

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION  
OCTOBER 5, 2020 – OAK HILLS HIGH SCHOOL  
6:30 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)  
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**OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:**  
All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

**I. CALL TO ORDER**

The meeting was called to order at 6:30 p.m.

**II. OPENING EXERCISE**

**III. ROLL CALL BY APPROVED ROTATION**

The roll was called and the following members were present: Jan Hunter, Julie Murphy, Paul Cooper, Jeannie Schoonover, Scott Bischoff

Also present: Jeff Brandt, Steve Bain

**IV. COMMUNICATIONS**

- Mr. Brandt communicated that Hamilton County has moved from an orange colored county to a red colored county per the State COVID alert system. A summary of 10 indicators were shared and instruction models (blended, in person) will be communicated Thursday, October 8.
- Mr. Bain thanked Joe Toney (BMS) and Shane Sowders (RRMS) for their efforts in leading the Washington DC trip. Unfortunately, the rescheduled trip planned for November has been cancelled, and future communication will be forthcoming.

**V. 142-20 ADOPTION OF AGENDA**

**Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Agenda for the Regular Board Meeting of October 5, 2020, as submitted.**

**AYES -** Murphy, Cooper, Schoonover, Bischoff, Hunter

**NAY -** None

Motion approved.

**VI. TREASURER'S REPORT**

Mr. Bain communicated:

- The September financial report.
- The financial position of the athletic fund, which had a negative cash balance of \$13k (as a result of limited ticket sales). Future discussion will be had at an upcoming Board meeting.

VII.

**SUPERINTENDENT'S REPORT**

**Principal's Report**

- Dan Boles (Assistant Principal) explained the National Merit program. Senior Olivia Burnett was a National Merit, and shared her experiences during her career at Oak Hills.

VIII.

**COMMITTEE REPORTS**

**Facilities Report**

- Jason Nash (Operations) communicated that Green Township will provide LED street lights by all of our schools. Thank you Green Township.

**Public Participation at Board Meetings**

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.

IX.

**CONSTITUENTS MAY ADDRESS THE BOARD**

None

X.

**OLD BUSINESS**

None

XI. 143-20

**MINUTES**

**Mrs. Hunter moved, seconded by Mrs. Murphy, to approve the Minutes of the Regular Board Meeting of September 14, 2020, according to ORC 3313.26 and Text 6.06 as submitted.**

**AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy**

**NAY - None**

**Motion approved.**

XII. 144-20

**MONTHLY FINANCIAL STATEMENT**

**Mr. Bischoff moved, seconded by Mrs. Murphy, to approve the Monthly Financial Statement for September 2020 according to ORC 3313.26 and Text 6.06, as submitted.**

**AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper**

**NAY - None**

**Motion approved**

XIII. 145-20

**DONATIONS**

**Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the following Donations as submitted.**

- a) From: Greater Cincinnati Foundation \$1,898.00  
To: COH Music Dept 300-1820-9680-520
- b) From: Kiwanis Club Riverview \$1,000.00  
To: Delshire 018-Student \$800.00) 018-1820-9578-570  
To: Delshire 018-Staff (\$200.00) 018-1820-9657-570

**AYES** - Bischoff, Hunter, Murphy, Cooper, Schoonover  
**NAY** - None  
 Motion approved

XIV. 146-20

**APPROPRIATION ADJUSTMENT**

**Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the following appropriation adjustments as submitted.**

- a. Title IV-A -Student Support \$3,694.06 599-9220
- b. Title IIA - Improving Teacher Quality \$-2,588.15 590-9220
- c. OHLSD PSS- District Office \$2,500 018-9300
- d. OHHS Band \$4,200 300-9506-500

**AYES** - Hunter, Murphy, Cooper, Schoonover, Bischoff  
**NAY** - None  
 Motion approved

XV. 147-20

**RESOLUTION FOR OAK HILLS HIGH SCHOOL 2020 GRADUATES**

**Mrs. Schoonover moved, seconded by Mrs. Murphy, to approve the Resolution for Oak Hills High School's Class of 2020 Graduates as submitted.**

WHEREAS the Principal of Oak Hills High School has certified that the members of the graduating class, submitted as an attachment have completed all requirements as set forth for high school graduation by the State of Ohio and by the Oak Hills Board of Education.

NOW, THEREFORE, BE IT RESOLVED that students who have met all requirements for graduation as set forth by the State of Ohio and by the Oak Hills Board of Education shall be so graduated.

BE IT FURTHER RESOLVED that under the provisions of ORC 3313.61, the Board President, Treasurer, Superintendent and High School Principal have affixed their signatures to the diplomas; and

BE IT FINALLY RESOLVED the cost of the diplomas shall be paid from the General Fund.

**AYES** - Murphy, Cooper, Schoonover, Bischoff, Hunter  
**NAY** - None  
 Motion approved

XVI. 148-20

**ELEMENTARY CONFERENCE SCHEDULE**

**Mrs. Murphy moved, seconded by Mr. Bischoff, to approve the Elementary Conference Schedule for the 2020-21 school year as submitted.**

- A. 10/21/20: 4:00-7:30 virtual
- B. 11/4/20: 4:00-7:30 virtual
- C. 11/12/20: 4:00-7:30 virtual
- D. 1/19/21: 4:00-7:30 virtual

**AYES** - Cooper, Schoonover, Bischoff, Hunter, Murphy  
**NAY** - None  
 Motion approved

XVII. 149-20

**MIDDLE SCHOOL CONFERENCE SCHEDULE**

**Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Middle School Conference Schedule for the 2020-21 school year as submitted.**

- A. 11/12/20: 3:30-7:00 virtual
- B. 11/16/20: 3:30-7:00 virtual
- C. 2/18/21: 3:30-7:00
- D. 2/22/21: 3:30-7:00
- E. 3/11/21: 3:30-7:00
- F. 3/15/21: 3:30-7:00

**AYES** - Schoonover, Bischoff, Hunter, Murphy, Cooper  
**NAY** - None  
 Motion approved

XVIII. 150-20

**OHLSD DISTRICT POLICY MANUAL – POLICY REVISION**

**Mrs. Hunter moved, seconded by Mrs. Murphy, to approve the policy revisions to the Oak Hills Local School District Policy Manual as submitted.**

P05200 Attendance

**AYES** - Bischoff, Hunter, Murphy, Cooper, Schoonover  
**NAY** - None  
 Motion Approved

XIX. 151-20

**PERSONNEL**

**Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the following Personnel actions (a. - q.) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

**a. Resignation - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Vickie Doerger	Teacher	DEL	Retirement	05/31/21

**b. Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Carolyn Frank	Bus Aide	Trans.	Retirement	09/01/20
Sandra Bennett	Food Service	OHHS	Retirement	09/01/20
Sarah Watson	Instructional Asst.	JFD	Personal	09/14/20
Donna Bella	Secretary	D.O.	Retirement	03/31/21

Julie Cliffe	Instructional Asst.	OAK	Personal	09/25/20
Jackie Frank	Instructional Asst.	COH	Retirement	01/01/21
Nicole Mazza	Instructional Asst.	OAK	Personal	10/02/20

c. **Unpaid Family Medical Leave - Certified**

Name	Assignment	School	Reason	Effective
Christine Theobald	Teacher	OHLSD	Child Care	11/04/20-12/15/20

d. **Unpaid Leave - Certified**

Name	Assignment	School	Reason	Effective
Christine Theobald	Teacher	OHLSD	Child Care	12/16/20-12/22/20

e. **Appointment - Classified**

Name	Assignment	Salary	Effective
Karen Link	Instructional Asst.	II-1	09/28/20 7.25 hrs. per day/5 days per week
Jennifer Hake	Instructional Asst.	II-1	09/24/20 7 hrs. per day/5 days per week
Savanah Berning	Custodian	IX-A	09/17/20 7 hrs. per day/5 days per week
Alan Wittich	Head Custodian	I-C	10/05/20 8 hrs. per day/5 days per week
Andrea Deutschle	Instructional Asst.	II-0	10/05/20 5.75 hrs. per day/5 days per week

f. **Rapid Run Middle School Thursday School Monitors** - To be hired as needed and paid \$18.64 per hour for their participation in the program for the 2020-2021 school year.

Name  
Katie Cohill  
Carrie Sexton  
Kathy Appiarius  
Robyn Stuhan

g. **Virtual Academy After School Support** - To be paid \$25.00 per hour.

Name  
Alan Cocklin  
Tom Corman  
Jen Robben  
Brittany Pavely  
Ryan Quinn  
Ryan Ihrig  
Rob Vaske  
Ann Ryan  
Beth Ludwig  
Chrystal Wells  
Holly Wentz  
Mike Seiler  
John Mirizzi  
Greg Rolfes  
Paul Limpert  
Stephanie Dann  
Alex Moore  
Jim Wandsnider  
Tim Swanger  
Cynthia Spires  
Rebecca Cornett

Rita Brown  
Sabrina Stanforth  
Laura Thompson  
Brandy Smith  
Chris Gibfried  
Jami Woy  
David Garcia-Carro  
Kim Riesenbeck  
John Valerius

- h. **Editing of Staff Guidance Document** - To be paid \$100.00 each for work done on August 19, 2020.

Name

Beth Ludwig  
Melissa Claus  
Jen Murphy (SPR)

- i. **Math Leadership Team Committee Work** - To be paid \$1200.00 each for work done in the 2020-2021 school year.

Name

Mary Berger  
Jessica Rahm  
Vanessa Salgado  
Leigh Cullum  
Amara Krimmer  
Sophia Herrmann  
Grace Davis  
Rita Brown  
Sue Duwell-Glassmeyer  
Lauren Tharp  
Melissa Claus  
Jadyn Klosterman  
Nichole Miller  
David Dransman  
Chad Cornelius  
Marie Argo  
Renee Stickley  
Sam Ostendorf  
Andy Schroeder  
Nicole Deiser  
Jennifer Murphy (OHHS)  
Mike Seiler  
Stephanie Dann

- j. **Preschool Blended Learning** - To be paid \$50.00 per half day or \$100.00 per full day for work on curricular components and blended learning student groups on 7/29 & 30, 2020.

Name

Katie McClure  
Sara Loving  
Steve Coyne  
Sara Zimmerman  
Katie Bourgeois  
Amy Morreale  
Mary Berger  
Jen Schehr

- k. **Development of STAR 360 Training Videos** - To be paid \$50.00 per half day or \$100.00 per full day for work as scheduled on dates 8/1/20-8/26/20.

Name

Julia Lawhead  
Lauren Flynn  
Kellie Sheets  
Amy Asper

- l. **Event Workers (2020-2021)** - To be paid as submitted.

Name

Victoria Kremer  
Shaun O'Connell

- m. **Spanish Immersion Virtual Academy Support** - To be paid \$50.00 per half day or \$100.00 per full day for work as scheduled on dates 8/3/20-8/14/20.

Name

Vanessa Salgado

- n. **Virtual Academy Curriculum Alignment Work** - To be paid \$100.00 per day for up to 10 days from August 10 - October 31, 2020.

Name

Amanda Thomas  
Allison Papathanas  
Amanda Tuchfarber  
Alyssa Payne  
Brooks Klosterman  
Cathy Maddox  
Maggie Kays  
Debbie Stein  
Jennifer Drake  
Laura Adair  
Brianna Duwel  
Tricia Doyle  
Lauren Thomas  
Chad Cornelius  
Kenny Boatright  
Ashleigh Budge  
Amanda Biser  
Jill Templeton  
Lora Buchanan  
Renee Stickle  
Beth Ludwig  
Melissa Vassallo  
Meghan Sullivan  
Brittany Pavely  
Brady Faust  
Stephanie Stewart  
Jen Murphy (OHHS)  
Heather Packer  
Cindy Nader  
Melissa Claus  
Kelly Shattuck  
Cynthia Spires  
Jamie Woy  
Rob Vaske  
Jessica Rahm

Nicole Campbell  
Jennifer Brown  
Sandy Fernbacher  
Kate Ramsdell

**o. PSAT Proctors**

Name

Jen Harris  
Jon DeLotell  
Jamie Schorsch  
Lora Buchanan  
Katherine Barkley  
Joelle Liedhegner  
Cheryl Vandewalle  
Hannah Sohn  
Alex Moore  
Jim Wandsnider  
Roberta Schmidt  
Lori Franklin  
Corey Saunders  
Hannah Burns  
Roger Hutson  
Lisa Hutson  
Lindsay Vanlandingham  
Michelle Pohlman  
Katie Jacobs  
Nancy Guess  
Chris Shaffer

**p. Substitute Crossing Guard - To be hired on an as needed basis and paid per substitute crossing guard hourly rate.**

Name

Marianne Griffith

**q. Substitute Food Service - To be hired on an as needed basis and paid per substitute food service hourly rate.**

Name

Makenna Frankenstein

**AYES** - Hunter, Murphy, Cooper, Schoonover, Bischoff

**NAY** - None  
Motion Approved

**XX. CONSTITUENTS MAY ADDRESS THE BOARD**

None

**XXI. BOARD DISCUSSION**

Mr. Bain & Mr. Brandt informed the Board that there were no time sensitive items for the next Board scheduled Board Development meeting of October 19. The Board cancelled the meeting and the next meeting will be November 2nd.



XXII. 152-20

**EXECUTIVE SESSION**

**Mrs. Hunter moved, seconded by Mrs. Murphy, to move into Executive Session at 7:10 p.m.** for the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person requests a public hearing and for conferences with an attorney concerning disputes involving pending or imminent court action.

**AYES** - Murphy, Cooper, Schoonover, Bischoff, Hunter  
**NAYS** - None  
Motion approved.

**The Board returned from Executive Session at 8:25 p.m. and the President announced they had met** for the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person requests a public hearing and for conferences with an attorney concerning disputes involving pending or imminent court action.

XXIII. 153-20

**ADJOURN**

**Mrs. Schoonover moved, seconded by Mr. Bischoff, to adjourn the meeting at 8:30 p.m.**

**AYES** - Cooper, Schoonover, Bischoff, Hunter, Murphy  
**NAYS** - None  
Motion approved.

VICE   
President

ATTEST:

  
Treasurer

SB/sls

