

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
APRIL 4, 2022 – SPRINGMYER ELEMENTARY SCHOOL
6:00 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)
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OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:
All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. OPENING EXERCISE

III. ROLL CALL BY APPROVED ROTATION

The roll was called and the following members were present: Bart West, Rich Haffey, Mischelle Philpot, Jeannie Schoonover, Jan Hunter

Also present: Jeff Brandt, Steve Bain

IV. COMMUNICATIONS

- Mark Winters (Springmyer Principal) had a ribbon cutting ceremony to unveil the new privately funded Springmyer playground. Mr. Winters thanked all of the donors and the committee that made this project a reality. The project (\$160k) was fully funded with no tax dollars. Thank you to the girls scouts and boy scouts for their performances.
- Mr. Brandt communicated:
 - Thanked the One Heart One Hope Committee for the volleyball tournament on April 1, which raised over \$20k for families in need.
 - Congratulated PTA Educators of the Year, to be recognized at the May Board Meeting.
 - Thanked students and staff for the excellent Mamma Mia play.
 - Congratulated Nathaniel Srode on his acceptance into the Air Force Academy.
- Mr. Bain communicated:
 - Thanked PTA for the fashion show on March 26th.
 - Announced the Athletic Booster Stag is April 30th.
 - Announced the Oak Hills Alumni & Education Foundation recognition dinner for staff and alumni is May 4th.

V. 45-22 ADOPTION OF AGENDA

Mrs. Schoonover moved, seconded by Mr. Haffey, to approve the Agenda for the Regular Board Meeting of April 4, 2022, as submitted.

AYES - Haffey, Philpot, Schoonover, Hunter, West

NAY - None

Motion approved.

VI. TREASURER'S REPORT

- Mr. Bain reported:
 - The district was audited on the \$345k coronavirus grant by the Ohio Department of Education. The audit was clean and thanks to Tim Cybulski (Assistant Superintendent) and Jamie Behrle (Assistant Treasurer) for their efforts in compliance.
 - The appropriation increase on the agenda is for school bus purchases to ensure buses are sent to the district in a timely manner. The district received a grant of \$135k, thanks to Jason Nash (Director of Operations) and Tracy Marcum (Director of Transportation) for receiving this grant.

- Cash balance policies from other districts were shared with the board. Industry best practice is to maintain at least a 90 day cash reserve. If the district is projecting less than a 90 day reserve in their forecast (which Oak Hills LSD is below a 90 day cash reserve), recommendations of additional revenues or reductions are advised in collaboration with the Superintendent.
- The full financial forecast will be presented and voted on at the May development session as historically has been the procedure.
- The Auditor of State will contract with an Independent Public Accountant periodically for public entity audits at their discretion. The Auditor of State has awarded a 5 year contract to Plattenburg & Associates to perform audits of Oak Hill LSD.

VII. SUPERINTENDENT'S REPORT

- No report

VIII. COMMITTEE REPORTS

- No report

IX. CONSTITUENTS MAY ADDRESS THE BOARD

- Eva Schott – 6836 Jennifer Lynn Dr., Cincinnati, OH 45248 – addressed the status of the German Department

X. OLD BUSINESS

- None

XI. 46-22 MINUTES

Mrs. Schoonover moved, seconded by Mr. Haffey, to approve the Minutes of the Regular Board Meeting of March 7, 2022 and the Board Development Meeting of March 21, 2022 according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Philpot, Schoonover, Hunter, West, Haffey
NAY - None
 Motion approved

XII. 47-22 DONATIONS

Mrs. Schoonover moved, seconded by Mr. West, to approve the following Donations as submitted.

a)	From: Crossroads	\$5,000
	To: Adopt a Highlander	018-9231-500
b)	From: Douglas & Kimberly Swisshelm	\$750.00
	To: OHHS Drama Department	300-9524-500
c)	From: The Mead Foundation	\$20,000.00
	To: Adopt-A-Highlander	018-9231-500
d)	From: Thomas Rebold Foundation	\$1,000.00
	To: Bridgetown MS - Musical	300-9545-510
e)	From: Delhi Community Benefit	\$4,333.60
	To: OHHS Work Study Program	018-9531-500
f)	From: Thomas Rebold Foundation	\$1,000.00
	To: OHHS Drama Dept.	300-9524-500
g)	From: Oak Hills Band Association	\$2,000.00
	To: Oak Hills Scholarship Fund	007-9551-500
h)	From: Melinda Fischer	\$750.00
	To: Bill Fischer Memorial Scholarship Fund	007-9551-500
i)	From: Delshire Elementary PTA	\$1,000.00
	To: Oak Hills Scholarship Fund	007-9551-500
j)	From: Oak Hills Choral Boosters	\$1,000.00
	To: Oak Hills Scholarship Fund	007-9551-500

- k) From: Oak Hills High School PTA \$5,000.00
To: Oak Hills Scholarship Fund 007-9551-500
- l) From: Mary Ann & William Gray \$1,000.00
To: Minkel Taylor Memorial Scholarship Fund 007-9551-500
- m) From: Oak Hills Choral Boosters \$1,204.20
To: OHHS Choral Dept. 300-1820-9513-500
- n) From: Dave Backer Auto Body \$500.00
To: OHHS Walk - Student Council 200-1820-9564-500

AYES - Schoonover, Hunter, West, Haffey, Philpot
 NAY - None
 Motion approved

XIII. 48-22

APPROPRIATIONS ADJUSTMENTS

Mr. Haffey moved, seconded by Mrs. Schoonover, to approve the following appropriation adjustments as submitted.

- | | | | |
|----|--------------------------------------|--------------|--------------|
| a) | Ohio School Safety Training Grant | \$40,690.17 | 499-9722 |
| b) | Permanent Improvement Fund (3 buses) | \$317,646.00 | 003-9800 |
| c) | School Bus Purchase Program | \$135,000 | 499-922T |
| d) | BMS Student Council | \$1,500 | 200-9597-510 |

AYES - Hunter, West, Haffey, Philpot, Schoonover
 NAY - None
 Motion approved

XIV. 49-22

OHLSD DISTRICT POLICY MANUAL – POLICY UPDATES AND REVISIONS

Mrs. Schoonover moved, seconded by Mr. West, to approve the policy updates and/or revisions to the Oak Hills Local School District Policy Manual as submitted.

- Po2271 College Credit Plus
- Po5511 Dress and Grooming
- Po6110 Grant Funds
- Po6114 Cost Principles
- Po6325 Procurement-Federal Grants/Funds
- Po6423 Use of Credit cards
- Po7217 Weapons
- Po8500 Food Services
- Po5722 School-Sponsored Publications & Productions

AYES - West, Haffey, Philpot, Schoonover, Hunter
 NAY - None
 Motion approved

XV. 50-22

LEGAL SETTLEMENT

Mrs. Schoonover moved, seconded by Mr. Haffey, to approve the Legal Settlement as submitted.

AYES - Haffey, Philpot, Schoonover, Hunter, West
 NAY - None
 Motion approved

XVI. 51-22

RESOLUTION TO SUSPEND OAK HILLS LOCAL SCHOOL DISTRICT STAFF CONTRACTS IN ACCORDANCE WITH SECTIONS 3319.17, 3319.171, AND 3319.172 OF THE OHIO REVISED CODE

Mrs. Schoonover moved, seconded by Mrs. Philpot, to approve the resolution to suspend Oak Hills Local School District Staff Contracts in accordance with the Ohio Revised Code as submitted.

AYES - Philpot, Schoonover, Hunter, West, Haffey
NAY - None
Motion approved

XVII. 52-22

OHLSD STUDENT TRIPS

Mr. West moved, seconded by Mr. Haffey to approve the following Oak Hills Local School District student trips as submitted.

Rapid Run Middle School
5/15-5/19/2023 Group: 8th Grade Destination: Washington DC

Oak Hills High School
7/14-7/17/2022 Group: Oakettes Destination: University of Louisville

AYES - Schoonover, Hunter, West, Haffey, Philpot
NAY - None
Motion Approved.

XVIII. 53-22

AWARD OF CONTRACT – SCHOOL BUSES

Mr. West moved, seconded by Mrs. Philpot to approve the Resolution for Award of Contract for school buses as submitted.

AYES - Hunter, West, Haffey, Philpot, Schoonover
NAY - None
Motion Approved.

XIX. 54-22

PERSONNEL

Mr. Haffey moved, seconded by Mrs. Schoonover, to approve the following Personnel actions (a. - o.) as submitted. Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a) **Resignation - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Stephanie Bushman	Teacher	DEL	Personal	03/30/22
Amy Wilford	School Psychologist	JFD	Personal	08/15/22
Stefanie Oberschlake	Tutor	Visitation	Personal	05/27/22

b) **Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Alyson Smith	Instructional Asst.	OAK	Personal	04/01/22

c) **Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Katie Godfrey	Teacher	RRMS	Child Care	04/13/22-05/27/22

d) **Unpaid Leave - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Quincea Anness	Bus Aide	Trans.	Medical	03/25/22-04/29/22

e) **Appointment - Certified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Markie Gahriss	School Psychologist	VI-8	08/15/22

f) **Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Stephanie Valone	Instructional Asst.	II-0	03/31/22
		5 hrs. per day/5 days per week	
Victoria Kettelman	Custodian	I-1	03/22/22
		4 hrs. per day/5 days per week	
James Halusek	Custodian	I-3	04/11/22
		8 hrs. per day/5 days per week	

g) **Delshire Academy** - To be paid \$30.00 per hour on an as needed basis from Intervention Funds account #001-1910-113.

Name

Lauren Morr
Megan Keith
Fawn Miller

h) **Middle School Transitional Academy** - To be paid \$30.00 per hour on an as needed basis from Intervention Funds.

<u>Name</u>	<u>Hours per day</u>
Angie Ray	3.5
Rose Zix	3.5
Dan Scholz	3.5

i) **Math Intervention Support Team** - To be paid \$1000.00 each to develop a framework of intervention support for students in Math, March - August, 2022.

Name

Julie Evans
Leith Cullum
Britney Hashemi
Courtney Valerius
Sophia Herrmann
Josie Jorgenson
Emily Majestic
Megan Keith
Jenna Kirchgessner
Robyn Stuhan
Melissa Claus
Kala Koons
Michelle Austing
Karen Braun
Renee Sticklely
Allison Papathanas
Kim Brassfield
Kim Riesenbeck
Kyla Kappa
Katie Macke
Jeff Lyman
Carrie Sexton

j) **Oak Hills High School "Mamma Mia"** - To be paid \$900.00 for work as co-director and head choreographer, January 1 - April 4, 2022 from account 300-4110-410-9524-500.

Name

Christina (Soula) Walls

k) **Oak Hills High School "Mamma Mia"** - To be paid \$500.00 for work as a pit musician, March 8 & March 28 - April 1, 2022 from account 300-4110-130-9524-500.

Name

Julie Marratta

- l) **Home Instructor** - To be hired on an as needed basis and paid \$30.00 per hour for the 2021-2022 school year.
Name
Rachael Lachtrupp
- m) **Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.
Name
Tammy England
- n) **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.
Name
Tammy England
- o) **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.
Name
Maurice Paff Jr.

AYES - West, Haffey, Philpot, Schoonover, Hunter
 NAY - None
 Motion Approved.

XX. CONSTITUENTS MAY ADDRESS THE BOARD
 - None

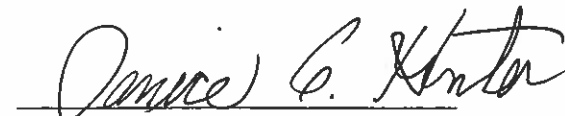
XXI. BOARD DISCUSSION
 - None

XXII. 55-22 EXECUTIVE SESSION
Mrs. Schoonover moved, seconded by Mr. Haffey, to move into Executive Session at 6:40 p.m. for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.


AYES - Haffey, Philpot, Schoonover, Hunter, West
 NAY - None
 Motion Approved.

The Board returned from Executive Session at 8:49 p.m. and the President announced they had met for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.

XXIII. 56-22 ADJOURNED
Mrs. Philpot moved, seconded by Mrs. Schoonover, to adjourn the meeting at 8:50 p.m.
 AYES - Philpot, Schoonover, Hunter, West, Haffey
 NAY - None
 Motion approved.



 President

ATTEST:


 Treasurer

SB/sls