# MINUTES OF THE REGULAR BOARD MEETING OF THE OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION

SEPTEMBER 11, 2023 – OAK HILLS HIGH SCHOOL 6:00 p.m. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING) WWW.OAKHILLS.K12.OH.US

#### OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

### I. <u>CALL TO ORDER</u>

The meeting was called to order at 6:00 p.m.

#### II. <u>OPENING EXERCISE</u>

#### III. ROLL CALL BY APPROVED ROTATION

The roll was called and the following members were present: Mischelle Philpot, Jeannie Schoonover, Jan Hunter, Bart West

Absent: Rich Haffey

Also present: Jeff Brandt, Steve Bain

#### COMMUNICATIONS

IV.

VII.

- Mr. Brandt communicated:
  - The OHAEF Food Truck Frenzy will be September 16<sup>th</sup> at the High School.
  - Eugene Kramer, the first principal at J.F. Dulles Elementary passed away. Condolences to the family.

## V. 113-23 ADOPTION OF AGENDA

Mrs. Schoonover moved, seconded by Mrs. Hunter, to approve the Agenda for the Regular Board Meeting of September 11, 2023, as submitted.

AYES - Schoonover, Hunter, West, Philpot

NAY - None

Motion approved.

#### VI. TREASURER'S REPORT

- Mr. Bain communicated:
  - Financial Report August, 2023
  - Reappraisal Update The Hamilton County Auditor released tentative reappraisal averages by community (not by school district). Valuation reappraisals are at historic level increased projections → Green Twp. avg = 34% & Delhi Twp. avg = 37%. State legislators are discussing in the fall to determine if these valuations will be used for property tax bills in 2024 making projected revenue for the district a challenge.
  - Health Insurance The district received the best medical insurance renewal in the history of the district (-1.0% PPO & -2.1% HDHP). The average renewal rate of the SWOOSH consortium was 3.8%. A driving factor in the strong renewal rate was going out to bid for the insurance carrier.
  - FY 23 annual audit is underway & questionnaires to board members were distributed.

#### SUPERINTENDENT'S REPORT

Travis Hunt, principal of Oak Hills High School congratulated the following three summer graduates
from the class of 2023: Thomas Collini Jr., Danny Cortez, Quinn Merriss. Also, Mr. Hunt introduced
three seniors receiving College Board National Recognition for their leadership & excellence in the
classroom/community. Sophia Boone - National Hispanic Recognition Award. Alexis Lackey and
Fiona Wafula - National African American Recognition Award

#### VIII. COMMITTEE REPORTS

• None

## IX. CONSTITUENTS MAY ADDRESS THE BOARD

#### X. OLD BUSINESS

• None

#### **XI.** 114-23 **MINUTES**

Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the Minutes of the Regular Board Meeting of August 7, 2023 according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Hunter, West, Philpot, Schoonover

NAY - None

Motion approved

# XII. 115-23 MONTHLY FINANCIAL STATEMENT

Mrs. Schoonover moved, seconded by Mr. West to approve the Monthly Financial Statement for August 2023 according to ORC 3313.26 and Text 6.06 as submitted.

AYES - West, Philpot, Schoonover, Hunter

NAY - None

Motion approved

# XIII. 116-23 DONATIONS

j)

From:

To:

Mrs. Schoonover moved, seconded by Mrs. Hunter, to approve the following Donations as submitted.

a)	From: (	Dak Hills Alumni & Educational Foundation Oak Hills Local School District	\$33,885 018-9400
b)	From: To:	VFW Post 10380 OHHS Bagpipe Club	\$1,100 018-9531-500
c)	From: To:	Comdoc OHHS Scholarship Fund	\$1,000 007-9551-500
d)	From: To:	Neediest Kids of All OHHS NKOA Fund	\$1,000 007-999N
e)	From: To:	Greater Cincinnati Foundation CO Harrison Music Dept.	\$2,500 300-9680-520
f)	From: To:	Greater Cincinnati Foundation Delhi MS Band and Orchestra	\$1,000 300-9586-530
g)	From: To:	Greater Cincinnati Foundation Delhi MS Student Council	\$1,000 018-9577-530
h)	From: To:	Jill Schmit & Jaima Holland Mike & Sharon Holland Memorial Scholarship	\$3,000 007-9551-500
i)	From: N To:	Aichael E. Price Adopt-A-Highlander Fund	\$500 018-9231-500

Rueve Landscape & Mulch Depot

Gift in Kind to J.F.Dulles Playground

\$1,000

k) From: Oak Hills Reunion Class of 1973 \$1,230.94 To: OHHS Memorial Fountain Maintenance 018-9531-500

AYES - Philpot, Schoonover, Hunter, West

NAY - None

Motion approved

#### XIV. 117-23 MEDICAL & DENTAL INSURANCE RATES - 2024

Mr. West moved, seconded by Mrs. Schoonover, to approve the 2024 medical and dental rates as submitted.

AYES - Philpot, Schoonover, Hunter, West

NAY - None

Motion approved

# XV. 118-23 APPROPRIATION ADJUSTMENT (FISCAL YEAR CLOSING)

Mr. West moved, seconded by Mrs. Hunter to approve the fiscal year 2023 appropriation adjustments as submitted.

AYES - Schoonover, Hunter, West, Philpot

NAY - None

Motion approved

#### XVI. 119-23 APPROPRIATIONS – FY24

Mrs. Schoonover moved, seconded by Mrs. Hunter, to approve the fiscal year 2024 appropriations as submitted.

AYES - Hunter, West, Philpot, Schoonover

NAY - None

Motion approved

#### XVII. 120-23 COCA-COLA AGREEMENT

Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the agreement between Oak Hills Local School District and Coca-Cola Bottling Company as submitted.

AYES - West, Philpot, Schoonover, Hunter

NAY - None

Motion approved

#### XVIII. 121-23 STRS AGREEMENT

Mr. West moved, seconded by Mrs. Hunter to approve the agreement with STRS as submitted.

AYES - Philpot, Schoonover, Hunter, West

NAY - None

Motion Approved.

### XIX. 122-23 NON-BARGAINING UNIT STAFF MEMBERS BENEFIT PACKAGE

Mrs. Hunter moved, seconded by Mr. West to approve the benefit package for the staff members ineligible for union membership as submitted.

AYES - Philpot, Schoonover, Hunter, West

NAY - None

Motion Approved.

## XX. 123-23 <u>HCESC – CONTRACTS FOR SERVICES TO NON-PUBLIC SCHOOLS</u>

Mr. West moved, seconded by Mrs. Schoonover, to approve the Hamilton County Educational Service Center Contract for Services to Non-Public Schools as submitted.

AYES - Schoonover, Hunter, West, Philpot

NAY - None

Motion Approved.

### XXI, 124-23 OHLSD 2023-2024 CALENDAR REVISED

Mrs. Hunter moved, seconded by Mr. West, to approve the revised 2023-2024 school year calendar as submitted.

AYES - Hunter, West, Philpot, Schoonover

NAY - None

Motion Approved.

#### XXII. 125-23 RESOLUTION FOR AFTER SCHOOL DETENTION

Mr. West moved, seconded by Mrs. Schoonover, to approve the Resolution for After School Detention as submitted.

The resolution applies to certified teaching staff currently under contract for the 2023-2024 school year to serve as supervisors for after school detention.

WHEREAS, the Oak Hills Local School District Board of Education has approved the hiring of certified teaching staff for the 2023-2024 school year; and

WHEREAS, throughout the school year, a Building Principal and/or Director will determine that a student requires detention;

WHEREAS, the District desires any certified teacher currently under contract to be able to offer supervision services for detention when needed; and

THEREFORE, BE IT RESOLVED that any certified teaching staff member currently under contract for the 2023-2024 school year is hereby approved to supervise after school detentions for students placed in after school detention.

BE IT FURTHER RESOLVED that detention supervision services will be compensated at a rate of \$20.00 per hour upon approval of the Superintendent or Designee.

AYES - West, Philpot, Schoonover, Hunter

NAY - None

Motion Approved.

#### XXIII. 126-23 RESOLUTION FOR ALTERNATIVE ACADEMY

Mrs. Hunter moved, seconded by Mr. West, to approve the Resolution for Alternative Academy as submitted.

The resolution applies to certified teaching staff currently under contract for the 2023-2024 school year to serve as teachers in Alternative Academy.

WHEREAS, the Oak Hills Local School District Board of Education has approved the hiring of certified teaching staff for the 2023-2024 school year; and

WHEREAS, throughout the school year, a Building Principal and/or Director will determine that a student requires placement in an alternative academy;

WHEREAS, the District desires any certified teacher currently under contract to be able to offer teaching services in the alternative academy when needed; and

THEREFORE, BE IT RESOLVED that any certified teaching staff member currently under contract for the 2023-2024 school year is hereby approved to offer teaching services for students deemed to require alternative academy services.

BE IT FURTHER RESOLVED that alternative academy services will be compensated at a rate of \$30.00 per hour upon approval of the Superintendent or Designee.

AYES - Philpot, Schoonover, Hunter, West

NAY - None

Motion Approved.

Mrs. Hunter moved, seconded by Mr. West to approve the following Oak Hills Local School District Student Trip as submitted.

Oak Hills High School

Date: 3/13-15, 2024 Group: Grade 11 & 12 Destination: Washington, DC

AYES - Philpot, Schoonover, Hunter, West

NAY - None

Motion Approved.

## XXV. 128-23 GUIDELINES FOR ONLINE DAY PLANS

Mrs. Hunter moved, seconded by Mr. Schoonover to approve the Guidelines for Online Day Plans as submitted.

AYES - Schoonover, Hunter, West, Philpot

NAY - None

Motion Approved.

### XXVI. 129-23 PERSONNEL

Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the following personnel actions (a.-aa.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

#### a. Resignation - Certified

Name	<u>Assignment</u>	<u>School</u>	Reason_	<b>Effective</b>
Kathy Graham	Teacher	СОН	Retirement	06/01/24
Peg Mosher	Teacher	OHHS	Retirement	05/31/24

#### b. Resignation - Classified

Name	<u>Assignment</u>	School	Reason	<b>Effective</b>
Kathleen Maxwell	Attendance Aide	OHHS	Personal	08/18/23
John Kramer	Bus Driver	Trans.	Personal	08/11/23
Hannah Sohn	Instructional Asst.	OHHS	Personal	09/29/23
Christian Mealor	Custodian	COH	Personal	08/31/23

#### c. Unpaid Family Medical Leave - Certified

Name	Assignment	<u>SCHOOL</u>	Reason	Effective
Karen Volpe	Teacher	JFD	Child Care	10/31/23-11/07/23

# d. Unpaid Leave - Classified

Name	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	Effective
Abbigail Callahan	Preschool Aide	COH	Child Care	08/26/23-09/29/23

# e. Rescind Classified Retirement

Name	<u>Assignment</u>	School
John Kramer	Bus Driver	Trans.

#### f. Appointment - Classified

Name	<u>Assignment</u>	<u>Salary</u>	Effective
Lindsay Talbott	Secretary	I-3	08/08/23
		5.5 hrs. per o	lay/5 days per week

Mary Schehr	Instructional Asst.	II-10 08/14/23
		7 hrs. per day/5 days per week
Angela Kennedy	Instructional Asst.	II-4 08/14/23
		6.5 hrs. per day/5 days per week
Janet Tripathy	Instructional Asst.	II-2 09/19/23
		7 hrs. per day/5 days per week
Cody Hicks	Bus Aide	I-0 08/15/23
		2 hrs. per day/5 days per week
Tonya Hicks	Bus Aide	I-1 08/15/23
•		5.75 hrs. per day/5 days per week
Joshua Binkley	Hall Monitor	II-5 08/14/23
•		5.75 hrs. per day/5 days per week
Christine Stange	Attendance Aide	III-2 08/25/23
J		7 hrs. per day/5 days per week
Lisa Hutson	Van Driver	IV-0 08/14/23
		1.5 hrs. per day/5 days per week
Katie Barkley	Van Driver	IV-3 08/14/23
		2.75 hrs. per day/4 days per week
Casseldra Gillim	Instructional Asst.	II-0 08/18/23
		7 hrs. per day/5 days per week
Abby Reuss	Instructional Asst.	II-7 08/23/23
•		5.5 hrs. per day/5 days per week
Carl Anderson	Bus Driver	III-6 08/17/23
		2 hrs. per day/5 days per week
Brandon White	Instructional Asst.	II-1 08/28/23
		6.5 hrs. per day/5 days per week
Alicia Grubbs	Instructional Asst.	II-5 09/05/23
		7 hrs. per day/5 days per week
Natasha Argento	Instructional Asst.	II-2 08/31/23
· ·		5 hrs. per day/5 days per week
William Cole	Pony Driver	IV-0 08/22/23
	,	3 hrs. per day/5 days per week
Kasey Keesy	Instructional Asst.	II-1 08/29/23
		6.5 hrs. per day/5 days per week
Jerad Ballew	Maint. Craftsman	VI-4 09/19/23
		8 hrs. per day/5 days per week
g. Appointment	<u>- Tutor</u> - 2023-2024 School Ye	
NT	Caland	Effective

Name School Effective
Carol Byrne St. Jude 08/31/23

# h. Appointment - Parent Mentor - To be paid from Parent Mentor Grant.

Name Salary Effective
Julie Dunford \$33.14/hr. 07/01/23

5 hrs. per day/ 207 days per year

# i. Rescind Supplemental Contract - 2023-2024 School Year.

Name	Assignment	School
Tim Adams	Assistant Varsity Baseball Coach	OHHS

# j. Supplemental Contracts - 2023-2024 School Year.

Name	<u>Assignment</u>	School
Tanner Gurin	Asst. Varsity Boys Lacrosse Coach (.5)	OHHS
Jacob Bush	Asst. Varsity Boys Lacrosse Coach (.5)	OHHS
Emmett Bold	Head 8th Gr. Boys Basketball Coach	RRMS
Joe Vogelgesang	Head 7th Gr. Boys Basketball Coach	RRMS

Alex Smith	Head Middle School Wrestling Coach	Middle Schools
Ben Davis	Head Middle School Wrestling Coach	Middle Schools
Alex Smith	Assistant Middle School Wrestling Coach (.5)	Middle Schools
Ben Davis	Assistant Middle School Wrestling Coach (.5)	Middle Schools
Dan Brater	Assistant Middle School Wrestling Coach	Middle Schools
Trey Scotti	Head 7th Gr. Boys Basketball Coach	DMS
Dave Dissinger	Head 8th Gr. Girls Basketball Coach	BMS
Brett Graves	Assistant Varsity Wrestling Coach (.5)	OHHS
Adham Shalash	Assistant Varsity Wrestling Coach (.5)	OHHS
Joe Kremer	Head 7th Gr. Girls Basketball Coach	DMS
Brittany Braun	Head 8th Gr. Girls Basketball Coach	DMS
Jeremy Miller	Head 8th Gr. Boys Basketball Coach	DMS
Ron Murphy	Head Varsity Baseball Coach (Interim)	OHHS

# k. Oak Hills Mentoring Program - To be paid \$500.00 each for being a mentor during the 2023-2024 school year.

Name

Josie Bazeley

Marisa Groh

Melissa McKnight

Marie Strauss

Tessa Keyes (2)

Chrissy Miller

Kristy Huismann

Cindy Wesseling

Heather Packer

Kristina Dearwester

Nicole McNall

Gayle Hunt

Michelle Boeshart

Amanda Mejia

Christina Simonson

David Garcia

Caitlyn Schlimm

Kelsey Miller

Donna Steioff

Sydney Herren

Karen Mulcahey

Ranae Schultheis

EJ Engelkamp

Erin Fields

Ian Veldhaus

Carie Lewis

Jessie Burlew

Stephanie Foster

Victoria Burnham

Suzanne Duwel-Glassmeyer

Krista Hatfield

Kristi Razzaghi

Vanessa Wellendorf

Diane Criswell

Karen Singleton

Sue Eichel

Susan Dochterman

Kristen Schlemmer Wilson

Kenny Boatright

Heidi Brown

Amanda Hogel

Tricia Fox

Maggie Brown (3)

Lindsey Stephens

Jeff Crowe

Dennis Martin

# **I.** <u>Identify VA Growth Targets for Math & ELA Teachers</u> - To be paid \$3000.00 for work done 9/1/23-10/15/23.

Name

**Chad Cornelius** 

# m. <u>Top 10 Tools Word Recognition Professional Learning</u> - To be paid \$425.00 each for work done 2023-2024 school year.

Name

Tori Kruse

Lauren Thomas

Rachael Harrison

Jessica Seger

Lauren Aug

Nate Parsons

Juliana Lucas

Caroline Geist

Maya Hilvert

Abbey Mulligan

Kamryn McCool

Megan Robbe

Mattison Fisher

Kali Meyer

Natalie Rhein

Elena Solorio

Kaleigh McCarthy

Cassie Duker

**Emily Havens** 

**Emily Vance** 

#### n. Event Workers - To be paid as submitted.

Name

Greg Beck

John Darwish

Holly Hilvert

**Bob Kirch** 

Tori Kremer

Trey Scotti

**Brandy Smith** 

Chloe Amlin

Michelle Mangold

Liz Holzinger

Mike Holzinger

Dan Roberts

Joe Vogelgesang

TJ Braun

Judy Hoehn

Jim Campbell

Mark Lockwood Dave Dissinger Alex Anderson Liz Henline Cody Hicks

o. Online Health Course Facilitator Lead - To be paid \$500.00 as lead coordinator.

Name

Chad Cornelius

p. Facilitator for Online Health Class - To be paid \$2000.00 each section for 1st semester.

Name	Section
Chad Cornelius	2 sections
Scott Zang	1 section
Samantha Helms	1 section
Brooks Klosterman	1 section
Ken Meibers	2 sections
Ken Boatright	1 section
Fran Gilreath	1 section

q. Alt Session 3 Staff (3:30 - 6:30) - To be paid \$30.00 per hour on an as needed basis.

Name Hours per day

Bill Deters 3.5 Nancy Kordenbrock-Guess - Lead Teacher 4.5

r. Oak Hills High School Tuesday/Thursday/Friday School Monitors - To be hired as needed and paid \$20.00 per hour for their participation in the program for the 2023-2024 school year.

<u>Name</u>

Corey Saunders

Helen Rohlfer

Leslie Klingenbeck

s. <u>Summer Special Program Evaluation Teams (Dulles, DEL, BMS & OHHS)</u> - To be paid \$50.00 per hour for screening meetings, on-site observations & ETR/IEP meetings, 5/30/23-8/14/23.

Name

Mary Knuth

t. <u>Graphic Design Support</u> - To be paid \$3500.00 for work done August, 2023 - May, 2024.

Name

Jon DeLotell

u. <u>Spanish Literacy Block</u> - To be paid \$150.00 per day, up to 4 days, for work done 7/15/23-8/11/23.

Name

Vanessa Salgado

Victoria Aviles

Ellen Gorski

Jordan Hensley

v. <u>Building Implementation Teams for MTSS</u> - To be paid \$30.00 per hour for work done the 2023-2024 school year.

Name

Chelsey Schneider

Katie Klus

Ian Veldhaus

Lindsie Reinhold

Kaleigh McCarthy

Carie Lewis

Amy McNabb

Lauren Flynn

Caitlyn Schlimm

Tami Moore

Erica Rolfes (Baldrick)

Vanessa Wellendorf

Kellie O'Brien

**April Ferneding** 

Markie Gahris

Krista Hatfield

Katie Bourgeois

Jeff Lyman

Julia Lawhead

Gayle Hunt

Heather Packer

Amanda Fields

Jaimie Beerck

Sophia Herrmann

Tami Walker

Amanda Waits (Berling)

Melissa Claus

Nichol Hays

Chelsey Sweatman

Cindy Nader

Kayla Worley

Stacey Bode

Jadyn Klosterman

Olivia Hosty

**Emily Kim** 

Tessa Keyes

Sarah Campbell

Kala Koons

Kim Schibi

Carrie Pelphrey

Debi Reigers

Chrissy Miller

Kortney Gramke

Kim Riesenbeck

Libby Boeing

Beth Ludwig

Jen Murphy (OHHS)

Amanda Tuchfarber

Amy Asper

Kristin Fraley

Mary Ann Pearce

Hannah Burns

# w. IDEA Support Services - To be paid \$150.00 per day as submitted.

Name

Marisa Groh

Katie Barkley

Kristi Murphy

Lisa Hutson

x. <u>Substitute Bus Driver</u> - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

Name

Felisha Zimmerman

Chris Cottingham

y. <u>Substitute Secretary</u> - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Kathleen Maxwell

Jenny Reupert

z. <u>Substitute Bus Aide</u> - To be hired on an as needed basis and paid per substitute bus aide hourly rate.

Name

Kimberly Martini

Chris Cottingham

Brooklyn Rauen

**aa.** <u>Substitute Nurse Attendant</u> - To be hired on an as needed basis and paid per substitute nurse attendant hourly rate.

Name

**Emily Casey** 

Jennifer Satterfield

AYES - Hunter, West, Philpot, Schoonover

ABSTAIN - Hunter NAY - None

Motion Approved

#### XXVII. CONSTITUENTS MAY ADDRESS THE BOARD

 Dennis Martin - 931 York Street Covington KY 41011 expressed concerns over coaches leaving the district & hopes this trend does not continue.

### XXVIII. BOARD DISCUSSION

- Mr. West communicated:
  - The facilities committee (Mr. West, Mrs. Schoonover, Mr. Brandt, Mr. Bain, & Jason Nash Director of Operations) has been exploring air conditioning over the last year.
  - Nearly all the buildings (particularly elementary schools) in the county are air conditioned
  - Room temperature affects student achievement
  - Proposing to incrementally add air conditioning
  - Air conditioning is possible because the district replaced a maintenance staff member with a maintenance staff member that is certified in HVAC
  - The district will reallocate resources to make air conditioning a reality
  - The district will start with classrooms at JF Dulles and Springmyer in part because:
    - JF Dulles & Springmyer school days end later than other buildings meaning the temperature is even hotter
    - o The furnace system at JF Dulles is scheduled for an upgrade this fiscal year
    - Preliminary estimates indicate that JF Dulles & Springmyer are the 2 least expensive buildings to add air conditioning
  - Because of state testing, we cannot move the start of the school year back (after Labor Day)
  - At this time, there is not a definitive plan on Bridgetown, Delhi, or the High School as the district will have to determine their financial position
  - Lori Newport (2259 Ebenezer Road) asked about the type of system that was going to be used in each school
  - Mr. Nash commented that his goal is to complete both elementaries over the next 2 years
  - Mr. Bain confirmed that funding would be available for the 2 elementaries, however future funding will be contingent upon the reappraisal values (which will be available in January)

- Mr. Brandt proposed funding an additional \$75k to get supplies ordered (for a portion of the project). There was no objection and an appropriation increase will be included on the October agenda
- The community is welcome to attend the October 2nd meeting and provide thoughts on air conditioning.

# XXIX. 130-23 ADJOURNED

Mrs. Schoonover moved, seconded by Mr. West, to adjourn the meeting at 6:57 p.m.

AYES - West, Philpot, Schoonover, Hunter

NAY - None

Motion approved.

President

ATTEST:

SB/sls