

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION**

NOVEMBER 4, 2019 – DELHI MIDDLE SCHOOL

6:30 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)

**OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:**

All students attending the Oak Hills Local School District achieve success by graduating  
with individual skills for career and college readiness and global competence.

**I. CALL TO ORDER**

The meeting was called to order at 6:30 p.m.

**II. ROLL CALL BY APPROVED ROTATION**

The roll was called and the following members were present: Scott Bischoff, Jan Hunter, Julie Murphy, Paul Cooper, Jeannie Schoonover

Also in Attendance: Jeff Brandt, Steve Bain

**III. COMMUNICATIONS**

Mr. Brandt communicated:

- Congratulations to the fall extracurricular activities on a successful season and thank you to the advisers and coaches for their efforts.
- Thank you to the staff that volunteered at the Oak Hills High School Open House on November 3rd.
- Thank you to the staff for a great Veteran's Day ceremony on November 4th.

**IV. 184-19 ADOPTION OF AGENDA**

**Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Agenda for the Regular Board Meeting of November 4, 2019, as submitted.**

**AYES** - Hunter, Murphy, Cooper, Schoonover, Bischoff

**NAY** - None

Motion approved

**V. TREASURER'S REPORT**

Mr. Bain communicated:

- The District will received approximately \$33k from Attorney General Yost for a Safety Grant. The grant last year was \$41k.
- Thank you to Mr. Brandt and Krista Ramsey for their conversation with 25-30 local clergy regarding an update on our District.
- Certified negotiations February 3, 13, 14

**VI. SUPERINTENDENT'S REPORT**

**A. Principal's Report**

Scott Toon provided an update on highlights at Delhi Middle School including PBIS items. Students performed Seussical Jr. for the community at the Board meeting (led by teacher, Rose Zix).

VII.

## **COMMITTEE REPORTS**

### **Facilities**

Jason Nash communicated that the LED and roofing projects are complete for this year.

### **Public Participation at Board Meetings**

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of fifty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.

VIII.

## **CONSTITUENTS MAY ADDRESS THE BOARD REGARDING ITEMS ON THE AGENDA**

(Limit of five minutes per constituent for a total of thirty minutes)

None

IX. 185-19

### **MINUTES**

**Mr. Cooper moved, seconded by Mrs. Murphy, to approve the Minutes of the Budget Review Meeting and Regular Board Meeting of October 7, 2019, and the Development Session of October 21, 2019, according to ORC 3313.26 and Text 6.06 as attached.**

**AYES -** Murphy, Cooper, Schoonover, Bischoff, Hunter

**NAY -** None

Motion approved

X. 186-19

### **APPROPRIATION ADJUSTMENTS**

**Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Appropriation Adjustments (a.-e.) as submitted.**

a) OHHS Robotics Club	\$520.75	300-9594-500
b) Student Wellness & Success Fund	\$464,604.49	467-0000
c) Title I - Disadvantaged Youth	\$51,384.57	572-9220
d) Title IIA - Improving Teacher Quality	\$5,239.33	590-9220
e) Ohio School Safety Training Grant	\$33,211.61	499-9720

**AYES -** Cooper, Schoonover, Bischoff, Hunter, Murphy

**NAY -** None

Motion approved

XI. 187-19

**DONATIONS**

**Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the following Donations as submitted (a.-e).**

- |    |   |                   |
|----|---|-------------------|
| a) | From: VARtek (4 of 5 - total pledge = \$15,000) | \$3,000.00        |
|    | To: Oak Hills Local School District             | 003-1820-9800     |
| b) | From: Benhase Holdings, LLC                     | \$5,000           |
|    | To: Adopt A Student                             | 018-1820-9231-500 |
| c) | From: Stoll Family Charitable Fund              | \$500             |
|    | To: Oak Hills High School Art Club              | 200-1820-9528-500 |
| d) | From: HGC Construction                          | \$1,355.20        |
|    | To: OHHS Veteran's Day Activities               | 018-1820-9531-500 |
| e) | From: Kiwanis Club of Riverview-Delhi Hills     | \$1,000           |
|    | To: Oak Hills High School Art Club              | 018-1820-9578-570 |

**AYES** - Schoonover, Bischoff, Hunter, Murphy, Cooper

**NAY** - None

Motion approved

XII. 188-19

**RESOLUTION REQUESTING AUTHORITY TO FILE MODIFIED TAX BUDGET**

**Mrs. Murphy moved, seconded by Mr. Bischoff, to approve the Resolution Requesting Authority from the Hamilton County Budget Commission to file a Modified Tax Budget for the 2020/21 Fiscal Year as submitted.**

**AYES** - Bischoff, Hunter, Murphy, Cooper, Schoonover

**NAY** - None

Motion approved

XIII. 189-19

**OHLSD 2020-21 CALENDAR**

**Mr. Cooper moved, seconded by Mr. Bischoff, to approve the 2020-21 school year calendar as submitted.**

**AYES** - Hunter, Murphy, Cooper, Schoonover, Bischoff

**NAY** - None

Motion approved

XIV. 190-19

**RESOLUTION - OHHS EXAM SCHEDULE PROPOSAL**

**Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Resolution for the Oak Hills High School Exam Proposal for Winter 2019 as submitted.**

WHEREAS Oak Hills High School is committed to reaching all students and ensuring that 100% of the student population is learning and achieving at a high level. The Semester Exam Schedules not only maintain the integrity of assessing student learning, but provides teachers an opportunity to appropriately and accurately assess student performance at a high level; and

WHEREAS As a result of high level assessment, Oak Hills High School students will be learning at a high level as they display their knowledge through application questions and evaluative writing; and

WHEREAS Oak Hills High School recognizes that the proposed "semester exam

schedule” will ultimately benefit student learning. The benefits are as follows: (1.) Semester Exams will maintain the integrity of assessing student learning, allowing for alignment to other high stakes tests including AP and ACT while assessing students’ growth and progress in their current coursework. (2.) There is ample time for students to work individually with teachers for remediation and invention. (3.) Team Time in the afternoon will allow time for staff to work collaboratively to revise and align academic curriculum maps, build common assessments and analyze data to prepare for the second semester. This time will ensure all staff participates in this essential curriculum process and paid summer work will be minimal.

BE IT RESOLVED that Oak Hills High School recommends that the Oak Hills School Board approves an Semester Exam Schedule that would adjust the schedule on December 16, 2019 through December 19, 2019.

**AYES** - Murphy, Cooper, Schoonover, Bischoff, Hunter

**NAY** - None

Motion approved

**XV. 191-19**

**PERSONNEL**

**Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the following**

**Personnel actions (a. – r.) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by hio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal record check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

**a) Resignation - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Mark Oldfield	Teacher	SPR	Retirement	05/21/20
Mary Sieg	Teacher	DMS	Retirement	05/31/20

**b) Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Monica Smith	Instructional Asst.	DEL	Personal	11/01/19
Lisa Atwood	Food Service	SPR	Personal	10/25/19
Tammy Daley	Custodian	RRMS	Personal	10/14/19
Steve Schrenk	Custodian	DEL	Personal	10/11/19
Joan Fisher	Food Service	OHHS	Retirement	01/01/20
Scott Hamilton	Bus Driver	TRANS.	Personal	11/01/19
Laurie Baldrick	Instructional Asst.	OHHS	Personal	10/25/19

**c) Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Shannon Richey	Teacher	RRMS	Child Care	10/17/19 12/05/19

d) **Appointment - Certified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Shannon Burke	Interpreter	COTA-6	03/13/19

e) **Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
James McCree	Custodian	IX-A	10/07/19 4 hrs. per day/5 days per week
Danielle Mercer	Instructional Asst.	II-D-5	10/25/19 6.5 hrs. per day/5 days per week
Julie Shreve	Secretary	II-0	10/07/19 1.5 hrs. per day/5 days per week
Jennifer Meyer	Instructional Asst.	II-D-0	11/06/19 5.75 hrs. per day/5 days per week

f) **Rescind Supplemental Contract** - 2019-2020 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Kat Steel	High School Debate and Speech	OHHS
Samantha Helms	Head Middle School Girls Track Coach	BMS

g) **Supplemental Contract** - 2019-2020 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Kat Steel	High School Debate and Speech (.5)	OHHS
Jen Harris	High School Debate and Speech (.5)	OHHS
Dan Roberts	Head 7th Gr. Boys Basketball Coach	RRMS
Michael Ruther	Head 7th Gr. Boys Basketball Coach	DMS
Greg Beck	Head 8th Gr. Boys Basketball Coach	DMS
Tony Fuller	Head 7th Gr. Girls Basketball Coach	DMS
Tony Fuller	Head 8th Gr. Girls Basketball Coach	DMS
Joe Kremer	Assistant Middle School Wrestling Coach	Middle School
Jim Macke	Assistant Varsity Wrestling Coach	OHHS
Arlen Lampe	Assistant Varsity Wrestling Coach	OHHS
TJ Braun	Head 9th Gr. Wrestling Coach	OHHS
Jon DeLotell	Assistant Varsity Boys Basketball Coach	OHHS
Emily Metz	Career Ed. Club	BMS
Jason Lewis	Head Varsity Girls Lacrosse Coach	OHHS
Jeanna Linenkugel	Head Middle School Girls Track Coach	BMS
Spencer Keith	Assistant Middle School Wrestling Coach	Middle School
Chad Coomes	Head Middle School Wrestling Coach	Middle School

h) **Immersion Lead Teacher** - To be paid \$2000.00 for work done in the 2019-2020 school year.

Name  
Vanessa Salgado

i) **Special Programs Leadership Team** - To be paid \$1200.00 for work done in the 2019-2020 school year.

Name  
Stacey Battoclette  
Michelle Boeshart

Kyle Brunzman  
 Melissa Claus  
 Stephanie Dann  
 Mollie DiGiacomo  
 Erin Fields  
 Stephanie Foster  
 Marisa Groh  
 Jen Harris  
 Gayle Hunt  
 Kacie Ibold  
 Jayden Klosterman  
 Robert Klotz  
 Katie Macke  
 Aimee Ostendorf  
 MaryAnne Pearce  
 Cassie Raabe  
 Kristy Razzaghi  
 Debi Reigers  
 Kim Riesenbeck  
 Jen Schehr  
 Kim Schibi  
 Chelsey Schneider  
 Laura Schutte  
 Vanessa Wellendorf  
 Donald Young  
 Patty Young  
 Sara Zimmerman

- j) **Rapid Run Middle School Thursday School Monitors** - To be hired as needed and paid \$18.64 per hour for their participation in the program for the 2019-2020 school year.

Name

Katie Cohill  
 Jennie Magro  
 Kacie Fisher  
 Christine Miller  
 Kim Riesenbeck  
 Carrie Sexton  
 Robyn Stuhan

- k) **Middle School Transitional Academy** - To be paid as follows on an as needed basis from Intervention Funds.

<u>Name</u>	<u>Hours per day</u>	<u>Amount</u>
Kathy Appiarius - Lead Teacher	3.5	\$30.00/hr.
Robyn Stuhan	3.5	\$25.00/hr.
Kim Riesenbeck	3.5	\$25.00/hr.

- l) **Bridgetown Middle School Musical Theatre Ensemble** - To be paid \$75.00 for piano accompanist, rehearsal and performance October 30 & November 7, 2019.

Name

Josie Luparielle

- m) **Oak Hills Mentoring Program** - To be paid \$500.00 each for being a mentor during the 2019-2020 school year. To be paid from Title IIA and Entry Year Grant Funds.

Name

Bob Klotz

Jen Murphy

Carie Lewis

Jamie Schorsch

Nicole Hoffman

Nichole Miller

Stephanie Stewart

Jadyn Klosterman

Kristen Wilson

Renee Stickley

Amanda Fields

Bev Kenny

Lina Jansen

Laura Gutzwiller

Amara Krimmer

Vanessa Wellendorf (2)

Christina Cooper

Amy Wilford (2)

Sara Zimmerman

Tricia Doyle

Nicole Heims (2)

Ranae Schultheis

Marie Strauss

Karen Burhans

- n) **Resident Educator Teacher Program** - To be paid \$350.00 each for their participation in this program for the 2019-2020 school year. To be paid from Title IIA & Entry year Grant Funds.

Name

Bob Klotz

Jamie Schorsch

Kristen Wilson

Renee Stickley

Amanda Fields

Lina Jansen

Amara Krimmer

Marie Strauss

Vanessa Wellendorf

Christina Cooper

Jadyn Klosterman

Marisa Groh

Chris Hoferer

Lora Buchanan  
Libby Boeing  
Liz Ginn (2)  
Josie Bazeley  
Melissa Claus  
Jeff Crowe  
Beth Phillips  
Amanda Hogel  
Kristi Nemeth  
Kerri Muench  
Beth Ludwig  
Amy Lawson  
Robin Jacobs  
Laura Gutzwiller

- o) **Substitute Aide** - To be hired on an as needed basis and paid per substitute instructional assistant hourly rate.

Name

Takia Chapell  
Charlene Blaser  
Traci Westerkamp  
Krista Sweeney  
Jennifer Inskeep  
Monica Smith  
Kamara Beamon  
Karla Wolfe

- p) **Substitute Nurse Attendant** - To be hired on an as needed basis and paid per substitute nurse attendant hourly rate.

Name

Maureen Rider  
Jodi Engelhardt

- q) **Substitute Van Driver** - To be hired on an as needed basis and paid per substitute van driver hourly rate.

Name

John Darwish  
Katie Barkley  
Lisa Hutson

- r) **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Angela Johnson

**AYES** - Cooper, Schoonover, Bischoff, Hunter, Murphy

**NAY** - None

Motion approved



XVII.

**BOARD DISCUSSION**

Mr. Bischoff thanked Krista Ramsey for her most recent newsletter & Mrs. Hunter thanked Ms. Ramsey for her ability to have Channel 12 air a story on nurses & health room support in our District.

XVIII. 192-19

**EXECUTIVE SESSION**

**Mrs. Murphy moved, seconded by Mrs. Hunter, to move into Executive Session at 6:55 p.m.** for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person requests a public hearing.

**AYES** - Schoonover, Bischoff, Hunter, Murphy, Cooper

**NAY** - None

Motion approved

**The Board returned from Executive Session at 8:49 p.m. and the President announced they had met** for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.

XIX. 193-19

**ADJOURN**

**Mr. Bischoff moved, seconded by Mrs. Hunter, to adjourn the meeting at 8:50 p.m.**

**AYES** - Bischoff, Hunter, Murphy, Cooper, Schoonover

**NAY** - None

Motion approved

  
**President**

**ATTEST:**

  
**Treasurer**

SB/lmh

