

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
JANUARY 9, 2022 – C.O. HARRISON ELEMENTARY SCHOOL
6:00 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)
WWW.OAKHILLS.K12.OH.US**

OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

Tax Budget Hearing

Mr. Bain presented the tax budget, as required by Ohio Revised Code. The Hamilton County Auditor will set the tax rates which the board will accept at a future meeting per statute.

I. CALL TO ORDER

The meeting was called to order by President Pro-Tempore, Jan Hunter, at 6:00 p.m.

II. OPENING EXERCISE

III. ELECTION OF OFFICERS

A. Mrs. Philpot nominated Mr. Haffey to serve as the 2023 Board President, seconded by Mr. West.

AYES - Hunter, West, Haffey, Philpot, Schoonover

NAY - None

Mr. Rich Haffey will serve as President for 2023.

B. Mrs. Schoonover nominated Mrs. Philpot to serve as the 2023 Vice President, seconded by Mr. West.

AYES - West, Haffey, Philpot, Schoonover, Hunter

NAY - None

Mrs. Mischelle Philpot will serve as Vice President for 2023.

C. Mr. Bain made recommendations as required by Ohio Revised Code to establish financial practices for the 2023 calendar year.

IV. ROLL CALL BY APPROVED ROTATION

The roll was called and the following members were present: Rich Haffey, Mischelle Philpot, Jeannie Schoonover, Jan Hunter, Bart West

Also present: Jeff Brandt, Steve Bain

V. BOARD RECOMMENDATIONS

None

VI. 1-23 ADOPTION OF AGENDA

Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the Agenda for the Regular Board Meeting of January 9, 2023, as submitted.

AYES - Philpot, Schoonover, Hunter, West, Haffey

NAY - None

Motion approved.

VII. 2-23

SET COMPENSATION OF BOARD MEMBERS

Mrs. Schoonover moved, seconded by Mrs. Philpot, to approve the Set Compensation of Board Members as submitted. Members are to be paid according to Resolutions #85-173, #87-3 and #88 approved November 4, 1985; January 5, 1987; January 4, 1988, and #297-01 approved December 3, 2001 respectively; which state that compensation be paid at the maximum level authorized by the Ohio Constitution and Section 3313.12 of the Ohio Revised Code. These rates shall apply to all board meetings attended by a member of the Oak Hills Board of Education.

AYES - Schoonover, Hunter, West, Haffey, Philpot

NAY - None

Motion approved

VIII. 3-23

RESOLUTION FOR AUTHORIZING FOR ADVANCE DRAW OF TAXES

Mr. West moved, seconded by Mrs. Hunter, to approve the Resolution for Authorization for Advance Draw of Taxes as submitted.

WHEREAS, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

THEREFORE BE IT RESOLVED by the Board of Education of the Oak Hills Local School District of Hamilton County, Ohio:

SECTION 1. That the Auditor and the Treasurer of Hamilton County, Ohio, in accordance with Section 321.34, Ohio Revised Code, be requested respectively to draw and pay to the Treasurer of the Board of Education of the Oak Hills Local School District upon the written request of Steven R. Bain, Treasurer to the County Auditor, funds due in any settlement of 2019 derived from taxes or other sources payable by law to the County Treasurer, to the account of the Board of Education of the Oak Hills Local School District and lawfully applicable for the purpose of the current calendar year 2019 which are due.

SECTION 2. That the Treasurer of the Board of Education of the Oak Hills Local School District forward to the County Auditor a certified copy of this resolution.

AYES - Hunter, West, Haffey, Philpot, Schoonover

NAY - None

Motion approved

IX. 4-23

AUTHORIZATION OF FUND SIGNATURES

Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the Authorization of Fund Signatures as submitted. This is for authorization of the President or Vice President, together with the Treasurer, as signatory required for the disbursement of district funds. Payroll clearing account checks require only the signature of the Treasurer.

AYES - West, Haffey, Philpot, Schoonover, Hunter

NAY - None

Motion approved

X. 5-23

INVESTMENT OF INTERIM FUNDS BY TREASURER

Mrs. Schoonover moved, seconded by Mrs. Philpot, to approve the Investment of Interim Funds by the Treasurer as submitted. The Treasurer is authorized to invest Interim Funds at the most productive interest rate whenever Interim Funds are available. Said funds to be invested only with financial institutions which have complied with collateralization requirements set forth in the Ohio Revised Code.

AYES - Haffey, Philpot, Schoonover, Hunter, West

NAY - None

Motion approved

XI. 6-23

PAYMENT OF BILLS TREASURER

Mr. West moved, seconded by Mrs. Hunter, to approve the Payment of Bills by the Treasurer as submitted. The Treasurer is authorized to pay all bills within the limits of the Appropriations Resolution as bills are received and when the merchandise has been received in good condition.

AYES - Philpot, Schoonover, Hunter, West, Haffey

NAY - None

Motion approved

XII. 7-23

ADOPTION OF BUDGET FOR FY24

Mrs. Schoonover moved, seconded by Mrs. Philpot, to approve the Adoption of the Budget for Fiscal Year 2024 as submitted.

AYES - Schoonover, Hunter, West, Haffey, Philpot

NAY - None

Motion approved

XIII. 8-23

ANNUITY COMPANIES

Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the Annuity Companies as submitted. (Those eligible for deductions by Oak Hills employees.)

403b/457b

American Fidelity Assurance Co

American Funds

Aspire Financial

AXA Equitable Life Insurance Co

Fidelity Investments

FTJ Fund Choice / Orion

GALIC / Great American

Great West Life Assurance Co.

Lincoln National Life Ins

MetLife

Midland National

National Life Group

North American Company for Life

Ohio Deferred Compensation

Oppenheimer Funds

Putnam Funds

ReliaStar Life

VOYA / OASBO

AYES - Hunter, West, Haffey, Philpot, Schoonover

NAY - None

Motion approved

XIV. 9-23

RESOLUTION FOR APPOINTMENT OF PURCHASING AGENT

Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the Resolution for Appointment of Purchasing Agent as submitted. The Superintendent is appointed as the Purchasing Agent for the school district.

WHEREAS the Superintendent is the Chief Executive Officer for the Board of Education; and WHEREAS the acquisition of supplies, equipment and services is centralized in the Superintendent's Office and through whose office all purchasing transactions are conducted; and

WHEREAS the Superintendent is authorized to employ legal, consultant and contracted services during the year and until the organizational meeting of 2019.NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.47 and ORC 3319.01, the Board assigns the Superintendent the responsibility for the quality and quantity of purchases; and BE IT FURTHER RESOLVED under the provisions of ORC 3313.47 and ORC 5705.41, the Superintendent or his/her designee is hereby designated Purchasing Agent and authorized to approve purchases within the appropriated amounts in so far as such purchases are consistent with the approved educational goals and programs of the district.

AYES - West, Haffey, Philpot, Schoonover, Hunter

NAY - None

Motion approved

XV. 10-23

LICENSURE VERIFICATION

Mr. West moved, seconded by Mrs. Hunter, to approve the employee licensure verification as a shared responsibility of the Superintendent's Office, Treasurer's Office, and Human Resources Office as submitted.

AYES - Haffey, Philpot, Schoonover, Hunter, West

NAY - None

Motion approved

XVI. 11-23

PUBLIC RECORDS DESIGNEE

Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the Treasurer as the public records designee (ORC109.43B, 149.43E, HB9) as submitted.

AYES - Philpot, Schoonover, Hunter, West, Haffey

NAY - None

Motion approved

XVII.

COMMUNICATIONS

- **OSBA Board of Education Appreciation Month** - Mr. Bain & Mr. Brandt expressed their appreciation on behalf of the district to each member for their service. A certificate of appreciation was provided.
- **Quality Profile 2022** - Mr. Brandt communicated the 2022 quality profile is available on the district website which highlights the academic successes of the district as well as financial stewardship.
- **Board Member Insurance Election** - Mr. Bain communicated that if a member elects health insurance for 2023, they are required to publicly state that election at this meeting. Mr. West is electing health (full premium is paid by the board member).
- **Delhi Middle School Update** - Mr. Brandt & Mr. Nash thanked the custodial staff for their efforts in repairing the gym and classrooms as a result of the pipe bursting during the arctic weather. Appreciation was also given to Mr. Conners & his staff for accommodating students during this time.
- **Misc.** - Mr. Brandt communicated that AEDs are available in every building.

XVIII.

TREASURER'S REPORT

Mr. Bain presented or communicated:

- December 2022 financial report
- Governor Dewine is required to submit a biennial budget proposal to the House of Representatives in February. The district will closely follow simulations and advocate accordingly.
- Legislators in lame duck session attempted to pass a bill that would change the organization of the Ohio Department of Education and the State Board of Education. This legislation did not pass the general assembly.
- HB126 will be effective starting this year which will require school boards to pass public resolutions involving property board of revision valuation appeals.
- The Ohio Department of Education conducted an audit on stimulus funding (ESSER funding - round 2 or 3, approx \$4m). The audit was impeccable and a special thanks was given by Mr. Bain to Jamie Behrle (Assistant Treasurer) and Tim Cybulski (Assistant Superintendent).

XIX.

SUPERINTENDENT'S REPORT

Principal's Report

- Geoff Harold (CO Harrison Principal) thanked the Board for their support and expressed his appreciation for the personal relationships he has had with each member. Mr. Harold shared the great things going on at CO Harrison including a partnership with Mt. St. Joseph University. Also, Mr. Harold thanked his staff, as well as the PTA for their support in numerous events.

XX.

COMMITTEE REPORTS

Facilities Report

- None

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.

XXI.

CONSTITUENTS MAY ADDRESS THE BOARD REGARDING ITEMS ON THE AGENDA

- None

XXII.

OLD BUSINESS

- Mr. Bain followed up from the last meeting and provided the scoring template as to how safety grants were awarded.

XXIII. 12-23

MINUTES

Mrs. Hunter moved, seconded by Mrs. Philpot, to approve the Minutes of the Regular Board Meeting of December 5, 2022, according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Schoonover, Hunter, West, Haffey, Philpot

NAY - None

Motion approved.

XXIV. 13-23

MONTHLY FINANCIAL STATEMENT

Mrs. Schoonover moved, seconded by Mrs. Philpot, to approve the Monthly Financial Statement for December 2022 according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Hunter, West, Haffey, Philpot, Schoonover

NAY - None

Motion approved

XXV. 14-23

DONATIONS

Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the following Donations as submitted.

- | | | | | |
|----|-------|-------------------------|--------------|--------------|
| a) | From: | OHAEF | \$600 | |
| | To: | OHHS Student Council | \$200 | 200-9564-500 |
| | To: | OHHS DJ Club | \$100 | 018-9531-500 |
| | To: | OHHS Drama Dept. | \$300 | 300-9524-500 |
| b) | From: | OHHS PTA | \$2,444.65 | |
| | To: | OHHS Student Activities | 018-9531-500 | |
| c) | From: | Howard & Linda Becker | \$2,000 | |
| | To: | SPG Caring & Sharing | 018-9582-550 | |

AYES - West, Haffey, Philpot, Schoonover, Hunter

NAY - None

Motion approved

XXVI. 15-23

APPROPRIATIONS ADJUSTMENTS

Mrs. Schoonover moved, seconded by Mrs. Hunter, to approve the following appropriation adjustments as submitted.

a)	ARP Homeless II	\$1,758.28	507-923H
b)	OHHS - Student 018	\$5,000	018-9531-500
c)	Springmyer - Student 018	\$3,000	018-9582-550
d)	BMS Camp Joy	\$6,700	018-9476-510
e)	RRMS - Student 018	\$2,500	018-9532-580

AYES - Haffey, Philpot, Schoonover, Hunter, West

NAY - None

Motion approved

XXVII. 16-23

DECLARATION OF URGENT NECESSITY

Mrs. Schoonover moved, seconded by Mrs. Hunter, to approve the declaration of urgent necessity for the flooring repair at Delhi Middle School with Cincinnati Floor Company (covered by district insurance) as submitted.

AYES - Philpot, Schoonover, Hunter, West, Haffey

NAY - None

Motion approved

XXVIII. 17-23

RESOLUTION FOR FLEXIBLE SCHEDULE FOR OAK HILLS HIGH SCHOOL ACT TESTING

Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the Resolution for Flexible Schedule for Oak Hills High School ACT Testing as submitted.

Testing for the Class of 2024 on February 28, 2023.

AYES - Schoonover, Hunter, West, Haffey, Philpot

NAY - None

Motion approved

XXIX. 18-23

OHLSD STUDENT TRIPS

Mrs. Schoonover moved, seconded by Mrs. Hunter, to approve the following Oak Hills Local School District Student Trips as submitted.

Oak Hills High School

1/12-1/14/2023 Group: Wrestling Team Destination: Clay High School, Toledo

12/27-12/28/2022 Group: Wrestling Team Destination: Butler High School, Dayton

Bridgetown MS/Delhi MS/Rapid Run MS

2/10-2/12/2023 Group: Juniors Dance Team Destination: Louisville, KY

AYES - Hunter, West, Haffey, Philpot, Schoonover

NAY - None

Motion approved

XXX. 19-23

RESOLUTION-2023 OAK HILLS BOARD OF EDUCATION MEETINGS

Mrs. Schoonover moved, seconded by Mrs. Hunter, to approve the Resolution to Set Dates, Times and Locations for 2023 Oak Hills Board of Education Meetings as submitted.

WHEREAS the Board of Education is required to establish dates, times and locations of its regular board meetings; and

WHEREAS changes or additional meetings may be made if determined necessary, in addition to special meetings as provided for in ORC 3313.16 and governed by ORC 121.22.

THEREFORE, BE IT RESOLVED that under the provisions of ORC 3313.15, the Board of Education shall hold its Regular Meetings and Development Sessions for 2021 as attached.

Regular Meetings (6:00pm)

January 9	C.O. Harrison Elementary School
February 6	Oakdale Elementary School
March 6	Springmyer Elementary School
April 10	Delshire Elementary School
May 1	Oak Hills High School
June 5	Oak Hills District Office
July 10	Oak Hills District Office
August 7	Oak Hills District Office
September 11	Oak Hills High School
October 2	Bridgetown Middle School
November 6	Delhi Middle School
December 4	C.O. Harrison Elementary School

AYES - West, Haffey, Philpot, Schoonover, Hunter

NAY - None

Motion approved

XXI. 20-23

PERSONNEL

Mrs. Hunter moved, seconded by Mr. West, to approve the following Personnel actions

(a. - k.) as submitted. Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a. Resignation - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Erin Roberts	Custodian	OHHS	Personal	12/06/22
Karen Link	Instructional Asst.	RRMS	Personal	01/06/23
Linda Beck	Bus Driver	Trans.	Retirement	04/01/23

b. Appointment - Certified Administrative Contract - 01/01/23-06/30/23

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Russ Fussnecker	Assistant Principal	V-M+15-2

c. Appointment - Classified Administrative Contract - 01/01/23-06/30/24

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Kelsey Kroener	EMIS Coordinator	II-4

d. Appointment - Classified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Rick Sullivan	Custodian	I-0	12/07/22 5.75 hrs. per day/5 days per week
Timothy Tritscher	NL Custodian	II-0	12/07/22 8 hrs. per day/5 days per week
Chrystal Tarter	Custodian	I-4	12/13/22

Maryann Davisson	Instructional Asst.	II-5	8 hrs. per day/5 days per week 12/19/22
Patty Burchett	Instructional Asst.	II-8	7 hrs. per day/5 days per week 01/05/23
			7 hrs. per day/5 days per week

e. Food Service Placement

Name	Salary
Kelly Bruser	III-9
Susan Blazer	II-0

f. Rescind Supplemental Contracts - 2022-2023 School Year.

Name	Assignment	School
Duane Wallace	Assistant Varsity Softball Coach (.5)	OHHS
Josie Jorgenson	Assistant Varsity Softball Coach (.5)	OHHS
Jim Basil	Head 9th Gr. Softball Coach (.5)	OHHS
Katherine Shoals	Girls on the Run Club	DEL
Roger Lampe	Assistant Varsity Wrestling Coach (.5)	OHHS
Dylan Roth	Assistant Varsity Wrestling Coach (.5)	OHHS

g. Supplemental Contracts - 2022-2023 School Year.

Name	Assignment	School
Tim Adams	Assistant Varsity Baseball Coach	OHHS
Duane Wallace	Assistant Varsity Softball Coach	OHHS
Josie Jorgenson	Head 9th Gr. Softball Coach (.5)	OHHS
Katie Jacobs	Assistant Varsity Boys Track Coach	OHHS
Chloe Amlin	Assistant Varsity Boys Track Coach (.5)	OHHS
Devin Moore	Assistant Varsity Boys Track Coach (.5)	OHHS
Max Gramke	Assistant Varsity Girls Track Coach (.5)	OHHS
Jack Vetter	Assistant Varsity Girls Track Coach (.5)	OHHS
Ben Marshall	Assistant Varsity Girls Track Coach (.5)	OHHS
Noah Drake	Assistant Varsity Girls Track Coach (.5)	OHHS
Dylan Roth	Assistant Varsity Wrestling Coach	OHHS

h. ETR Compliance - To be paid \$30.00 per hour for completion of prescreening and/or evaluations cases.

Name
Mollie DiGiacomo
Donald Young
Kristin Fraley
Lizzy Wessel
Krista Hatfield

i. Student Teacher Mentor

Name	University	Amount
Caitlin Long	Mount St. Joseph University	\$500.00
Karen Braun	Mount St. Joseph University	\$500.00
Kristin Link	Mount St. Joseph University	\$500.00
Kala Koons	Mount St. Joseph University	\$500.00
Emily Amlin	Mount St. Joseph University	\$150.00
Sarah Bertke	Mount St. Joseph University	\$550.00
Stephanie Betas	Mount St. Joseph University	\$150.00
Lindsey Black	Mount St. Joseph University	\$150.00
Michelle Boeshart	Mount St. Joseph University	\$150.00
Emily Bourgeois	Mount St. Joseph University	\$150.00
Kyle Brunsmann	Mount St. Joseph University	\$150.00
Jackie Cornelius-Bedel	Mount St. Joseph University	\$550.00
Karen Coster	Mount St. Joseph University	\$150.00
Pam Eisenmann	Mount St. Joseph University	\$150.00
Tracey Ernst	Mount St. Joseph University	\$150.00
Janell Eschenbrenner	Mount St. Joseph University	\$150.00

Penny Ferguson	Mount St. Joseph University	\$150.00
Chris Floyd	Mount St. Joseph University	\$150.00
Liz Ginn	Mount St. Joseph University	\$150.00
Ellen Gorski	Mount St. Joseph University	\$150.00
Kathy Graham	Mount St. Joseph University	\$150.00
Laura Gutzwiller	Mount St. Joseph University	\$150.00
Kathy Herrman	Mount St. Joseph University	\$150.00
Christine Hoferer	Mount St. Joseph University	\$150.00
Amara Krimmer	Mount St. Joseph University	\$150.00
Jim Macke	Mount St. Joseph University	\$400.00
Heather Ruehl	Mount St. Joseph University	\$150.00
Jill Salamone	Mount St. Joseph University	\$550.00
Jen Schehr	Mount St. Joseph University	\$300.00
Kristen Schlemmer-Wilson	Mount St. Joseph University	\$550.00
Caitlyn Ulmer	Mount St. Joseph University	\$150.00
Kellie Wagner	Mount St. Joseph University	\$150.00
Tracy Weingartner	Mount St. Joseph University	\$150.00
Rita Brown	Mount St. Joseph University	\$150.00
Chelsea Lamping	Mount St. Joseph University	\$150.00
Jen Mansu	Mount St. Joseph University	\$150.00
Tami Moore	Mount St. Joseph University	\$150.00
MaryAnne Pearce	Mount St. Joseph University	\$150.00
Laura Thompson	Mount St. Joseph University	\$150.00

j. **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Connie Hicks

k. **Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Connie Hicks

AYES - Haffey, Philpot, Schoonover, Hunter, West

NAY - None

Motion Approved.

XXXII.

CONSTITUENTS MAY ADDRESS THE BOARD None

XXXIII.

BOARD DISCUSSION

- Board Liaisons / Committee Representatives - The board discussed which member would serve on each district committee. Formal approval will occur in February.
- Board Development Sessions - the Board will call meetings as needed and will not have formal dates assigned for development sessions.
- Fiscal Health / Levy Analysis - Mr. Bain provided an in depth presentation on the district's financial position. The presentation included historical trends, future projections, and levy scenarios. An advisory committee will be created to review and guide the district's future decisions. The presentation is available at ohlsd.us / Treasurer's page.

XXXIV. 21-23

ADJOURN

Mrs. Philpot moved, seconded by Mrs. Hunter, to adjourn the meeting at 8:20 p.m.

AYES - Philpot, Schoonover, Hunter, West, Haffey

NAYS - None -- Motion approved.


President

ATTEST:


Treasurer
SB/sls



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M x *