

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
NOVEMBER 6, 2023 – DELHI MIDDLE SCHOOL
6:00 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)
WWW.OAKHILLS.K12.OH.US**

OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:
All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. OPENING EXERCISE

III. ROLL CALL BY APPROVED ROTATION

The roll was called and the following members were present: Jeannie Schoonover, Jan Hunter, Bart West, Rich Haffey, Mischelle Philpot

Also present: Jeff Brandt, Steve Bain

IV. COMMUNICATIONS

- Mr. Brandt communicated:
 - GMC Coach of the Year (Shellie Hageman and Kevin Spraul)
 - Election Day – Teacher PD (Tuesday, November 7, 2023)
 - Thank you to all of the community and staff for their involvement in the Veteran’s Day School assemblies.

V. 139-23 ADOPTION OF AGENDA

Mrs. Schoonover moved, seconded by Mrs. Hunter, to approve the Agenda for the Regular Board Meeting of November 6, 2023, as submitted.

AYES - Hunter, West, Haffey, Philpot, Schoonover

NAY - None

Motion approved.

VI. TREASURER’S REPORT

- Mr. Bain provided the September and October financial reports.
- On behalf of Kelly Weldele, Director of Food Service: Oak Hills Food Service is happy to report we were compliant with state and federal nutritional standards for the 2022-2023 school year. Our biggest piece of news from the 2022-2023 school year was our switch in point of sale software. This has given families easier and quicker access to meal transactions, as well as allowed for electronic payments to post more frequently than once a day. The overall feedback on this new software is positive. We are currently working through the process of purchasing several new pieces of equipment and upgrading some aging units in the 2023-2024 school year.
- The district received a clean audit opinion from the Auditor of State and Plattenburg CPA for the annual Medicaid audit. Special thanks to the Special Services Department (Rachel Searcy, Lis Klotz, Candice Lessing, Diane Hrzic) and all of the related service personnel in the district for their efforts.
- The district received a grant for \$35k from Hamilton County to assist with radio and technology communication devices. Thanks you to Bill Murphy (Director of Safety & Security) for securing these funds.
- See below for forecast update (upon recommendation to the Board).

VII.

SUPERINTENDENT'S REPORT

- Brady Faust, Delhi Middle School Assistant Principal, presented a powerpoint. Items discussed included a profile of Delhi MS, as well as achievement measures, including value added. Mr. Faust discussed that students continue to increase a sense of belonging and that extracurricular participation in clubs and sports is at strong levels. Thank you to many of the Delhi MS staff for their participation in these extracurricular offerings. Attendance, teacher/student relationships, and evidence based intervention programs were also discussed.

VIII.

COMMITTEE REPORTS

- None

IX.

CONSTITUENTS MAY ADDRESS THE BOARD

- None

X.

OLD BUSINESS

Treasurer Recommendations:

- Donations #4 - Mr. Bain also noted that Delhi Middle School will be donating over \$1,200 to DAV in honor of their service.
- Forecast #6 -
- Mr. Bain provided the five year forecast as required by the Ohio Revised Code
- Highlights:
 - School Finance 101 was presented (a video/powerpoint is available at ohlsd.us)
 - The district will reach the 20 mill floor as a result of the reappraisal by the County auditor (over 300 districts are at the floor, but only 2 or 3 in Hamilton County)
 - Generational reappraisal (unofficially 35%)
 - Extreme importance - the forecast assumes current law, which was established in Ohio in 1976. For the 1st time in the district's 67 year history, the district will reach the 20 mill floor. There is pending legislation that would have a material impact on projections if enacted into law.
 - District impact - significant increases in tax collection for the district
 - Constituent impact - significant increases in tax
 - The district's reserves would be in a stable position for several years (again, assuming current remains in place).
- Legislation has passed the House to modify collection and the district will continue to monitor pending legislation.

Superintendent Recommendations:

- #5 Policies - Mrs. Schoonover asked about the requirements for home school students to participate in extracurricular activities. Mr. Brandt provided the guidelines.

XI. 140-23

MINUTES

Mrs. Schoonover moved, seconded by Mrs. Philpot, to approve the Minutes of the Budget Review Meeting and Regular Board Meeting of October 2, 2023 according to ORC 3313.26 and Text 6.06 as submitted.

AYES - West, Haffey, Philpot, Schoonover, Hunter

NAY - None

Motion approved

XII. 141-23

MONTHLY FINANCIAL STATEMENT

Mrs. Hunter moved, seconded by Mr. West to approve the Monthly Financial Statement for September 2023 & October 2023 according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Haffey, Philpot, Schoonover, Hunter, West

NAY - None

Motion approved

XIII. 142-23

APPROPRIATION ADJUSTMENTS

Mrs. Hunter moved, seconded by Mrs. Schoonover to approve the following appropriation adjustments as submitted (001 & 003 funds are tax supported).

a) Title I Disadvantaged Youth	\$51,081.02	572-9224
b) Title II-A Improving Teacher Quality	\$205,096.31	590-9224
c) Title III Limited English Proficiency	\$20,538.35	551-9224
d) Title IV-A Student Support	\$7,895.73	584-9224
e) ECSE - Early Childhood Special Ed	\$28,236.18	587-9224
f) PI (Delhi Preschool)	\$50,000	003-1239-640-9800
g) BMS Camp Joy	\$1,100	018-9476-510

AYES - Philpot, Schoonover, Hunter, West, Haffey

NAY - None

Motion approved

XIV. 143-23

DONATIONS

Mrs. Hunter moved, seconded by Mr. West, to approve the following Donations as submitted.

a)	From: Oak Hills Athletic Boosters	\$1,368.50
	To: OHMS Competition Cheer	300-9529-510
b)	From: Kiwanis Club of Riverview Delhi Hills	\$1,000
	To: Delshire - Student 018	\$800 018-9578-570
	Delshire - Staff 018	\$200 018-9657-570
c)	From: Greater Cincinnati Foundation	\$1,250
	To: Delshire (Multicultural Night)	018-9578-570
d)	From: Greater Cincinnati Foundation	\$1,250
	To: Delshire (Mental Health Counseling)	018-9578-570
e)	From: Oak Hills Minis Dance	\$502
	To: OH Juniors Dance	300-9503-500
f)	From: Jack Gwyn	\$500
	To: OHHS Memorial Fountain	018-9531-500
g)	From: J.F.Dulles PTA	\$19,272.33
	To: J.F.D Multi-Purpose Room Sound System	018-9579-540
h)	From: J.F.Dulles PTA	\$10,107
	To: J.F.D Multi-Purpose Room Curtain	018-9579-540
i)	From: Harvest Home Fair Association	\$750
	To: OHHS Scholarship Fund (Key Club)	007-9551-500

AYES - Schoonover, Hunter, West, Haffey, Philpot

NAY - None

Motion approved

XV. 144-23

RESOLUTION – REQUESTING AUTHORITY TO FILE MODIFIED TAX BUDGET

Mrs. Schoonover moved, seconded by Mrs. Hunter to approve the Resolution Requesting Authority from the Hamilton County Budget Commission to file a Modified Tax Budget for the 2024/25 Fiscal Year as submitted.

AYES - Hunter, West, Haffey, Philpot, Schoonover

NAY - None

Motion approved

XVI. 145-23

FIVE YEAR FORECAST

Mr. West moved, seconded by Mrs. Philpot to approve the Five Year Forecast as submitted.

AYES - West, Haffey, Philpot, Schoonover, Hunter

NAY - None

Motion approved

XVII. 146-23

OHLSD 2024-2025 CALENDAR

Mrs. Hunter moved, seconded by Mr. West to approve the 2024-2025 school year calendar as submitted.

AYES - Haffey, Philpot, Schoonover, Hunter, West

NAY - None

Motion Approved.

XVIII. 147-23

RESOLUTION – OHHS MIDTERM EXAM SCHEDULE PROPOSAL

I recommend that the Board approve the Resolution for the Oak Hills High School Midterm Exam Schedule Proposal for the 2023-2024 school year as attached.

WHEREAS Oak Hills High School is committed to reaching all students and ensuring that 100% of the student population is learning and achieving at a high level. The Semester Exam Schedules not only maintain the integrity of assessing student learning, but provides teachers an opportunity to appropriately and accurately assess student performance at a high level; and WHEREAS As a result of high level assessment, Oak Hills High School students will be learning at a high level as they display their knowledge through application questions and evaluative writing; and WHEREAS Oak Hills High School recognizes that the proposed “semester exam schedule” will ultimately benefit student learning. The benefits are as follows: (1.) Semester Exams will maintain the integrity of assessing student learning, allowing for alignment to other high stakes tests including AP and ACT while assessing students’ growth and progress in their current coursework. (2.) There is ample time for students to work individually with teachers for remediation and intervention. (3.) Team Time in the afternoon will allow time for staff to work collaboratively to revise and align academic curriculum maps, review common assessments and analyze data to prepare for the second semester. This time will ensure all staff participate in this essential curriculum process and paid summer work will be minimal. BE IT RESOLVED that Oak Hills High School recommends that the Oak Hills School Board approves a Semester Exam Schedule that would adjust the schedule from December 18th, 2023 through December 21st, 2023.

AYES - Philpot, Schoonover, Hunter, West, Haffey

NAY - None

Motion Approved.

XIX. 148-23

AUTHORIZATION TO ADVERTISE FOR BIDS OF SCHOOL BUSES

Mrs. Schoonover moved, seconded by Mrs. Hunter to approve the Authorization to Advertise for the Bids of School Buses as submitted.

AYES - Schoonover, Hunter, West, Haffey, Philpot

NAY - None

Motion Approved.

XX. 149-23

OHLSD STUDENT TRIPS

Mrs. Hunter moved, seconded by Mrs. Philpot to approve the following Oak Hills Local School District Student Trips as submitted.

Oak Hills High School

Date: 11/10-12/23

Group: Oakettes

Destination: Louisville, Ky

Date: 2/16-18/24

Group: Oakettes

Destination: Louisville, Ky

Date: 3/7-12/24

Group: Oakettes

Destination: Orlando, Fl

Date: 10/26-29/23

Group: Wrestling Team

Destination: Des Moines, Iowa

Date: 1/11-13/24

Group: Wrestling Team

Destination: Oregon, OH

Date: 12/25-31/23
Date: 11/9-11/23

Group: Varsity Boys BB
Group: Varsity/JV Boys BB

Destination: Tampa Bay, FL
Destination: Columbus, OH

AYES - Hunter, West, Haffey, Philpot, Schoonover
NAY - None
Motion Approved.

XXI. 150-23

OHLSD DISTRICT POLICY MANUAL – POLICY REVISION

Mrs. Hunter moved, seconded by Mrs. Philpot to approve the policy revisions to the Oak Hills Local School District Policy Manual as submitted.

Po0141.2 Conflict of Interest
Po3120 Employment of Personnel for Co-Curricular/Extra-Curricular Activities
Po4120 Employment of Personnel for Co-Curricular/Extra-Curricular Activities
Po5113.01 Intra-District Open Enrollment
Po5320 Immunization
Po5330 Use of Medications
Po5337 Care of Students with Seizure Disorders
Po6700 Fair Labor Standards Act
Po7440 Facility Security
Po8120 Volunteers
Po8210 School Calendar
Po8330 Student Records
Po8650 Transportation by School Van
Po9160 Public Attendance at School Events
Po9211 District Support Organizations
Po9270 Equivalent Education outside the Schools & Participation in Extra-Curricular for student not enrolled in the District

AYES - West, Haffey, Philpot, Schoonover, Hunter
NAY - None
Motion Approved.

XXII. 151-23

PERSONNEL

Mrs. Philpot moved, seconded by Mrs. Schoonover, to approve the following personnel actions (a.-v.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a. Resignation - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Andy Schroeder	Teacher	OHHS	Retirement	05/31/24

b. Resignation - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Kristen Pasterczyk	Instructional Asst.	DEL	Personal	10/13/23
Rachel Danino	Instructional Asst.	DEL	Personal	10/16/23
Carol Crawford	Nurse Attendant	COH	Personal	10/18/23
Carrie Lipps	Food Service	OAK	Personal	10/27/23
Kyle Harris	Custodian	JFD	Personal	10/31/23

c. Termination

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Diana Rampersad	Bus Driver	Trans.	Job Abandonment	10/23/23

d. Unpaid Family Medical Leave - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Haley Trick	Speech Pathologist	DEL	Child Care	10/30/23-12/14/23

e. Unpaid Family Medical Leave - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Cindy Fraley	Secretary	DEL	Medical	09/26/23-12/04/23
Michelle Morse	Bus Driver	Trans.	Medical	10/17/23-10/24/23

f. Unpaid Leave - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Haley Trick	Speech Pathologist	DEL	Child Care	12/15/23-05/24/24

g. Unpaid Leave - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Rick Sullivan	Custodian	OAK	Personal	09/29/23-10/10/23
Cindy Fraley	Secretary	DEL	Medical	12/05/23-01/03/24

h. Appointment - Classified Administrative Contract - 12/04/23-06/30/25

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Chris Gramke	Communications Coordinator	I-3

i. Appointment - Classified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Allison Mercurio	Instructional Asst.	II-5	10/11/23 5.75 hrs. per day/5 days per week
Marissa McCarthy	Instructional Asst.	II-1	10/16/23 6.5 hrs. per day/5 days per week
Steven Porter	Custodian	I-4	10/11/23 8 hrs. per day/5 days per week
Jenny Reupert	Instructional Asst.	II-2	10/25/23 5.75 hrs. per/5 days per week
Jason McCarthy	Bus Driver	III-0	10/23/23 6 hrs. per day/5 days per week
Felisha Zimmerman	Bus Driver	III-0	10/23/23 6 hrs. per day/5 days per week
Jason Meyer	Custodian	I-2	10/18/23 5.75 hrs. per day/5 days per week
Carrie Lipps	Instructional Asst.	II-5	10/30/23 6.75 hrs. per day/4 days per week
Melissa Shaffer	Instructional Asst.	II-1	10/31/23 5.5 hrs. per day/5 days per week
Amanda Spilman	Instructional Asst.	II-5	11/08/23 7 hrs. per day/5 days per week
Brittani Abner	Instructional Asst.	II-1	11/06/23 6.75 hrs. per day/4 days per week

j. Custodial Placement

<u>Name</u>	<u>Salary</u>
Sean Horrocks	III-3

k. Rescind Supplemental Contracts - 2023-2024 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Valerie Holocher	Chess Club	DEL

I. Supplemental Contracts - 2023-2024 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Rebecca Cornett	German Club	DMS
Mary Sala	Art Club	DMS
Joe Kremer	Sports Alive Club (.5)	DMS
Jeannie Hilvert	Sports Alive Club (.5)	DMS
Maria Fraulini	Spanish Club	DMS
Rogar Schneider	German Club/Honor Society	OHHS
Meghan Sullivan	French Club/Honor Society	OHHS
Jami Woy	Spanish Club/Honor Society	OHHS
Steve Groh	Art Club	OHHS
Bob Klotz	History Club (.5)	OHHS
Madison Caiarelli	History Club (.5)	OHHS
Chris Hoferer	Partners Club	OHHS
Tim Bradrick	D2 Club	OHHS
Susan Dochterman	American Sign Lang. Club/Honor Society	OHHS
Dan Couch	Anime Club	OHHS
Jamie Schorsch	National Art Honor Society	OHHS
Kat Steel	SAGA Club	OHHS
Dan Couch	SMASH Club	OHHS
Jon Fether	Robotics Club (.5)	OHHS
Brad Murphy	Robotics Club (.5)	OHHS
William Frank	Bagpipe Club	OHHS
Elizabeth Kelly	Minecraft Club	OHHS
Ann Ryan	Culture Club	OHHS
Tim Bradrick	eSports Club (.5)	OHHS
Dan Couch	eSports Club (.5)	OHHS
Beth Ludwig	Baking Club (.5)	OHHS
Jenny Meyer	Baking Club (.5)	OHHS
Beth Ludwig	Future Health Care Professionals Club	OHHS
Sabrina Ryland	Oak Hills Twirlers Club	OHHS
Dylan Miller	Assistant Boys Volleyball Coach	OHHS
Hailey Ryan	Middle School Boys/Girls Swim Coach	Middle Schools
Keith Minnery	Music Club (4)	COH
Janell Eschenbrenner	Music Club (4)	COH
Michaela Ehrhardt	Gymnastics Club	OHHS

m. Event Worker - To be paid as submitted.

Name
Noah Drake
Katie Miller
Kyle Toon

n. Math Leadership Team - To be paid \$1200.00 each for work done in the 2023-2024 school year.

Name
Brandi Norman
Julie Evans
Jenna Kirchgessner
Mary Berger
Jessica Rahm
Vanessa Salgado
Christy Resing
Amara Krimmer
Sophia Herrmann
Rita Brown
Sue Duwel-Glassmeyer
Jeff Lyman
Allison Papathanas
Jennifer Murphy (OHHS)
Nicole Deiser
Stephanie Dann

Jadyn Klosterman
Lauren Tharp
Renee Stickley
Sam Ostendorf
Melissa Claus
Nichole Miller
Sarah Campbell

o. Literacy Leadership Team - To be paid \$1200.00 each for work done in the 2023-2024 school year.

Name

Amy Morreale
Christy Tiernan
Pam Eisenmann
Nancy Henn
Lindsey Black
Lisa Frey
Paul Feichtner
Jen Murphy (SPR)
Caitlyn Schlimm
Laura Adair
Sara Bertke
Tamara Walker
Heather Packer
Heidi Brown
Jennifer Drake
Sydney Herren
Traci Eiding
Nicole McNall
Karen Singleton
Amy McNabb
Julia Lawhead

p. Lead Immersion Teacher - To be paid \$2000.00 for work done in the 2023-2024 school year.

Name

Vanessa Salgado

q. Related Service Training - To be paid \$30.00 per hour for participation.

Name

Marci Walicki

r. EMIS Compliance - To be paid \$30.00 per hour as submitted.

Name

Fran Gilreath

s. Substitute Custodian - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Sandra Hamilton

t. Substitute Nurse Attendant - To be hired on an as needed basis and paid per substitute nurse attendant hourly rate.

Name

Deitra Ridge

u. Substitute Bus Aide - To be hired on an as needed basis and paid per substitute bus aide hourly rate.

Name

Tracey Burger

v. Substitute Crossing Guard - To be hired on an as needed basis and paid per substitute crossing guard hourly rate.

Name

Tracey Burger

AYES - Haffey, Philpot, Schoonover, Hunter, West
NAY - None
Motion Approved

XXIII. 152-23

PERSONNEL

Mr. West moved, seconded by Mrs. Philpot, to approve the following personnel actions (a.-a.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a. **EMIS Compliance - To be paid \$30.00 per hour as submitted.**

Name

Katie Johnson

AYES - Philpot, Schoonover, West, Haffey
ABSTAIN - Hunter
NAY - None
Motion Approved

XXIV.

CONSTITUENTS MAY ADDRESS THE BOARD

• Joe Tallarigo (4861 Foley Road) discussed the Price Hill Parade on November 23 at 10AM. Mr. Tallarigo also communicated the Oak Hills 2015 graduate and country singer Gracie Aufderbeck will be the Grand Marshall.

XXV.

BOARD DISCUSSION

• None

XXVI. 153-23

EXECUTIVE SESSION

Mrs. Hunter moved, seconded by Mr. West, to move into Executive Session at 7:45 p.m. for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.

AYES - Schoonover, Hunter, West, Haffey, Philpot
NAY - None
Motion Approved.

The Board returned from Executive Session at 7:59 p.m. and the President announced they had met for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing

XXVII. 154-23

ADJOURNED

Mr. West moved, seconded by Mr. Haffey, to adjourn the meeting at 8:00 p.m.

AYES - Hunter, West, Haffey, Philpot, Schoonover

NAY - None

Motion approved.



President

ATTEST:



Treasurer

SB/sls