

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION**

JANUARY 4, 2021 – OAK HILLS HIGH SCHOOL
6:30 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)

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OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

Tax Budget Hearing

Mr. Bain presented the tax budget for the upcoming calendar year. The tax budget (required per Ohio Revised Code) is the process in which the County Auditor, County Treasurer, and County Prosecutor certify millage rates for the upcoming year. As a result of the County Auditor's triennial update, the district wide average of property valuation increases was 13% (which is the highest property value increases in 16 years). Even with this increase, tax collection from the district will only increase a minimal amount (not the 13% average), which is a result of House Bill 920 (reduction factor) passed in 1976. HB920 states millage rates are reduced as property values increase (in order to keep collection the same).

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

II. OPENING EXERCISE

III. ROLL CALL BY APPROVED ROTATION

The roll was called and the following members were present: Paul Cooper, Jeannie Schoonover, Scott Bischoff, Jan Hunter

Absent: Julie Murphy

Also present: Jeff Brandt, Steve Bain

IV. 1-21 ELECTION OF OFFICERS

A. Oath of Office to the Newly Elected Board Members – Not Applicable

B. Paul Cooper, President Pro-Tempore, called for nominations for President of the Board of Education for the 2021 Calendar Year.

Jan Hunter nominated Scott Bischoff for President, seconded by Jeannie Schoonover.

AYES - Murphy, Cooper, Schoonover, Hunter

NAY - None

Mr. Scott Bischoff will serve as President for 2021.

C. Paul Cooper, President Pro-Tempore, administered the Oath of the President to Scott Bischoff.

D. Scott Bischoff assumed the chair of President.

E. Scott Bischoff, Board President, called for nominations for Vice President of the Board of Education for the 2021 Calendar Year.

Paul Cooper nominated Jeannie Schoonover for Vice President, seconded by Jan Hunter.

AYES - Cooper, Bischoff, Hunter, Murphy
NAY - None

Mrs. Jeannie Schoonover will serve as Vice President for 2021.

V. 2-21

ADOPTION OF AGENDA

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Agenda for the Regular Board Meeting of January 4, 2021, as submitted.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper
NAY - None
Motion approved.

VI. 3-21

SET COMPENSATION OF BOARD MEMBERS

Mrs. Murphy moved, seconded by Mrs. Schoonover, to approve the Set Compensation of Board Members as submitted. Members are to be paid according to Resolutions #85-173, #87-3 and #88-3 approved November 4, 1985; January 5, 1987; January 4, 1988, and #297-01 approved December 3, 2001 respectively; which state that compensation be paid at the maximum level authorized by the Ohio Constitution and Section 3313.12 of the Ohio Revised Code. These rates shall apply to all board meetings attended by a member of the Oak Hills Board of Education.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover
NAY - None
Motion approved

VII. 4-21

RESOLUTION FOR AUTHORIZING FOR ADVANCE DRAW OF TAXES

Mrs. Hunter moved, seconded by Mr. Cooper, to approve the Resolution for Authorization for Advance Draw of Taxes as submitted.

WHEREAS, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

THEREFORE BE IT RESOLVED by the Board of Education of the Oak Hills Local School District of Hamilton County, Ohio:

SECTION 1. That the Auditor and the Treasurer of Hamilton County, Ohio, in accordance with Section 321.34, Ohio Revised Code, be requested respectively to draw and pay to the Treasurer of the Board of Education of the Oak Hills Local School District upon the written request of Steven R. Bain, Treasurer to the County Auditor, funds due in any settlement of 2019 derived from taxes or other sources payable by law to the County Treasurer, to the account of the Board of Education of the Oak Hills Local School District and lawfully applicable for the purpose of the current calendar year 2019 which are due.

SECTION 2. That the Treasurer of the Board of Education of the Oak Hills Local School District forward to the County Auditor a certified copy of this resolution.

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff
NAY - None
Motion approved

VIII. 5-21

AUTHORIZATION OF FUND SIGNATURES

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Authorization of Fund Signatures as submitted. This is for authorization of the President or Vice President, together with the Treasurer, as signatory required for the disbursement of district funds. Payroll clearing account checks require only the signature of the Treasurer.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter
NAY - None
Motion approved

IX. 6-21

INVESTMENT OF INTERIM FUNDS BY TREASURER

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Investment of Interim Funds by the Treasurer as submitted. The Treasurer is authorized to invest Interim Funds at the most productive interest rate whenever Interim Funds are available. Said funds to be invested only with financial institutions which have complied with collateralization requirements set forth in the Ohio Revised Code.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy
NAY - None
Motion approved

X. 7-21

PAYMENT OF BILLS TREASURER

Mrs. Hunter moved, seconded by Mr. Cooper, to approve the Payment of Bills by the Treasurer as submitted. The Treasurer is authorized to pay all bills within the limits of the Appropriations Resolution as bills are received and when the merchandise has been received in good condition.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper
NAY - None
Motion approved

XI. 8-21

ADOPTION OF BUDGET FOR FY22

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Adoption of the Budget for Fiscal Year 2022 as submitted.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover
NAY - None
Motion approved

XII. 9-21

OHLSD BOARD LIASIONS / RESPRESENTATIVES

Mrs. Hunter moved, seconded by Mrs. Murphy, to approve Oak Hills Local School District's Board Liaisons and Representatives as submitted.

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff
NAY - None
Motion approved

XIII. 10-21

ANNUITY COMPANIES

Mrs. Hunter moved, seconded by Mrs. Murphy, to approve the Annuity Companies as submitted. (Those eligible for deductions by Oak Hills employees.)

403b/457b

American Fidelity Assurance Company
Aspire Financial
AXA Equitable Life Insurance Company
Fidelity Investments
Franklin Templeton Funds
Horace Mann Insurance Company
MetLife
Midland National
National Life Group

North American Company for Life
Ohio Deferred Compensation
Oppenheimer Funds
Putnam Funds
ReliaStar Life
Security Benefit Group
VALIC
Waddell & Reed, Inc.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XIV. 11-21

RESOLUTION FOR APPOINTMENT OF PURCHASING AGENT

Mrs. Hunter moved, seconded by Mrs. Murphy, to approve the Resolution for Appointment of Purchasing Agent as submitted. The Superintendent is appointed as the Purchasing Agent for the school district.

WHEREAS the Superintendent is the Chief Executive Officer for the Board of Education; and

WHEREAS the acquisition of supplies, equipment and services is centralized in the Superintendent's Office and through whose office all purchasing transactions are conducted; and

WHEREAS the Superintendent is authorized to employ legal, consultant and contracted services during the year and until the organizational meeting of 2019.

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.47 and ORC 3319.01, the Board assigns the Superintendent the responsibility for the quality and quantity of purchases; and

BE IT FURTHER RESOLVED under the provisions of ORC 3313.47 and ORC 5705.41, the Superintendent or his/her designee is hereby designated Purchasing Agent and authorized to approve purchases within the appropriated amounts in so far as such purchases are consistent with the approved educational goals and programs of the district.

AYES - Cooper, Schoonover, Bischoff, Hunter, Murphy

NAY - None

Motion approved

XV. 12-21

LICENSURE VERIFICATION

Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the employee licensure verification as a shared responsibility of the Superintendent's Office, Treasurer's Office, and Human Resources Office as submitted.

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

XVI. 13-21

PUBLIC RECORDS DESIGNEE

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the Treasurer as the public records designee (ORC109.43B, 149.43E, HB9) as submitted.

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion approved

XVII.

COMMUNICATIONS

- Mr. Brandt communicated:
 - Board Appreciation Month – thank you to the Board for their service.
 - Governor DeWine’s updated Close-Contact Quarantine Order – updated communication regarding quarantine rules can be found at ohlsd.us. Also, a vaccine update was discussed.
 - Food Service Meal Delivery – thank you to the Transportation & Food Service Department for serving and delivering food to 6,000 students (nearly 60,000 breakfasts and lunches served).

XVIII.

TREASURER’S REPORT

- Mr. Bain communicated that the most recent federal stimulus package includes funding for K-12 education. Updates on funding levels and usage of funds will be provided when available.

XIX.

SUPERINTENDENT’S REPORT

Principal’s Report

- Mrs. Beth Riesenberger, JF Dulles Principal, and Allison Rack, Teacher, introduced 11 students that had literature published in a “Once Upon A Dream” book..
- Mr. Bain reported district credit card rebates of \$5,459.99, required per ORC.

XX.

COMMITTEE REPORTS

Facilities Report

- None

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board’s policy on public participation at board meetings.

XXI.

CONSTITUENTS MAY ADDRESS THE BOARD REGARDING ITEMS ON THE AGENDA

None

XXII.

OLD BUSINESS

None

XXIII. 14-21

MINUTES

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Minutes of the Regular Board Meeting of December 7, 2020, according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None

Motion approved.

XXIV. 15-21

DONATIONS

Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the following Donations as submitted.

- | | | |
|-----|-------------------------------|--------------|
| a) | From: Michael Price | \$500.00 |
| To: | OHHS Adopt-A-Highlander | 018-9231-500 |
| b) | From: Howard and Linda Becker | \$1,000.00 |
| To: | Springmyer - Student 018 | 018-9582-550 |

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XXV. 16-21

PUBLIC EDUCATION WEEK RESOLUTION

Mrs. Murphy moved, seconded by Mr. Cooper, to approve the Public School Education Week Resolution as submitted. February 22-26, 2021.

AYES - Cooper, Schoonover, Bischoff, Hunter, Cooper

NAY - None

Motion approved

XXVI. 17-21

**RESOLUTION-2021 OAK HILLS BOARD OF EDUCATION & DEVELOPMENT
SESSION MEETINGS**

Mr. Bischoff moved, seconded by Mrs. Murphy, to approve the Resolution to Set Dates, Times and Locations for 2021 Oak Hills Board of Education Meetings and Development Sessions as submitted.

WHEREAS the Board of Education is required to establish dates, times and locations of its regular board meetings; and

WHEREAS changes or additional meetings may be made if determined necessary, in addition to special meetings as provided for in ORC 3313.16 and governed by ORC 121.22.

THEREFORE, BE IT RESOLVED that under the provisions of ORC 3313.15, the Board of Education shall hold its Regular Meetings and Development Sessions for 2021 as attached.

Regular Meetings (6:30pm)

January 4	Oak Hills High School
February 1	Oak Hills High School
March 1	Oak Hills High School
April 5	Oak Hills High School
May 3	Oak Hills High School
June 7	Oak Hills High School
July 12	Oak Hills High School
August 2	Oak Hills High School
September 13	Rapid Run Middle School
October 4	Oak Hills High School
November 1	Delhi Middle School
December 6	Bridgetown Middle School

Board Development Sessions (4:30pm)

April 19	Oak Hills High School
May 17	Oak Hills High School
August 23	Oak Hills High School
September 20	Oak Hills Administration Office
October 18	Oak Hills Administration Office

December 20

Oak Hills Administration Office

AYES - Schoonover, Bischoff, Hunter, Murphy, Cooper

NAY - None

Motion approved

XXVII. 18-21

OHLSD DISTRICT POLICY MANUAL – POLICY REVISION

Mrs. Hunter moved, seconded by Mrs. Murphy, to approve the policy revisions to the Oak Hills Local School District Policy Manual as submitted.

Po 0100 Definitions

Po 7540 Technology

Po 7540.04 Staff Technology Acceptable Use and Safety

Po 7544 Use of Social Media

AYES - Bischoff, Hunter, Murphy, Cooper, Schoonover

NAY - None

Motion approved

XXVIII. 19-21

PERSONNEL

Mrs. Murphy moved, seconded by Mrs. Hunter, to approve the following Personnel actions (a. - i.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a. Resignation - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Tonya Troehler	Instructional Asst.	DEL	Personal	01/03/21

b. Unpaid Leave - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Dawn Dunklin	Bus Aide	Trans.	Medical	02/03/21- 03/05/21

c. Appointment - Classified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
McKenzie Kidd	Instructional Asst.	II-o	12/14/20
		6.5 hrs. per day/5 days per week	
Isabella Vitatoe	Instructional Asst.	II-o	01/04/21
		6.5 hrs. per day/5 days per week	
Jermaine Greene	Custodian	IX-B	01/04/21
		8 hrs. per day/5 days per week	

d. Appointment - Tutor - 2020-2021 School Year

<u>Name</u>	<u>School</u>	<u>Effective</u>
Maria Heisel	DEL	01/04/21

e. Rescind Supplemental Contract - 2020-2021 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
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Daniel Hodges	Percussion Director	OHHS
Theresa McKnight	Elementary Band	OAK
Theresa McKnight	Musical Productions	OAK
Theresa McKnight	Choir Club	OAK
Sandy Malloy	Middle School Yearbook Business Mgr.	DMS

f. Supplemental Contracts - 2020-2021 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Jim Green	Percussion Director	OHHS
Chad Coomes	Assistant Middle School Wrestling Coach	Middle School
Amanda Mejia	Elementary Band	OAK
Theresa McKnight	Musical Productions (.75)	OAK
Hollyn Lana	Musical Productions (.25)	OAK
Amanda Mejia	Choir Club	OAK
Karen Braun	Middle School Yearbook Business Mgr.	DMS

g. Special Education Nursing Coordinator - To be paid \$4000.00 from account Title IIA for work done 2020-2021 school year.

Name

Holly Reilly

h. Virtual Academy After School Support - To be paid \$25.00 per hour.

Name

Alison Moyer
 Kate Hodges
 Kelly Shattuck
 Lizzy Martin
 Maria Shorten
 Mike Cassidy
 Jenny McAuley
 Nancy Kordenbrock-Guess
 Shannon Murray
 Brady Faust

i. Student Teacher Mentor

<u>Name</u>	<u>University</u>	<u>Amount</u>
Jackie Cornelius-Bedel	Mount St. Joseph University	\$500.00
Stephanie Foster	Mount St. Joseph University	\$500.00
Kellie O'Brien	Mount St. Joseph University	\$500.00
Soula Walls	Mount St. Joseph University	\$100.00
Emily Bourgeois	Mount St. Joseph University	\$100.00
Jen Harris	Mount St. Joseph University	\$100.00
Megan Landon	Mount St. Joseph University	\$100.00
Terri Nemann	Mount St. Joseph University	\$100.00
Kristen Niehaus	Mount St. Joseph University	\$100.00
Ian Veldhaus	Mount St. Joseph University	\$100.00

AYES - Hunter, Murphy, Cooper, Schoonover, Bischoff

NAY - None
 Motion Approved

XXIX.

CONSTITUENTS MAY ADDRESS THE BOARD

- None

XXX.

BOARD DISCUSSION

- Mrs. Hunter expressed condolences to the family of Luann Ulrich. Mrs. Ulrich recently passed away and was involved in many school activities, including the PTA, After Prom, and serving as the Treasurer for the One Hope One Heart fundraiser.

XXXI. 20-21

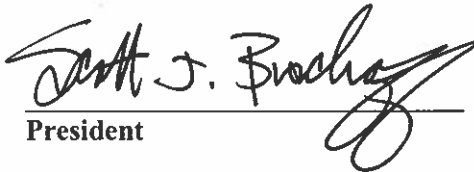
ADJOURN

Mr. Copper moved, seconded by Mrs. Murphy, to adjourn the meeting at 7:45 p.m.

AYES - Murphy, Cooper, Schoonover, Bischoff, Hunter


NAYS - None

Motion approved.



President

ATTEST:



Treasurer

SB/sls

