

Oak Hills Local School District

Board of Education Meeting Agenda

Budget Hearing, Organizational & Regular Meeting - January 9, 2023

C.O. Harrison Elementary School

6:00 P.M. (Records Commission Meets Prior to Board Meeting)



OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

Constituents addressing the Board are required to sign in prior to the start of the meeting.

PLEDGE OF ALLEGIANCE

BUDGET HEARING

ORGANIZATIONAL MEETING

I. CALL TO ORDER

Meeting called to order by President Pro-Tempore Jan Hunter

II. OPENING

III. ELECTION OF OFFICERS

- A. Oath of Office Administered to Newly Elected Board Members by Treasurer - not applicable
- B. Nominations for and Election of President of 2023 Calendar Year
- C. Oath of Office Administered to President by President Pro-Tempore or Other Board Member
- D. New President Assumes Chair
- E. Nominations for and Election of Vice President for 2023 Calendar Year
- F. Oath of Office Administered to Vice President by President

IV. ROLL CALL BY APPROVED ROTATION

Mischelle Philpot, Jeannie Schoonover, Jan Hunter, Bart West, Rich Haffey

V. BOARD RECOMMENDATIONS

VI. ADOPTION OF AGENDA

VII. SET COMPENSATION OF BOARD MEMBERS

I recommend that the Board approve the Set Compensation of Board Members as submitted.

Members are to be paid according to Resolutions #85-173, #87-3 and #88-3 approved November 4, 1985; January 5, 1987; January 4, 1988, and #297-01 approved December 3, 2001 respectively; which states that compensation be paid at the maximum level authorized by the Ohio Constitution and Section 3313.12 of the Ohio Revised Code. These rates shall apply to all board meetings attended by a member of the Oak Hills Board of Education.

VIII. RESOLUTION FOR AUTHORIZING FOR ADVANCE DRAW OF TAXES

I recommend that the Board approve the Resolution for Authorization for Advance Draw of Taxes as submitted.

WHEREAS, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

THEREFORE BE IT RESOLVED by the Board of Education of the Oak Hills Local School District of Hamilton County, Ohio:

SECTION 1. That the Auditor and the Treasurer of Hamilton County, Ohio, in accordance with Section 321.34, Ohio Revised Code, be requested respectively to draw and pay to the Treasurer of the Board of Education of the Oak Hills Local School District upon the written request of Steven R. Bain, Treasurer to the County Auditor, funds due in any settlement of 2023 derived from taxes or other sources payable by law to the County Treasurer, to the account of the Board of Education of the Oak Hills Local School District and lawfully applicable for the purpose of the current calendar year 2023 which are due.

SECTION 2. That the Treasurer of the Board of Education of the Oak Hills Local School District forward to the County Auditor a certified copy of this resolution.

IX. AUTHORIZATION OF FUND SIGNATURES

I recommend that the Board approve the Authorization of Fund Signatures as submitted.

This is for authorization of the President or Vice President, together with the Treasurer, as signatory required for the disbursement of district funds. Payroll clearing account checks require only the signature of the Treasurer.

X. INVESTMENT OF INTERIM FUNDS BY TREASURER

I recommend that the Board approve the Investment of Interim Funds by the Treasurer as submitted.

The Treasurer is authorized to invest Interim Funds at the most productive interest rate whenever Interim Funds are available. Said funds to be invested only with financial institutions which have compiled with collateralization requirements set forth in the Ohio Revised Code.

XI. PAYMENT OF BILLS TREASURER

I recommend that the Board approve the Payment of Bills by the Treasurer as submitted.

The Treasurer is authorized to pay all bills within the limits of the Appropriations Resolution as bills are received and when the merchandise has been received in good condition.

XII. ADOPTION OF BUDGET FOR FY24

I recommend that the Board approve the Adoption of the Budget for Fiscal Year 2024 as submitted.

XIII. ANNUITY COMPANIES

I recommend that the Board approve the Annuity Companies as submitted.

(Those eligible for deductions by Oak Hills employees.)

403b/457

American Fidelity Assurance Co

American Funds

Aspire Financial

AXA Equitable Life Insurance Co

Fidelity Investments

FTJ Fund Choice / Orion

GALIC / Great American

Great West Life Assurance Co.

Lincoln National Life Ins

MetLife

Midland National

National Life Group

North American Company for Life

Ohio Deferred Compensation

Oppenheimer Funds

Putnam Funds

ReliaStar Life

VOYA / OASBO

XIV. RESOLUTION FOR APPOINTMENT OF PURCHASING AGENT

I recommend that the Board approve the Resolution for Appointment of Purchasing Agent as submitted.

The Superintendent is appointed as the Purchasing Agent for the school district.

WHEREAS the Superintendent is the Chief Executive Officer for the Board of Education; and

WHEREAS the acquisition of supplies, equipment and services is centralized in the Superintendent's Office and through whose office all purchasing transactions are conducted; and

WHEREAS the Superintendent is authorized to employ legal, consultant and contracted services during the year and until the organizational meeting of 2024.

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.47 and ORC 3319.01, the Board assigns the Superintendent the responsibility for the quality and quantity of purchases; and

BE IT FURTHER RESOLVED under the provisions of ORC 3313.47 and ORC 5705.41, the Superintendent or his/her designee is hereby designated Purchasing Agent and authorized to approve purchases within the appropriated amounts insofar as such purchases are consistent with the approved educational goals and programs of the district.

XV. LICENSURE VERIFICATION

I recommend that the Board approve the employee licensure verification as a shared responsibility of the Superintendent's Office, Treasurer's Office, and Human Resources Office as submitted.

XVI. PUBLIC RECORDS DESIGNEE

I recommend that the Board approve the Treasurer as the public records designee as submitted (ORC109.43B, 149.43E, HB 9).

Regular Meeting

XVII. COMMUNICATIONS

- A. OSBA Board of Education Appreciation Month**
- B. Quality Profile 2022**
- C. Board Member Insurance Election**
- D. Delhi Middle School Update**

XVIII. TREASURER'S REPORT

XIX. SUPERINTENDENT'S REPORT

- A. Principal's Report - Geoff Harold, C.O. Harrison Elementary School**

XX. COMMITTEE REPORTS

A. Facilities Committee

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.

XXI. CONSTITUENTS MAY ADDRESS THE BOARD (Limit of five minutes per constituent for a total of thirty minutes)

XXII. OLD BUSINESS

- Safety Grant Follow-Up**

XXIII. NEW BUSINESS

A. Treasurer's Recommendations

1. Minutes

I recommend that the Board approve the Minutes of the Regular Board Meeting of December 5, 2022 according to ORC 3313.26 and Text 6.06 as attached.

2. Monthly Financial Statement

I recommend that the Board approve the monthly financial statement for December, 2022 as attached.

3. Donations

I recommend that the Board approve the Donations as submitted.

- a) From: OHAEF \$600
To: OHHS Student Council \$200 200-9564-500
To: OHHS DJ Club \$100 018-9531-500
To: OHHS Drama Dept. \$300 300-9524-500
- b) From: OHHS PTA \$2,444.65
To: OHHS Student Activities 018-9531-500
- c) From: Howard & Linda Becker \$2,000
To: SPG Caring & Sharing 018-9582-550

4. Appropriation Adjustments

I recommend that the Board approve the following appropriation adjustments as submitted. (Funds 001, 002, 003 - tax supported / all other funds non-tax supported)

a)	ARP Homeless II	\$1,758.28	507-923H
b)	OHHS - Student 018	\$5,000	018-9531-500
c)	Springmyer - Student 018	\$3,000	018-9582-550
d)	BMS Camp Joy	\$6,700	018-9476-510
e)	RRMS - Student 018	\$2,500	018-9532-580

5. Declaration of Urgent Necessity

I recommend that the Board approve the declaration of urgent necessity for the flooring repair at Delhi Middle School with Cincinnati Floor Company (covered by district insurance) as attached.

B. Superintendent's Recommendations

1. Resolution for Flexible Schedule for Oak Hills High School ACT Testing

I recommend that the Board approve the Resolution for Flexible Schedule for Oak Hills High School ACT Testing as attached.

Testing for the Class of 2024 on February 28, 2023.

2. OHLSD Student Trips

I recommend that the Board approve the following Oak Hills Local School District Student Trips as attached.

Oak Hills High School

1/12-1/14/2023	Group: Wrestling Team	Destination: Clay High School, Toledo
12/27-12/28/2022	Group: Wrestling Team	Destination: Butler High School, Dayton

Bridgetown MS/Delhi MS/Rapid Run MS

2/10-2/12/2023	Group: Juniors Dance Team	Destination: Louisville, KY
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3. Resolution-2023 Oak Hills Board of Education Meetings

I recommend that the Board approve the Resolution to Set Dates, Times and Locations for 2023 Oak Hills Board of Education Meetings as submitted.

WHEREAS the Board of Education is required to establish dates, times and locations of its regular board meetings; and

WHEREAS changes or additional meetings may be made if determined necessary, in addition to special meetings as provided for in ORC 3313.16 and governed by ORC 121.22.

THEREFORE, BE IT RESOLVED that under the provisions of ORC 3313.15, the Board of Education shall hold its Regular Meetings for 2023 as submitted.

Regular Meetings (6:00pm)

January 9	C.O. Harrison Elementary School
February 6	Oakdale Elementary School
March 6	Springmyer Elementary School
April 10	Delshire Elementary School
May 1	Oak Hills High School
June 5	Oak Hills District Office
July 10	Oak Hills District Office

August 7	Oak Hills District Office
September 11	Oak Hills High School
October 2	Bridgetown Middle School
November 6	Delhi Middle School
December 4	C.O. Harrison Elementary School

4. **Personnel**

I recommend that the Board approve the following Personnel actions (a -k) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check.

a) Resignation - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Erin Roberts	Custodian	OHHS	Personal	12/06/22
Karen Link	Instructional Asst.	RRMS	Personal	01/06/23
Linda Beck	Bus Driver	Trans.	Retirement	04/01/23

b) Appointment - Certified Administrative Contract - 01/01/23-06/30/23

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Russ Fussnecker	Assistant Principal	V-M+15-2

c) Appointment - Classified Administrative Contract - 01/01/23-06/30/24

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Kelsey Kroener	EMIS Coordinator	II-4

d) Appointment - Classified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Rick Sullivan	Custodian	I-0	12/07/22
		5.75 hrs. per day/5 days per week	
Timothy Tritscher NL	Custodian	II-0	12/07/22
		8 hrs. per day/5 days per week	
Chrystal Tarter	Custodian	I-4	12/13/22
		8 hrs. per day/5 days per week	
Maryann Davisson	Instructional Asst.	II-5	12/19/22
		7 hrs. per day/5 days per week	
Patty Burchett	Instructional Asst.	II-8	01/05/23
		7 hrs. per day/5 days per week	

e) Food Service Placement

<u>Name</u>	<u>Salary</u>
Kelly Bruser	III-9
Susan Blazer	II-0

f) Rescind Supplemental Contracts - 2022-2023 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Duane Wallace	Assistant Varsity Softball Coach (.5)	OHHS
Josie Jorgenson	Assistant Varsity Softball Coach (.5)	OHHS
Jim Basil	Head 9th Gr. Softball Coach (.5)	OHHS
Katherine Shoals	Girls on the Run Club	DEL
Roger Lampe	Assistant Varsity Wrestling Coach (.5)	OHHS
Dylan Roth	Assistant Varsity Wrestling Coach (.5)	OHHS

g) Supplemental Contracts - 2022-2023 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Tim Adams	Assistant Varsity Baseball Coach	OHHS
Duane Wallace	Assistant Varsity Softball Coach	OHHS
Josie Jorgenson	Head 9th Gr. Softball Coach (.5)	OHHS
Katie Jacobs	Assistant Varsity Boys Track Coach	OHHS
Chloe Amlin	Assistant Varsity Boys Track Coach (.5)	OHHS
Devin Moore	Assistant Varsity Boys Track Coach (.5)	OHHS
Max Gramke	Assistant Varsity Girls Track Coach (.5)	OHHS
Jack Vetter	Assistant Varsity Girls Track Coach (.5)	OHHS
Ben Marshall	Assistant Varsity Girls Track Coach (.5)	OHHS
Noah Drake	Assistant Varsity Girls Track Coach (.5)	OHHS
Dylan Roth	Assistant Varsity Wrestling Coach	OHHS

h) ETR Compliance - To be paid \$30.00 per hour for completion of prescreening and/or evaluations cases.

Name
Mollie DiGiacomo
Donald Young
Kristin Fraley
Lizzy Wessel
Krista Hatfield

i) Student Teacher Mentor

<u>Name</u>	<u>University</u>	<u>Amount</u>
Caitlin Long	Mount St. Joseph University	\$500.00
Karen Braun	Mount St. Joseph University	\$500.00
Kristin Link	Mount St. Joseph University	\$500.00
Kala Koons	Mount St. Joseph University	\$500.00
Emily Amlin	Mount St. Joseph University	\$150.00
Sarah Bertke	Mount St. Joseph University	\$550.00
Stephanie Betas	Mount St. Joseph University	\$150.00
Lindsey Black	Mount St. Joseph University	\$150.00
Michelle Boeshart	Mount St. Joseph University	\$150.00
Emily Bourgeois	Mount St. Joseph University	\$150.00
Kyle Brunsmann	Mount St. Joseph University	\$150.00
Jackie Cornelius-Bedel	Mount St. Joseph University	\$550.00
Karen Coster	Mount St. Joseph University	\$150.00
Pam Eisenmann	Mount St. Joseph University	\$150.00

Tracey Ernst	Mount St. Joseph University	\$150.00
Janell Eschenbrenner	Mount St. Joseph University	\$150.00
Penny Ferguson	Mount St. Joseph University	\$150.00
Chris Floyd	Mount St. Joseph University	\$150.00
Liz Ginn	Mount St. Joseph University	\$150.00
Ellen Gorski	Mount St. Joseph University	\$150.00
Kathy Graham	Mount St. Joseph University	\$150.00
Laura Gutzwiller	Mount St. Joseph University	\$150.00
Kathy Herrman	Mount St. Joseph University	\$150.00
Christine Hoferer	Mount St. Joseph University	\$150.00
Amara Krimmer	Mount St. Joseph University	\$150.00
Jim Macke	Mount St. Joseph University	\$400.00
Heather Ruehl	Mount St. Joseph University	\$150.00
Jill Salamone	Mount St. Joseph University	\$550.00
Jen Schehr	Mount St. Joseph University	\$300.00
Kristen Schlemmer-Wilson	Mount St. Joseph University	\$550.00
Caitlyn Ulmer	Mount St. Joseph University	\$150.00
Kellie Wagner	Mount St. Joseph University	\$150.00
Tracy Weingartner	Mount St. Joseph University	\$150.00
Rita Brown	Mount St. Joseph University	\$150.00
Chelsea Lamping	Mount St. Joseph University	\$150.00
Jen Mansu	Mount St. Joseph University	\$150.00
Tami Moore	Mount St. Joseph University	\$150.00
MaryAnne Pearce	Mount St. Joseph University	\$150.00
Laura Thompson	Mount St. Joseph University	\$150.00

- j) **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Connie Hicks

- k) **Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Connie Hicks

XXIV. CONSTITUENTS MAY ADDRESS THE BOARD (Limit of five minutes per constituent for a total of thirty minutes)

XXV. BOARD DISCUSSION

- Board Liaisons / Committee Representatives
- Board Development Sessions
- Fiscal Health / Levy Analysis

XXVI. ADJOURNED