

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
JANUARY 6, 2020 – J. F. DULLES ELEMENTARY SCHOOL
6:30 P.M. – BUDGET HEARING, ORGANIZATIONAL & REGULAR MEETING
(RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)**

OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:
All students attending the Oak Hills Local School District achieve success by graduating
with individual skills for career and college readiness and global competency.

Tax Budget Hearing

Mr. Bain communicated the tax budget, millage rates, assessed valuations, the bond retirement schedule, and other long-term obligations (HB 264 Project, LED Project, and the High School Auditorium).

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by President Pro-Tempore, Jeannie Schoonover.

II. OPENING EXERCISE

III. 1-20 ELECTION OF OFFICERS

- A. Oath of Office Administered to Newly Elected Board Members by Mr. Bain, Treasurer
- B. Jeannie Schoonover, President Pro-Tempore, called for nominations for President of the Board of Education for the 2020 Calendar Year.

Mrs. Murphy nominated Paul Cooper for President, seconded by Scott Bischoff.

AYES - Schoonover, Bischoff, Hunter, Murphy

NAY - None

Mr. Paul Cooper will serve as President for 2020.

- C. Jeannie Schoonover, President Pro-Tempore, administered the Oath of the President to Paul Cooper.
- D. Paul Cooper assumed the chair of President.
- E. Paul Cooper, Board President, called for nominations for Vice President of the Board of Education for the 2020 Calendar Year.

Jan Hunter nominated Scott Bischoff for Vice President, seconded by Paul Cooper.

AYES - Hunter, Murphy, Cooper, Schoonover

NAY - None

Mr. Scott Bischoff will serve as Vice President for 2020.

IV. ROLL CALL BY APPROVED ROTATION

The roll was called and the following members were present: Jan Hunter, Julie Murphy, Paul Cooper, Jeannie Schoonover, Scott Bischoff

Also present: Jeff Brandt, Steve Bain

V. 2-20

ADOPTION OF AGENDA

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Agenda for the Regular Board Meeting of January 6, 2020, as submitted.

AYES – Murphy, Cooper, Schoonover Bischoff, Hunter

NAY - None

Motion approved

VI. 3-20

SET COMPENSATION OF BOARD MEMBERS

Mr. Bischoff moved, seconded by Mrs. Murphy, to approve the Set Compensation of Board Members as submitted. Members are to be paid according to Resolutions #85-173, #87-3 and #88-3 approved November 4, 1985; January 5, 1987; January 4, 1988, and #297-01 approved December 3, 2001 respectively; which state that compensation be paid at the maximum level authorized by the Ohio Constitution and Section 3313.12 of the Ohio Revised Code. These rates shall apply to all board meetings attended by a member of the Oak Hills Board of Education.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

VII. 4-20

RESOLUTION FOR AUTHORIZATION FOR ADVANCE DRAW OF TAXES

Mrs. Hunter moved, seconded by Mrs. Murphy to approve the Resolution for Authorization for Advance Draw of Taxes as submitted.

WHEREAS, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

THEREFORE BE IT RESOLVED by the Board of Education of the Oak Hills Local School District of Hamilton County, Ohio:

SECTION 1. That the Auditor and the Treasurer of Hamilton County, Ohio, in accordance with Section 321.34, Ohio Revised Code, be requested respectively to draw and pay to the Treasurer of the Board of Education of the Oak Hills Local School District upon the written request of Steven R. Bain, Treasurer to the County Auditor, funds due in any settlement of 2020 derived from taxes or other sources payable by law to the County Treasurer, to the account of the Board of Education of the Oak Hills Local School District and lawfully applicable for the purpose of the current calendar year 2020 which are due.

SECTION 2. That the Treasurer of the Board of Education of the Oak Hills Local School District forward to the County Auditor a certified copy of this resolution.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

VIII. 5-20

AUTHORIZATION OF FUND SIGNATURES

Mrs. Hunter moved, seconded by Mrs. Cooper, to approve the Authorization of Fund Signatures as submitted. This is for authorization of the President or Vice President, together with the Treasurer, as signatory required for the disbursement of district funds. Payroll clearing account checks require only the signature of the Treasurer.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion approved

IX. 6-20

INVESTMENT OF INTERIM FUNDS BY TREASURER

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Investment of Interim Funds by the Treasurer as submitted. The Treasurer is authorized to invest Interim Funds at the most productive interest rate whenever Interim Funds are available. Said funds to be invested only with financial institutions which have complied with collateralization requirements set forth in the Ohio Revised Code.

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved

X. 7-20

PAYMENT OF BILLS BY TREASURER

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Payment of Bills by the Treasurer as submitted. The Treasurer is authorized to pay all bills within the limits of the Appropriations Resolution as bills are received and when the merchandise has been received in good condition.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XI. 8-20

ADOPTION OF TAX BUDGET FOR FY 21

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Adoption of the Tax Budget for Fiscal Year 2021 as submitted.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

XII. 9-20

OHLSD BOARD LIASONS/REPRESENTATIVES

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Oak Hills Local School District's Board Liaisons and Representatives as submitted.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

XIII. 10-20

ANNUITY COMPANIES

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Annuity Companies as submitted. (Those eligible for deductions by Oak Hills employees.)

403b/457b

American Fidelity Assurance Company
Aspire Financial
AXA Equitable Life Insurance Company
Fidelity Investments
Franklin Templeton Mutual Funds
Horace Mann Insurance Company
MetLife
Midland National
National Life Group
North American Company for Life
Ohio Deferred Compensation
Oppenheimer Funds
Putnam Funds
ReliaStar Life
Security Benefit Group
VALIC
Waddell & Reed, Inc.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion approved

XIV. 11-20

RESOLUTION FOR APPOINTMENT OF PURCHASING AGENT

Mrs. Hunter moved, seconded by Mr. Cooper, to approve the Resolution for Appointment of Purchasing Agent as submitted.

The Superintendent is appointed as the Purchasing Agent for the school district.

WHEREAS the Superintendent is the Chief Executive Officer for the Board of Education; and

WHEREAS the acquisition of supplies, equipment and services is centralized in the Superintendent's Office and through whose office all purchasing transactions are conducted; and

WHEREAS the Superintendent is authorized to employ legal, consultant and contracted services during the year and until the organizational meeting of 2021.

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.47 and ORC 3319.01, the Board assigns the Superintendent the responsibility for the quality and quantity of purchases; and

BE IT FURTHER RESOLVED under the provisions of ORC 3313.47 and ORC 5705.41, the Superintendent or his/her designee is hereby designated Purchasing Agent and authorized to approve purchases within the appropriated amounts in so far as such purchases are consistent with the approved educational goals and programs of the district.

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved

XV. 12-20

LICENSURE VERIFICATION

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the employee licensure verification as a shared responsibility of the Superintendent's Office, Treasurer's Office, and Human Resources Office as submitted.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XVI. 13-20

PUBLIC RECORDS DESIGNEE

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Treasurer as the public records designee (ORC109.43B, 149.43E, HB9) as submitted.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

XVII.

COMMUNICATIONS

- Mr. Brandt thanked the staff for a great first semester.
- Mr. Brandt and Mr. Bain expressed their appreciation on behalf of the students, staff, and community to the Board of Education for their service. January is National Board of Education Month.

XVIII.

TREASURER'S REPORT

Mr. Bain communicated:

- November 2019 Financial Report
- The District will participate in the Duke Energy PowerShare Curtailment Program from May-October. This program saves the District approximately \$40,000 annually, and Duke could shut off power (if the District agrees) if there is an energy crisis.
- All fees (including instructional, preschool, and participation fees) will remain at the same rate for the 2020-2021 school year.
- In July 2019, the District required that users of EZ Pay be assessed the convenience fee (which the District previously paid). This fee is 3.99% and through the first 6 months, the District has saved \$41,000, which meets projections.

XIX.

SUPERINTENDENT'S REPORT

A. Principal's Report

Beth Riesenberger, J.F. Dulles Elementary School Principal, shared updates and initiatives from J.F. Dulles including creating a culture of caring and sharing and a growth mindset for students and staff. Reading and writing workshops are imperative for the success of the students. J.F. Dulles is continuing to find ways to meet the needs of their students, including the social and emotional needs.

XX.

COMMITTEE REPORTS

A. Facilities Committee

Jason Nash (Operations) communicated that the District is addressing the boiler system at Bridgetown Middle School.

B. Strategic Planning

Mr. Bischoff provided an update on the Strategic Planning Process which included the group of stakeholders finding common themes about the future and vision of the District.

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. If the board agenda allows, constituents may address the board at the end of the meeting, not to exceed ten minutes.

XXI.

CONSTITUENTS MAY ADDRESS THE BOARD

(Limit of five minutes per constituent for a total of thirty minutes)

None

XXII.

OLD BUSINESS

Jack Cameron and Greg DeLong (Delhi Twp Administration) provided an update on the Delhi Pike project (the old Remke Biggs site). Delhi Township has had discussions with the community to get their input on ideas for this property. Mr. Cameron presented an idea which included an aquatic center and asked if Oak Hills would be interested in partnering on the facility. The Board expressed interest, but needed additional details before committing to a partnership.

XXIII. 14-20

MINUTES

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Minutes of the Regular Board Meeting of December 2, 2019, and the Board Development Session of December 16, 2019, according to ORC 3313.26 and Text 6.06, as submitted.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved.

XXIV. 15-20

MONTHLY FINANCIAL STATEMENT

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Monthly Financial Statement for November, 2019 according to ORC 3313.26 and Text 6.06, as submitted.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion approved

XXV. 16-20

DONATIONS

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the following Donations as submitted (a.-e.).

- | | | |
|----|----------------------------------------|-------------------|
| a. | From: Howard & Linda Becker | \$1,000 |
| | To: Ron Rabe Fund | \$007-1820-9600 |
| b. | From: Oak Hills Choral Boosters | \$500 |
| | To: Oak Hills High School Choral Dept. | 300-1820-9513-500 |
| c. | From: Mike Price | \$500 |
| | To: Adopt A Highlander | 018-1820-9231-500 |
| d. | From: Jessica Licis | \$768.75 |
| | To: OHHS Robotics | 018-1820-9531-500 |
| e. | From: Thomas J Rebold Foundation | \$500 |
| | To: Bridgetown Music Department | 300-1820-9544-510 |

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved

XXVI. 17-20

APPROPRIATION ADJUSTMENTS

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the following appropriation adjustments as submitted (a.-c.).

- | | | | |
|----|---------------------------------|----------|-----------------------|
| a) | Oak Hills Local School District | \$500 | 018-9300 |
| b) | Bridgetown Camp Joy | \$12,000 | 018-2190-410-9476-510 |
| c) | CO Harrison Teacher/Staff | \$2,000 | 018-2940-9652-520 |

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XXVII. 18-20

DICK ROCHE MEMORIAL SCHOLARSHIP RESOLUTION

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Dick Roche Memorial Scholarship Fund as submitted.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

XXVIII. 19-20

BOOSTERS MOU

Mr. Cooper moved, seconded by Mrs. Schoonover, to approve the Boosters MOU as submitted.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

XXIX. 20-20

PUBLIC EDUCATION WEEK RESOLUTION

Mrs. Schoonover moved, seconded by Mrs. Hunter, to approve the Public Education Week Resolution as submitted.

“February 24-28, 2020”

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion approved

XXX. 21-20

**RESOLUTION - 2020 OAK HILLS BOARD OF EDUCATION & DEVELOPMENT
SESSION MEETINGS**

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Resolution to Set Dates, Times and Locations for the 2020 Oak Hills Board of Education Meetings and Board Development Sessions as submitted.

WHEREAS the Board of Education is required to establish dates, times and locations of its regular board meetings; and

WHEREAS changes or additional meetings may be made if determined necessary, in addition to special meetings as provided for in ORC 3313.16 and governed by ORC 121.22.

THEREFORE, BE IT RESOLVED that under the provisions of ORC 3313.15, the Board of Education shall hold its Regular Meetings and Development Sessions for 2020 as listed below.

Regular Meetings (6:30pm)

January 6	J.F. Dulles Elementary School
February 3	Delshire Elementary School
March 2	C.O. Harrison Elementary School
April 6	Springmyer Elementary School
May 4	Oakdale Elementary School
June 1	Oak Hills Administration Office
July 8 (Wednesday)	Oak Hills Administration Office
August 3	Oak Hills Administration Office
September 14	Rapid Run Middle School
October 5	Oak Hills High School
November 2	Delhi Middle School
December 7	Bridgetown Middle School

Board Development Sessions (4:30pm)

January 27	Oak Hills Administration Office
February 24	Oak Hills Administration Office
March 23	Oak Hills Administration Office
April 20	Oak Hills Administration Office
May 18	Oak Hills Administration Office
August 24	Oak Hills Administration Office
September 28	Oak Hills Administration Office
October 19	Oak Hills Administration Office
December 21	Oak Hills Administration Office

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved

PERSONNEL

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the following Personnel Actions (a. – f.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal record check.

a) **Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Sue Szabo	Food Service	BMS	Retirement	02/28/20
Richard Rauhen	Bus Driver	Trans.	Personal	12/19/19

b) **Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Josh Richmond	Instructional Asst.	III-ND-0 6.5 hrs. per day/5 days per week	01/06/20

c) **After School Academy (3:00-6:00)** - To be paid hourly rate on an as needed basis from Intervention Funds.

Name

Regina Waddell

d) **Literacy Leadership Team** - To be paid \$1200.00 each for work done in the 2019-2020 school year.

Name

Debra Jenemann
Joelle Liedhegner
Amanda Biser
Josie Bazeley
Jennifer Robben
Amanda Tuchfarber
Alyssa Payne
Katherine Steel
Heather Berkemeier
Elizabeth Kelly

e) **Substitute Aide** - To be hired on an as needed basis and paid per substitute instructional assistant hourly rate.

Name

Kiaunda Gibson

f) **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Khilyn Beamon

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XXXII.

CONSTITUENTS

(Comments not to exceed a total of thirty minutes)

None

XXXIII.

BOARD DISCUSSION

A. State of Ohio EdChoice Scholarship (Voucher) Program

The Board of Education will continue to monitor the EdChoice program and will pass a resolution if changes to this program are not made in the upcoming weeks.

XXXIV. 23-20

ADJOURN

Mrs. Murphy moved, seconded by Mrs. Hunter, to adjourn the meeting at 8:00 p.m.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion Approved


President

ATTEST:


Treasurer

sb/lh