

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
NOVEMBER 1, 2021 – BRIDGETOWN MIDDLE SCHOOL
6:30 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)
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OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:
All students attending the Oak Hills Local School District achieve success by graduating
with individual skills for career and college readiness and global competency.

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

II. OPENING EXERCISE

III. ROLL CALL BY APPROVED ROTATION

The roll was called and the following members were present: Jeannie Schoonover, Scott Bischoff, Jan Hunter, Paul Cooper

Absent: Julie Murphy

Also present: Jeff Brandt, Steve Bain

IV. COMMUNICATIONS

- Mr. Brandt communicated:
 - Congratulations to Oakdale Elementary music teacher, Theresa McKnight, who will be recognized at the Country Music Awards for being named 1 of 13 teachers nationally to win the Teacher of Excellence Award. The CMAs are on November 10th on ABC and will be in Nashville, Tennessee.
 - The state report card was recently released which did not include a letter grade for districts this year. The district will be distributing the Quality Profile to over 23,000 residents which highlights academic excellence and financial stewardship in our district. Thank you Krista Ramsey for your efforts.
 - Governor Dewine signed Senate Bill 1 making financial literacy a requirement for high school students incoming 2022.
- Mr. Bain communicated:
 - The November 15th Board Development meeting has been cancelled.
 - The Delhi Mixed Use Project has officially been named the Delhi Towne Square. Delhi Township is estimating completion of this project in the summer of 2023.
 - Oak Hills food service department was able to maintain compliance with the nutritional standards prescribed by the USDA and Ohio regulations even with the challenges of the pandemic. Thank you to Kelly Weldele, Food Service Director, and the entire food service department.

V. 138-21 ADOPTION OF AGENDA

Mrs. Schoonover moved, seconded by Mrs. Hunter, to approve the Agenda for the Regular Board Meeting of November 1, 2021, as submitted.

AYES - Bischoff, Hunter, Cooper, Schoonover

NAY - None

Motion approved

VI. TREASURER'S REPORT

- Mr. Bain presented:
 - Financial Report for September 2021
 - Five Year Forecast

- VII. **SUPERINTENDENT'S REPORT**
Principal's Report
- Adam Taylor, Bridgetown Middle School Principal, and Jill Wolfe, Bridgetown Middle School Assistant Principal, shared the many outstanding events and initiatives at Bridgetown including the Bobcat Bash, Camp Joy, Washington DC, mental health, and the GRIT program. Also, two 8th Grade science teachers, Kayla Worley and Stephanie Stewart, had the highest growth index in the state in their respective areas. According to US News & World Report, Bridgetown was ranked against 1,013 schools.
- VIII. **COMMITTEE REPORTS**
Facilities
- None
- IX. **CONSTITUENTS MAY ADDRESS THE BOARD**
None
- X. 139-21 **MINUTES**
Mr. Cooper moved, seconded by Mrs. Hunter, to approve the Minutes of the Regular Board Meeting of October 4, 2021 according to ORC 3313.26 and Text 6.06 as submitted.
- AYES - Hunter, Cooper, Schoonover, Bischoff
NAY - None
Motion approved
- XI. 140-21 **MONTHLY FINANCIAL STATEMENT**
Mrs. Schoonover moved, seconded by Mr. Cooper, to approve the Monthly Financial Statement for September 2021 according to ORC 3313.26 and text 6.06, as submitted.
- AYES - Cooper, Schoonover, Bischoff, Hunter
NAY - None
Motion approved
- XII. 141-21 **APPROPRIATIONS ADJUSTMENTS**
Mrs. Hunter moved, seconded by Mr. Cooper, to approve the following appropriation adjustments as submitted.
- | | | |
|--|--------------|----------|
| a) Title I Disadvantaged Youth | \$268,553.42 | 572-9222 |
| b) Title II-A Improving Teacher Quality | \$202,996.41 | 590-9222 |
| c) Title III Limited English Proficiency | \$13,602.06 | 551-9222 |
| d) Title IV-A Student Support | \$43,490.14 | 584-9222 |
| e) IDEA B – Special Education | \$403,883.65 | 516-9222 |
| f) ECSE – Early Childhood Special Ed | \$34,301.46 | 587-9222 |
| g) Permanent Improvement Fund | \$485,000.00 | 003-9800 |
| h) ARP – Homeless II | \$26,570.29 | 507-922H |
- AYES - Cooper, Schoonover, Bischoff, Hunter
NAY - None
Motion approved
- XIII. 142-21 **DONATIONS**
Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the following donations as submitted.
- | | | |
|----------|--|-------------------|
| a) From: | C.O. Harrison PTA | \$7,000.00 |
| To: | C.O. Harrison – Student 018
Accelerated Reading Program | 018-1820-9580-520 |

b) From: Oak Hills Alumni & Education Foundation \$1,000.00
To: OHHS – Student Activities/Veteran Signs 018-1820-9531-500

AYES - Schoonover, Bischoff, Hunter, Cooper

NAY - None

Motion approved

XIV. 143-21

RESOLUTION – REQUESTING AUTHORITY TO FILE MODIFIED TAX BUDGET

Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the Resolution Requesting Authority from the Hamilton County Budget Commission to file a Modified Tax Budget for the 2022/23 Fiscal Year as submitted.

AYES - Bischoff, Hunter, Cooper, Schoonover

NAY - None

Motion approved

XV. 144-21

FIVE YEAR FINANCIAL FORECAST

Mr. Cooper moved, seconded by Mrs. Hunter, to approve the five year financial forecast as submitted.

AYES - Hunter, Cooper, Schoonover, Bischoff

NAY - None

Motion approved

XVI. 145-21

RESOLUTION – OHHS MIDTERMS SCHEDULE PROPOSAL

Mrs. Schoonover moved, seconded by Mrs. Hunter, to approve the Resolution for the Oak Hills High School MidTerm Exam Schedule Proposal for the 2021/2022 school year as submitted.

WHEREAS Oak Hills High School is committed to reaching all students and ensuring that 100% of the student population is learning and achieving at a high level. The Semester Exam Schedules not only maintain the integrity of assessing student learning, but provides teachers an opportunity to appropriately and accurately assess student performance at a high level; and

WHEREAS As a result of high level assessment, Oak Hills High School students will be learning at a high level as they display their knowledge through application questions and evaluative writing; and WHEREAS Oak Hills High School recognizes that the proposed “semester exam schedule” will ultimately benefit student learning. The benefits are as follows: (1.) Semester Exams will maintain the integrity of assessing student learning, allowing for alignment to other high stakes tests including AP and ACT while assessing students’ growth and progress in their current coursework. (2.) There is ample time for students to work individually with teachers for remediation and intervention. (3.) Team Time in the afternoon will allow time for staff to work collaboratively to revise and align academic curriculum maps, review common assessments and analyze data to prepare for the second semester. This time will ensure all staff participate in this essential curriculum process and paid summer work will be minimal.

BE IT RESOLVED that Oak Hills High School recommends that the Oak Hills School Board approves a Semester Exam Schedule that would adjust the schedule from December 17th, 2021 through December 21st, 2021.

AYES - Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XVII. 146-21

OHLSD STUDENT TRIPS

Mrs. Hunter moved, seconded by Mr. Cooper to approve the following Oak Hills Local School District Student Trips as submitted.

Bridgetown Middle School

Date: 11/29-12/1/21

Group: 7th Grade

Destination: Camp Joy

Bridgetown Middle School

Date: 12/1-12/3/21

Group: 7th Grade

Destination: Camp Joy

AYES - Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved

XVIII. 147-21

OHLSD DISTRICT POLICY MANUAL – POLICY UPDATES

Mrs. Hunter moved, seconded by Mr. Cooper, to approve the policy updates to the Oak Hills Local School District Policy Manual as submitted.

AYES - Schoonover, Bischoff, Hunter, Cooper

NAY - None

Motion approved

XIX. 148-21

PERSONNEL

Mr. Cooper moved, seconded by Mrs. Hunter, to approve the following Personnel

Actions (a. – r.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal record check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a. Resignation - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Charlotte Luttrell	Instructional Asst.	OAK	Retirement	01/01/22
Caleb Smith	Custodian	DEL	Personal	11/05/21

b. Unpaid Family Medical Leave

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Kayla Mueller	Tutor	DEL	Child Care	10/11/21-10/15/21

c. Unpaid Leave - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Michael Harvey	Teacher	RRMS	Medical	02/11/22-05/27/22
Jen Robben	Teacher	OHHS	Medical	10/08/21-10/13/21

d. Rescind 1 Year Contract - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Melissa Baker	Instructional Asst.	RRMS

e. Appointment - Tutor - 2021-2022 School Year.

<u>Name</u>	<u>School</u>	<u>Salary</u>	<u>Effective</u>
Beth Ridner	Visitation	BA-150-5	10/28/21

f. Appointment - Classified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Tina Kiely	Instructional Asst.	II-2	10/19/21 5.75 hrs. per day/5 days per week
James Dean	Custodian	I-0	10/08/21 8 hrs. per day/5 days per week
Thomas Rodgers	Custodian	I-0	11/03/21 8 hrs. per day/5 days per week

Sandra Lewis	Food Service	IV-0	10/19/21 3 hrs. per day/5 days per week
Barb Ayers	Food Service	IV-0	10/19/21 4 hrs. per day/5 days per week

g. Tutor - To be hired as needed for up to 25 hours per week.

<u>Name</u>	<u>School</u>	<u>Salary</u>
Meredith Mazza	Visitation	MA-0

h. Extra Curricular Events - To be hired on an as needed basis and paid \$20.00 per hour for the 2021-2022 school year.

<u>Name</u>
Debi Reigers

i. Rescind Supplemental Contract - 2021-2022 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Adam Schmidt	Head 9th Gr. Girls Basketball Coach	OHHS

j. Supplemental Contracts - 2021-2022 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Bev Kenny	Safety Patrol	OAK
Tim Adams	Assistant Varsity Baseball Coach	OHHS
Jon Fether	Assistant Varsity Baseball Coach	OHHS
Tony Cappel	Head 9th Gr. Baseball Coach	OHHS
Michael McKee	Head 7th Gr. Boys Basketball Coach	DMS
Roger Lampe	Asst. Varsity Wrestling Coach (.5)	OHHS
Dylan Roth	Asst. Varsity Wrestling Coach (.5)	OHHS
Max Gramke	Head 8th Gr. Boys Basketball Coach	RRMS
Duane Wallace	Assistant Varsity Softball Coach (.5)	OHHS
Josie Jorgenson	Assistant Varsity Softball Coach (.5)	OHHS
Jim Basil	Head 9th Gr. Softball Coach (.5)	OHHS
Don Jasper	Head 9th Gr. Softball Coach (.5)	OHHS
Adam Schmidt	Head 9th Gr. Girls Basketball Coach (.75)	OHHS
Emily Schachleiter	Head 9th Gr. Girls Basketball Coach (.25)	OHHS

k. Delhi Middle School Tuesday/Thursday School Monitor - To be hired as needed and paid \$20.00 per hour for their participation in the program for the 2021-2022 school year.

<u>Name</u>
Brandy Schliessman

l. PSAT Proctors - To be paid \$20.00 per hour for proctoring the PSAT on October 16, 2021.

<u>Name</u>
Dawn Stroberg
Christina Vest

m. Digital Citizenship Development & Support for 2021-2022 - To be paid \$250.00 each for work done 9/7/21-5/27/22.

<u>Name</u>
Nicole Gilley
Kristen Niehaus
Paul Feichtner
Leeann Garrett
Chelsea Versele
Holly Sherwood
Kathy Appiarius
Susan Burdine

Ann Heyl
Alison Cucchetti

n. **Online Health Course Facilitator Lead** - To be paid \$500.00 as lead coordinator.

Name

Sandy Fernbacher

o. **Facilitator for Online Health Class** - To be paid \$2000.00 each session for 1st semester.

<u>Name</u>	<u>Session</u>
Ken Mcibers	1 session
Fran Gilreath	1 session
Sandy Fernbacher	1 session
Sam Helms	1 session
Scott Zang	1 session
Ken Boatright	1 session
Chad Cornelius	2 sessions

p. **Special Programs Leadership Team** - To be paid \$1200.00 each for work done in the 2021-2022 school year.

Name

Amy Asper
Michelle Boeshart
Kyle Brunsman
Melissa Claus
Stephanie Dann
Mollie DiGiacomo
Amanda Fields
Kacie Fisher
Stephanie Foster
Marisa Groh
Stephanie Junker
Kyla Kappa
Tanya Kist
Jadyn Klosterman
Renee Klusman
Olivia Lang
Sara Loving
Katie Macke
Jennifer Mansu
Alyssa Payne
MaryAnne Pearce
Kristy Razzaghi
Debi Reigers
Kim Riesenbeck
Jennifer Schehr
Kim Schibi
Chelsey Schneider
Laura Schutte
Karen Singleton
Vanessa Wellendorf
DJ Young
Patty Young
Sara Zimmerman

q. **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Kelly Deffinger

r. **Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Tracy Combs

Carly Horine

AYES - Bischoff, Hunter, Cooper, Schoonover

NAY - None

Motion approved

XX. **CONSTITUENTS MAY ADDRESS THE BOARD** (Limit of five minutes per constituent for a total of thirty minutes)

- Cali Herzog – 2022 Southacres Drive, Cincinnati, OH 45233 – Thank you School Board Members for your service on behalf of OHHS PTA, JFD PTA, and RRMS PTA.

XXI. **BOARD DISCUSSION**

XXII. 149-21 **EXECUTIVE SESSION**

Mr. Cooper moved, seconded by Mrs. Schoonover, to move into Executive Session at 7:10 p.m. for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.

AYES - Hunter, Cooper, Schoonover, Bischoff

NAY - None

Motion approved.

The Board returned from Executive Session at 9:14 p.m. and the President announced they had met for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.

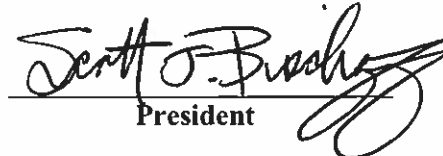
XXIII. 150-21 **ADJOURNED**

Mr. Cooper moved, seconded by Mrs. Hunter, to adjourn the meeting at 9:15 p.m.

AYES - Cooper, Schoonover, Bischoff, Hunter

NAY - None

Motion approved.


President

ATTEST:



Treasurer

SB/sls

