 hrs. per day/5 days per week
Kathleen Maxwell	Attendance Clerk	Att. Clerk-0	08/08/19 7 hrs. per day/5 days per week
Josh Watts	Custodian	IX-A	08/15/19 8 hrs. per day/5 days per week
Laura Anderson	Instructional Asst.	II-D-0	08/22/19 3 hrs. per day/5 days per week
Monica Smith	Instructional Asst.	II-D-0	09/03/19 7 hrs. per day/5 days per week
Jennifer Wilner	Van Driver	IV-0	08/13/19 45 min. per day/5 days per week
Emily Clayton	Van Driver	IV-2	08/14/19 30 min. per day/5 days per week
Connor Swanger	Instructional Asst.	II-D-0	08/22/19 6.5 hrs. per day/5 days per week
Dawn Dunklin	Bus Aide	I-ND-0	08/16/19 5.5 hrs. per day/5 days per week
John Wainscott	Bus Driver (on call)	III-0	08/19/19 5.5 hrs. per day/5 days per week

- h) **Appointment - Intern Psychologist** - 2019-2020 School Year. To be paid from ODE School Psychology Project Grant.

<u>Name</u>	<u>School</u>	<u>Effective</u>
Morgan Mize	JFD/OHHS	08/08/19
Kerry Finley	OAK/RRMS	08/08/19

- i) **2 Year Contract - Classified**

Name
Christine Cottingham
Robert Young
Paul Morse

- j) **Continuing Contracts - Classified**

Name
Ronald Bowling
Tamara Caudill
David Chastang
Tammy Goff
Michelle Morse

- k) **Appointment - Parent Mentor** - To be paid from Parent Mentor Grant.

<u>Name</u>	<u>Salary</u>	<u>Effective</u>
Julie Dunford	\$30.47/hr. 5 hrs. per day/207 days per year	07/01/19

- l) **MLT Summer Work** - To be paid \$100.00 each for work done on July 29, 2019.

Name
Rita Brown
Jessica Rahm
Lauren Tharp
David Dransman
Sophia Herrmann
Christy Nordquist
Amara Krimmer
Chad Cornelius
Grace Davis
Colleen Mumford
Sam Siciliano
Jennifer Murphy
Vanessa Salgado
Jeff Lyman

- m) **Event Worker** - To be paid as submitted.

Name
Greg Beck

- n) **Substitute Bus Driver** - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

Name

Patricia Prichard
Dan Nash

- o) **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Patricia Prichard

- p) **Substitute Aide** - To be hired on an as needed basis and paid per substitute instructional assistant hourly rate.

Name

Colleen Schwoeppe
Helen Dwyer
Maryann Cohill
Karli Hannan
Leslie Klingenbeck
Linzee Bottoms

- q) **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Mike Stamper

AYES - Hunter, Cooper, Schoonover, Bischoff

NAY - None

Motion approved

XI.

BOARD DISCUSSION

A. J.F. Dulles Playscape

The goal of the playscape is to build a safe, natural playscape that fosters imaginative play, outdoor exploration, and allows for all students' personal growth and allows for access among the community. Beth Riesenberger (Principal), Carly Horine (PTA), Nicole Dinovo (Parent/Designer) are leading this project.

Rationale for the Playscape:

- Play equipment over 15 years old - some is being removed
- Equipment is not accessible to our entire population
- Constructivist model of teaching children how to play in the outdoors
- Imaginative play and utilizing natural landscape for exploration
- Play area is used by Green Township library patrons and OHYA families
- The project would be privately funded through donations and community partnerships
- The goal is to raise \$200,000-\$250,000 by early spring 2021
- Break ground- June 2021
- Renderings - flexibility in the design based on money raised

The Board provided verbal consent to move forward with the fundraising of this project.

B. Delhi Township Update

Jack Cameron (Delhi Twp Administrator) provided a handout of a vision for Delhi Pike, which included renderings of entertainment centers, multi-family dwellings, town squares, recreation centers, and possible other community facilities, which may include a swimming pool. The parcels in discussion would be on the old Remke Biggs location as well as nearby parcels.

Delhi Township asked if the District would be interested in partnering to use the swimming pool (details of cost, which may include renting a pool, were not available). Delhi Township has also asked Mount Saint Joseph University if there was interest in partnering for a swimming pool.

The Board expressed an interest in a potential partnership which may include a pool (more information was requested, before giving a commitment).

C. Language Immersion - Middle School Model

Corey Kessler (Director) provided an update on student enrollment trends. A survey was provided that illustrated satisfaction levels as well as potential transition scenarios for students moving into middle school. Projected student enrollment in the middle schools varied for the student's "home" middle school.

Also provided were student/teacher ratio at the middle school for German and Spanish elective courses.

Highlights of the immersion update included staffing updates for each school and professional learning for our staff.

Next steps include monitoring enrollment, analysis of student assessments, support staff personalized learning, and explore abroad opportunities.

XII.

COMMUNICATIONS

1. **District Safety Update**

Bart West (Aide) provided an update on staff training of safety protocol. Safety trainings were provided to all 9 buildings and continual training on stop the bleed will occur throughout the year. Threat assessment teams (which include psychologists, administrators and law enforcement) are being discussed to mitigate any potential risk. Discussion regarding social media threats and action of local law enforcement and/or District intervention was also discussed.

2. Mr. Brandt gave an update on the Strategic Planning Process (including identifying stakeholders to serve on committees).

3. Mrs. Hunter provided an article on school safety provided at a National PTA conference.

4. Mr. Bain informed the Board of the OSBA Capital Conference in November.

XIII. 152-19 ADJOURN

Mr. Bischoff moved, seconded by Mr. Cooper, to adjourn the meeting at 6:45 p.m.

AYES - Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion Approved



President, Oak Hills Board of Education

ATTEST:



Treasurer, Oak Hills Local School District

SB/lmh