

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
JANUARY 3, 2022 – DELSHIRE ELEMENTARY SCHOOL
6:00 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)
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OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

Tax Budget Hearing

Mr. Bain presented the tax budget for the upcoming calendar year. The tax budget (required per Ohio Revised Code) is the process in which the County Auditor, County Treasurer, and County Prosecutor certify millage rates for the upcoming year. The county did not have a reappraisal year this year, and the valuation average increase was less than 1%. The millage (tax) rates assessed by the district are 2nd lowest in Hamilton County among all districts, excluding districts that also assess an income tax.

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. OPENING EXERCISE

III. ELECTION OF OFFICERS

- A. Mr. Bain administered the oath of office to Mr. Bart West, Mr. Rich Haffey & Mrs. Mischelle Philpot.
- B. Mr. West nominated Mrs. Hunter to serve as the President of the Board of Education for the 2022 calendar year, seconded by Mr. Haffey

AYES - Hunter, West, Haffey, Philpot

NAY - None

Mrs. Jan Hunter will serve as President for 2022.

- C. Mr. West administered the oath of office to Mrs. Hunter.
- D. Jan Hunter assumed the chair of President.
- E. Jan Hunter, Board President, called for nominations for Vice President of the Board of Education for the 2022 Calendar Year.

Rich Haffey nominated Bart West for Vice President, seconded by Mischelle Philpot.

AYES - West, Haffey, Philpot, Hunter

NAY - None

Mr. Bart West will serve as Vice President for 2022.

IV. ROLL CALL BY APPROVED ROTATION

The roll was called and the following members were present: Rich Haffey, Mischelle Philpot, Jan Hunter, Bart West

Also present: Jeff Brandt, Steve Bain

V. 1-22 BOARD RECOMMENDATIONS

- 1. Mr. West moved, seconded by Mrs. Philpot to accept the resignation of Paul Cooper as Board Member effective December 15, 2021.

AYES - Philpot, Hunter, West, Haffey

NAY - None

Motion approved.

2. Mrs. Philpot recommended, seconded by Mr. Haffey to recommend Mrs. Jeannie Schoonover as Paul Cooper's replacement as Board Member.

AYES - Hunter, West, Haffey, Philpot

NAY - None

Motion approved.

VI. 2-22

ADOPTION OF AGENDA

Mrs. Philpot moved, seconded by Mr. Haffey, to approve the Agenda for the Regular Board Meeting of January 3, 2022, as submitted.

AYES - Hunter, West, Haffey, Philpot

NAY - None

Motion approved.

VII. 3-22

SET COMPENSATION OF BOARD MEMBERS

Mr. West moved, seconded by Mr. Haffey, to approve the Set Compensation of Board Members as submitted. Members are to be paid according to Resolutions #85-173, #87-3 and #88-3 approved November 4, 1985; January 5, 1987; January 4, 1988, and #297-01 approved December 3, 2001 respectively; which state that compensation be paid at the maximum level authorized by the Ohio Constitution and Section 3313.12 of the Ohio Revised Code. These rates shall apply to all board meetings attended by a member of the Oak Hills Board of Education.

AYES - West, Haffey, Philpot, Hunter

NAY - None

Motion approved

VIII. 4-22

RESOLUTION FOR AUTHORIZING FOR ADVANCE DRAW OF TAXES

Mr. West moved, seconded by Mrs. Philpot, to approve the Resolution for Authorization for Advance Draw of Taxes as submitted.

WHEREAS, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision:

THEREFORE BE IT RESOLVED by the Board of Education of the Oak Hills Local School District of Hamilton County, Ohio:

SECTION 1. That the Auditor and the Treasurer of Hamilton County, Ohio, in accordance with Section 321.34, Ohio Revised Code, be requested respectively to draw and pay to the Treasurer of the Board of Education of the Oak Hills Local School District upon the written request of Steven R. Bain, Treasurer to the County Auditor, funds due in any settlement of 2019 derived from taxes or other sources payable by law to the County Treasurer, to the account of the Board of Education of the Oak Hills Local School District and lawfully applicable for the purpose of the current calendar year 2019 which are due.

SECTION 2. That the Treasurer of the Board of Education of the Oak Hills Local School District forward to the County Auditor a certified copy of this resolution.

AYES - Haffey, Philpot, Hunter, West

NAY - None

Motion approved

IX. 5-22

AUTHORIZATION OF FUND SIGNATURES

Mrs. Philpot moved, seconded by Mrs. Haffey, to approve the Authorization of Fund Signatures as submitted. This is for authorization of the President or Vice President, together with the Treasurer, as signatory required for the disbursement of district funds. Payroll clearing account checks require only the signature of the Treasurer.

AYES - Philpot, Hunter, West, Haffey

NAY - None

Motion approved

X. 6-22

INVESTMENT OF INTERIM FUNDS BY TREASURER

Mr. Haffey moved, seconded by Mrs. Philpot, to approve the Investment of Interim Funds by the Treasurer as submitted. The Treasurer is authorized to invest Interim Funds at the most productive interest rate whenever Interim Funds are available. Said funds to be invested only with financial institutions which have compiled with collateralization requirements set forth in the Ohio Revised Code.

AYES - Hunter, West, Haffey, Philpot

NAY - None

Motion approved

XI. 7-22

PAYMENT OF BILLS TREASURER

Mrs. Philpot moved, seconded by Mr. Haffey, to approve the Payment of Bills by the Treasurer as submitted. The Treasurer is authorized to pay all bills within the limits of the Appropriations Resolution as bills are received and when the merchandise has been received in good condition.

AYES - Hunter, West, Haffey, Philpot

NAY - None

Motion approved

XII. 8-22

ADOPTION OF BUDGET FOR FY23

Mr. Haffey moved, seconded by Mrs. Philpot, to approve the Adoption of the Budget for Fiscal Year 2023 as submitted.

AYES - West, Haffey, Philpot, Hunter

NAY - None

Motion approved

XIII. 9-22

OHLSD BOARD LIAISONS / RESPRESENTATIVES

Mr. West moved, seconded by Mrs. Philpot, to approve Oak Hills Local School District's Board Liaisons and Representatives as submitted.

AYES - Haffey, Philpot, Hunter, West

NAY - None

Motion approved

XIV. 10-22

ANNUITY COMPANIES

Mr. West moved, seconded by Mrs. Philpot, to approve the Annuity Companies as submitted. (Those eligible for deductions by Oak Hills employees.)

403b/457b

American Fidelity Assurance Company
Aspire Financial
AXA Equitable Life Insurance Company
Fidelity Investments
Franklin Templeton Funds
Horace Mann Insurance Company
MetLife
Midland National
National Life Group
North American Company for Life
Ohio Deferred Compensation
Oppenheimer Funds
Putnam Funds
ReliaStar Life
Security Benefit Group
VALIC
Waddell & Reed, Inc.

AYES - Philpot, Hunter, West, Haffey

NAY - None

Motion approved

XV. 11-22

RESOLUTION FOR APPOINTMENT OF PURCHASING AGENT

Mr. Haffey moved, seconded by Mr. West, to approve the Resolution for Appointment of Purchasing Agent as submitted. The Superintendent is appointed as the Purchasing Agent for the school district.

WHEREAS the Superintendent is the Chief Executive Officer for the Board of Education; and

WHEREAS the acquisition of supplies, equipment and services is centralized in the Superintendent's Office and through whose office all purchasing transactions are conducted; and

WHEREAS the Superintendent is authorized to employ legal, consultant and contracted services during the year and until the organizational meeting of 2019.

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.47 and ORC 3319.01, the Board assigns the Superintendent the responsibility for the quality and quantity of purchases; and

BE IT FURTHER RESOLVED under the provisions of ORC 3313.47 and ORC 5705.41, the Superintendent or his/her designee is hereby designated Purchasing Agent and authorized to approve purchases within the appropriated amounts in so far as such purchases are consistent with the approved educational goals and programs of the district.

AYES - Hunter, West, Haffey, Philpot

NAY - None

Motion approved

XVI. 12-22

LICENSURE VERIFICATION

Mrs. Philpot moved, seconded by Mr. Haffey, to approve the employee licensure verification as a shared responsibility of the Superintendent's Office, Treasurer's Office, and Human Resources Office as submitted.

AYES - Hunter, West, Haffey, Philpot

NAY - None

Motion approved

XVII. 13-22

PUBLIC RECORDS DESIGNEE

Mr. West moved, seconded by Mrs. Philpot, to approve the Treasurer as the public records designee (ORC109.43B, 149.43E, HB9) as submitted.

AYES - West, Haffey, Philpot, Hunter

NAY - None

Motion approved

XVIII.

COMMUNICATIONS

- Mr. Brandt and Mr. Bain expressed their appreciation on behalf of the students, staff, and community to the Board of Education for their service. January is national Board of Education Month.
- Mr. Bain communicated:
 - At the Ohio School Boards Association meeting on December 9, 2021, Jan Hunter was voted in as a member of the OSBA Southwest Regional Executive Committee. This elected position is a 2 year term and the committee will meet 7-10 times per year. Congratulations to Mrs. Hunter.
 - Mr. West has elected to enroll in the district's health, dental, and life insurance and shall pay full premium. This communication fulfills the requirement per Ohio Revised Code.
 - The students, staff, and parents held a fundraiser to assist the families of the tornados in Western Kentucky. The district generated \$16,484 in donations. Thank you to Krista Ramsey, Jamie Behrle, Shannon Schwallie, and all of those involved for their efforts.

- Mr. Hunter communicated that the Cincinnati Enquirer recognized Oak Hills High School as the 3rd best public high school in the area.

XIX. TREASURER'S REPORT

- Mr. Bain communicated the new state funding formula (Fair School Funding Formula), passed into law on July 1, will have updated state distributions from the Ohio Department of Education this month.

XX. SUPERINTENDENT'S REPORT

Principal's Report

- Tara Willig (Delshire Elementary Principal) shared that Delshire is committed to focusing on the individual social, emotional, and academic skills of each student. Delshire is the only federally funded Title I school in the district. Title I funding is targeted to assist with student reading and mathematics. Delshire has also created the Blue Lagoon which is an area designated for students that may be experiencing stress throughout the day.

XXI. COMMITTEE REPORTS

Facilities Report

- None

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.

XXII. CONSTITUENTS MAY ADDRESS THE BOARD REGARDING ITEMS ON THE AGENDA

- None

XXIII. OLD BUSINESS

- None

XXIV. 14-22 MINUTES

Mr. Haffey moved, seconded by Mrs. Philpot, to approve the Minutes of the Regular Board Meeting of December 6, 2021, according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Haffey, Philpot, Hunter, West

NAY - None

Motion approved.

XXV. 15-22 DONATIONS

Mr. West moved, seconded by Mr. Haffey, to approve the following Donations as submitted.

- | | | |
|----|---|-------------------------|
| a) | From: Kiwanis Club of Riverview Delhi Hills | \$1,000.00 |
| | To: Delshire - Student 018 | \$800 018-1820-9578-570 |
| | To: Delshire - Staff 018 | \$200 018-1820-9657-570 |
| b) | From: Shiloh United Methodist Women | \$500.00 |
| | To: Adopt-A-Highlander | 018-1820-9231-500 |
| c) | From: Delhi Community Benefit Skirt Game | \$1,242.15 |
| | To: Adopt-A-Highlander Fund | 018-1820-9231-500 |

d) From: Brian & Laura Duerring \$5,000.00
To: Oak Hills High School 001-2211-419

AYES - Philpot, Hunter, West, Haffey
NAY - None
Motion approved

XXVI. 16-22

APPROPRIATIONS ADJUSTMENTS

Mr. Haffey moved, seconded by Mrs. Philpot, to approve the following appropriation adjustments as submitted.

AYES - Hunter, West, Haffey, Philpot
NAY - None
Motion approved

XXVII. 17-22

PUBLIC EDUCATION WEEK RESOLUTION

Mr. Haffey moved, seconded by Mr. West, to approve the Public School Education Week Resolution as submitted. February 21-25, 2022.

AYES - Hunter, West, Haffey, Philpot
NAY - None
Motion approved

XXVIII. 18-22

OHLSD STUDENT TRIPS

Mr. Haffey moved, seconded by Mr. West, to approve the following Oak Hills Local School District Student Trips as submitted.

Oak Hills High School
12/1-12/5/2022 Group: Choir, Marching Band, Orchestra Destination: Walt Disney World
Orlando, FL

AYES - West, Haffey, Philpot, Hunter
NAY - None
Motion approved

XXIV. 19-22

**RESOLUTION-2021 OAK HILLS BOARD OF EDUCATION & DEVELOPMENT
SESSION MEETINGS**

Mrs. Philpot moved, seconded by Mr. Haffey, to approve the Resolution to Set Dates, Times and Locations for 2022 Oak Hills Board of Education Meetings and Development Sessions as submitted. WHEREAS the Board of Education is required to establish dates, times and locations of its regular board meetings: and

WHEREAS changes or additional meetings may be made if determined necessary, in addition to special meetings as provided for in ORC 3313.16 and governed by ORC 121.22.

THEREFORE, BE IT RESOLVED that under the provisions of ORC 3313.15, the Board of Education shall hold its Regular Meetings and Development Sessions for 2021 as attached.

Regular Meetings (6:00pm)

January 3	Delshire Elementary School
February 7	CO Harrison Elementary School
March 7	Oakdale Elementary School
April 4	Springmyer Elementary School
May 2	Oak Hills High School
June 6	Oak Hills District Office
July 11	Oak Hills District Office
August 1	Oak Hills District Office
September 12	Bridgetown Middle School
October 3	Delhi Middle School
November 7	Rapid Run Middle School
December 5	JF Dulles Elementary School

Board Development Sessions (4:00pm)

January 24 Oak Hills District Office
February 28 Oak Hills District Office
March 21 Oak Hills District Office
May 16 Oak Hills District Office
August 22 Oak Hills District Office
October 17 Oak Hills District Office

AYES - Haffey, Philpot, Hunter, West

NAY - None

Motion approved

XXX. 20-22

PERSONNEL

Mr. Haffey moved, seconded by Mr. West, to approve the following Personnel actions

(a. - g.) as submitted. Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a. Resignation - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Martha Ihle	Instructional Asst.	COH	Personal	01/01/22
Erica Cocklin	Instructional Asst.	OHHS	Personal	12/21/21

b. Appointment - Classified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Allison Meiners	Instructional Asst.	II-2	01/04/22 5.5 hrs. per day/5 days per week
Melisa Metzner	Attendance Aide	III-3	01/04/22 5.75 hrs. per day/5 days per week
Michelle Mangold	Instructional Asst.	II-4	01/04/22 5.5 hrs. per day/5 days per week
Gisele Gilkeson	Food Service	IV-0	12/16/21 3 hrs. per day/5 days per week

c. Supplemental Contract - 2022-2023 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Ally McCarthy	Head Varsity Girls Volleyball Coach	OHHS

d. Student Teacher Mentor

<u>Name</u>	<u>University</u>	<u>Amount</u>
Maria Shorten	Miami University	\$300.00
Josie Bazeley	Miami University	\$600.00
Sarah Bertke	Miami University	\$600.00

e. Delhi Middle School Tuesday/Thursday/Friday School Monitors - To be hired as needed and paid \$20.00 per hour for their participation in the program for the 2021-2022 school year.

Name

Kelsey McClanahan

f. Oak Hills Mentoring Program - To be paid \$500.00 each for being a mentor during the 2021-2022 school year. To be paid from Title IIA & Entry Year Grant Funds.

Name

Megan Landon (2)

g. **Resident Educator Teacher Program** - To be paid \$350.00 each for participation in this program for the 2021-2022 school year. To be paid from Title IIA & Entry Year Grant Funds.

Name

EJ Engelkamp

AYES - Philpot, Hunter, West, Haffey

NAY - None

Motion Approved.

XXXI.

CONSTITUENTS MAY ADDRESS THE BOARD

- None

XXXII.

BOARD DISCUSSION

- None

XXXIII. 21-22

ADJOURN

Mr. West moved, seconded by Mrs. Philpot, to adjourn the meeting at 6:40 p.m.

AYES - Hunter, West, Haffey, Philpot

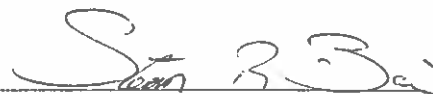
NAYS - None

Motion approved.



Resident

ATTEST:



Treasurer

SB/sls