

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION**

MARCH 2, 2020 – C. O. HARRISON ELEMENTARY SCHOOL  
6:30 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)  
WWW.OAKHILLS.K12.OH.US

**OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:**

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

**I. CALL TO ORDER**

The meeting was called to order at 6:30 p.m.

**II. OPENING EXERCISE**

**III. ROLL CALL BY APPROVED ROTATION**

The roll was called and the following members were present:

Jeannie Schoonover, Scott Bischoff, Julie Murphy, Paul Cooper

Absent: Jan Hunter

Also present: Jeff Brandt, Steve Bain

**IV. COMMUNICATIONS**

- Mr. Brandt communicated:
  - The District sent communication regarding safeguards against the coronavirus.
  - Congratulations to all the winter sports teams.
- Mr. Bain communicated updated final OAPSE negotiation dates April 1 & April 3.

**V. 35-20 ADOPTION OF AGENDA**

**Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Agenda for the Regular Board Meeting of March 2, 2020 as submitted.**

**AYES** - Bischoff, Murphy, Cooper, Schoonover

**NAY** - None

Motion approved.

**VI. TREASURER'S REPORT**

- Mr. Bain provided:
  - January 2020 financial statement.
  - SWOOSH & Eyemed voluntary vision insurance locked in rates through 2024 (no increase to current rates).
  - SWOOSH will contract with a third party (BMI) to audit Anthem to ensure the claims adjudication process is compliant with federal regulations. Results will be provided by the end of the calendar year.

VII.

**SUPERINTENDENT'S REPORT**

**A. Principal's Report**

Brian Conners (Principal) thanked the custodial staff for their efforts on painting the multi-purpose room. Mr. Conners communicated that CO Harrison Elementary has been nominated for the Blue Ribbon Award for achievement. CO Harrison's Caring & Sharing Program, in partnership with the PTA, are organizing food donations by each grade to assist needy students/families over spring break. A parent survey was distributed and results, as well as a video from the survey, were shared.

VIII.

**COMMITTEE REPORTS**

**A. Facilities**

**Public Participation at Board Meetings**

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.

- Mr. Brandt provided updated renderings of the wrestling/multi-purpose facility. The Board verbally supported the renderings and a resolution to move forward with the facility will be brought to the Board at an upcoming meeting. The anticipated cost of the facility is \$320,650 and this project will be 100% privately funded. The athletic boosters will reimburse the district \$120k over a 6 year period.

IX. 36-20

**MINUTES**

**Mrs. Murphy moved, seconded by Mr. Bischoff, to approve the Minutes of the Regular Board Meeting of February 3, 2020, and the Board Development Session of February 24, 2020, according to ORC 3313.26 and Text 6.06 as submitted.**

**AYES -** Murphy, Cooper, Schoonover, Bischoff

**NAY -** None

Motion approved.

X. 37-20

**MONTHLY FINANCIAL STATEMENT**

**Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Monthly Financial Statement for January, 2020 according to ORC 3313.26 and Text 6.06 as submitted.**

**AYES -** Murphy, Cooper, Schoonover, Bischoff

**NAY -** None

Motion approved

**DONATIONS**

**Mrs. Murphy moved, seconded by Mr. Bischoff, to approve the following Donations as submitted (a-k).**

a)	From: Oakdale PTA To: Oak Hills Local Scholarship	\$1,000.00 007-1820-9551-500
b)	From: Side Effects, Inc. To: OHHS Athletic Department	\$800.00 300-1820-9504-500
c)	From: Hutchinson Athletic Equipment Grant To: OHHS Athletics Department	\$25,000.00 300-1820-9504-500
d)	From: Oak Hills High School PTA To: Oak Hills Local Scholarship	\$5,000.00 007-1820-9551-500
e)	From: Delhi Middle School PTA To: Oak Hills Local Scholarship	\$1,000.00 007-1820-9551-500
f)	From: Rapid Run Middle School PTA To: Oak Hills Local Scholarship	\$800.00 007-1820-9551-500
g)	From: Oak Hills Choral Boosters To: Oak Hills Local Scholarship	\$1,000.00 007-1820-9551-500
h)	From: Oak Hills Youth Athletics To: OHYA Track & Field Scholarship	\$1,000.00 007-1820-9551-500
i)	From: Stephen & Julie Schmitz To: Jonathan Schmitz Memorial Scholarship	\$1,000.00 007-1820-9551-500
j)	From: Bridgetown Middle School PTA To: Oak Hills Local Scholarship	\$1,500.00 007-1820-9551-500
k)	From: The Mead Foundation To: OHHS Adopt-A-Highlander	\$10,000.00 018-1820-9231-500

**AYES** - Cooper, Schoonover, Bischoff, Murphy

**NAY** - None

Motion approved

**APPROPRIATION ADJUSTMENTS**

**Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Appropriation Adjustments as submitted (a – b).**

a)	Auxiliary Funds (interest & final)	-\$20,112.26	401-9220
b)	OHHS Math Club	\$125.00	200-4100-800-9584-500

**AYES** - Schoonover, Bischoff, Murphy, Cooper

**NAY** - None

Motion approved

XIII. 40-20

**GRAY MEMORIAL SCHOLARSHIP FUND AMENDMENT AGREEMENT**

**Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve to Amend the Agreement for the William O. and Mildred M. Gray Memorial Scholarship Fund for the Fiscal Year 2020 as submitted.**

**AYES** - Bischoff, Murphy, Cooper, Schoonover

**NAY** - None

Motion approved

XIV. 41-20

**AGREEMENT - HCDDS & OHLSD**

**Mr. Murphy moved, seconded by Mr. Bischoff, to approve the Agreement Between Hamilton County Developmental Disabilities Services and Oak Hills Local School District as submitted.**

**AYES** - Murphy, Cooper, Schoonover, Bischoff

**NAY** - None

Motion approved

XV. 42-20

**RESOLUTION FOR FLEXIBLE SCHEDULE FOR OAK HILLS HIGH SCHOOL STUDENTS**

**Mrs. Murphy moved, seconded by Mrs. Schoonover to approve the Resolution for a Flexible Schedule for Oak Hills High School Students for Standardized Testing as submitted.**

WHEREAS the American Institute of Research End of Course Assessment (AIR EOC) is aligned to Ohio academic standards, which were adopted by the State Board of Education in language arts (reading and writing), mathematics, science and social studies; and

WHEREAS in order for students to graduate from high school, they must earn 18 cumulative points on the 7 end of course tests; and

WHEREAS students take the AIR EOC Test as a part of their graduation requirement; and

WHEREAS Oak Hills administration and staff are taking a proactive approach by preparing high school students for the AIR EOC tests.

THEREFORE, all students who are enrolled in a tested content for the AIR EOC Test will participate in testing during the span of April 7<sup>th</sup> through April 30, 2020. Students who are not required to participate in the state testing will be on an abbreviated schedule during this span.

BE IT FURTHER RESOLVED that the scheduled dates for the AIR End of Course Tests for Oak Hills High School students are April 7-8, 22-23, 2020.

**AYES** - Murphy, Cooper, Schoonover, Bischoff,

**NAY** - None

Motion approved

**OHLSD DISTRICT STUDENT TRIPS**

**Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Oak Hills Local School District's Student Trips as submitted.**

**Oak Hills High School**

Date: 3/5-3/7/20      Group: Speech      Destination: Wooster High School

Date: 3/18-3/22/20      Group: Robotics      Destination: California University of Pennsylvania

**AYES** - Cooper, Schoonover, Bischoff, Murphy

**NAY** - None

Motion approved

**PERSONNEL**

**Mrs. Murphy moved, seconded by Mr. Bischoff to approve the following Personnel Actions (a - q) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation. It has been confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education and the State of Ohio.

**a) Resignation - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Kara Berger	Teacher	BMS	Personal	08/03/20
Amanda Rice	Teacher	OHHS	Personal	08/03/20
Maria Palassis	Teacher	OHHS	Retirement	05/28/20

**b) Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Janet Metsch	Food Service	OHHS	Retirement	05/31/20
Janice Ritter	Crossing Guard	COH	Personal	02/28/20
Jacob Hamilton	Custodian	OHHS	Personal	03/06/20
Tracy Combs	Instructional Asst.	DEL	Personal	05/21/20
Emily Casey	Health Room Aide	BMS	Personal	08/14/20
Regina Waddell	Van Driver	OHHS	Personal	02/21/20
Jennifer Wilner	Van Driver	OHHS	Personal	02/21/20

**c) Rescind Accepted Classified Retirement**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective</u>
Tracy Combs	Instructional Asst.	DEL	05/21/20

**d) Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Colleen Mumford	Teacher	OHHS	Medical	12/06/19- 03/13/20
Yan Lu	Teacher	OHHS	Child Care	02/18/20-

e) **Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Savanna Morgan	Instructional Asst.	II-ND-0	02/25/20 7 hrs. per day/5 days per week
Katie Barkley	Van Driver	IV-1	02/24/20 1 hr. per day/5 days per week

f) **Rescind Supplemental Contract** - 2019-2020 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Roger Lampe	Assistant Varsity Wrestling Coach	OHHS
Scott Zang	Middle School Boys Tennis Coach	Middle Schools

g) **Supplemental Contracts** - 2019-2020 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Molly Farrell	Middle School Cheerleading Coach	RRMS
Jacquelyn Dove	Middle School Boys Tennis Coach	Middle Schools
Alex Anderson	Assistant Varsity Boys Volleyball Coach	OHHS
Jason Yates	Assistant Varsity Boys Track Coach (.75)	OHHS
Mike Broughton	Assistant Varsity Boys Track Coach (.25)	OHHS
Jim Basil	Head 9th Gr. Softball Coach (.5)	OHHS
Don JasperHead	9th Gr. Softball Coach (.5)	OHHS
Devin Moore	Assistant Varsity Girls Track Coach (.5)	OHHS
Ryan Ihrig	Assistant Varsity Girls Track Coach (.5)	OHHS
Sam Ostendorf	Assistant Varsity Girls Track Coach	OHHS

h) **Student Teacher Mentor**

<u>Name</u>	<u>University</u>	<u>Amount</u>
Vanessa Salgado	Mount St. Joseph University	\$100

i) **Curriculum Work - Development of ELA Projection Database (4-8)** - To be paid \$2000.00 from Title funds for work done 2/20-3/20, 2020 (outside of school hours).

Name  
Chad Cornelius

j) **Special Education Nursing Coordinator** - To be paid \$2000.00 from account 516-2134-113-9120 for work done 2019-2020 school year.

Name  
Holly Reilly

k) **Focused Reading Groups (Teachers)** - To be paid \$30.00 per hour for before/after school program to support at risk students who need additional support with reading from 1/27/20-5/21/20.

Name  
Kristina Dearwester  
Bev Kenny  
Courtney Geier  
Amanda Fields  
Ashley Leichter  
Christina Simonson  
Rebecca Ewing  
Allison Kampel  
Jill Salamone  
Vanessa Salgado  
Candace Poole  
Brianna Duwel

Vickie Doerger  
Erin Fields  
Mollie Harloff  
Britney Hashemi  
Valerie Holocher  
Fawn Miller  
Monika Wright  
April Ferneding  
Jennifer Drake  
Karen Volpe  
Kate Ryder  
Courtney Valerius  
Grace Davis  
Susan Wood  
Sophia Herrmann  
Laura Adair  
Tricia Doyle  
Emily Majestic

- l) **Focused Reading Program** - To be Paid their hourly rate for before/after school program to support at risk students who need support with reading from 1/27/20-5/21/20.

Name

Joan James Kennedy  
Becky Thatcher  
Missy Molloy  
Kayla Mueller  
Lindsie Reinhold  
Cindy Jacobs  
Sarah Watson  
Lori Schott

- m) **Kindergarten Registration Assessors** - To be paid \$50.00 per day for up to 2 days  
Kindergarten Assessment March 11 & 12, 2020.

Name

Nancy Casey  
Kristen Niehaus  
Ellen Oliverio  
Patricia Asebrook  
Jaimie Beerck  
Jennie Hoffman  
Rebecca Ewing  
Kristina Dearwester  
Kerry Finley  
Julia Lawhead  
Jeff Lyman  
Lina Jansen  
Heather Brannen  
Jessica Rahm  
Lindsey Stephens  
Courtney Geier  
Julie Cliffe  
Christy Tiernan  
Julie Evans  
Brandi Norman

Amy Morreale  
Kellie O'Brien  
Kristin Feichtner  
Amy Wilford  
Kate Ryder  
Ranae Schultheis  
Dana Beckmeyer  
Vickie Doerger  
Brittany Parrish  
Valerie Holocher  
Jennie Jacobs  
Brianna Duwel  
Mollie Harloff  
Erin Fields  
Jennifer Shelton  
Chelsey Schneider  
Kristin Perica  
Amy McNabb  
Caitlyn Smyth  
Megan Molitoris  
Vanessa Salgado  
Becky Thatcher  
Janell Roeper  
Pam Eisenmann  
Jill Salamone  
Liz Ginn  
Candace Poole  
Sarah Meyer  
Lauren Flynn  
Missy Molloy  
Jackie Frank

- n) **Substitute Aide** - To be hired on an as needed basis and paid per substitute instructional assistant hourly rate.  
Name  
Barbara Beam  
Amanda Schirmer
- o) **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.  
Name  
Takia Chappell
- p) **Substitute Van Driver** - To be hired on an as needed basis and paid per substitute van driver hourly rate.  
Name  
Pamela Stanley
- q) **Substitute Bus Driver** - To be hired on an as needed basis and paid per substitute bus driver hourly rate.  
Name  
Ashley Totten



XVIII. **CONSTITUENTS MAY ADDRESS THE BOARD** (Limit of five minutes per constituent for a total of thirty minutes)  
Joe Tallarigo (4861 Foley Road) thanked Oak Hills senior Alaina Broughton for designing the cover of his recent book.

XIX. **BOARD DISCUSSION**  
None

XX. 45-20 **ADJOURNED**

Mrs. Murphy moved, seconded by Mrs. Schoonover, to adjourn the meeting at 7:05 p.m.

AYES - Bischoff, Murphy, Cooper, Schoonover

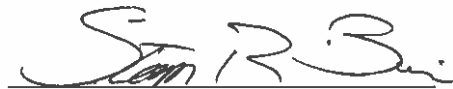
NAY - None

Motion approved



**President**

**ATTEST:**



**Treasurer**

SB/ss

