

**Oak Hills Local School District**

**Board of Education Meeting Agenda**

Budget Hearing, Organizational & Regular Meeting - January 3, 2022

Delshire Elementary School

6:00 P.M. (Records Commission Meets Prior to Board Meeting)



**OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:**

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

**PLEDGE OF ALLEGIANCE**

**BUDGET HEARING**

**ORGANIZATIONAL MEETING**

**I. CALL TO ORDER**

Meeting called to order by President Pro-Tempore Jan Hunter

**II. OPENING**

**III. ELECTION OF OFFICERS**

- A. Oath of Office Administered to Newly Elected Board Members by Treasurer
- B. Nominations for and Election of President of 2022 Calendar Year
- C. Oath of Office Administered to President by President Pro-Tempore or Other Board Member
- D. New President Assumes Chair
- E. Nominations for and Election of Vice President for 2022 Calendar Year
- F. Oath of Office Administered to Vice President by President

**IV. ROLL CALL BY APPROVED ROTATION**

Bart West, Rich Haffey, Mischelle Philpot, Jan Hunter

**V. BOARD RECOMMENDATIONS**

- 1. **I recommend that the Board of Education accept the resignation of Paul Coopers Board member effective Dec 15, 2021**
- 2. **I recommend that the Board of Education appoint Paul Cooper's replacement as Board member as submitted.**

**VI. ADOPTION OF AGENDA**

**VII. SET COMPENSATION OF BOARD MEMBERS**

**I recommend that the Board approve the Set Compensation of Board Members as submitted.**

Members are to be paid according to Resolutions #85-173, #87-3 and #88-3 approved November 4, 1985; January 5, 1987; January 4, 1988, and #297-01 approved December 3, 2001 respectively; which state that compensation be paid at the maximum level authorized by the Ohio Constitution and Section 3313.12 of the Ohio Revised Code. These rates shall apply to all board meetings attended by a member of the Oak Hills Board of Education.

**VIII. RESOLUTION FOR AUTHORIZING FOR ADVANCE DRAW OF TAXES**

**I recommend that the Board approve the Resolution for Authorization for Advance Draw of Taxes as submitted.**

WHEREAS, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

THEREFORE BE IT RESOLVED by the Board of Education of the Oak Hills Local School District of Hamilton County, Ohio:

SECTION 1. That the Auditor and the Treasurer of Hamilton County, Ohio, in accordance with Section 321.34, Ohio Revised Code, be requested respectively to draw and pay to the Treasurer of the Board of Education of the Oak Hills Local School District upon the written request of Steven R. Bain, Treasurer to the County Auditor, funds due in any settlement of 2022 derived from taxes or other sources payable by law to the County Treasurer, to the account of the Board of Education of the Oak Hills Local School District and lawfully applicable for the purpose of the current calendar year 2022 which are due.

SECTION 2. That the Treasurer of the Board of Education of the Oak Hills Local School District forward to the County Auditor a certified copy of this resolution.

**IX. AUTHORIZATION OF FUND SIGNATURES**

**I recommend that the Board approve the Authorization of Fund Signatures as submitted.**

This is for authorization of the President or Vice President, together with the Treasurer, as signatory required for the disbursement of district funds. Payroll clearing account checks require only the signature of the Treasurer.

**X. INVESTMENT OF INTERIM FUNDS BY TREASURER**

**I recommend that the Board approve the Investment of Interim Funds by the Treasurer as submitted.**

The Treasurer is authorized to invest Interim Funds at the most productive interest rate whenever Interim Funds are available. Said funds to be invested only with financial institutions which have compiled with collateralization requirements set forth in the Ohio Revised Code.

**XI. PAYMENT OF BILLS TREASURER**

**I recommend that the Board approve the Payment of Bills by the Treasurer as submitted.**

The Treasurer is authorized to pay all bills within the limits of the Appropriations Resolution as bills are received and when the merchandise has been received in good condition.

**XII. ADOPTION OF BUDGET FOR FY23**

**I recommend that the Board approve the Adoption of the Budget for Fiscal Year 2023 as submitted.**

**XIII. OHLSD BOARD LIAISONS / REPRESENTATIVES**

**I recommend that the Board approve the Oak Hills Local School District's Board Liaisons and Representatives as attached.**

**XIV. ANNUITY COMPANIES**

**I recommend that the Board approve the Annuity Companies as submitted.**

(Those eligible for deductions by Oak Hills employees.)

403b/457

American Fidelity Assurance Co  
Aspire Financial  
AXA Equitable Life Insurance Co  
Fidelity Investments  
Franklin Templeton Mutual Funds  
Horace Mann Insurance Co  
MetLife  
Midland National  
National Life Group  
North American Company for Life  
Ohio Deferred Compensation  
Oppenheimer Funds  
Putnam Funds  
ReliaStar Life  
Security Benefit Group  
VALIC  
Waddell & Reed Inc.

**XV. RESOLUTION FOR APPOINTMENT OF PURCHASING AGENT**

**I recommend that the Board approve the Resolution for Appointment of Purchasing Agent as submitted.**

The Superintendent is appointed as the Purchasing Agent for the school district.

WHEREAS the Superintendent is the Chief Executive Officer for the Board of Education; and

WHEREAS the acquisition of supplies, equipment and services is centralized in the Superintendent's Office and through whose office all purchasing transactions are conducted; and

WHEREAS the Superintendent is authorized to employ legal, consultant and contracted services during the year and until the organizational meeting of 2023.

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.47 and ORC 3319.01, the Board assigns the Superintendent the responsibility for the quality and quantity of purchases; and

BE IT FURTHER RESOLVED under the provisions of ORC 3313.47 and ORC 5705.41, the Superintendent or his/her designee is hereby designated Purchasing Agent and authorized to approve purchases within the appropriated amounts insofar as such purchases are consistent with the approved educational goals and programs of the district.

**XVI. LICENSURE VERIFICATION**

**I recommend that the Board approve the employee licensure verification as a shared responsibility of the Superintendent's Office, Treasurer's Office, and Human Resources Office as submitted.**

**XVII. PUBLIC RECORDS DESIGNEE**

**I recommend that the Board approve the Treasurer as the public records designee as submitted (ORC109.43B, 149.43E, HB 9).**

# **Regular Meeting**

**XVIII. COMMUNICATIONS**  
**A. Board Appreciation Month**

**XIX. TREASURER'S REPORT**

**XX. SUPERINTENDENT'S REPORT**

**A. Principal's Report**

Tara Willig, Delshire Elementary School

**XXI. COMMITTEE REPORTS**

**A. Facilities Committee**

**Public Participation at Board Meetings**

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.

**XXII. CONSTITUENTS MAY ADDRESS THE BOARD (Limit of five minutes per constituent for a total of thirty minutes)**

**XXIII. OLD BUSINESS**

**XXIV. NEW BUSINESS**

**A. Treasurer's Recommendations**

**1. Minutes**

**I recommend that the Board approve the Minutes of the Regular Board Meeting of December 6, 2021 according to ORC 3313.26 and Text 6.06 as attached.**

**2. Donations**

**I recommend that the Board approve the Donations as submitted.**

- |    |   |                         |
|----|---|-------------------------|
| a) | From: Kiwanis Club of Riverview Delhi Hills | \$1,000.00              |
|    | To: Delshire - Student 018                  | \$800 018-1820-9578-570 |
|    | To: Delshire - Staff 018                    | \$200 018-1820-9657-570 |
| b) | From: Shiloh United Methodist Women         | \$500.00                |
|    | To: Adopt-A-Highlander                      | 018-1820-9231-500       |
| c) | From: Delhi Community Benefit Skirt Game    | \$1,242.15              |
|    | To: Adopt-A-Highlander Fund                 | 018-1820-9231-500       |
| d) | From: Brian & Laura Duerring                | \$5,000.00              |
|    | To: Oak Hills High School                   | 001-2211-419            |

**3. Appropriation Adjustments**

**I recommend that the Board approve the following appropriation adjustments as submitted.**

a) OHHS Band \$2,000.00 300-9506-500

**B. Superintendent’s Recommendations**

**1. Public Education Week Resolution**

**I recommend that the Board approve the Public Education Week Resolution as attached.** February 21-25, 2022.

**2. OHLSD Student Trips**

**I recommend that the Board approve the following Oak Hills Local School District Student Trip as attached.**

Oak Hills High School

12/1-12/5/2022 Group: Choir, Marching Band, Destination: Walt Disney World  
Orchestra Orlando, Fl

**3. Resolution-2022 Oak Hills Board of Education & Development Session Meetings**

**I recommend that the Board approve the Resolution to Set Dates, Times and Locations for 2022 Oak Hills Board of Education Meetings and Development Sessions as submitted.**

WHEREAS the Board of Education is required to establish dates, times and locations of its regular board meetings; and

WHEREAS changes or additional meetings may be made if determined necessary, in addition to special meetings as provided for in ORC 3313.16 and governed by ORC 121.22.

THEREFORE, BE IT RESOLVED that under the provisions of ORC 3313.15, the Board of Education shall hold its Regular Meetings and Development Sessions for 2022 as submitted.

**Regular Meetings (6:00pm)**

January 3	Delshire Elementary School
February 7	CO Harrison Elementary School
March 7	Oakdale Elementary School
April 4	Springmyer Elementary School
May 2	Oak Hills High School
June 6	Oak Hills District Office
July 11	Oak Hills District Office
August 1	Oak Hills District Office
September 12	Bridgetown Middle School
October 3	Delhi Middle School
November 7	Rapid Run Middle School
December 5	JF Dulles Elementary School

**Board Development Sessions (4:00pm)**

January 24	Oak Hills District Office
February 28	Oak Hills District Office
March 21	Oak Hills District Office
May 16	Oak Hills District Office
August 22	Oak Hills District Office
October 17	Oak Hills District Office

**4. Personnel**

**I recommend that the Board approve the following Personnel actions (a - g) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check.

**a) Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Martha Ihle	Instructional Asst.	COH	Personal	01/01/22
Erica Cocklin	Instructional Asst.	OHHS	Personal	12/21/21

**b) Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Allison Meiners	Instructional Asst.	II-2 5.5 hrs. per day/5 days per week	01/04/22
Mellisa Metzner	Attendance Aide	III-3 5.75 hrs. per day/5 days per week	01/04/22
Michelle Mangold	Instructional Asst.	II-4 5.5 hrs. per day/5 days per week	01/04/22
Gisele Gilkeson	Food Service	IV-0 3 hrs. per day/5 days per week	12/16/21

**c) Supplemental Contract - 2022-2023 School Year.**

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Ally McCarthy	Head Varsity Girls Volleyball Coach	OHHS

**d) Student Teacher Mentor**

<u>Name</u>	<u>University</u>	<u>Amount</u>
Maria Shorten	Miami University	\$300.00
Josie Bazeley	Miami University	\$600.00
Sarah Bertke	Miami University	\$600.00

**e) Delhi Middle School Tuesday/Thursday/Friday School Monitors - To be hired as needed and paid \$20.00 per hour for their participation in the program for the 2021-2022 school year.**

<u>Name</u>
Kelsey McClanahan

**f) Oak Hills Mentoring Program - To be paid \$500.00 each for being a mentor during the 2021-2022 school year. To be paid from Title IIA & Entry Year Grant Funds.**

<u>Name</u>
Megan Landon (2)

**g) Resident Educator Teacher Program** - To be paid \$350.00 each for participation in this program for the 2021-2022 school year. To be paid from Title IIA & Entry Year Grant Funds.

Name

EJ Engelkamp

**XXV. CONSTITUENTS MAY ADDRESS THE BOARD** (Limit of five minutes per constituent for a total of thirty minutes)

**XXVI. BOARD DISCUSSION**

**XXVII. ADJOURNED**