

## **Oak Hills Local School District**

### **Board of Education Meeting Agenda**

Budget Hearing, Organizational & Regular Meeting - January 6, 2020

JF Dulles Elementary School

6:30 P.M. (Records Commission Meets Prior to Board Meeting)



### **OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:**

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

### **PLEDGE OF ALLEGIANCE**

### **BUDGET HEARING**

### **ORGANIZATIONAL & REGULAR MEETING**

#### **I. CALL TO ORDER**

Meeting called to order by President Pro-Tempore Jeannie Schoonover

#### **II. OPENING**

#### **III. ELECTION OF OFFICERS**

A. Oath of Office Administered to Newly Elected Board Members by Treasurer

B. Nominations for and Election of President of 2020 Calendar Year

C. Oath of Office Administered to President by President Pro-Tempore or Other Board Member

D. New President Assumes Chair

E. Nominations for and Election of Vice President for 2020 Calendar Year

F. Oath of Office Administered to Vice President by President

#### **IV. ROLL CALL BY APPROVED ROTATION**

Jeannie Schoonover, Scott Bischoff, Jan Hunter, Julie Murphy, Paul Cooper

#### **V. ADOPTION OF AGENDA**

#### **VI. SET COMPENSATION OF BOARD MEMBERS**

**I recommend that the Board approve the Set Compensation of Board Members as submitted.**

Members are to be paid according to Resolutions #85-173, #87-3 and #88-3 approved November 4, 1985; January 5, 1987; January 4, 1988, and #297-01 approved December 3, 2001 respectively; which state that compensation be paid at the maximum level authorized by the Ohio Constitution and Section 3313.12 of the Ohio Revised Code. These rates shall apply to all board meetings attended by a member of the Oak Hills Board of Education.

**VII. RESOLUTION FOR AUTHORIZING FOR ADVANCE DRAW OF TAXES**

**I recommend that the Board approve the Resolution for Authorization for Advance Draw of Taxes as submitted.**

WHEREAS, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

THEREFORE BE IT RESOLVED by the Board of Education of the Oak Hills Local School District of Hamilton County, Ohio:

SECTION 1. That the Auditor and the Treasurer of Hamilton County, Ohio, in accordance with Section 321.34, Ohio Revised Code, be requested respectively to draw and pay to the Treasurer of the Board of Education of the Oak Hills Local School District upon the written request of Steven R. Bain, Treasurer to the County Auditor, funds due in any settlement of 2020 derived from taxes or other sources payable by law to the County Treasurer, to the account of the Board of Education of the Oak Hills Local School District and lawfully applicable for the purpose of the current calendar year 2020 which are due.

SECTION 2. That the Treasurer of the Board of Education of the Oak Hills Local School District forward to the County Auditor a certified copy of this resolution.

**VIII. AUTHORIZATION OF FUND SIGNATURES**

**I recommend that the Board approve the Authorization of Fund Signatures as submitted.**

This is for authorization of the President or Vice President, together with the Treasurer, as signatory required for the disbursement of district funds. Payroll clearing account checks require only the signature of the Treasurer.

**IX. INVESTMENT OF INTERIM FUNDS BY TREASURER**

**I recommend that the Board approve the Investment of Interim Funds by the Treasurer as submitted.**

The Treasurer is authorized to invest Interim Funds at the most productive interest rate whenever Interim Funds are available. Said funds to be invested only with financial institutions which have compiled with collateralization requirements set forth in the Ohio Revised Code.

**X. PAYMENT OF BILLS TREASURER**

**I recommend that the Board approve the Payment of Bills by the Treasurer as submitted.**

The Treasurer is authorized to pay all bills within the limits of the Appropriations Resolution as bills are received and when the merchandise has been received in good condition.

**XI. ADOPTION OF BUDGET FOR FY21**

**I recommend that the Board approve the Adoption of the Budget for Fiscal Year 2021 as submitted.**

**XII. OHLSD BOARD LIAISONS / REPRESENTATIVES**

**I recommend that the Board approve the Oak Hills Local School District's Board Liaisons and Representatives as attached.**

**XIII. ANNUITY COMPANIES**

**I recommend that the Board approve the Annuity Companies as submitted.**

(Those eligible for deductions by Oak Hills employees.)

403b/457

American Fidelity Assurance Co

Aspire Financial

AXA Equitable Life Insurance Co

Fidelity Investments

Franklin Templeton Mutual Funds

Horace Mann Insurance Co

MetLife

Midland National

National Life Group

North American Company for Life

Ohio Deferred Compensation

Oppenheimer Funds

Putnam Funds

ReliaStar Life

Security Benefit Group

VALIC

Waddell & Reed Inc.

**XIV. RESOLUTION FOR APPOINTMENT OF PURCHASING AGENT**

**I recommend that the Board approve the Resolution for Appointment of Purchasing Agent as submitted.**

The Superintendent is appointed as the Purchasing Agent for the school district.

WHEREAS the Superintendent is the Chief Executive Officer for the Board of Education; and

WHEREAS the acquisition of supplies, equipment and services is centralized in the Superintendent's Office and through whose office all purchasing transactions are conducted; and

WHEREAS the Superintendent is authorized to employ legal, consultant and contracted services during the year and until the organizational meeting of 2021.

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.47 and ORC 3319.01, the Board assigns the Superintendent the responsibility for the quality and quantity of purchases; and

BE IT FURTHER RESOLVED under the provisions of ORC 3313.47 and ORC 5705.41, the Superintendent or his/her designee is hereby designated Purchasing Agent and authorized to approve purchases within the appropriated amounts insofar as such purchases are consistent with the approved educational goals and programs of the district.

**XV. LICENSURE VERIFICATION**

**I recommend that the Board approve the employee licensure verification as a shared responsibility of the Superintendent's Office, Treasurer's Office, and Human Resources Office as submitted.**

**XVI. PUBLIC RECORDS DESIGNEE**

**I recommend that the Board approve the Treasurer as the public records designee as submitted (ORC109.43B, 149.43E, HB 9).**

# **Regular Meeting**

## **XVII. COMMUNICATIONS**

- A. Board Appreciation Month

## **XVIII. TREASURER'S REPORT**

## **XIX. SUPERINTENDENT'S REPORT**

### **A. Principal's Report**

Beth Riesenberger, JF Dulles Elementary School

## **XX. COMMITTEE REPORTS**

### **A. Facilities Committee**

### **B. Strategic Planning**

#### **Public Participation at Board Meetings**

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of fifty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. If the board agenda allows, constituents may address the board at the end of the meeting, not to exceed ten minutes.

## **XXI. CONSTITUENTS MAY ADDRESS THE BOARD (Limit of five minutes per constituent for a total of thirty minutes)**

## **XXII. OLD BUSINESS**

- A. Delhi Township Mixed Use Project - Jack Cameron - Delhi Township Administrator

## **XXIII. NEW BUSINESS**

### **A. Treasurer's Recommendations**

#### **1. Minutes**

**I recommend that the Board approve the Minutes of the Regular Board Meeting of December 2, 2019 and the Board Development Session of December 16, 2019 according to ORC 3313.26 and Text 6.06 as attached.**

#### **2. Monthly Financial Statement**

**I recommend that the Board approve the Monthly Financial Statement for November, 2019 according to ORC 3313.26 and Text 6.06, as attached.**

### **3. Donations**

**I recommend that the Board approve the Donations as submitted.**

- |    |  |                   |
|----|--|-------------------|
| a. | From: Howard & Linda Becker            | \$1,000           |
|    | To: Ron Rabe Fund                      | \$007-1820-9600   |
| b. | From: Oak Hills Choral Boosters        | \$500             |
|    | To: Oak Hills High School Choral Dept. | 300-1820-9513-500 |
| c. | From: Mike Price                       | \$500             |
|    | To: Adopt A Highlander                 | 018-1820-9231-500 |
| d. | From: Jessica Licis                    | \$768.75          |
|    | To: OHHS Robotics                      | 018-1820-9531-500 |
| e. | From: Thomas J Rebold Foundation       | \$500             |
|    | To: Bridgetown Music Department        | 300-1820-9544-510 |

### **4. Appropriation Adjustments**

**I recommend that the Board approve the following appropriation adjustments as submitted.**

- |    |                                 |          |                       |
|----|---------------------------------|----------|-----------------------|
| a) | Oak Hills Local School District | \$500    | 018-9300              |
| b) | Bridgetown Camp Joy             | \$12,000 | 018-2190-410-9476-510 |
| c) | CO Harrison Teacher/Staff       | \$2,000  | 018-2940-9652-520     |

### **5. Dick Roche Memorial Scholarship Resolution**

**I recommend that the Board approve the resolution for the Dick Roche Memorial Scholarship Fund as attached.**

## **B. Superintendent's Recommendations**

### **1. Boosters MOU**

**I recommend that the Board approve the Boosters MOU as attached.**

### **2. Public Education Week Resolution**

**I recommend that the Board approve the Public Education Week Resolution as attached.**

February 24-28, 2020.

### **3. Resolution-2020 Oak Hills Board of Education & Development Session Meetings**

**I recommend that the Board approve the Resolution to Set Dates, Times and Locations for 2020 Oak Hills Board of Education Meetings and Development Sessions as submitted.**

WHEREAS the Board of Education is required to establish dates, times and locations of its regular board meetings; and

WHEREAS changes or additional meetings may be made if determined necessary, in addition to special meetings as provided for in ORC 3313.16 and governed by ORC 121.22.

THEREFORE, BE IT RESOLVED that under the provisions of ORC 3313.15, the Board of Education shall hold its Regular Meetings and Development Sessions for 2020 as attached.

#### Regular Meetings (6:30pm)

January 6	J.F. Dulles Elementary School
February 3	Delshire Elementary School
March 2	C.O. Harrison Elementary School
April 6	Springmyer Elementary School
May 4	Oakdale Elementary School
June 1	Oak Hills Administration Office
July 8 (Wednesday)	Oak Hills Administration Office
August 3	Oak Hills Administration Office
September 14	Rapid Run Middle School
October 5	Oak Hills High School
November 2	Delhi Middle School
December 7	Bridgetown Middle School

#### Board Development Sessions (4:30pm)

January 27	Oak Hills Administration Office
February 24	Oak Hills Administration Office
March 23	Oak Hills Administration Office
April 20	Oak Hills Administration Office
May 18	Oak Hills Administration Office
August 24	Oak Hills Administration Office
September 28	Oak Hills Administration Office
October 19	Oak Hills Administration Office
December 21	Oak Hills Administration Office

#### **4. Personnel**

**I recommend that the Board approve the following Personnel actions (a - f) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check.

##### **a) Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Sue Szabo	Food Service	BMS	Retirement	02/28/20
Richard Rauen	Bus Driver	Trans.	Personal	12/19/19

##### **b) Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Josh Richmond	Instructional Asst.	III-ND-0	01/06/20
6.5 hrs. per day/5 days per week			

##### **c) After School Academy (3:00-6:00) - To be paid hourly rate on an as needed basis from Intervention Funds.**

<u>Name</u>
Regina Waddell

- d) Literacy Leadership Team** - To be paid \$1200.00 each for work done in the 2019-2020 school year.

Name

Debra Jenemann

Joelle Liedhegner

Amanda Biser

Josie Bazeley

Jennifer Robben

Amanda Tuchfarber

Alyssa Payne

Katherine Steel

Heather Berkemeier

Elizabeth Kelly

- e) Substitute Aide** - To be hired on an as needed basis and paid per substitute instructional assistant hourly rate.

Name

Kiaunda Gibson

- f) Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Khilyn Beamon

**XXIV. CONSTITUENTS** (Comments not to exceed a total of thirty minutes)

**XXV. BOARD DISCUSSION**

**A. State of Ohio EdChoice Scholarship (Voucher) Program**

**XXVI. ADJOURNED**