

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
DECEMBER 4, 2023 – C.O. HARRISON ELEMENTARY SCHOOL
6:00 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)
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OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

- I. CALL TO ORDER**
The meeting was called to order at 6:00 p.m.
- II. OPENING EXERCISE**
- III. ROLL CALL BY APPROVED ROTATION**
The roll was called and the following members were present: Bart West, Rich Haffey, Mischelle Philpot, Jeannie Schoonover, Jan Hunter
Also present: Jeff Brandt, Steve Bain
- IV. COMMUNICATIONS**
- Mr. Haffey thanked Mrs. Hunter and Mrs. Schoonover for their years of service as board members. Mrs. Hunter served on the Board of Education for 22 years and Mrs. Schoonover served on the Board of Education for 14 years. Mr. Haffey read the accomplishments of each member during their tenure which included facility upgrades, strategic plans, academic improvement, school safety, and partnerships with local providers for mental health.
- V. 155-23 ADOPTION OF AGENDA**
Mrs. Schoonover moved, seconded by Mr. West, to approve the Agenda for the Regular Board Meeting of December 4, 2023, as submitted.
- AYES -** Haffey, Philpot, Schoonover, Hunter, West,
NAY - None
Motion approved.
- VI. TREASURER’S REPORT**
- Mr. Bain reported:
 - November financial report
 - Legislative update on proposed property tax reform. The Senate has not passed any new proposals regarding changes to property tax collection. County auditors are scheduled to release tax bills in mid-January.
 - Delhi Middle School appropriation increase \$325k to replace a boiler. The appropriated funds were included in the fiscal year 2025 budget.
- VII. SUPERINTENDENT’S REPORT**
- Geoff Harold, Principal of C.O. Harrison Elementary, communicated the C.O. Harrison received a 5-Star rating from the Ohio Department of Education on their state report card (which is the highest rating).
 - Emily Amlin and Holly Asman, COH teachers, provided an update on school initiatives including the motto “We’ve Got the Power”, which expresses themes of being respectful, responsible, and being safe. Students presented on broadcasts at COH through Good Morning C.O. Harrison which communicates all of the great things, including award recognition and achievement by students.
- VIII. COMMITTEE REPORTS**
- None

IX. CONSTITUENTS MAY ADDRESS THE BOARD

- Joe Tallarigo (4861 Foley Road) reported to the Board on the Price Hill Parade and mentioned the parade was a success.

X. OLD BUSINESS

- None

XI. 156-23 MINUTES

Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the Minutes of the Budget Review Meeting and Regular Board Meeting of November 6, 2023 according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Philpot, Schoonover, Hunter, West, Haffey

NAY - None

Motion approved

XII. 157-23 MONTHLY FINANCIAL STATEMENT

Mr. West moved, seconded by Mrs. Hunter to approve the Monthly Financial Statement for November 2023 according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Schoonover, Hunter, West, Haffey, Philpot

NAY - None

Motion approved

XIII. 158-23 SET DATE FOR JANUARY 2024 BUDGET HEARING, ORGANIZATIONAL & REGULAR MEETING

Mrs. Schoonover moved, seconded by Mr. West to approve January 8, 2024 as the meeting date for the Oak Hills Local School District Board of Education's Budget Hearing, Organizational Meeting, and Regular Meeting as submitted. The Budget Hearing will be held at 6:00 p.m. and the Organizational and regular Meeting is scheduled to immediately follow. Oakdale Elementary, 3850 Virginia Ct., Cincinnati, OH 45248.

AYES - Hunter, West, Haffey, Philpot, Schoonover

NAY - None

Motion approved

XIV. 159-23 APPOINTMENT OF PRESIDENT PRO-TEMPORE

Mrs. Philpot nominated Rich Haffey.

Mrs. Schoonover moved, seconded by Mr. West, to approve the appointment of a President Pro-Tempore for the January 8, 2024 Oak Hills Board of Education Meeting as submitted.

AYES - West, Haffey, Philpot, Schoonover, Hunter

NAY - None

Motion approved

XV. 160-23 DONATIONS

Mrs. Philpot moved, seconded by Mr. West, to approve the following Donations as submitted.

- | | | |
|----|---|--------------|
| a) | From: J.F.Dulles PTA | \$1,672.55 |
| | To: J.F.Dulles Multi-Purpose Room Monitor Speaker | 018-9579-540 |

AYES - Haffey, Philpot, Schoonover, Hunter, West

NAY - None

Motion approved

XVI. 161-23

APPROPRIATION ADJUSTMENTS

Mrs. Hunter moved, seconded by Mrs. Schoonover to approve the following appropriation adjustments as submitted (001 & 003 funds are tax supported).

a)	Hamilton Co. Public Health Mini Grant	\$35,000	599-9124
b)	Permanent Improvement Fund	\$325,000	003-9800

AYES - Philpot, Schoonover, Hunter, West, Haffey

NAY - None

Motion approved

XVII. 162-23

OHIO SCHOOL BOARDS ASSOCIATION LEGAL ASSISTANCE FUND (LAF)

Mr. West moved, seconded by Mrs. Philpot, to approve the 2024 LAF Membership as submitted.

AYES - Schoonover, Hunter, West, Haffey, Philpot

NAY - None

Motion approved

XVIII. 163-23

OHLSD STUDENT TRIPS

Mrs. Schoonover moved, seconded by Mrs. Hunter to approve the following Oak Hills Local School District Student Trips as submitted.

Oak Hills High School

Date: 12/21-22/23	Group: Girls Wrestling	Destination: Findlay, OH
Date: 12/26-28/23	Group: Girls Basketball	Destination: Sandusky, OH

AYES - Hunter, West, Haffey, Philpot, Schoonover

NAY - None

Motion approved

XIX. 164-23

CLASSIFIED ADMINISTRATIVE SALARY SCHEDULE

Mrs. Hunter moved, seconded by Mrs. Schoonover to approve the revised classified salary schedule as submitted.

AYES - West, Haffey, Philpot, Schoonover, Hunter

NAY - None

Motion approved

XX. 165-23

AWARD OF CONTRACT – SCHOOL BUSES

Mr. West moved, seconded by Mrs. Philpot to approve the Resolution for Award of Contract for School Buses as submitted.

AYES - Haffey, Philpot, Schoonover, Hunter, West

NAY - None

Motion Approved.

XXI. 166-23

PERSONNEL

Mrs. Hunter moved, seconded by Mrs. Schoonover, to approve the following personnel actions (a.-l.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a. **Resignation - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Chelsea Billistis	Teacher	OAK	Personal	11/16/23

b. **Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Sherry Knapp	Secretary	OAK	Retirement	05/01/24
Tonya Cipriani	Instructional Asst.	OHHS	Personal	12/01/23

c. **Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Victoria Aviles-Brooks	Teacher	JFD	Child Care	12/12/23-12/21/23

d. **Unpaid Leave - Certified**

Victoria Aviles-Brooks	Teacher	JFD	Child Care	12/22/23-01/23/24
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e. **Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Salary</u>	<u>Effective</u>
Julia Sutton	Food Service	BMS	IV-0 \$15.30/hr	12/04/23 3 hrs. per day/5 days per week

f. **Rescind Supplemental Contracts** - 2023-2024 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Susan Dochertman	American Sign Lang. Club/Honor Society	OHHS
Joe Kremer	Head 7 th Gr. Girls Basketball Coach	DMS

g. **Supplemental Contracts** - 2023-2024 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Susan Dochertman	American Sign Lang. Club/Honor Society (.5)	OHHS
Abby Schroeder	American Sign Lang. Club/Honor Society (.5)	OHHS
Jordan Schwiars	Assistant Varsity Girls Lacrosse Coach (.5)	OHHS
Rachel Kyle	Assistant Varsity Girls Lacrosse Coach (.5)	OHHS
Grace Aug	Varsity Girls Lacrosse Coach	OHHS

h. **Student Teacher Mentor**

<u>Name</u>	<u>University</u>	<u>Amount</u>
Maggie Brown	Miami University	\$600.00
Rick Fritz	Miami University	\$300.00
Melissa Claus	Miami University	\$300.00
Stephanie Willin	Miami University	\$300.00
Megan Molitoris	Miami University	\$600.00
Cindy Nader	Miami University	\$600.00
Shannon Moore	Miami University	\$600.00
Sarah Campbell	Miami University	\$300.00
Jen Murphy (HS)	Miami University	\$600.00
Andy Marx	Miami University	\$600.00

i. **Special Programs Leadership Team** - To be paid \$1200.00 each for work done 8/17/23-5/24/24

Name
Amy Asper
Michelle Boeshart
Kyle Brunsmann
Stephanie Dann
Mollie DiGiacomo
Amanda Fields
Kacie Fisher
Stephanie Foster
Marisa Groh
Kyle Kappa
Tanya Kist
Jadyn Klosterman

Renee Klusman
Olivia Lang
Sara Loving
Alyssa Payne
MaryAnne Pearce
Kristy Razzaghi
Debi Reigers
Kim Riesenbeck
Jennifer Schehr
Kim Schibi
Chelsey Schneider
Karen Singleton
Vanessa Wellendorf
Donald Young
Sara Zimmerman

j. **OHHS Drama** - To be paid \$1000.00 for co-directing "Much Ado About Nothing", 9/1/23-11/4/23.

Name

Christina (Soula) Walls

k. **Substitute Nurse Attendant** - To be hired on an as needed basis and paid per substitute nurse attendant hourly rate.

Name

Rachel Hall (Combs)

l. **Substitute Food Service** - To be hired on an as needed basis and paid per substitute bus aide hourly rate.

Name

Caroline McClurg

AYES - Philpot, Schoonover, Hunter, West, Haffey

NAY - None

Motion Approved

XXII.

CONSTITUENTS MAY ADDRESS THE BOARD

- None

XXIII.

BOARD DISCUSSION

- None

XXIV. 167-23

EXECUTIVE SESSION

Mrs. Hunter moved, seconded by Mr. West, to move into Executive Session at 6:33 p.m. for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.

AYES - Schoonover, Hunter, West, Haffey, Philpot

NAY - None

Motion Approved.

The Board returned from Executive Session at 7:59 p.m. and the President announced they had met for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing

XXV. 168-23

ADJOURNED

Mr. West moved, seconded by Mr. Haffey, to adjourn the meeting at 8:00 p.m.

AYES - Hunter, West, Haffey, Philpot, Schoonover

NAY - None

Motion approved.



President

ATTEST:



Treasurer

SB/sls