

**Oak Hills Local School District  
Board of Education Meeting Agenda**

Regular Meeting - December 4, 2023

C.O. Harrison Elementary School

6:00 P.M. (Records Commission Meets Prior to Board Meeting)



**OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:**

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

*Constituents addressing the Board are required to sign in prior to the start of the meeting.*

**I. CALL TO ORDER**

**II. OPENING**

**III. ROLL CALL BY APPROVED ROTATION**

Bart West, Rich Haffey, Mischelle Philpot, Jeannie Schoonover, Jan Hunter

**IV. COMMUNICATIONS**

**V. ADOPTION OF AGENDA**

**VI. TREASURER'S REPORT**

**VII. SUPERINTENDENT'S REPORT**

**A. Principal's Report**

Geoff Harold, C.O. Harrison Elementary School

**VIII. COMMITTEE REPORTS**

**A. Facilities**

**Public Participation at Board Meetings**

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.

**IX. CONSTITUENTS MAY ADDRESS THE BOARD REGARDING ITEMS ON THE AGENDA**

(Limit of five minutes per constituent for a total of thirty minutes)

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

**A. Treasurer's Recommendations**

**1. Minutes**

**I recommend that the Board approve the Minutes of the Budget Review Meeting and Regular Board Meeting of November 6, 2023 according to ORC 3313.26 and text 6.06 as attached.**

**2. Monthly Financial Statement**

**I recommend that the Board approve the Monthly Financial Statement for November 2023 according to ORC 3313.26 and Text 6.06, as attached.**

**3. Set Date for January 2024 Budget Hearing, Organizational & Regular Meeting**

**I recommend that the Board approve January 8, 2024 as the meeting date for the Oak Hills Local School District Board of Education's Budget Hearing, Organizational Meeting and Regular Meeting as submitted.** The Budget Hearing will be held at 6:00 p.m. and the Organizational and Regular Meeting is scheduled to immediately follow. Oakdale Elementary, 3850 Virginia Ct, Cincinnati, OH 45248

**4. Appointment of President Pro-Tempore**

**I recommend that the Board approve the Appointment of a President Pro-Tempore for the January 8, 2024 Oak Hills Board of Education Meeting as submitted.**

**5. Donations**

**I recommend that the Board approve the Donations as submitted.**

a) From: J.F.Dulles PTA \$1,672.55  
To: J.F.Dulles Multi-Purpose Room Monitor Speaker 018-9579-540

**6. Appropriation Adjustments**

**I recommend that the Board approve the following appropriation adjustments (001 & 003 Funds are tax supported).**

a) Hamilton Co. Public Health Mini Grant	\$35,000	599-9124
b) Permanent Improvement Fund	\$325,000	003-9800

**7. Ohio School Boards Association Legal Assistance Fund (LAF)**

**I recommend that the Board approve the 2024 LAF Membership as attached.**

**B. Superintendent's Recommendations**

**1. OHLSD Student Trips**

**I recommend that the Board approve the following Oak Hills Local School District Student Trips as attached.**

Oak Hills High School

Date: 12/21-22/23 Group: Girls Wrestling Destination: Findlay, OH

Date: 12/26-28/23 Group: Girls Basketball Destination: Sandusky, OH

**2. Classified Administrative Salary Schedule**

**I recommend that the Board approve the revised classified salary schedule as attached.**

**3. Award of Contract - School Buses**

**I recommend that the Board approve the Resolution for Award of Contract for School Buses as attached.**

**4. Personnel**

**I recommend that the Board approve the following Personnel actions (a - l) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

**a) Resignation - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Chelsea Billisits	Teacher	OAK	Personal	11/16/23

**b) Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Sherry Knapp	Secretary	OAK	Retirement	05/01/24
Tonya Cipriani	Instructional Asst.	OHHS	Personal	12/01/23

**c) Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Victoria Aviles-Brooks	Teacher	JFD	Child Care	12/12/23- 12/21/23

**d) Unpaid Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Victoria Aviles-Brooks	Teacher	JFD	Child Care	12/22/23- 01/23/24

**e) Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Salary</u>	<u>Effective</u>
Julia Sutton	Food Service	BMS	IV-0 \$15.30/hr. 3 hrs. per day/5 days per week	12/04/23

**f) Rescind Supplemental Contract - 2023-2024 School Year.**

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Susan Dochertman	American Sign Lang. Club/Honor Society	OHHS
Joe Kremer	Head 7th Gr. Girls Basketball Coach	DMS

**g) Supplemental Contract - 2023-2024 School Year.**

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Susan Dochterman	American Sign Lang. Club/Honor Society (.5)	OHHS
Abby Schroeder	American Sign Lang. Club/Honor Society (.5)	OHHS
Jordan Schwiers	Assistant Varsity Girls Lacrosse Coach (.5)	OHHS
Rachel Kyle	Assistant Varsity Girls Lacrosse Coach (.5)	OHHS
Grace Aug	Assistant Varsity Girls Lacrosse Coach	OHHS

**h) Student Teacher Mentor**

<u>Name</u>	<u>University</u>	<u>Amount</u>
Maggie Brown	Miami University	\$600.00
Rick Fritz	Miami University	\$300.00
Melissa Claus	Miami University	\$300.00
Stephanie Willin	Miami University	\$300.00
Megan Molitoris	Miami University	\$600.00
Cindy Nader	Miami University	\$600.00
Shannon Moore	Miami University	\$600.00
Sarah Campbell	Miami University	\$300.00
Jen Murphy (HS)	Miami University	\$600.00
Andy Marx	Miami University	\$600.00

**i) Special Programs Leadership Team - To be paid \$1200.00 each for work done**

8/17/23-5/24/24.

Name

Amy Asper  
Michelle Boeshart  
Kyle Brunzman  
Stephanie Dann  
Mollie DiGiacomo  
Amanda Fields  
Kacie Fisher  
Stephanie Foster  
Marisa Groh  
Kyla Kappa  
Tanya Kist  
Jadyn Klosterman  
Renee Klusman  
Olivia Lang  
Sara Loving  
Alyssa Payne  
MaryAnne Pearce  
Kristy Razzaghi  
Debi Reigers  
Kim Riesenbeck  
Jennifer Schehr  
Kim Schibi

Chelsey Schneider  
Karen Singleton  
Vanessa Wellendorf  
Donald Young  
Sara Zimmerman

- j) OHHS Drama** - To be paid \$1,000.00 for co-directing “Much Ado About Nothing”,  
9/1/23-11/4/23.

Name

Christina (Soula) Walls

- k) Substitute Nurse Attendant** - To be hired on an as needed basis and paid per substitute  
nurse attendant hourly rate.

Name

Rachel Hall (Combs)

- l) Substitute Food Service** - To be hired on an as needed basis and paid per substitute food  
service hourly rate.

Name

Caroline McClurg

- XII. CONSTITUENTS MAY ADDRESS THE BOARD** (Limit of five minutes per constituent for a total  
of thirty minutes)

- XIII. BOARD DISCUSSION**

- XIV. EXECUTIVE SESSION** - for the employment or compensation of public employees

- XV. ADJOURNED**