

**Oak Hills Local School District
Board of Education Meeting Agenda**

Regular Meeting - November 6, 2023

Delhi Middle School 6:00 P.M. (Records Commission Meets Prior to Board Meeting)



OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

Constituents addressing the Board are required to sign in prior to the start of the meeting.

I. CALL TO ORDER

II. OPENING

III. ROLL CALL BY APPROVED ROTATION

Jeannie Schoonover, Jan Hunter, Bart West, Rich Haffey, Mischelle Philpot

IV. COMMUNICATIONS

- GMC coach of the year (Shellie Hagemen and Kevin Spraul)
- Election Day - Teacher PD (Tuesday, November 7, 2023)
- Veteran's Day School Assemblies

V. ADOPTION OF AGENDA

VI. TREASURER'S REPORT

VII. SUPERINTENDENT'S REPORT

A. Principal's Report

Brian Connors, Delhi Middle School

VIII. COMMITTEE REPORTS

A. Facilities

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.

IX. CONSTITUENTS MAY ADDRESS THE BOARD REGARDING ITEMS ON THE AGENDA

(Limit of five minutes per constituent for a total of thirty minutes)

X. OLD BUSINESS

XI. NEW BUSINESS

A. Treasurer's Recommendations

1. Minutes

I recommend that the Board approve the Minutes of the Budget Review Meeting and Regular Board Meeting of October 2, 2023 according to ORC 3313.26 and text 6.06 as attached.

2. Monthly Financial Statement

I recommend that the Board approve the Monthly Financial Statement for September 2023 & October 2023 according to ORC 3313.26 and Text 6.06, as attached.

3. Appropriation Adjustments

I recommend that the Board approve the following appropriation adjustments as submitted. (001 & 003 Funds are tax supported)

a) Title I Disadvantaged Youth	\$51,081.02	572-9224
b) Title II-A Improving Teacher Quality	\$205,096.31	590-9224
c) Title III Limited English Proficiency	\$20,538.35	551-9224
d) Title IV-A Student Support	\$7,895.73	584-9224
e) ECSE - Early Childhood Special Ed	\$28,236.18	587-9224
f) PI (Delhi Preschool)	\$50,000	003-1239-640-9800
g) BMS Camp Joy	\$1,100	018-9476-510

4. Donations

I recommend that the Board approve the Donations as submitted.

a)	From: Oak Hills Athletic Boosters	\$1,368.50
	To: OHMS Competition Cheer	300-9529-510
b)	From: Kiwanis Club of Riverview Delhi Hills	\$1,000
	To: Delshire - Student 018	\$800 018-9578-570
	Delshire - Staff 018	\$200 018-9657-570
c)	From: Greater Cincinnati Foundation	\$1,250
	To: Delshire (Multicultural Night)	018-9578-570
d)	From: Greater Cincinnati Foundation	\$1,250
	To: Delshire (Mental Health Counseling)	018-9578-570
e)	From: Oak Hills Minis Dance	\$502
	To: OH Juniors Dance	300-9503-500
f)	From: Jack Gwyn	\$500
	To: OHHS Memorial Fountain	018-9531-500
g)	From: J.F.Dulles PTA	\$19,272.33
	To: J.F.D Multi-Purpose Room Sound System	018-9579-540
h)	From: J.F.Dulles PTA	\$10,107
	To: J.F.D Multi-Purpose Room Curtain	018-9579-540
i)	From: Harvest Home Fair Association	\$750
	To: OHHS Scholarship Fund (Key Club)	007-9551-500

5. Resolution - Requesting Authority to File Modified Tax Budget

I recommend that the Board approve the Resolution Requesting Authority from the Hamilton County Budget Commission to file a Modified Tax Budget for the 2024/25 Fiscal Year as attached.

6. Five Year Forecast

I recommend that the Board approve the Five Year Forecast as attached.

B. Superintendent’s Recommendations

1. OHLSD 2024-2025 Calendar

I recommend that the Board approve the 2024-2025 school year calendar as attached.

2. Resolution - OHHS MidTerm Exam Schedule Proposal

I recommend that the Board approve the Resolution for the Oak Hills High School MidTerm Exam Schedule Proposal for the 2023-2024 school year as attached.

WHEREAS Oak Hills High School is committed to reaching all students and ensuring that 100% of the student population is learning and achieving at a high level. The Semester Exam Schedules not only maintain the integrity of assessing student learning, but provides teachers an opportunity to appropriately and accurately assess student performance at a high level; and WHEREAS As a result of high level assessment, Oak Hills High School students will be learning at a high level as they display their knowledge through application questions and evaluative writing; and WHEREAS Oak Hills High School recognizes that the proposed “semester exam schedule” will ultimately benefit student learning. The benefits are as follows: (1.) Semester Exams will maintain the integrity of assessing student learning, allowing for alignment to other high stakes tests including AP and ACT while assessing students’ growth and progress in their current coursework. (2.) There is ample time for students to work individually with teachers for remediation and intervention. (3.) Team Time in the afternoon will allow time for staff to work collaboratively to revise and align academic curriculum maps, review common assessments and analyze data to prepare for the second semester. This time will ensure all staff participate in this essential curriculum process and paid summer work will be minimal. BE IT RESOLVED that Oak Hills High School recommends that the Oak Hills School Board approves a Semester Exam Schedule that would adjust the schedule from December 18th, 2023 through December 21st, 2023.

3. Authorization to Advertise for Bids of School Buses

I recommend that the Board approve the Authorization to Advertise for Bids of School Buses as attached.

4. OHLSD Student Trips

I recommend that the Board approve the following Oak Hills Local School District Student Trips as attached.

Oak Hills High School

Date: 11/10-12/23	Group: Oakettes	Destination: Louisville, Ky
Date: 2/16-18/24	Group: Oakettes	Destination: Louisville, Ky
Date: 3/7-12/24	Group: Oakettes	Destination: Orlando, Fl
Date: 10/26-29/23	Group: Wrestling Team	Destination: Des Moines, Iowa
Date: 1/11-13/24	Group: Wrestling Team	Destination: Oregon, OH
Date: 12/25-31/23	Group: Varsity Boys BB	Destination: Tampa Bay, FL
Date: 11/9-11/23	Group: Varsity/JV Boys BB	Destination: Columbus, OH

5. **OHLSD District Policy Manual - Policy Revision**

I recommend that the Board approve the policy revisions to the Oak Hills Local School District Policy manual as attached.

Po0141.2	Conflict of Interest
Po3120	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
Po4120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
Po5113.01	Intra-District Open Enrollment
Po5320	Immunization
Po5330	Use of Medications
Po5337	Care of Students with Seizure Disorders
Po6700	Fair Labor Standards Act
Po7440	Facility Security
Po8120	Volunteers
Po8210	School Calendar
Po8330	Student Records
Po8650	Transportation by School Van
Po9160	Public Attendance at School Events
Po9211	District Support Organizations
Po9270	Equivalent Education outside the Schools & Participation in Extra-Curricular for student not enrolled in the District

6. **Personnel**

I recommend that the Board approve the following Personnel actions (a -v) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a) **Resignation - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Andy Schroeder	Teacher	OHHS	Retirement	05/31/24

b) **Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Kristen Pasterczyk	Instructional Asst.	DEL	Personal	10/13/23
Rachel Danino	Instructional Asst.	DEL	Personal	10/16/23
Carol Crawford	Nurse Attendant	COH	Personal	10/18/23
Carrie Lipps	Food Service	OAK	Personal	10/27/23
Kyle Harris	Custodian	JFD	Personal	10/31/23

c) **Termination**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Diana Rampersad	Bus Driver	Trans.	Job Abandonment	10/23/23

d) Unpaid Family Medical Leave - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Haley Trick	Speech Pathologist	DEL	Child Care	10/30/23- 12/14/23

e) Unpaid Family Medical Leave - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Cindy Fraley	Secretary	DEL	Medical	09/26/23- 12/04/23
Michelle Morse	Bus Driver	Trans.	Medical	10/17/23- 10/24/23

f) Unpaid Leave - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Haley Trick	Speech Pathologist	DEL	Child Care	12/15/23- 05/24/24

g) Unpaid Leave - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Rick Sullivan	Custodian	OAK	Personal	09/29/23- 10/10/23
Cindy Fraley	Secretary	DEL	Medical	12/05/23- 01/03/24

h) Appointment - Classified Administrative Contract - 12/04/23-06/30/25

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Chris Gramke	Communications Coordinator	I-3

i) Appointment - Classified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Allison Mercurio	Instructional Asst.	II-5	10/11/23 5.75 hrs. per day/5 days per week
Marissa McCarthy	Instructional Asst.	II-1	10/16/23 6.5 hrs. per day/5 days per week
Steven Porter	Custodian	I-4	10/11/23 8 hrs. per day/5 days per week
Jenny Reupert	Instructional Asst.	II-2	10/25/23 5.75 hrs. per/5 days per week
Jason McCarthy	Bus Driver	III-0	10/23/23 6 hrs. per day/5 days per week
Felisha Zimmerman	Bus Driver	III-0	10/23/23 6 hrs. per day/5 days per week
Jason Meyer	Custodian	I-2	10/18/23 5.75 hrs. per day/5 days per week
Carrie Lipps	Instructional Asst.	II-5	10/30/23 6.75 hrs. per day/4 days per week
Melissa Shaffer	Instructional Asst.	II-1	10/31/23 5.5 hrs. per day/5 days per week

Amanda Spilman	Instructional Asst.	II-5	11/08/23
		7 hrs. per day/5 days per week	
Brittani Abner	Instructional Asst.	II-1	11/06/23
		6.75 hrs. per day/4 days per week	

j) **Custodial Placement**

<u>Name</u>	<u>Salary</u>
Sean Horrocks	III-3

k) **Rescind Supplemental Contracts** - 2023-2024 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Valerie Holoher	Chess Club	DEL

l) **Supplemental Contracts** - 2023-2024 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Rebecca Cornett	German Club	DMS
Mary Sala	Art Club	DMS
Joe Kremer	Sports Alive Club (.5)	DMS
Jeannie Hilvert	Sports Alive Club (.5)	DMS
Maria Fraulini	Spanish Club	DMS
Rogar Schneider	German Club/Honor Society	OHHS
Meghan Sullivan	French Club/Honor Society	OHHS
Jami Woy	Spanish Club/Honor Society	OHHS
Steve Groh	Art Club	OHHS
Bob Klotz	History Club (.5)	OHHS
Madison Caiarelli	History Club (.5)	OHHS
Chris Hoferer	Partners Club	OHHS
Tim Bradrick	D2 Club	OHHS
Susan Dochterman	American Sign Lang. Club/Honor Society	OHHS
Dan Couch	Anime Club	OHHS
Jamie Schorsch	National Art Honor Society	OHHS
Kat Steel	SAGA Club	OHHS
Dan Couch	SMASH Club	OHHS
Jon Fether	Robotics Club (.5)	OHHS
Brad Murphy	Robotics Club (.5)	OHHS
William Frank	Bagpipe Club	OHHS
Elizabeth Kelly	Minecraft Club	OHHS
Ann Ryan	Culture Club	OHHS
Tim Bradrick	eSports Club (.5)	OHHS
Dan Couch	eSports Club (.5)	OHHS
Beth Ludwig	Baking Club (.5)	OHHS
Jenny Meyer	Baking Club (.5)	OHHS
Beth Ludwig	Future Health Care Professionals Club	OHHS
Sabrina Ryland	Oak Hills Twirlers Club	OHHS
Dylan Miller	Assistant Boys Volleyball Coach	OHHS
Hailey Ryan	Middle School Boys/Girls Swim Coach	Middle Schools
Keith Minnery	Music Club (4)	COH
Janell Eschenbrenner	Music Club (4)	COH
Michaela Ehrhardt	Gymnastics Club	OHHS

m) Event Worker - To be paid as submitted.

Name

Noah Drake

Katie Miller

Kyle Toon

n) Math Leadership Team - To be paid \$1200.00 each for work done in the 2023-2024 school year.

Name

Brandi Norman

Julie Evans

Jenna Kirchgessner

Mary Berger

Jessica Rahm

Vanessa Salgado

Christy Resing

Amara Krimmer

Sophia Herrmann

Rita Brown

Sue Duwel-Glassmeyer

Jeff Lyman

Allison Papathanas

Jennifer Murphy (OHHS)

Nicole Deiser

Stephanie Dann

Jadyn Klosterman

Lauren Tharp

Renee Sticklely

Sam Ostendorf

Melissa Claus

Nichole Miller

Sarah Campbell

o) Literacy Leadership Team - To be paid \$1200.00 each for work done in the 2023-2024 school year.

Name

Amy Morreale

Christy Tiernan

Pam Eisenmann

Nancy Henn

Lindsey Black

Lisa Frey

Paul Feichtner

Jen Murphy (SPR)

Caitlyn Schlimm

Laura Adair

Sara Bertke

Tamara Walker

Heather Packer

Heidi Brown
Jennifer Drake
Sydney Herren
Traci Eiding
Nicole McNall
Karen Singleton
Amy McNabb
Julia Lawhead

p) Lead Immersion Teacher - To be paid \$2000.00 for work done in the 2023-2024 school year.

Name

Vanessa Salgado

q) Related Service Training - To be paid \$30.00 per hour for participation.

Name

Marci Walicki

r) EMIS Compliance - To be paid \$30.00 per hour as submitted.

Name

Fran Gilreath

s) Substitute Custodian - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Sandra Hamilton

t) Substitute Nurse Attendant - To be hired on an as needed basis and paid per substitute nurse attendant hourly rate.

Name

Deitra Ridge

u) Substitute Bus Aide - To be hired on an as needed basis and paid per substitute bus aide hourly rate.

Name

Tracey Burger

v) Substitute Crossing Guard - To be hired on an as needed basis and paid per substitute crossing guard hourly rate.

Name

Tracey Burger

7. Personnel

I recommend that the Board approve the following Personnel actions (a -a) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

- a) **EMIS Compliance** - To be paid \$30.00 per hour as submitted.

Name

Katie Johnson

XII. CONSTITUENTS MAY ADDRESS THE BOARD (Limit of five minutes per constituent for a total of thirty minutes)

XIII. BOARD DISCUSSION

XV. EXECUTIVE SESSION - for the employment of public employees or regulated individuals.

XVI. ADJOURNED