

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION  
FEBRUARY 7, 2022 – C.O. HARRISON ELEMENTARY SCHOOL  
6:00 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)  
WWW.OAKHILLS.K12.OH.US**

**OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:**  
All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

**I. CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**II. OPENING EXERCISE**

**III. ROLL CALL BY APPROVED ROTATION**

The roll was called and the following members were present: Jeannie Schoonover, Jan Hunter, Bart West, Rich Haffey, Mischelle Philpot

Also present: Jeff Brandt, Steve Bain

**IV. COMMUNICATIONS**

- Mr. Brandt communicated that February 7<sup>th</sup> is the start of public schools week. Events and activities are planned at all of the schools.
- Mr. Brandt thanked the maintenance staff for their efforts removing the snow.
- Mr. Bain communicated that the Fiscal Year 2021 is complete. The Comprehensive Annual Financial Report is posted on the website and the district received a clean audit opinion. Mr. Bain thanked the entire staff for their efforts to ensure our district was compliant with Auditor of State regulations.

**V. 22-22 ADOPTION OF AGENDA**

**Mrs. Schoonover moved, seconded by Mr. West, to approve the Agenda for the Regular Board Meeting of February 7, 2022, as submitted.**

AYES - Hunter, West, Haffey, Philpot, Schoonover

NAY - None

Motion approved.

**VI. TREASURER'S REPORT**

- Mr. Bain presented:
  - Financial report for December 2021 and January 2022
  - The district received a bus grant for \$135k. Mr. Bain thanked Tim Cybulski (Assistant Superintendent), Mrs. Behrle (Assistant Treasurer), Mr. Nash (Director of Operations), and Mrs. Marcum (Director of Transportation) for their efforts in securing these funds.

**VII. SUPERINTENDENT'S REPORT**

- Principal's Report:
  - Brian Connors (C.O.Harrison Principal) and Amy Marquette (C.O.Harrison Assistant Principal) discussed the partnership between COH and Mt. St. Joseph University. COH partnered with MSJU to assist MSJU students with student teaching. Also communicated were the facility updates to COH including renovating locker rooms into classroom space.

**VIII. COMMITTEE REPORTS**

- Facilities Report:
  - Mr. Nash communicated the bids for the high school turf are complete and the project will be starting very soon (pending weather conditions). Mr. Nash also provided an update on all of the facilities that have been painted by our custodians (handout provided).

**IX. CONSTITUENTS MAY ADDRESS THE BOARD**

- None

**X. OLD BUSINESS**

- None

**XI. 23-22 MINUTES**

**Mrs. Philpot moved, seconded by Mrs. Schoonover, to approve the Minutes of the Regular Board Meeting of January 3, 2022 and the Board Development Meeting of January 24, 2022 according to ORC 3313.26 and Text 6.06 as submitted.**

AYES - West, Haffey, Philpot, Schoonover, Hunter  
NAY - None  
Motion approved

**XII. 24-22 MONTHLY FINANCIAL STATEMENT**

**Mrs. Schoonover moved, seconded by Mr. West, to approve the Monthly Financial Statement for December 2021 and January 2022 according to ORC 3313.26 and text 6.06, as submitted.**

AYES - Haffey, Philpot, Schoonover, Hunter, West  
NAY - None  
Motion approved

**XIII. 25-22 DONATIONS**

**Mr. Haffey moved, seconded by Mrs. Schoonover, to approve the following Donations as submitted.**

- |    |  |                                 |
|----|--|---------------------------------|
| a) | From: Dan & Julie Murphy                   | \$6,000                         |
|    | To: Oak Hills High School (\$5,000)        | 001-2211-419                    |
|    | To: C.O. Harrison Elementary (\$1,000)     | 018-9580 (50%) / 018-9652 (50%) |
| b) | From: Oak Hills Presbyterian Church        | \$500.00                        |
|    | To: OHHS - Adopt A Highlander              | 018-1820-9231-500               |
| c) | From: Strategic Research Group             | \$2,000.00                      |
|    | To: OHLSD District Nurse                   | 018-1820-9300                   |
| d) | From: Stan Keller                          | \$2,000.00                      |
|    | To: OHHS Scholarship Fund                  | 007-9551-500                    |
| e) | From: Western Hills Community Service Club | \$500.00                        |
|    | To: OHHS Scholarship Fund                  | 007-9551-500                    |

AYES - Philpot, Schoonover, Hunter, West, Haffey  
NAY - None  
Motion approved

**XIV. 26-22 APPROPRIATIONS ADJUSTMENTS**

**Mrs. Schoonover moved, seconded by Mr. Haffey, to approve the following appropriation adjustments as submitted.**

- |                                   |              |          |
|-----------------------------------|--------------|----------|
| a) Title I - Disadvantaged Youth  | \$7,545.52   | 572-9222 |
| b) IDEA-B - Special Education     | -\$11,860.65 | 516-9222 |
| c) ECSE - Early Childhood Spec Ed | -\$26.73     | 587-9222 |

d) ESSER II	\$24,155.00	507-9222
e) ARP IDEA Part B Special Ed	-\$3,669.86	516-9122
f) ARP IDEA Early Childhood Spec Ed	-\$285.74	587-9122
g) School Psych Intern Grant	\$469.18	499-9122
h) OHHS Staff	\$2,200.00	018-9650-500
i) District 018	\$17,000.00	018-9300
j) DMS Washington DC Trip	\$2,000.00	300-9677-530

AYES - Schoonover, Hunter, West, Haffey, Philpot

NAY - None

Motion approved

XV. 27-22

**RESOLUTION FOR FLEXIBLE SCHEDULE FOR OAK HILLS HIGH SCHOOL ACT TESTING**

Mrs. Schoonover moved, seconded by Mr. Haffey, to approve the Resolution for Flexible Schedule for Oak Hills High School ACT Testing as submitted.

Testing for the Class of 2023 on March 1, 2022

AYES - Hunter, West, Haffey, Philpot, Schoonover

NAY - None

Motion approved

XVI. 28-22

**RESOLUTION – OHSAA MEMBERSHIP**

Mrs. Schoonover moved, seconded by Mr. Haffey, to approve the Resolution for Ohio High School Athletic Association Membership as submitted.

Ohio High School Athletic Association Membership is for the 2022-23 school year.

AYES - West, Haffey, Philpot, Schoonover, Hunter

NAY - None

Motion approved

XVII. 29-22

**BOOSTERS MOU – SPORTS STAG (ALCOHOL EXEMPTION)**

Mrs. Schoonover moved, seconded by Mrs. Philpot, to approve the Boosters MOU as submitted.

AYES - Haffey, Philpot, Schoonover, Hunter, West

NAY - None

Motion approved

XVIII. 30-22

**PERSONNEL**

Mrs. Schoonover moved, seconded by Mr. Haffey, to approve the following Personnel actions

(a. - q.) as submitted. Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

**a. Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Allison Meiners	Instructional Asst.	JFD	Personal	01/18/22
Amanda Spilman	Instructional Asst.	RRMS	Personal	01/31/22
Danielle Mercer	Instructional Asst.	OHHS	Personal	02/04/22

**b. Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Grace Davis	Teacher	JFD	Child Care	02/21/22-04/05/22
Emily Futscher	Teacher	DMS	Child Care	02/14/22-03/11/22
Janell Eschenbrenner	Teacher	COH	Child Care	02/24/22-04/14/22

**c. Unpaid Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Grace Davis	Teacher	JFD	Child Care	04/06/22-04/29/22
Ashley Leichter	Teacher	SPR	Child Care	03/14/22-04/15/22

**d. Unpaid Family Medical Leave - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Sharon Spraul	Nurse Attendant	OHHS	Medical	01/25/22-02/25/22

**e. Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Barbara Mitchum	Preschool Aide	II-3	01/18/22 6.75 hrs. per day/4 days per week
Margaret Lacey	Custodian	I-1	01/28/22 8 hrs. per day/5 days per week
Sarah Glines	Bus Aide	I-0	01/18/22 2 hrs. per day/5 days per week
Maeve Mallory	Instructional Asst.	II-2	02/02/22 7.5 hrs. per day/5 days per week
Tiffany Vitatoe	Instructional Asst.	II-0	02/21/22 6.5 hrs. per day/5 days per week
Ellen Douglas	Instructional Asst.	II-10	02/02/22 6.5 hrs. per day/5 days per week
Ruth King	Instructional Asst.	II-10	02/14/22 6.5 hrs. per day/5 days per week

**f. Custodial Placement**

<u>Name</u>	<u>Salary</u>
Mark Mullens	IV-8
Josh Blevins	III-0

**g. Supplemental Contracts - 2021-2022 School Year.**

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Ryan Bross	Assistant Varsity Boys Volleyball Coach	OHHS
Alex Anderson	Assistant Varsity Boys Volleyball Coach	OHHS
Robby Record	Assistant Varsity Boys Track Coach (.5)	OHHS
Devin Moore	Assistant Varsity Boys Track Coach (.5)	OHHS
Jason Yates	Assistant Varsity Boys Track Coach	OHHS
Max Gramke	Assistant Varsity Girls Track Coach	OHHS
Anthony Papanthanas	Assistant Varsity Girls Track Coach	OHHS
Mike O'Connor	Head Varsity Girls Lacrosse Coach	OHHS
Athena Caneris	Assistant Varsity Girls Lacrosse Coach (.5)	OHHS
Shannon O'Connor	Assistant Varsity Girls Lacrosse Coach (.5)	OHHS
Liz Reddington	Assistant Varsity Girls Lacrosse Coach (.4)	OHHS
Colleen O'Connor	Assistant Varsity Girls Lacrosse Coach (.6)	OHHS
Tanner Gurin	Assistant Varsity Boys Lacrosse Coach	OHHS

**h. Online Health Course Facilitator Lead - To be paid \$500.00 as lead coordinator.**

<u>Name</u>
Chad Cornelius

**i. Facilitator for Online Health Class - To be paid \$2000.00 each for 1 session for 2nd semester.**

Name

Ken Meibers  
Chad Cornelius  
Scott Zang  
Sam Helms

**j. Middle School Transitional Academy - To be paid \$30.00/hr. on an as needed basis from Intervention Funds.**

Name

Hours per day

Chad Coomes 3.5  
Marie Argo 3.5

**k. Student Teacher Mentor (paid for by the university/college)**

Name

University

Amount

Emily Power-Huhtala	University of Cincinnati	\$300.00
Emily Amlin	Mt. St. Joseph University	\$300.00
Holly Asman	Mt. St. Joseph University	\$150.00
Tiffany Berting	Mt. St. Joseph University	\$150.00
Lindsey Black	Mt. St. Joseph University	\$300.00
Emily Bourgeois	Mt. St. Joseph University	\$150.00
Heidi Brown	Mt. St. Joseph University	\$150.00
Rita Brown	Mt. St. Joseph University	\$150.00
Victoria Burnham	Mt. St. Joseph University	\$150.00
Karen Coster	Mt. St. Joseph University	\$150.00
Traci Eiding	Mt. St. Joseph University	\$150.00
Pam Eisenmann	Mt. St. Joseph University	\$150.00
Penny Ferguson	Mt. St. Joseph University	\$150.00
Liz Ginn	Mt. St. Joseph University	\$300.00
Kathy Graham	Mt. St. Joseph University	\$150.00
Laura Gutzwiller	Mt. St. Joseph University	\$150.00
Laura Harvey	Mt. St. Joseph University	\$150.00
Chrisanne Hettesheimer	Mt. St. Joseph University	\$150.00
Gayle Hunt	Mt. St. Joseph University	\$150.00
Stephanie Junker	Mt. St. Joseph University	\$150.00
Kyla Kappa	Mt. St. Joseph University	\$550.00
Amara Krimmer	Mt. St. Joseph University	\$300.00
Kelly Livingston	Mt. St. Joseph University	\$150.00
Heather Packer	Mt. St. Joseph University	\$150.00
Kristen Schlemmer-Wilson	Mt. St. Joseph University	\$150.00
Kierstin Smith	Mt. St. Joseph University	\$150.00
Donna Steioff	Mt. St. Joseph University	\$150.00
Chelsey Sweatman	Mt. St. Joseph University	\$150.00
Amanda Tuchfarber	Mt. St. Joseph University	\$300.00
Caitlyn Ulmer	Mt. St. Joseph University	\$150.00
Matt Warner	Mt. St. Joseph University	\$150.00
Jill Salamone	Mt. St. Joseph University	\$150.00

**l. Event Workers - To be paid as submitted.**

Name

Liz Henline  
Jody Roberts

**m. Field Maintenance Stipend - To be paid \$3000.00 for work done in the 2021-2022 school year.**

Name

Greg Leurck

n. **Focused Reading Assessment/Video Creation** - To be paid \$150.00 per day, up to 2 days, 2/1/22-2/15/22.

**Name**

Kristina Dearwester  
Heidi Brown

o. **Delhi Middle School Tuesday/Thursday/Friday School Monitors** - To be hired as needed and paid \$20.00 per hour for their participation in the program for the 2021-2022 school year.

**Name**

Mia Simone

p. **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

**Name**

Bryan Grote  
Skylei James

q. **Substitute Bus Driver** - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

**Name**

Diana Rampersad

**AYES** - Philpot, Schoonover, Hunter, West, Haffey

**NAY** - None

Motion Approved.

**XIX. CONSTITUENTS MAY ADDRESS THE BOARD**

- None

**XX. BOARD DISCUSSION**

- None

**XXI. 31-22 EXECUTIVE SESSION**

**Mrs. Schoonover moved, seconded by Mrs. Philpot, to move into Executive Session at 6:25 p.m.** for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.

**AYES** - Schoonover, Hunter, West, Haffey, Philpot

**NAY** - None

Motion Approved.

**The Board returned from Executive Session at 8:59 p.m. and the President announced they had met for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.**

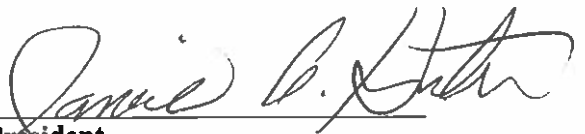
**XXII. 32-22 ADJOURNED**

**Mr. West moved, seconded by Mr. Haffey, to adjourn the meeting at 9:00 p.m.**

**AYES** - Hunter, West, Haffey, Philpot, Schoonover

**NAY** - None

Motion approved.

  
President

ATTEST:



Treasurer

SB/sls

