

**Oak Hills Local School District  
Board of Education Meeting Agenda**

Regular Meeting - September 11, 2023

Oak Hills High School

6:00 P.M. (Records Commission Meets Prior to Board Meeting)



**OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:**

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

*Constituents addressing the Board are required to sign in prior to the start of the meeting.*

- I. CALL TO ORDER**
- II. OPENING**
- III. ROLL CALL BY APPROVED ROTATION**  
Mischelle Philpot, Jeannie Schoonover, Jan Hunter, Bart West, Rich Haffey
- IV. COMMUNICATIONS**
- V. ADOPTION OF AGENDA**
- VI. TREASURER'S REPORT**
- VII. SUPERINTENDENT'S REPORT**
  - A. Principal's Report**  
Travis Hunt, Oak Hills High School
- VIII. COMMITTEE REPORTS**
  - A. Facilities**

**Public Participation at Board Meetings**

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.

- IX. CONSTITUENTS MAY ADDRESS THE BOARD REGARDING ITEMS ON THE AGENDA**  
(Limit of five minutes per constituent for a total of thirty minutes)
- X. OLD BUSINESS**
- XI. NEW BUSINESS**
  - A. Treasurer's Recommendations**

**1. Minutes**

**I recommend that the Board approve the Minutes of the Regular Board Meeting of August 7, 2023 according to ORC 3313.26 and Text 6.06 as attached.**

**2. Monthly Financial Statement**

**I recommend that the Board approve the Monthly Financial Statement for August 2023 according to ORC 3313.26 and Text 6.06, as attached.**

**3. Donations**

**I recommend that the Board approve the Donations as submitted.**

- |    |   |              |
|----|---|--------------|
| a) | From: Oak Hills Alumni & Educational Foundation | \$33,885     |
|    | To: Oak Hills Local School District             | 018-9400     |
| b) | From: VFW Post 10380                            | \$1,100      |
|    | To: OHHS Bagpipe Club                           | 018-9531-500 |
| c) | From: Comdoc                                    | \$1,000      |
|    | To: OHHS Scholarship Fund                       | 007-9551-500 |
| d) | From: Neediest Kids of All                      | \$1,000      |
|    | To: OHHS NKOAFund                               | 007-999N     |
| e) | From: Greater Cincinnati Foundation             | \$2,500      |
|    | To: CO Harrison Music Dept.                     | 300-9680-520 |
| f) | From: Greater Cincinnati Foundation             | \$1,000      |
|    | To: Delhi MS Band and Orchestra                 | 300-9586-530 |
| g) | From: Greater Cincinnati Foundation             | \$1,000      |
|    | To: Delhi MS Student Council                    | 018-9577-530 |
| h) | From: Jill Schmit & Jaima Holland               | \$3,000      |
|    | To: Mike & Sharon Holland Memorial Scholarship  | 007-9551-500 |
| i) | From: Michael E. Price                          | \$500        |
|    | To: Adopt-A-Highlander Fund                     | 018-9231-500 |
| j) | From: Rueve Landscape & Mulch Depot             | \$1,000      |
|    | To: Gift in Kind to J.F.Dulles Playground       |              |
| k) | From: Oak Hills Reunion Class of 1973           | \$1,230.94   |
|    | To: OHHS Memorial Fountain Maintenance          | 018-9531-500 |

**4. Medical & Dental Insurance Rates - 2024**

**I recommend the Board approve the 2024 medical and dental rates as attached.**

**5. Appropriation Adjustment (fiscal year closing)**

**I recommend that the Board approve the fiscal year 2023 appropriation adjustments as attached.**

**6. Appropriations - FY 24**

**I recommend that the Board approve the fiscal year 2024 appropriations as attached.**

**7. Coca-Cola Agreement**

**I recommend that the Board approve the agreement between Oak Hills Local School District and Coca-Cola Bottling Company Consolidated as attached.**

**8. STRS Agreement**

**I recommend that the Board approve the agreement with STRS as attached.**

**9. Non-Bargaining Unit Staff Members Benefit Package**

**I recommend that the Board approve the benefit package for the staff members ineligible for union membership as attached.**

**B. Superintendent's Recommendations**

**1. HCESC – Contracts for Services to Non-Public Schools**

**I recommend that the Board approve the Hamilton County Educational Service Center Contract for Services to Non-Public Schools as attached.** The service contract is for the 2023-2024 school year.

**2. OHLSD 2023-2024 Calendar Revised**

**I recommend that the Board approve the revised 2023-2024 school year calendar as attached.**

**3. Resolution for After School Detention**

**I recommend that the Board approve the Resolution for After School Detention as submitted.**

The resolution applies to certified teaching staff currently under contract for the 2023-2024 school year to serve as supervisors for after school detention.

WHEREAS, the Oak Hills Local School District Board of Education has approved the hiring of certified teaching staff for the 2023-2024 school year; and

WHEREAS, throughout the school year, a Building Principal and/or Director will determine that a student requires detention;

WHEREAS, the District desires any certified teacher currently under contract to be able to offer supervision services for detention when needed; and

THEREFORE, BE IT RESOLVED that any certified teaching staff member currently under contract for the 2023-2024 school year is hereby approved to supervise after school detentions for students placed in after school detention.

BE IT FURTHER RESOLVED that detention supervision services will be compensated at a rate of \$20.00 per hour upon approval of the Superintendent or Designee.

**4. Resolution for Alternative Academy**

**I recommend that the Board approve the Resolution for Alternative Academy as submitted.**

The resolution applies to certified teaching staff currently under contract for the 2023-2024 school year to serve as teachers in Alternative Academy.

WHEREAS, the Oak Hills Local School District Board of Education has approved the hiring of certified teaching staff for the 2023-2024 school year; and

WHEREAS, throughout the school year, a Building Principal and/or Director will determine that a student requires placement in an alternative academy;

WHEREAS, the District desires any certified teacher currently under contract to be able to offer teaching services in the alternative academy when needed; and

THEREFORE, BE IT RESOLVED that any certified teaching staff member currently under contract for the 2023-2024 school year is hereby approved to offer teaching services for students deemed to require alternative academy services.

BE IT FURTHER RESOLVED that alternative academy services will be compensated at a rate of \$30.00 per hour upon approval of the Superintendent or Designee.

**5. OHLSD Student Trips**

**I recommend that the Board approve the following Oak Hills Local School District Student Trips as attached.**

Oak Hills High School

Date: 3/13-15, 2024

Group: Grade 11 & 12

Destination: Washington, DC

**6. Guidelines for Online Day Plans**

**I recommend that the Board approve the Guidelines for Online Day Plans as attached.**

**7. Personnel**

**I recommend that the Board approve the following Personnel actions (a -aa) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

**a) Resignation - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Kathy Graham	Teacher	COH	Retirement	06/01/24
Peg Mosher	Teacher	OHHS	Retirement	05/31/24

**b) Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Kathleen Maxwell	Attendance Aide	OHHS	Personal	08/18/23
John Kramer	Bus Driver	Trans.	Personal	08/11/23
Hannah Sohn	Instructional Asst.	OHHS	Personal	09/29/23
Christian Mealar	Custodian	COH	Personal	08/31/23

**c) Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Karen Volpe	Teacher	JFD	Child Care	10/31/23- 11/07/23

**d) Unpaid Leave - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Abigail Callahan	Preschool Aide	COH	Child Care	08/26/23- 09/29/23

**e) Rescind Classified Retirement**

<u>Name</u>	<u>Assignment</u>	<u>School</u>
John Kramer	Bus Driver	Trans.

**f) Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Lindsay Talbott	Secretary	I-3 5.5 hrs. per day/5 days per week	08/08/23
Mary Schehr	Instructional Asst.	II-10 7 hrs. per day/5 days per week	08/14/23
Angela Kennedy	Instructional Asst.	II-4 6.5 hrs. per day/5 days per week	08/14/23
Janet Tripathy	Instructional Asst.	II-2 7 hrs. per day/5 days per week	09/19/23
Cody Hicks	Bus Aide	I-0 2 hrs. per day/5 days per week	08/15/23
Tonya Hicks	Bus Aide	I-1 5.75 hrs. per day/5 days per week	08/15/23
Joshua Binkley	Hall Monitor	II-5 5.75 hrs. per day/5 days per week	08/14/23
Christine Stange	Attendance Aide	III-2 7 hrs. per day/5 days per week	08/25/23
Lisa Hutson	Van Driver	IV-0 1.5 hrs. per day/5 days per week	08/14/23
Katie Barkley	Van Driver	IV-3 2.75 hrs. per day/4 days per week	08/14/23
Casseldra Gillim	Instructional Asst.	II-0 7 hrs. per day/5 days per week	08/18/23
Abby Reuss	Instructional Asst.	II-7 5.5 hrs. per day/5 days per week	08/23/23
Carl Anderson	Bus Driver	III-6 2 hrs. per day/5 days per week	08/17/23
Brandon White	Instructional Asst.	II-1 6.5 hrs. per day/5 days per week	08/28/23
Alicia Grubbs	Instructional Asst.	II-5 7 hrs. per day/5 days per week	09/05/23
Natasha Argento	Instructional Asst.	II-2 5 hrs. per day/5 days per week	08/31/23
William Cole	Pony Driver	IV-0 3 hrs. per day/5 days per week	08/22/23
Kasey Keesy	Instructional Asst.	II-1 6.5 hrs. per day/5 days per week	08/29/23
Jerad Ballew	Maint. Craftsman	VI-4 8 hrs. per day/5 days per week	09/19/23

**g) Appointment - Tutor - 2023-2024 School Year**

<u>Name</u>	<u>School</u>	<u>Effective</u>
Carol Byrne	St. Jude	08/31/23

**h) Appointment - Parent Mentor - To be paid from Parent Mentor Grant.**

<u>Name</u>	<u>Salary</u>	<u>Effective</u>
Julie Dunford	\$33.14/hr. 5 hrs. per day/ 207 days per year	07/01/23

**i) Rescind Supplemental Contract - 2023-2024 School Year.**

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Tim Adams	Assistant Varsity Baseball Coach	OHHS

**j) Supplemental Contracts - 2023-2024 School Year.**

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Tanner Gurin	Asst. Varsity Boys Lacrosse Coach (.5)	OHHS
Jacob Bush	Asst. Varsity Boys Lacrosse Coach (.5)	OHHS
Emmett Bold	Head 8th Gr. Boys Basketball Coach	RRMS
Joe Vogelgesang	Head 7th Gr. Boys Basketball Coach	RRMS
Alex Smith	Head Middle School Wrestling Coach	Middle Schools
Ben Davis	Head Middle School Wrestling Coach	Middle Schools
Alex Smith	Assistant Middle School Wrestling Coach (.5)	Middle Schools
Ben Davis	Assistant Middle School Wrestling Coach (.5)	Middle Schools
Dan Brater	Assistant Middle School Wrestling Coach	Middle Schools
Trey Scotti	Head 7th Gr. Boys Basketball Coach	DMS
Dave Dissinger	Head 8th Gr. Girls Basketball Coach	BMS
Brett Graves	Assistant Varsity Wrestling Coach (.5)	OHHS
Adham Shalash	Assistant Varsity Wrestling Coach (.5)	OHHS
Joe Kremer	Head 7th Gr. Girls Basketball Coach	DMS
Brittany Braun	Head 8th Gr. Girls Basketball Coach	DMS
Jeremy Miller	Head 8th Gr. Boys Basketball Coach	DMS
Ron Murphy	Head Varsity Baseball Coach (Interim)	OHHS

**k) Oak Hills Mentoring Program - To be paid \$500.00 each for being a mentor during the 2023-2024 school year.**

<u>Name</u>
Josie Bazeley
Marisa Groh
Melissa McKnight
Marie Strauss
Tessa Keyes (2)
Chrissy Miller
Kristy Huisman
Cindy Wesseling
Heather Packer
Kristina Dearwester
Nicole McNall
Gayle Hunt
Michelle Boeshart
Amanda Mejia
Christina Simonson
David Garcia
Caitlyn Schlimm

Kelsey Miller  
Donna Steioff  
Sydney Herren  
Karen Mulcahey  
Ranae Schultheis  
EJ Engelkamp  
Erin Fields  
Ian Veldhaus  
Carie Lewis  
Jessie Burlew  
Stephanie Foster  
Victoria Burnham  
Suzanne Duwel-Glassmeyer  
Krista Hatfield  
Kristi Razzaghi  
Vanessa Wellendorf  
Diane Criswell  
Karen Singleton  
Sue Eichel  
Susan Dochterman  
Kristen Schlemmer Wilson  
Kenny Boatright  
Heidi Brown  
Amanda Hogel  
Tricia Fox  
Maggie Brown (3)  
Lindsey Stephens  
Jeff Crowe  
Dennis Martin

- l) **Identify VA Growth Targets for Math & ELA Teachers** - To be paid \$3000.00 for work done 9/1/23-10/15/23.

Name

Chad Cornelius

- m) **Top 10 Tools Word Recognition Professional Learning** - To be paid \$425.00 each for work done 2023-2024 school year.

Name

Tori Kruse

Lauren Thomas

Rachael Harrison

Jessica Seger

Lauren Aug

Nate Parsons

Juliana Lucas

Caroline Geist

Maya Hilvert

Abbey Mulligan

Kamryn McCool

Megan Robbe  
Mattison Fisher  
Kali Meyer  
Natalie Rhein  
Elena Solorio  
Kaleigh McCarthy  
Cassie Duker  
Emily Havens  
Emily Vance

**n) Event Workers** - To be paid as submitted.

Name  
Greg Beck  
John Darwish  
Holly Hilvert  
Bob Kirch  
Tori Kremer  
Trey Scotti  
Brandy Smith  
Chloe Amlin  
Michelle Mangold  
Liz Holzinger  
Mike Holzinger  
Dan Roberts  
Joe Vogelgesang  
TJ Braun  
Judy Hoehn  
Jim Campbell  
Mark Lockwood  
Dave Dissinger  
Alex Anderson  
Liz Henline  
Cody Hicks

**o) Online Health Course Facilitator Lead** - To be paid \$500.00 as lead coordinator.

Name  
Chad Cornelius

**p) Facilitator for Online Health Class** - To be paid \$2000.00 each section for 1st semester.

<u>Name</u>	<u>Section</u>
Chad Cornelius	2 sections
Scott Zang	1 section
Samantha Helms	1 section
Brooks Klosterman	1 section
Ken Meibers	2 sections
Ken Boatright	1 section
Fran Gilreath	1 section



q) **Alt Session 3 Staff (3:30 - 6:30)** - To be paid \$30.00 per hour on an as needed basis.

<u>Name</u>	<u>Hours per day</u>
Bill Deters	3.5
Nancy Kordenbrock-Guess - Lead Teacher	4.5

r) **Oak Hills High School Tuesday/Thursday/Friday School Monitors** - To be hired as needed and paid \$20.00 per hour for their participation in the program for the 2023-2024 school year.

Name  
Corey Saunders  
Helen Rohlfer  
Leslie Klingenbeck

s) **Summer Special Program Evaluation Teams (Dulles, DEL, BMS & OHHS)** - To be paid \$50.00 per hour for screening meetings, on-site observations & ETR/IEP meetings, 5/30/23-8/14/23.

Name  
Mary Knuth

t) **Graphic Design Support** - To be paid \$3500.00 for work done August, 2023 - May, 2024.

Name  
Jon DeLotell

u) **Spanish Literacy Block** - To be paid \$150.00 per day, up to 4 days, for work done 7/15/23-8/11/23.

Name  
Vanessa Salgado  
Victoria Aviles  
Ellen Gorski  
Jordan Hensley

v) **Building Implementation Teams for MTSS** - To be paid \$30.00 per hour for work done the 2023-2024 school year.

Name  
Chelsey Schneider  
Katie Klus  
Ian Veldhaus  
Lindsie Reinhold  
Kaleigh McCarthy  
Carie Lewis  
Amy McNabb  
Lauren Flynn  
Caitlyn Schlimm  
Tami Moore  
Erica Rolfes (Baldrick)  
Vanessa Wellendorf  
Kellie O'Brien  
April Ferneding  
Markie Gahris

Krista Hatfield  
Katie Bourgeois  
Jeff Lyman  
Julia Lawhead  
Gayle Hunt  
Heather Packer  
Amanda Fields  
Jaimie Beerck  
Sophia Herrmann  
Tami Walker  
Amanda Waits (Berling)  
Melissa Claus  
Nichol Hays  
Chelsey Sweatman  
Cindy Nader  
Kayla Worley  
Stacey Bode  
Jadyn Klosterman  
Olivia Hosty  
Emily Kim  
Tessa Keyes  
Sarah Campbell  
Kala Koons  
Kim Schibi  
Carrie Pelphrey  
Debi Reigers  
Chrissy Miller  
Kortney Gramke  
Kim Riesenbeck  
Libby Boeing  
Beth Ludwig  
Jen Murphy (OHHS)  
Amanda Tuchfarber  
Amy Asper  
Kristin Fraley  
Mary Ann Pearce  
Hannah Burns

w) **IDEA Support Services** - To be paid \$150.00 per day as submitted.

Name  
Marisa Groh  
Katie Barkley  
Kristi Murphy  
Lisa Hutson

x) **Substitute Bus Driver** - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

Name

Felisha Zimmerman

Chris Cottingham

y) **Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Kathleen Maxwell

Jenny Reupert

z) **Substitute Bus Aide** - To be hired on an as needed basis and paid per substitute bus aide hourly rate.

Name

Kimberly Martini

Chris Cottingham

Brooklyn Rauhen

aa) **Substitute Nurse Attendant** - To be hired on an as needed basis and paid per substitute nurse attendant hourly rate.

Name

Emily Casey

Jennifer Satterfield

XII. **CONSTITUENTS MAY ADDRESS THE BOARD** (Limit of five minutes per constituent for a total of thirty minutes)

XIII. **BOARD DISCUSSION**

XIV. **ADJOURNED**