

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
JUNE 5, 2023 – OAK HILLS DISTRICT OFFICE
6:00 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)
WWW.OAKHILLS.K12.OH.US**

OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:
All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. OPENING EXERCISE

III. ROLL CALL BY APPROVED ROTATION

The roll was called and the following members were present: Jan Hunter, Bart West, Rich Haffey, Mischelle Philpot, Jeannie Schoonover

Also present: Jeff Brandt, Steve Bain

IV. COMMUNICATIONS

- Mr. Brandt thanked the staff for a great school year.
- Mr. Bain thanked the Oak Hills Alumni & Education Foundation. The annual foundation dinner raised over \$20k. The benefits of the evening's fundraiser will go towards a therapy dog.

V. 67-23 ADOPTION OF AGENDA

Mrs. Hunter moved, seconded by Mrs. Philpot, to approve the Agenda for the Regular Board Meeting of June 5, 2023, as submitted.

AYES - West, Haffey, Philpot, Schoonover, Hunter

NAY - None

Motion approved.

VI. TREASURER'S REPORT

- Mr. Bain communicated:
 - The April & May Financial Report
 - As required to be reported, the district received \$7,108.98 in credit card rewards.
 - Anthem Blue Cross and Blue Shield was awarded the contract for health insurance (thanks to SWOOSH and OHEA for their participation).
 - The biennium budget is expected to be voted out of the Senate as early as tomorrow.

VII. SUPERINTENDENT'S REPORT

- None

VIII. COMMITTEE REPORTS

- None

IX. CONSTITUENTS MAY ADDRESS THE BOARD

- None

X. OLD BUSINESS

- Financial Update:
 - Over the last 4 months, the district has methodically dissected our financial position to ensure we are meeting one of the pillars of the strategic plan, which is financial stability.

c)	From: Oak Hills Education Association To: OHEA Scholarship Fund	\$2,040.00 007-9551-500
d)	From: Stephen Schmitz To: Jonathan Schmitz Memorial Scholarship	\$1,000.00 007-9551-500
e)	From: Springmyer PTA To: OHHS Scholarship Fund	\$500.00 007-9551-500
f)	From: E. John Rewwer To: Jay Rewwer Soccer Scholarship Fund	\$1,000.00 007-9551-500
g)	From: J.F.Dulles PTA To: OHHS Scholarship Fund	\$2,000.00 007-9551-500
h)	From: Amanda Biser To: Dick Roche Memorial Scholarship	\$1,000.00 007-9551-500
i)	From: Amanda Biser To: Clara Smith Memorial Scholarship	\$500.00 007-9551-500
j)	From: Johnson Charitable Gift Fund To: Jay Faris Memorial Scholarship Fund	\$1,153.41 007-9551-500
k)	From: Oak Hills Athletic Boosters To: OHHS Student Activities - Master Scheduler Project	\$3,500.00 018-1820-9531-500
l)	From: Oak Hills Athletic Boosters To: OHHS Scholarship Fund	\$1,000.00 007-9551-500
m)	From: Oak Hills Alumni & Education Foundation To: OHHS Scholarship Fund	\$3,250.00 007-9551-500
o)	From: Oak Hills Mini Dance To: OHHS Scholarship Fund	\$1,500.00 007-9551-500
p)	From: Oak Hills Band Association To: OHHS Scholarship Fund	\$1,000.00 007-9551-500
q)	From: Harvest Home Fair Association To: OHHS Scholarship Fund	\$1,000.00 007-9551-500

AYES - Schoonover, Hunter, West, Haffey, Schoonover

NAY - None

Motion approved

XIV. 71-23

APPROPRIATIONS ADJUSTMENTS

Mrs. Hunter moved, seconded by Mr. Haffey, to approve the following appropriation adjustments as submitted.

a)	Food Service	\$500,000	006-0000
b)	OHHS Language Clubs	\$1,100	200-9540-500
c)	OHHS Scholarship Fund	\$13,400	007-9551-500

AYES - Hunter, West, Haffey, Philpot, Schoonover

NAY - None

Motion approved

XVIII. 75-23

AUTHORIZATION FOR TREASURER TO MODIFY THE BOARD APPROPRIATIONS FOR FY 2023

Mrs. Hunter moved, seconded by Mrs. Schoonover to approve the Authorization for Treasurer to Modify the Board Appropriations for Fiscal Year 2023 as submitted.

The Superintendent and Treasurer are requesting authorization for the Treasurer to modify the Appropriations to meet obligations of the district for the 2023 fiscal year. The Treasurer will stay within the funds available as certified by the Budget Commission of Hamilton County, or as amended and approved on or before June 30, 2023 by the Budget Commission.

Furthermore, the Treasurer will submit the final revised Appropriation document at the regular board meeting of August 2023 for the Board's review and adoption as the final regular business item for the 2023 fiscal year.

AYES - Schoonover, Hunter, West, Haffey, Philpot

NAY - None

Motion Approved.

XIX. 76-23

RESOLUTION TO ADOPT TEMPORARY APPROPRIATIONS

Mrs. Hunter moved, seconded by Mr. West to approve the Resolution to Adopt Temporary Appropriations as submitted.

WHEREAS it is desired to postpone the passage of the Annual Appropriations Resolution until an Amended Official Certificate of Estimated Resources for the year beginning July 1, 2023 is received from the County Budget Commission, and to pass a temporary resolution for meeting the ordinary expenses of this school district until the effective date of the Annual Appropriations Resolution; and

WHEREAS Section 5705.38 of the Ohio Revised Code provides that a temporary appropriations measure may be passed to meet ordinary expenses until not later than October 1 of the current fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Oak Hills Local School District of Hamilton County that to provide for the current expenses and other expenditures of said Board for the period July 1, 2023 until the effective date of the Annual Appropriations Resolution for the fiscal year ending June 30, 2024 the following sums be, and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said period as follows,

a.	001	General Fund	\$85,000,000
b.	002	Bond Retirement Fund	\$4,000,000
c.	003	Permanent Improvement	\$7,000,000
d.	006	Food Service	\$2,500,000
e.	007	Special Trust	\$80,000
f.	008	Endowment	\$50,000
g.	009	Uniform School	\$35,000
h.	018	Public School Support	\$450,000
i.	027	Workers Compensation	\$200,000
j.	200	Student Activity (Student Managed)	\$250,000
k.	300	Student Activity (District Managed)	\$700,000
l.	400	State Supported Funds	\$900,000
m.	500	Federally Supported Funds	\$4,000,000

AYES - Hunter, West, Haffey, Philpot, Schoonover

NAY - None

Motion Approved.

XX. 77-23

SUBSTITUTION RATES

Mrs. Hunter moved, seconded by Mr. West, to approve the substitution rates as submitted.

AYES - West, Haffey, Philpot, Schoonover, Hunter

NAY - None

Motion Approved.

AYES - West, Haffey, Philpot, Schoonover, Hunter
NAY - None
Motion Approved.

XXVI. 83-23

OHLSD DISTRICT POLICY MANUAL – POLICY REVISION

Mrs. Hunter moved, seconded by Mrs. Philpot to approve the policy revisions to the Oak Hills Local School District Policy manual as attached.

Po0131.1	Technical Corrections
Po2271	College Credit Plus Program
Po2412	Homebound Instruction Program
Po2430.05	Student Extracurricular Participation
Po3120.09	Volunteers (rescind)
Po4120.09	Volunteers (rescind)
Po5310	Health Services
Po5460	Graduation Requirements
Po5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
Po6xxx	Board of Revisions
Po6152	Student Fees, Fines, and Charges
Po6325	Procurement - Federal Grants/Funds
Po6423	Use of Credit Card
Po6605	Crowdfunding
Po7540	Technology
Po7540.01	Technology Privacy
Po7540.02	Web Accessibility, Content, Apps, and Services
Po7540.03	Student Technology Acceptable Use and Safety
Po7540.04	Staff Technology Acceptable Use and Safety
Po8120	Volunteers
Po8300	Continuity of Organizational Operations Plan
Po8305	Information Security
Po8315	Information Management
Po8390	Animals on District Property
Po8400	School Safety
Po8420	Emergency Situations at Schools
Po8462	Student Abuse and Neglect
Po8640	Transportation for Field and Other District-Sponsored Trips
Po9700.01	Advertising and Commercial Activities

AYES - Haffey, Philpot, Schoonover, Hunter, West
NAY - None
Motion Approved.

XXVII. 84-23

OHLSD STUDENT TRIPS

Mrs. Hunter moved, seconded by Mrs. Philpot, to approve the following Oak Hills Local School District Student Trips as submitted.

Oak Hills High School

Summer 2025 Group: Spanish Language Courses Destination: Spain

AYES - Philpot, Schoonover, Hunter, West, Haffey
NAY - None
Motion Approved.

XXVIII. 85-23

RESOLUTION AUTHORIZING THE PERMISSION TO CARRY A FIREARM

Mr. West moved, seconded by Mrs. Philpot to approve the Resolution Authorizing Bill Murphy the Permission to Carry a Firearm as submitted.

AYES - Schoonover, Hunter, West, Haffey, Philpot
NAY - None
Motion Approved.

Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a. **Resignation - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Laura Thompson	Teacher	OAK	Personal	08/13/23
Maureen Catania	Teacher	OAK	Retirement	10/27/23(Corrected Date)

b. **Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Patricia Buelterman	Bus Driver	Trans.	Retirement	05/31/23
Dave Smith	Pony Driver	Trans.	Personal	05/26/23
Christine Cottingham	Bus Driver	Trans.	Personal	05/25/23
Robert Bleh	Bus Aide	Trans.	Personal	05/10/23
Andrea Schraffenberger	Instructional Asst.	JFD	Personal	06/30/23
Olivia Pohlmann	Instructional Asst.	JFD	Personal	08/13/23
Donne Messerle	Auxiliary Clerk	St. Al's	Personal	05/31/23
Eleni Georgantonis	Instructional Asst.	RRMS	Personal	08/13/23
Diana Parrish	Instructional Ass.	DEL	Personal	06/30/23
Amy Braun	Food Service	DMS	Personal	05/26/23
Tony Gargano	Crossing Guard	Trans.	Personal	05/26/23

c. **Unpaid Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Haley Trick	Speech Lang. Path.	DEL	Child Care	08/14/23-05/24/24

d. **Unpaid Leave - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Cheryl Lubbe	Nurse Attendant	DEL	Medical	05/03/23-05/12/23

e. **Appointment - Certified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Julianna Lucas	Teacher	IV-5	08/14/23
Mattison Fisher	Teacher	III-0	08/14/23
Kamryn McCool	Teacher	II-0	08/14/23
Nicole Busch	Teacher	IV-5	08/14/23
Caroline Geist	Teacher	II-0	08/14/23
Maya Hilvert	Teacher	II-0	08/14/23
Nathan Parsons	Teacher	IV-5	08/14/23
Hayley Pogue	Teacher	VI-4	08/14/23
Natalie Rhein	Teacher	II-1	08/14/23
Sandy Lang	Teacher	IV-5	08/14/23
Elena Solorio	Teacher	II-0	08/14/23
Brenna Jorgenson	Teacher	II-0	08/14/23
Megan Trefl	Teacher	II-5	08/14/23
Alejandro Gil Palacios	Teacher	IV-5	08/14/23
Tamara Montes Palma	Teacher	III-0	08/14/23
Rachel Gabbard	Teacher	II-0	08/14/23
Sarah Singer	Teacher	III-0	08/14/23
Emily Vance	Speech Language	IV-5	08/14/23

f. **Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Amanda Arnold	Secretary	II-3	07/17/23 8 hrs. per day/5 days per week

Julie Essen	OHHS
Bonnie Hutchinson	OHHS
Lisa Hutson	OHHS
Ruth King	OHHS
Leslie Klingenbeck	OHHS
Erica Lambrinides	OHHS
Sherry Laux	OHHS
Kathleen Maxwell	OHHS
Andrea McAdams	OHHS
Jennifer Meyer	OHHS
Ava Millard	OHHS
Barbara Moore	OHHS
Janet O'Hara	OHHS
Mandy Patton	OHHS
Derrick Reed	OHHS
Mary Roach	OHHS
Helen Rohlfer	OHHS
Sherry Runyon	OHHS
Rebecca Samborsky	OHHS
Wendy Sandmann	OHHS
Corey Saunders	OHHS
Hannah Sohn	OHHS
Walter Spilman	OHHS
Dawn Stroberg	OHHS
Lindsay Vanlandingham	OHHS
Laura Velasquez	OHHS
Christina Vest	OHHS
Tiffany Vitatoe	OHHS
Duane Wallace	OHHS
Ashlea Walters	OHHS
Ann Williams	OHHS
Jennifer Wissel	OHHS
Pamela Bruce	BMS
Ann Heyl	BMS
Brooklyn Johnson	BMS
Jennifer Reuport	BMS
Amanda Niehaus	DMS
Julie Shreve	DMS
Carl Anderson	RRMS
Kimberly Brueckner	RRMS
Ann Burton	RRMS
Nancy Davis	RRMS
Taryn Hahn	RRMS
Carlyann Hall	RRMS
Angie Jolevski	RRMS
Brenda Jonas	RRMS
Christina Kallmeyer	RRMS
Bobbie King	RRMS
Brooke Lay	RRMS
Katie Martin	RRMS
Anna McQueary	RRMS
Rose Murphy McCarthy	RRMS
Sheryl Reed	RRMS
Tyler Reese	RRMS
Katherine Rudolph	RRMS
Jennifer Schulze	RRMS
Nancy Shockey	RRMS
Karen Stolze	RRMS
Brandon Unthank	RRMS
Isabella Vitatoe	RRMS
Charlene Blaser	COH

Barbara Martin	OAK
Rachel Reif	OAK
Lynne Seaburn	OAK
Sara Sexton	OAK
Caitlyn Shoemaker	OAK
Tonya Smith	OAK
Amanda Spangler	OAK
Mary Steinmetz	OAK
Amber Sunnycalb	OAK
Patricia Asebrook	SPR
Brenda Burman	SPR
Andrea Elliott	SPR
Elizabeth Isom	SPR
Karen Schehr	SPR
Melissa Wittich	SPR
Laura Adams	Trans.
Karen Bedel	Trans.
Quincia (Anness) Bledsoe	Trans.
Pamela Dooley	Trans.
Dawn Dunklin	Trans.
Lori Eggeston	Trans.
Jo Fleming	Trans.
Sarah Glines	Trans.
Alexandra Goff	Trans.
Kelly Helton	Trans.
Andrew Jackson	Trans.
Sandra McNay	Trans.
Tiffany Rauen	Trans.
David Reed	Trans.
Pamela Stanley	Trans.
Kimberly Sunderhaus	Trans.
Kimberly Wittich	Trans.

m. Appointment - Nurse Attendant - 1 Year Contract - 2023-24 School Year - on an as needed basis.

<u>Name</u>	<u>School</u>
Jodi Engelhardt	OHHS
Beverly Kramer	OHHS
Karen Roberts	OHHS
Sharon Spraul	OHHS
Angela Streithorst	OHHS
Heidi Hartsfield	BMS
Patricia Ruff	DMS
Jessica Matthews	RRMS
Carrie Morano	RRMS
Holly Wahl	RRMS
Carol Crawford	COH
Meghan Kutzleb	COH
Megan Sparks	COH
Jenny Boling	JFD
Joy Hertsenberg	OAK
Stana Ruebusch	OAK
Jennifer Schwarz	OHLSD

n. Aides - To be hired as needed, paid for up to 25 hours per week.

<u>Name</u>	<u>School</u>
Garry Hornsby	OHHS
Fred (Tony) Miller	OHHS

o. Rescind Supplemental Contracts - 2022-2023 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Emily Metz	Career Ed. Club	BMS

Ellen Gorski
Jordan Hensley

v. **TGRG Summer Reading Program** - To be paid as follows for work done May 31, 2023 - June 30, 2023.

<u>Name</u>	<u>Amount</u>
Josie Jorgenson	\$50.00 per hour
Mollie Harloff	\$50.00 per hour
Gayle Hunt	\$50.00 per hour
Karen Mulcahey	\$50.00 per hour
Lindsay Black	\$50.00 per hour
Katie Meymann	\$20.00 per hour

w. **TGRG Summer Reading PD day** - To be paid as follows for 1 day, summer 2023.

<u>Name</u>	<u>Amount</u>
Josie Jorgenson	\$150.00
Mollie Harloff	\$150.00
Gayle Hunt	\$150.00
Karen Mulcahey	\$150.00
Lindsay Black	\$150.00
Katie Meymann	\$130.00

x. **Student Teacher Mentor**

<u>Name</u>	<u>University</u>	<u>Amount</u>
Erica Baldrick	Mount St. Joseph University	\$150.00
Amanda Berling	Mount St. Joseph University	\$150.00
Kenny Boatright	Mount St. Joseph University	\$150.00
April Ferneding	Mount St. Joseph University	\$550.00
Emily Futscher	Mount St. Joseph University	\$300.00
Courtney Geier	Mount St. Joseph University	\$150.00
Brooks Klosterman	Mount St. Joseph University	\$150.00
Fawn Miller	Mount St. Joseph University	\$150.00
Kellie O'Brien	Mount St. Joseph University	\$550.00
Jennifer Robben	Mount St. Joseph University	\$550.00
Ian Veldhaus	Mount St. Joseph University	\$150.00
Monika Wright	Mount St. Joseph University	\$550.00
Kim Schibi	Mount St. Joseph University	\$550.00
Amy Thompson	Mount St. Joseph University	\$550.00

y. **Lead Teachers - Mount St. Joseph Tutoring Sessions** - To be paid \$500.00 each for supervising & support of tutoring sessions.

Name
Caitlyn Long
Karen Braun
Kristin Link
Kala Koons

z. **IEP Compliance** - To be paid \$30.00 per hour as submitted.

Name
Fawn Miller

aa. **Revise ELA Curriculum Maps & Assessments** - To be paid \$150.00 per day, up to 5 days, for work done summer 2023.

Name
Tobi Brooks
Erin Geiser
Liz Hibbard
Kelsey McClanahan
Tessa Keyes
Chrissy Miller
Michelle Cox

Nancy Henn
 Dana Beckmeyer
 Jessica Rahm
 Pam Eisenmann
 Lauren Tharp
 Melissa Claus
 Jadyen Klosterman
 Sarah Campbell
 Marie Argo
 Renee Stickley
 Sam Ostendorf

cc. **Revise Science Curriculum Maps & Assessments** - To be paid \$150.00 per day, up to 3 days, for work done summer 2023.

Name
 Sara Tassone
 Jenna Kirchgessner
 Bev Kenny
 Erin Mohs
 Kayla Worley
 Mindy Meissner
 Tricia Fox

dd. **Revise Social Studies Curriculum Maps & Assessments** - To be paid \$150.00 per day, up to 3 days, for work done summer 2023.

Name
 Maggie Kays
 Kacie Fisher
 Stacey Lingo
 Steve Busker
 Michelle Austing
 Elizabeth Bareswilt

ee. **2022-2023 OHEA Committee Stipends** - To be paid as follows.

<u>Name</u>	<u>Amount</u>
Brian Malavich	\$450.00
Greg Rolfes	\$200.00
Heather Packer	\$350.00
Jeanna Linenkugel	\$200.00
Susan Dochterman	\$300.00
Allen Cocklin	\$100.00
Dennis Martin	\$100.00
Cheryl Vandewalle	\$100.00
Lora Buchanan	\$100.00
Jen Cook	\$100.00
MaryAnne Pearce	\$100.00
Jen Mansu	\$100.00
Jennifer Smith	\$100.00
Sam Helms	\$100.00
Kala Koons	\$100.00
Kelsey McClanahan	\$100.00
Beth Price	\$100.00
Kathy Appiaris	\$100.00
Holly Asman	\$100.00
Penny Ferguson	\$100.00
Stefanie Junker	\$100.00
Karen Mulcahey	\$100.00
Emily Majestic	\$100.00
Valerie Holocher	\$100.00
Sara Zimmerman	\$100.00
Vanessa Wellendorf	\$100.00

Debbie Ruhe
Carol Spratt
Pam Stanley
Jenna Stidham
Julia Sutton
Julie Thompson
Nicole Williams

Substitute Bus Drivers

Carl Anderson
Dale McMillian
Joe Noehring
Dave Smith
Wendy Smith
Shane Sowders
Robert Breitenstein

Substitute Custodians

Colleen Albertz
Liane Alsip
Katherine Barkley
Khilyn Beamon
Adam Bloome
Robert Breitenstein
Tyler Carmen
Takia Chappell
Jakob Childress
Aiden Christy
Nadine Conteh
Robert Corso Jr.
Pam Dooley
Dawn Dunklin
Tyler Ense
Logan Fink
Scott Friedhoff
Marc Fullen
Pam Gemmell
Marianne Griffith
Bryan Grote
Norma Hill
Jennie Hoffman
Garry Hornsby
Roger Hutson
Cathy Jackson Williams
Skylei James
Joseph Kersey
Sheri Knapp
Dave Kunkel
Alan Laile
Erica Lambrinides
Gwen Lear
Tom LeDonne
Arthur Lewis
Marty Link
Adam Lipps
Carrie Lipps
Carole Manley
Edwin Matthews
Savannah Matthey
James McCree
Sandra McNay

Annabelle Potavin
Tammy Sheridan
Stacy Taylor
Jennifer Trennepohl
Gemma Viveiros
Julie Willett
Patty Young

AYES - West, Haffey, Philpot, Schoonover, Hunter
NAY - None
Motion Approved.

XXXVI. CONSTITUENTS MAY ADDRESS THE BOARD
• None

XXXVII. BOARD DISCUSSION
• Mathematics Instructional Review 6-12 update
• Literacy Instructional Review update

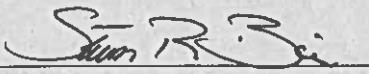
XXXVIII. 93-23 ADJOURNED
Mrs. Hunter moved, seconded by Mr. West, to adjourn the meeting at 7:27 p.m.

AYES - Haffey, Philpot, Schoonover, Hunter, West
NAY - None
Motion approved.



President

ATTEST:



Treasurer

SB/sls