

Oak Hills Local School District

Board of Education Meeting Agenda

Budget Hearing, Organizational & Regular Meeting - January 8, 2024

Oakdale Elementary School

6:00 P.M. (Records Commission Meets Prior to Board Meeting)



OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

Constituents addressing the Board are required to sign in prior to the start of the meeting.

PLEDGE OF ALLEGIANCE

BUDGET HEARING

ORGANIZATIONAL MEETING

I. CALL TO ORDER

Meeting called to order by President Pro-Tempore Rich Haffey

II. OPENING

III. ELECTION OF OFFICERS

- A. Oath of Office Administered to Newly Elected Board Members by Treasurer
- B. Nominations for and Election of President of 2024 Calendar Year
- C. Oath of Office Administered to President by President Pro-Tempore or Other Board Member
- D. New President Assumes Chair
- E. Nominations for and Election of Vice President for 2024 Calendar Year
- F. Oath of Office Administered to Vice President by President

IV. ROLL CALL BY APPROVED ROTATION

Mischelle Philpot, Bart West, Rich Haffey, Lisa Ibold, Sam Yorgovan

V. BOARD RECOMMENDATIONS

VI. ADOPTION OF AGENDA

VII. SET COMPENSATION OF BOARD MEMBERS

I recommend that the Board approve the Set Compensation of Board Members as submitted.

Members are to be paid according to Resolutions #85-173, #87-3 and #88-3 approved November 4, 1985; January 5, 1987; January 4, 1988, and #297-01 approved December 3, 2001 respectively; which states that compensation be paid at the maximum level authorized by the Ohio Constitution and Section 3313.12 of the Ohio Revised Code. These rates shall apply to all board meetings attended by a member of the Oak Hills Board of Education.

VIII. RESOLUTION FOR AUTHORIZING FOR ADVANCE DRAW OF TAXES

I recommend that the Board approve the Resolution for Authorization for Advance Draw of Taxes as submitted.

WHEREAS, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on

account of a local subdivision;

THEREFORE BE IT RESOLVED by the Board of Education of the Oak Hills Local School District of Hamilton County, Ohio:

SECTION 1. That the Auditor and the Treasurer of Hamilton County, Ohio, in accordance with Section 321.34, Ohio Revised Code, be requested respectively to draw and pay to the Treasurer of the Board of Education of the Oak Hills Local School District upon the written request of Steven R. Bain, Treasurer to the County Auditor, funds due in any settlement of 2024 derived from taxes or other sources payable by law to the County Treasurer, to the account of the Board of Education of the Oak Hills Local School District and lawfully applicable for the purpose of the current calendar year 2024 which are due.

SECTION 2. That the Treasurer of the Board of Education of the Oak Hills Local School District forward to the County Auditor a certified copy of this resolution.

IX. AUTHORIZATION OF FUND SIGNATURES

I recommend that the Board approve the Authorization of Fund Signatures as submitted.

This is for authorization of the President or Vice President, together with the Treasurer, as signatory required for the disbursement of district funds. Payroll clearing account checks require only the signature of the Treasurer.

X. INVESTMENT OF INTERIM FUNDS BY TREASURER

I recommend that the Board approve the Investment of Interim Funds by the Treasurer as submitted.

The Treasurer is authorized to invest Interim Funds at the most productive interest rate whenever Interim Funds are available. Said funds to be invested only with financial institutions which have compiled with collateralization requirements set forth in the Ohio Revised Code.

XI. PAYMENT OF BILLS TREASURER

I recommend that the Board approve the Payment of Bills by the Treasurer as submitted.

The Treasurer is authorized to pay all bills within the limits of the Appropriations Resolution as bills are received and when the merchandise has been received in good condition.

XII. ADOPTION OF BUDGET FOR FY25

I recommend that the Board approve the Adoption of the Budget for Fiscal Year 2025 as submitted.

XIII. OHLSD BOARD LIAISONS / REPRESENTATIVES

I recommend that the Board approve the Oak Hills Local School District's Board Liaisons and Representatives as attached.

XIV. ANNUITY COMPANIES

I recommend that the Board approve the Annuity Companies as submitted.

(Those eligible for deductions by Oak Hills employees.)

403b/457

American Fidelity Assurance Co

American Funds

Aspire Financial

AXA Equitable Life Insurance Co

Fidelity Investments

FTJ Fund Choice / Orion

GALIC / Great American

Great West Life Assurance Co.

Lincoln National Life Ins

MetLife

Midland National
National Life Group
North American Company for Life
Ohio Deferred Compensation
Invesco Oppenheimer Funds
Putnam Funds
ReliaStar Life
VOYA / OASBO

XV. RESOLUTION FOR APPOINTMENT OF PURCHASING AGENT

I recommend that the Board approve the Resolution for Appointment of Purchasing Agent as submitted.

The Superintendent is appointed as the Purchasing Agent for the school district.

WHEREAS the Superintendent is the Chief Executive Officer for the Board of Education; and

WHEREAS the acquisition of supplies, equipment and services is centralized in the Superintendent's Office and through whose office all purchasing transactions are conducted; and

WHEREAS the Superintendent is authorized to employ legal, consultant and contracted services during the year and until the organizational meeting of 2025.

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.47 and ORC 3319.01, the Board assigns the Superintendent the responsibility for the quality and quantity of purchases; and

BE IT FURTHER RESOLVED under the provisions of ORC 3313.47 and ORC 5705.41, the Superintendent or his/her designee is hereby designated Purchasing Agent and authorized to approve purchases within the appropriated amounts insofar as such purchases are consistent with the approved educational goals and programs of the district.

XVI. LICENSURE VERIFICATION

I recommend that the Board approve the employee licensure verification as a shared responsibility of the Superintendent's Office, Treasurer's Office, and Human Resources Office as submitted.

XVII. PUBLIC RECORDS DESIGNEE

I recommend that the Board approve the Treasurer as the public records designee as submitted (ORC109.43B, 149.43E, HB 9).

Regular Meeting

XVIII. COMMUNICATIONS

A. OSBA Board of Education Appreciation Month

B. Athletic Recognition

1. Coaches

a. Shellie Hageman - GMC Coach of the Year, Girls Cross Country

b. Kevin Spraul - GMC Coach of the Year, Girls Soccer

2. Teams

a. Girls Soccer - GMC Champions

b. Competition Cheer - GMC Champions

3. Individuals

a. Morgan Lint - GMC Player of the Year, Girls Tennis

b. Debra Brogan - State Qualifier, 13th Place - Girls Golf

c. Aleah Coster - State Qualifier, 75th Place - Girls Cross Country

d. Eva Hensley - 4 Time State Qualifier, 35th Place, Girls Cross Country

e. Presley Pennekamp - GMC Player of the Year, D1 Southwest District Player of the Year, D1 1-st Team All-State, United Soccer Coaches All-Central Region, and USC All-American - Girls Soccer

C. Quality Profile 2023

XIX. TREASURER’S REPORT

XX. SUPERINTENDENT’S REPORT

A. Principal’s Report - Emily Winkle, Oakdale Elementary School

XXI. DISTRICT REPORTS

XXII. CONSTITUENTS MAY ADDRESS THE BOARD (Limit of five minutes per constituent for a total of thirty minutes)

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board’s policy on public participation at board meetings.

XXIII. OLD BUSINESS

XXIV. NEW BUSINESS

A. Treasurer's Recommendations

1. Minutes

I recommend that the Board approve the Minutes of the Regular Board Meeting of December 4, 2023 according to ORC 3313.26 and Text 6.06 as attached.

2. Monthly Financial Statement

I recommend that the Board approve the monthly financial statement for December, 2023 as attached.

3. Donations

I recommend that the Board approve the Donations as submitted.

- | | | |
|----|-------------------------------------|--------------------|
| a) | From: Howard & Linda Becker | \$2,000 |
| | To: Springmyer Caring & Sharing | 018-9582-550 |
| b) | From: Western Hills Country Club | \$850 |
| | To: OHHS Choral | \$400 300-9513-500 |
| | To: OHHS Band | \$400 300-9506-500 |
| | To: OHHS DJ Club | \$50 018-9531-500 |
| c) | From: Oak Hills Presbyterian Church | \$2,000 |
| | To: Oak Hills Adopt-A-Highlander | 018-9231-500 |
| d) | From: Michael E. Price | \$500 |
| | To: Oak Hills Adopt-A-Highlander | 018-9231-500 |
| e) | From: Shiloh United Methodist Women | \$500 |
| | To: Oak Hills Adopt-A-Highlander | 018-9231-500 |

4. Board Policy

I recommend that the Board approve the following policy revisions as attached.

- Po2430.02 Student Extracurricular Participation
- Po6152 Student Fees, Fines & Charges
- Po7510 Use of District Premises

B. Superintendent’s Recommendations

1. Resolution for Flexible Schedule for Oak Hills High School ACT Testing

I recommend that the Board approve the Resolution for Flexible Schedule for Oak Hills High School ACT Testing as attached.

Testing for the Class of 2025 on February 27, 2024.

2. OHLSD Student Trips

I recommend that the Board approve the following Oak Hills Local School District Student Trips as attached.

Oak Hills High School

Date: 1/6-7/24

Group: Girls Wrestling

Destination: Dresden, Ohio

3. Resolution-2024 Oak Hills Board of Education Meetings

I recommend that the Board approve the Resolution to Set Dates, Times and Locations for 2024 Oak Hills Board of Education Meetings as submitted.

WHEREAS the Board of Education is required to establish dates, times and locations of its regular board meetings; and

WHEREAS changes or additional meetings may be made if determined necessary, in addition to special meetings as provided for in ORC 3313.16 and governed by ORC 121.22.

THEREFORE, BE IT RESOLVED that under the provisions of ORC 3313.15, the Board of Education shall hold its Regular Meetings for 2024 as submitted.

Regular Meetings (6:00pm)

January 8	OakdaleElementary School
February 5	Springmyer Elementary School
March 4	Delshire Elementary School
April 8	JF Dulles Elementary School
May 6	Rapid Run Middle School
June 3	Oak Hills District Office
July 1	Oak Hills District Office
August 5	Oak Hills District Office
September 9	Oak Hills High School
October 7	Delhi Middle School
November 4	C.O. Harrison Elementary School
December 9	Oakdale Elementary School

Board Development Sessions

January 22	District Office
------------	-----------------

4. **Personnel**

I recommend that the Board approve the following Personnel actions (a -l) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check.

a) Resignation - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Raymond Adkins	Bus Driver	Trans.	Retirement	02/01/24
Taylor Harris	Instructional Asst.	OHHS	Personal	12/21/23

b) Unpaid Family Medical Leave - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Nicole Heims	Teacher	DEL	Child Care	02/16/24- 03/08/24
Olivia Lang	Speech Pathologist	OHHS	Child Care	01/22/24- 03/01/24

c) Unpaid Leave - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Cindy Fraley	Secretary	DEL	Medical	01/04/24 01/12/24
Tina Brown	Bus Driver	Trans.	Medical	01/12/24- 01/31/24

d) Appointment - Certified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Maria Sunderhaus	Speech Pathologist	IV-2	01/03/24
Nora Schablein	Teacher (.5)	III-5	12/20/23

e) Appointment - Classified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Caroline McClurg	Food Service	IV-0	01/04/24 3 hrs. per day/5 days per week
Kimberly Cassell	Instructional Asst.	II-2	12/15/23 6.5 hrs. per day/5 days per week
Eric Kaiser	Custodian	I-0	12/19/23 8 hrs. per day/5 days per week
Cara Swillinger	Instructional Asst.	II-5	01/16/24 6.5 hrs. per day/5 days per week
Bev Moore	Instructional Asst.	II-5	01/08/24 3.5 hrs. per day/5 days per week

f) Supplemental Contracts – 2023-2024 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Jared Seaman	Varsity Assistant Boys Lacrosse Coach (.5)	OHHS
Tom Marshall	Varsity Assistant Boys Lacrosse Coach (.5)	OHHS

g) Bridgetown Middle School Music - To be paid \$250.00 for piano accompanist for rehearsal & holiday concert December, 2023.

Name

Julie Marratta

h) Delhi Middle School Lead Teachers - To be paid \$500.00 each for tutoring sessions for Mount St. Joseph University.

Name

Caitlyn Long

Kristin Link

Jane Hanrahan

Alison Moyer

i) IEP Support & Compliance - To be paid \$30.00 per hour, up to 3 hrs. each.

Name

Angela Rabe

Brandi Norman

j) Extended School Year Services - To be hired on an as needed basis and paid \$50.00 per hour.

Name

Tori Kruse

k) Student Teacher Mentor

<u>Name</u>	<u>University</u>	<u>Amount</u>
Kathleen Herrmann	Ohio University	\$300.00
Emily Amlin	Mount St. Joseph University	\$275.00
Stephanie Foster	Mount St. Joseph University	\$150.00
Lauren Aug	Mount St. Joseph University	\$150.00
Morgan Beare	Mount St. Joseph University	\$150.00
Tiffany Berting	Mount St. Joseph University	\$ 75.00
Stephanie Betas	Mount St. Joseph University	\$150.00
Lindsey Black	Mount St. Joseph University	\$150.00
Emily Bourgeois	Mount St. Joseph University	\$150.00
Tobi Brooks	Mount St. Joseph University	\$400.00
Karen Coster	Mount St. Joseph University	\$150.00
Bridget Dignan-Cummins	Mount St. Joseph University	\$150.00
Pam Eisenmann	Mount St. Joseph University	\$150.00
Penny Ferguson	Mount St. Joseph University	\$150.00
Kierstin Gall	Mount St. Joseph University	\$150.00
Katie Godfrey	Mount St. Joseph University	\$150.00
Ellen Gorski	Mount St. Joseph University	\$150.00
Laura Gutzwiller	Mount St. Joseph University	\$150.00
Nicole Heims	Mount St. Joseph University	\$150.00

Chrisanne Hettesheimer	Mount St. Joseph University	\$150.00
Katie Jacobs	Mount St. Joseph University	\$150.00
Melissa Kautz	Mount St. Joseph University	\$150.00
Maggie Kays	Mount St. Joseph University	\$150.00
Kala Koons	Mount St. Joseph University	\$150.00
Amara Krimmer	Mount St. Joseph University	\$150.00
Mary Rose Lierman	Mount St. Joseph University	\$400.00
Kristin Link	Mount St. Joseph University	\$150.00
Fawn Miller	Mount St. Joseph University	\$400.00
Erin Mohs	Mount St. Joseph University	\$150.00
Jen Schehr	Mount St. Joseph University	\$150.00
Caitlyn Schlimm	Mount St. Joseph University	\$150.00
Jamie Schorsch	Mount St. Joseph University	\$150.00
Donna Steioff	Mount St. Joseph University	\$150.00
Sara Tassone	Mount St. Joseph University	\$150.00
Ian Veldhaus	Mount St. Joseph University	\$150.00
Tracy Weingartner	Mount St. Joseph University	\$150.00
Kacie Fisher	Xavier University	\$500.00

D) Substitute Food Service - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Tonya Hicks

Nanetta Tinch

Kimberly Hacker

XXV. CONSTITUENTS MAY ADDRESS THE BOARD (Limit of five minutes per constituent for a total of thirty minutes)

XXVI. BOARD DISCUSSION

- Board Development Sessions

XXVII. ADJOURNED