

**Oak Hills Local School District  
Board of Education Meeting Agenda**

Regular Meeting - March 6, 2023

Springmyer Elementary School

6:00 P.M. (Records Commission Meets Prior to Board Meeting)



**OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:**

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

*Constituents addressing the Board are required to sign in prior to the start of the meeting.*

- I. CALL TO ORDER**
- II. OPENING**
- III. ROLL CALL BY APPROVED ROTATION**  
Rich Haffey, Mischelle Philpot, Jeannie Schoonover, Jan Hunter, Bart West
- IV. COMMUNICATIONS**
- V. ADOPTION OF AGENDA**
- VI. TREASURER'S REPORT**
- VII. SUPERINTENDENT'S REPORT**
  - A. Principal's Report**  
Mark Winters, Springmyer Elementary School
- VIII. COMMITTEE REPORTS**
  - A. Facilities**

**Public Participation at Board Meetings**  
All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.
- IX. CONSTITUENTS MAY ADDRESS THE BOARD** (Limit of five minutes per constituent for a total of thirty minutes)
- X. OLD BUSINESS**
  - Advisory Committee Follow-Up

## **XI. NEW BUSINESS**

### **A. Treasurer's Recommendations**

#### **1. Minutes**

**I recommend that the Board approve the Minutes of the Regular Board Meeting of February 6, 2023 according to ORC 3313.26 and Text 6.06 as attached.**

#### **2. Monthly Financial Statement**

**I recommend that the Board approve the Monthly Financial Statement for February, 2023 according to ORC 3313.26 and Text 6.06, as submitted.**

#### **3. Donations**

**I recommend that the Board approve the Donations as submitted.**

- |    |   |               |
|----|---|---------------|
| a) | From: Thomas J. Rebold Foundation for Youth Performing Arts | \$1,000.00    |
|    | To: Springmyer Student 018                                  | 018-9582-550  |
| b) | From: Delhi Citizens Police Association                     | \$690.00      |
|    | To: Oak Hills Local School District                         | various accts |

#### **4. Appropriation Adjustments**

**I recommend that the Board approve the following appropriation adjustments as submitted.**

- |                                       |             |                   |
|---------------------------------------|-------------|-------------------|
| a) Auxiliary Funds (interest & final) | \$70,543.41 | 401-9223          |
| b) Ohio School Safety Training Grant  | \$40,298.45 | 499-9723          |
| c) OHHS Adopt-A-Highlander            | \$22,000    | 018-9231-500      |
| d) OHHS Juniors Dance Team            | \$5,000     | 300-9503-500      |
| e) RRMS DC Trip                       | \$40,000    | 300-9632-580      |
| g) Permanent Improvement (Vestibules) | \$-361,192  | 003-5600-620-9800 |

#### **5. Board Meeting Dates (Development Sessions)**

**I recommend that the Board approve the following Board of Education meeting dates as submitted. (District Office 6325 Rapid Run Rd 45233 - 4:00 pm )**

- May 15, 2023
- September 18, 2023

### **B. Superintendent's Recommendations**

#### **1. Agreement - HCDDS & OHLSD**

**I recommend that the Board approve the Agreement Between Hamilton County Developmental Disabilities Services and Oak Hills Local School District as attached.**

#### **2. Resolution for Flexible Schedule for Oak Hills High School Students**

**I recommend that the Board approve the Resolution for a Flexible Schedule for Oak Hills High School Students for Standardized Testing as submitted.**

WHEREAS the American Institute of Research End of Course Assessment (AIR EOC) is aligned to Ohio academic standards, which were adopted by the State Board of Education in language arts (reading and writing), mathematics, science and social studies; and

WHEREAS in order for students to graduate from high school, they must meet the EOC requirements set forth by the Ohio Department of Education for their graduating class; and

WHEREAS students take the AIR EOC Test as a part of their graduation requirement; and

WHEREAS Oak Hills administration and staff are taking a proactive approach by preparing high

school students for the AIR EOC tests. THEREFORE, all students who are enrolled in a tested content for the AIR EOC Test will participate in testing during the span of April 12th through April 27th, 2023. Students who are not required to participate in the state testing will be on an abbreviated schedule during this span. BE IT FURTHER RESOLVED that the scheduled dates for the AIR End of Course Tests for Oak Hills High School students are April 12 & 13, 19 & 20 and 26 & 27, 2023.

### 3. **OHLSD Student Trips**

**I recommend that the Board approve the following Oak Hills Local School District Student Trips as attached.**

Oak Hills High School

3/3-4/23

Group: Wrestling Team

Destination: Kettering, OH

### 4. **Personnel**

**I recommend that the Board approve the following Personnel actions ( a-u ) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

#### a) **Resignation - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Susan Wood	Teacher	SPR	Retirement	05/31/23

#### b) **Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Mary Heitzman	Auxiliary Clerk	St. Al's	Personal	02/03/23
Linda Beck	Bus Driver	Trans.	Retirement	02/01/23 (Corrected Date)
Patty Heyob	Instructional Asst.	OHHS	Retirement	05/31/23
Cheryl Lubbe	Nurse Attendant	COH	Personal	08/11/23
Mathew Mills	Custodian	OHHS	Personal	02/17/23
George VanDulman	Crossing Guard	Trans.	Personal	12/31/22
Harry Grubbs	Crossing Guard	Trans.	Personal	02/24/23

#### c) **Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Laura Thompson	Teacher	OAK	Child Care	03/17/23- 05/02/23
Sarah Kamp	Occupational Ther.	COH	Medical	02/17/23- 02/21/23

#### d) **Unpaid Family Medical Leave - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Linda Beck	Bus Driver	Trans.	Medical	01/27/23- 01/31/23

**e) Unpaid Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Laura Thompson	Teacher	OAK	Child Care	05/03/23- 05/11/23

**f) Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Carlyann Hall	Instructional Asst.	II-4 7 hrs. per day/5 days per week	02/21/23
Jennifer Waltner	Instructional Asst.	11-8 7 hrs. per day/5 days per week	02/08/23
Sandra Hamilton	Instructional Asst.	II-4 3.5 hrs. per day/5 days per week	02/07/23
Stephen Haas	Custodian	I-1 8 hrs. per day/5 days per week	02/10/23
Kyle Harris	Custodian	I-2 8 hrs. per day/5 days per week	02/13/23
Julie Thompson	Crossing Guard	CG-0 2 hrs. per day/5 days per week	02/16/23
Melinda Sala	Van Driver	IV-0 4 hrs. per day/5 days per week	02/16/23
Kimberly Hacker	Van Driver	IV-0 4 hrs. per day/5 days per week	02/16/23
Pamela Bruce	Instructional Asst.	II-2 6.5 hrs. per day/5 days per week	02/27/23

**g) Bridgetown Middle School Music - To be paid \$400.00 for piano accompanist, April & May, 2023 for rehearsals, concert & MIP competition.**

Name  
Julie Marratta

**h) Online Health Course Facilitator Lead - To be paid \$500.00 as lead coordinator.**

Name  
Chad Cornelius

**i) Facilitator for Online Health Class - To be paid \$2000.00 each section for 2nd semester.**

<u>Name</u>	<u>Section</u>
Chad Cornelius	1 section
Scott Zang	1 section
Samantha Helms	1 section
Brooks Klosterman	1 section
Ken Meibers	2 sections
Ken Boatright	1 section
Fran Gilreath	2 sections

- j) **Field Maintenance Stipend (baseball)** - To be paid as follows for work done in the 2022-2023 school year.

<u>Name</u>	<u>Amount</u>
Greg Leurck	\$2500.00
Matthew Kron	\$500.00

- k) **Field Maintenance Stipend (softball)** - To be paid \$3000.00 for work done in the 2022-2023 school year.

<u>Name</u>
Rick Cornelius

- l) **IEP Compliance** - To be paid \$30.00 per hour as submitted.

<u>Name</u>
Erin Fields

- m) **Student Teacher Mentor**

<u>Name</u>	<u>University</u>	<u>Amount</u>
Jen Robben	Miami University	\$600.00
Lauren Tharp	Miami University	\$300.00
Jen Turner	Miami University	\$300.00
Jennifer Mansu	Miami University	\$600.00
Alan Cocklin	Miami University	\$600.00
Erin Ward	Miami University	\$600.00

- n) **Middle School Transitional Academy** - To be paid \$30.00 per hour on an as needed basis.

<u>Name</u>	<u>Hours per day</u>
CJ Fleming	3.5
Jordan Schwiers	3.5
Dane Brater	3.5
Andy Busker	3.5

- o) **Focused Reading Groups (Teachers)** - To be paid \$30.00 per hour for before/after school program to support at risk students who need additional support with reading from 2/1/23-5/25/23.

<u>Name</u>
Caitlyn Ulmer
Maggie Kent
April Ferneding
Allison Kampel
Sophia Herrmann
Sara Pollitt
Laura Harvey
Jill Salamone
Lauren Flynn
Amy McNabb
Jordan Hensley
Laura Adair
Brianna Duwel

Amanda Goodman  
Tricia Doyle  
Emily Majestic  
Kaleigh McCarthy  
Lindsie Reinhold  
Courtney Valerius  
Kellie O'Brien  
Kamryn McCool  
Kristina Dearwester  
Josie Jorgenson

- p) Focused Reading Program** - To be paid their hourly rate for before/after school program to support at risk students who need support with reading from 2/1/22-5/25-23.

Name

Becky Thatcher  
Cindy Jacobs  
Amy Jackson  
Maryann Davisson

- q) Substitute Bus Aide** - To be hired on an as needed basis and paid per substitute bus aide hourly rate.

Name

Stephanie Napier  
Carrie Lipps  
Tonya Hicks

- r) Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Kyle Harris

- s) Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Pamela Laug

- t) Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Pamela Laug

- u) Substitute Nurse Attendant** - To be hired on an as needed basis and paid per substitute nurse attendant hourly rate.

Name

Joy Hertsenberg  
Amy Bowman

- XII. CONSTITUENTS MAY ADDRESS THE BOARD** (Limit of five minutes per constituent for a total of thirty minutes)
- XIII. BOARD DISCUSSION**
- XIV. ADJOURNED**