

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION**

APRIL 13, 2020 – VIRTUAL MEETING – OHLSD.US

8:00 A.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)

WWW.OAKHILLS.K12.OH.US

OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:

**All students attending the Oak Hills Local School District achieve success by graduating
with individual skills for career and college readiness and global competence.**

I. CALL TO ORDER

The meeting was called to order at 8:00 a.m.

II. OPENING EXERCISE

III. ROLL CALL BY APPROVED ROTATION

The roll was called and the following members were present: Jeannie Schoonover, Scott Bischoff, Jan Hunter, Julie Murphy, Paul Cooper

Also present: Jeff Brandt, Steve Bain

IV. COMMUNICATIONS

Mr. Brandt communicated:

- The governor has closed schools through April 30th.
- Thank you to the staff for continuing to educate our students during the COVID epidemic.
- Thank you to the parents & students for their efforts during this difficult pandemic.
- Thank you to the custodians for cleaning the buildings.
- Thank you to the food service department for offering students curbside breakfast & lunch.

Mr. Bain communicated:

- OAPSE negotiations scheduled for April 1 & April 3 have been postponed.
- Live Health Online (the virtual doctor appointment option made available 2 years ago) should continue to be utilized to avoid having staff leave their homes for medical needs.

V. 46-20 ADOPTION OF AGENDA

Mrs. Schoonover moved, seconded by Mrs. Hunter, to approve the Agenda for the Regular Board Meeting of April 13, 2020, as submitted.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion approved

VI.

TREASURER'S REPORT

Mr. Bain communicated:

- February & March financial statements
- House Bill 197 removed the additional eligible EdChoice voucher schools. The district appreciates the support of their local legislators, and our district will not have any EdChoice school buildings for the 2020-2021 school year.
- Tim Cybulski (Assistant Superintendent) & Jamie Behrle (Assistant Treasurer) will continue to research the Coronavirus Aid & Relief in Economic Stability (CARES Act) & Education Stabilization Fund.
- Continued cybersecurity & awareness for all staff - thanks to VARtek.
- Wrestling & Multi-purpose facility at Oak Hills High School.
 - \$320k privately funded facility
 - Thank you to:
 - Oak Hills Athletic Department: Ben Hageman, Kyle Prosser, Mike Price & Karen Swanger
 - John Maher
 - Oak Hills Boosters
 - The facility is to be constructed by Energy Optimizers & is scheduled to open in the Fall!
- Bus Grant - Our district received a \$42k grant from the Ohio Department of Education for a school bus purchase - thanks to Jason Nash, Tracy Sprague, Tim Cybulski & Jamie Behrle.
- The Financial Forecast - Short Term - Today through June 30th:
 - The district will experience a savings between now and June 30th from a reduction in the number of substitutes needed as a result of the COVID pandemic. The district also reduced fleet insurance during the epidemic on our stagnant buses & savings will be seen on our utilities.
- The Financial Forecast - Long Term - After June 30th:
 - Revenues: The district's two main sources of funding could significantly be impacted:
 - State Funding: Sales Tax & Income Tax will be adversely affected by the pandemic. The governor has asked State departments to consider preparing for a 15%-20% reduction.
 - Local Funding: With unemployment at record numbers, the district anticipates an increase in property tax delinquencies & increases in taxpayers defaulting on property tax obligations.
 - Expenditures:
 - While insurance claim utilization may be down currently, this could significantly increase after the fiscal year ends.
 - As of now, the food service department is losing approximately \$7k each day students are not in school.

VII.

SUPERINTENDENT'S REPORT

- Staff continues to educate remotely & have been very flexible in this model of delivery.
- Student grading is being reviewed at this point in time.
- Seniors - the district is working to still have a graduation, awards night & prom.
- Technology - thanks to Vartek & Christian Long for their efforts in assisting with remote learning.

VIII.

COMMITTEE REPORTS

None

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of fifty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of fifty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.

IX.

CONSTITUENTS MAY ADDRESS THE BOARD

(Limit of five minutes per constituent for a total of thirty minutes)

None

X. 47-20

MINUTES

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Minutes of the Regular Board Meeting of March 2, 2020, according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved.

XI. 48-20

MONTHLY FINANCIAL STATEMENT

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Monthly Financial Statement for February 2020, according to ORC 3313.26 and Text 6.06, as submitted.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XII. 49-20

DONATIONS

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Donations (a-j) as submitted.

- | | | |
|----|---|-------------------|
| a) | From: Oak Hills Athletic Boosters | \$200,650 |
| | To: Oak Hills High School | 003-1820-0000-500 |
| | <i>(High School Wrestling & multi-purpose facility)</i> | |
| b) | From: Jeff Licht | \$500.00 |
| | To: Licht Memorial Scholarship | 007-1820-9551-500 |
| c) | From: Delynn & Michael Miles | \$500.00 |
| | To: Jon Miles Memorial Scholarship | 007-1820-9551-500 |
| d) | From: Mary Ann & William Gray | \$500.00 |
| | To: Minkel Taylor Memorial Scholarship | 007-1820-9551-500 |
| e) | From: Dr. Jay Faris/Johnson Charitable Gift Fund | \$1,062.16 |
| | To: Jay Faris Memorial Scholarship | 007-1820-9551-500 |

- | | | |
|----|---|---------------------------------|
| f) | From: Matthew & Rebecca Haehnle
To: Adam Haehnle Memorial Scholarship | \$500.00
007-1820-9551-500 |
| g) | From: Greater Cincinnati Foundation
To: Kay Hyler Memorial Scholarship | \$4,204.00
007-1820-9551-500 |
| h) | From: Dr. Jay Faris/Robert W. Lederer Trustee
To: Jay Faris Memorial Scholarship | \$1,000.00
007-1820-9551-500 |
| i) | From: Thomas C. Mason
To: Pat Mason Memorial Scholarship | \$500.00
007-1820-9551-500 |
| j) | From: Christ Hospital
To: Highlander Scholarship Fund | \$2,500.00
007-1820-9551-500 |

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

XIII. 50-20

NOTICE OF INTENT TO ACCEPT ATHLETIC BOOSTERS PLEDGE

Mrs. Murphy moved, seconded by Mr. Bischoff, to approve the intention to accept the pledge of \$120,000 as submitted.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

XIV. 51-20

TRANSFER

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the following transfer as submitted.

From:	General Fund	001-0000	\$35,000
To:	Athletic Facility Fund	003-0000	

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion approved

XV. 52-20

APPROPRIATIONS ADJUSTMENTS

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the following Appropriations adjustments (a-h) as submitted.

a) Athletic Facility Fund	\$320,650	003-0000
b) Worker's Compensation-Self Insurance	\$100,000	027-0000
c) RRMS Vocal Music - Admissions	\$2,000	300-4130-410-9641-580
d) OHHS Art Club	\$500	200-4110-891-9528-500
e) Title I - Disadvantaged Youth	\$34,635.82	572-9220
f) Title IIA - Improving Teacher Quality	\$12,470.33	590-9220
g) Title III - LEP	\$1,468.85	551-9220
h) Title IV-A - Student Support	\$2,102.08	599-9220

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff
NAY - None
Motion approved

XVI. 53-20

WRESTLING & MULTI-PURPOSE FACILITY – AWARD OF CONTRACT

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Energy Optimizers as the contractor for the wrestling and multi-purpose facility per the agreement submitted.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter
NAY - None
Motion approved

XVII. 54-20

DISPOSAL OF PERSONAL PROPERTY

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve Govdeals as a district online auction vendor for disposal of personal property per the requirements of the Ohio Revised Code.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy
NAY - None
Motion approved

XVIII. 55-20

OAK HILLS EDUCATION ASSOCIATION (OHEA) NEGOTIATED AGREEMENT

Mr. Bischoff moved, seconded by Mrs. Murphy, to approve the negotiated agreement with the Oak Hills Education Association as submitted.

Actions: Mr. Bain thanked Mrs. Murphy & Mr. Bischoff for their service on the negotiating committee. Mr. Bain thanked OHEA for their collaboration in negotiations & continued relationship (the agreement is a 3 year agreement).

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper
NAY - None
Motion approved

XIV. 56-20

YOUTH ATHLETICS PROGRAMS AGREEMENT

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve a 2-year agreement with the Little Highlanders, Oak Hills Youth Athletics, and J.B. Yeager Baseball as submitted.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover
NAY - None
Motion approved

XX. 57-20

RESOLUTION FOR AUTHORIZATION TO ADVERTISE FOR BIDS OF SCHOOL BUSES

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Resolution for Authorization to Advertise for Bids of School Buses as submitted.

WHEREAS Ohio statutes require the Board to advertise for bids when purchasing school buses costing \$50,000.00 each or more; and

WHEREAS such advertisements must appear in a newspaper of general circulation in the district once a week for two consecutive weeks;

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.46 to advertise for bids as follows: Sealed proposals will be received by the Treasurer of the Oak Hills Board of Education at 6325 Rapid Run Road, Cincinnati, OH 45233 until 10:00 AM, Tuesday, May 5, 2020 and at that time opened by the Treasurer of said Board as provided by law for:

Two (2) 72-Passenger Conventional Buses / One (1) Special Needs Buses
Specifications and instructions to bidders are on file in the office of the Director of Operations, Oak Hills Board of

Education.

The Board of Education reserves the right to reject any and all bids.

BE IT FURTHER RESOLVED that the Treasurer of the Oak Hills Board of Education shall tabulate such bids and report thereof to the Oak Hills Board of Education at its next regular meeting.

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved

XXI. 58-20

OAK HILLS HIGH SCHOOL GRADUATION SEALS

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Oak Hills High School Graduation Seals for the Class of 2023 and beyond as submitted.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XXII. 59-20

RESOLUTION FO THE CONTINUED OPERATION OF SCHOOLS DURING PENDENCY OF EXECUTIVE ORDER 2020-01D

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Resolution for the Continued Operation of Schools during the Pendency of Executive Order 2020-01D as submitted.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

XXIII. 60-20

PERSONNEL

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the following Personnel Actions (a-k) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal record check. It has been confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education and the State of Ohio.

a) Resignation - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Maria Palassis	Teacher	OHHS	Personal	08/14/20
Maria Luisa Vicioso	Teacher	JFD	Personal	08/10/20

b) Resignation - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
David Smith	Pony Driver	Trans.	Personal	03/09/20
Mike Stamper	Custodian	JFD	Personal	03/11/20
Thom Mathias	Bus Driver	Trans.	Retirement	07/31/20
Edwin Matthews	Custodian	OAK	Retirement	05/29/20

c) Rescind Accepted Certified Retirement

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective</u>
Maria Palassis	Teacher	OHHS	05/28/20

d) **Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Amy Rone	Teacher	OHHS	Child Care	05/04/20 - 05/21/20
Cassie Raabe	Teacher	OHHS	Child Care	04/20/20 - 05/21/20

e) **Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Annabelle Potavin	Food Service	IV-0	03/02/20 3 hrs. per day/5 days per week
Scott Friedhoff	Custodian	IX-A	03/09/20 8 hrs. per day/5 days per week
Don Wetterich	Custodian	VIII-0	03/16/20 4 hrs. per day/5 days per week

f) **Supplemental Contract** - 2019-2020 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Athena Caneris	Assistant Varsity Girls Lacrosse Coach	OHHS
Amy Asper	Assistant Varsity Girls Lacrosse Coach	OHHS

g) **Oak Hills High School Tuesday/Thursday/Friday School Monitors** - To be hired as needed and paid \$18.64 per hour for their participation in the program for the 2019-2020 school year.

Name
Corey Saunders

h) **Kindergarten Registration Assessor** - To be paid \$50.00 per day for up to 2 days Kindergarten Assessment March 11 & 12, 2020.

Name
Paul Feichtner
Kayla Mueller
Kate Werli

i) **Focused Reading Groups (Teachers)** - To be paid \$30.00 per hour for before/after school program to support at risk students who need additional support with reading from 1/27/20-5/21/20.

Name
Penny Abel

j) **Middle School Transitional Academy** - To be paid as follows on an as needed basis from Intervention Funds.

<u>Name</u>	<u>Hours per day</u>	<u>Amount</u>
Carrie Sexton	3.5	\$25.00/hr.

k) **Substitute Food Service** - To be hired on an as needed basis and paid per substitute sub food service hourly rate.

Name
Donna Robbins

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None
Motion approved

XXV.

BOARD DISCUSSION

- Mr. Cooper cancelled the April 20th Board meeting. Please check ohlsd.us for the next meeting.
- Mrs. Schoonover thanked Mr. Brandt & Krista Ramsey for their excellent continuing communication.

XXVI. 61-20

ADJOURN

Mrs. Murphy moved, seconded by Mr. Bischoff, to adjourn the meeting at 9:00 a.m.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion approved

Paul Cooper (Cooper)
President

ATTEST:

Sam R. Bui
Treasurer

SRB/sls