

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION  
APRIL 10, 2023 – DELSHIRE ELEMENTARY SCHOOL  
6:00 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)  
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**OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:**

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

**I. CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**II. OPENING EXERCISE**

**III. ROLL CALL BY APPROVED ROTATION**

The roll was called and the following members were present: Jeannie Schoonover, Bart West, Rich Haffey, Mischelle Philpot

Absent: Jan Hunter

Also present: Jeff Brandt, Steve Bain

**IV. COMMUNICATIONS**

- Mr. Brandt introduced Travis Hunt, Oak Hills High School Principal, who thanked the following Oak Hills staff members and Green Township staff members for their heroic acts in saving a substitute teacher's life with CPR.
  1. OHHS Staff – Mike Nieman, Kyle Brunsman, Bev Kramer, Angela Streithorst, Jodi Engelhardt, Leslie Klingenberg
  2. Green Township Fire & EMS
- Mr. Bain communicated information regarding the following fundraising and recognition events:
  1. The Oak Hills Alumni & Education Foundation Dinner is May 3<sup>rd</sup> at 5:30 at Western Hills Country Club. To purchase tickets, please visit ohaef.org
  2. Oak Hills Athletic Boosters Main Event is April 15th at Oak Hills High School. For more information visit oakhillssports.com
  3. Special thanks to the members of the One Hope One Heart Committee for the volleyball tournament which raised nearly \$20k for district families in need.

**V. 45-23 ADOPTION OF AGENDA**

Mrs. Schoonover moved, seconded by Mrs. Philpot, to approve the Agenda for the Regular Board Meeting of April 10, 2023, as submitted.

AYES - West, Haffey, Philpot, Schoonover

NAY - None

Motion approved.

**VI. TREASURER'S REPORT**

Mr. Bain presented or communicated:

- March 2023 financial report

**VII. SUPERINTENDENT'S REPORT**

**Principal's Report**

- Jill Wolfe (Delshire Principal) communicated that students are preparing for spring testing season and the students are using techniques to mentally relax their minds for the test. Students from Delshire Elementary presented their strategies to the Board which included meditating as needed.

## VIII.

### COMMITTEE REPORTS

#### Facilities Report

- Jason Nash (Director of Operations) communicated that both the High School turf (privately funded) and the Delhi Gym are near completion.

#### Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.

## IX.

### CONSTITUENTS MAY ADDRESS THE BOARD REGARDING ITEMS ON THE AGENDA

- None

## X.

### OLD BUSINESS

- None

## XI. 46-23

### MINUTES

**Mrs. Schoonover moved, seconded by Mrs. Philpot, to approve the Minutes of the Regular Board Meeting of March 6, 2023, according to ORC 3313.26 and Text 6.06 as submitted.**

**AYES -** West, Haffey, Philpot, Schoonover

**NAY -** None

Motion approved.

## XII. 47-23

### DONATIONS

**Mrs. Schoonover moved, seconded by Mr. West, to approve the following Donations as submitted.**

a)	From: Stoll Family Charitable Fund	\$500.00
	To: OHHS Art Department	018-9531-500
b)	From: Oak Hills High School PTA	\$1,000
	To: OHHS Student 018 - Hoferer	018-9531-500
c)	From: The Mead Foundation	\$15,000
	To: OHHS Adopt-A-Highlander	018-9231-500
d)	From: Tom O'Brien / Weather Channel	\$3,000
	To: OHHS Adopt-A-Highlander	018-9231-500
e)	From: Delynn & Michael Miles	\$500
	To: Jon Miles Memorial Scholarship	007-9551-500
f)	From: Oakdale PTA	\$1,000
	To: OHHS Scholarship Fund	007-9551-500
g)	From: Delshire PTA	\$1,000
	To: OHHS Scholarship Fund	007-9551-500
h)	From: Eutice Dell'Aira	\$4,000
	To: Jim & Eutice Dell'Aira Scholarship	007-9551-500

- i) From: Oak Hills High School PTA \$10,000  
To: OHHS Scholarship Fund 007-9551-500
- j) From: Delhi Middle School PTA \$1,000  
To: OHHS Scholarship Fund 007-9551-500
- k) From: Oak Hills Band Association \$2,000  
To: OHHS Scholarship Fund 007-9551-500
- l) From: Thomas C. Mason \$500  
To: Pat Mason Memorial Scholarship 007-9551-500
- m) From: Greater Cincinnati Foundation \$10,522.79  
To: Kay Hyler Memorial Scholarship 007-9551-500
- n) From: Bridgetown Middle School PTA \$1,500  
To: OHHS Scholarship Fund 007-9551-500
- o) From: Oak Hills Choral Boosters \$1,000  
To: OHHS Scholarship Fund 007-9551-500
- p) From: Mary Ann & William Gray \$1,000  
To: Michele Taylor Memorial Scholarship 007-9551-500

AYES - Haffey, Philpot, Schoonover, West

NAY - None

Motion approved

### XIII. 48-23

#### APPROPRIATIONS ADJUSTMENTS

**Mrs. Philpot moved, seconded by Mrs. Schoonover, to approve the following appropriation adjustments as submitted.**

- a) OHHS Drama \$6,500 300-9524-500

AYES - Philpot, Schoonover, West, Haffey

NAY - None

Motion approved

### XIV. 49-23

#### PERSONNEL

**Mrs. Schoonover moved, seconded by Mr. West, to approve the following Personnel actions**

**(a. - r.) as submitted.** Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

#### **a. Resignation - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Valerie Holocher	Teacher	DEL	Personal	08/12/23
Danielle Solberg	Teacher	DMS	Personal	08/13/23
Cassie Raabe	Teacher	OHHS	Personal	05/05/23
CJ Fleming	Teacher	DMS	Personal	08/13/23
Alexandra Lovette	Teacher	DMS	Personal	08/13/23
Gabriela Acevedo	Teacher	JFD	Personal	08/13/23

**b. Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
John Kramer	Bus Driver	Trans.	Retirement	08/11/23
Crystal Tarter	Custodian	RRMS	Personal	03/14/23
Debbie Ellis	Secretary	COH	Personal	06/30/23
Joseph Sinkhorn	Custodian	OHHS	Retirement	04/27/23
Janet Stahl	Food Service Mgr.	BMS	Retirement	08/12/23

**c. Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Chrisanne Hettesheimer	Teacher	COH	Child Care	03/21/23-03/28/23
Amy Asper	Teacher	OHHS	Child Care	04/20/23-05/25/23
Sara Loving	Teacher	DEL	Child Care	04/18/23-05/25/23

**d. Unpaid Leave - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Denise Leopold	Instructional Asst.	OAK	Medical	03/17/23-04/07/23

**e. Appointment - Certified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Kaleigh McCarthy	Teacher	II-0	08/14/23
Cassie Duker	Intervention Spec.	III-0	08/14/23
Jarod Walpole	Intervention Spec.	II-0	08/14/23
McKenzie Becker	Intervention Spec.	II-0	08/14/23
Breann Robbins	Intervention Spec.	III-0	08/14/23
Kali Meyer	Speech/Lang. Path.	IV-0	08/14/23

**f. Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Karen Kitchen	Instructional Asst.	II-5	03/27/23 6.75 hrs. per day/4 days per week
Jon Berning	Custodian	I-0	03/24/23 8 hrs. per day/5 days per week
Sean Horrocks	Custodian	I-2	04/02/23 8 hrs. per day/5 days per week
Ciara Sontag	Nurse Attendant	NA-1	08/14/23 7 hrs. per day/5 days per week

**g. Appointment - Auxiliary Clerk**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Salary</u>
Donna Messerle	Auxiliary Clerk	St. Al's	Aux.-9 (According to Auxiliary Calendar)

**h. Delshire Academy - To be paid \$30.00 per hour on an as needed basis.**

<u>Name</u>
Lauren Morr
Jason Yates

**i. Middle School Transitional Academy - To be paid \$30.00 per hour on an as needed basis.**

<u>Name</u>	<u>Hours per day</u>
Samantha Helms	3.5

**j. Student Teacher Mentor**

<u>Name</u>	<u>University</u>	<u>Amount</u>
Brianna Duwel	Xavier University	\$500.00

**k. IEP Compliance - To be paid \$30.00 per hour as submitted.**

<u>Name</u>
Mary Berger

**l. Oak Hills High School Drama "Cinderella"** - To be paid as follows for work done on drama production, March 9 -12.

<u>Name</u>	<u>Assignment</u>	<u>Amount</u>
Christina (Soula) Walls	Choreographer/Asst. Director	\$1500.00
Theresa McKnight	Pit Orchestra	\$450.00
Kevin Sweatman	Pit Orchestra Director	\$1000.00
Julie Marratta	Pit Orchestra	\$600.00

**m. Extended School Year Services** - To be hired on an as needed basis and paid \$30.00 per hour.

Name  
Becky Thatcher  
Sara Zimmerman

**n. Kindergarten Registration Assessors** - To be paid \$50.00 per day, up to 2 days, April 10 - May 26, 2023.

Name  
Ashley Leichter  
Nancy Henn  
Kristen Niehaus  
Jaimie Beerck  
Pattie Asebrook  
Andrea Elliott  
Parker Mosher  
Amy McNabb  
Jill Salamone  
Rebecca Thatcher  
Jordan Hensley  
Tami Moore  
Sara Meyer  
Jennifer Schehr  
Lauren Flynn  
Stacey Woosley  
Sarah Geil  
Valerie Holocher  
Mary Berger  
Dana Beckmeyer  
Ranae Schultheis  
Jen Wilson  
Aimee Rhoton  
Kellie O'Brien  
Julie Evans  
Christy Tiernan  
Kristin Feichtner  
Brandy Norman  
Krista Hatfield  
Betsy Wirfel  
Chelsea Bouley  
Christa Franke  
Paige Klawitter  
Jessica Rahm  
Lina Jansen  
Barb Martin  
Jeff Lyman  
Julie Lawhead  
Kristina Dearwester  
Jennie Hoffman  
Amanda Fields  
Lindsey Stephens  
Heather Brannen

o. **Custodian Student Worker** - To be hired on an as needed basis and paid student worker hourly rate.

Name

Nicholas Bolen

p. **Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Anna Huesman

q. **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Robert Breitenstein

r. **Substitute Bus Driver** - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

Name

Robert Breitenstein

AYES - Schoonover, West, Haffey, Philpot

ABSTAIN - West

NAYS - None

Motion approved.

XV.

**CONSTITUENTS MAY ADDRESS THE BOARD**

- None

XVI.

**BOARD DISCUSSION**

**Delhi Middle School Student Support**

- Brian Connors, Delhi Middle School Principal, introduced Hailey Ryan, Behavioral Health and Wellness Coordinator. The role of the coordinator is to serve as a key member in supporting behavioral health and wellness. Services provided include health promotion, prevention, early detection, referral processes, and multi-tiered support. There will also be a community wellness fair led by the coordinator. The coordinator is privately-funded.

XVII. 50-23

**EXECUTIVE SESSION**

**Mrs. Schoonover moved, seconded by Mr. Haffey, to move into Executive Session at**

**6:45 p.m.** for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.

AYES - West, Haffey, Philpot, Schoonover

NAY - None

Motion Approved.

**The Board returned from Executive Session at 8:49 p.m. and the President announced they had met for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.**

XVIII. 51-23

**ADJOURN**

Mr. West moved, seconded by Mrs. Philpot, to adjourn the meeting at 8:45 p.m.


AYES - West, Haffey, Philpot, Schoonover

NAYS - None

Motion approved.

  
\_\_\_\_\_  
President

ATTEST:

  
\_\_\_\_\_  
Treasurer

SB/sls