

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION  
FEBRUARY 3, 2025 – DELSHIRE ELEMENTARY SCHOOL  
6:00 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)  
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**OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:**

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

**I. CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**II. OPENING EXERCISE**

**III. ROLL CALL BY APPROVED ROTATION**

The roll was called and the following members were present: Bart West, Rich Haffey, Lisa Ibold, Sam Yorgovan, Mischelle Philpot

Also present: Jeff Brandt, Steve Bain

**IV. COMMUNICATIONS**

- Mr. Bain communicated that the required public hearing for the re-employment of Marcy Hayes, Food Service Secretary.

**V. 25-25 ADOPTION OF AGENDA**

Mr. West moved, seconded by Mr. Yorgovan, to approve the Agenda for the Regular Board Meeting of February 3, 2025, as submitted.

AYES - Haffey, Ibold, Yorgovan, Philpot, West

NAY - None

Motion approved.

**VI. TREASURER'S REPORT**

- Mr. Bain communicated
  - The recent announcement of a freeze on federal funding will not impact Title 1 or IDEA funding, and the district is waiting to know about other federal funds.

**VII. SUPERINTENDENT'S REPORT**

- Jill Wolfe (Principal – Delshire Elementary) reviewed a story that related to the experiences at Delshire Elementary. Ms. Wolfe thanked the board for the additional Assistant Principal, Reading Specialist, and Social Worker. The culture and collaboration at Delshire continues to excel and the attendance rates, as well as literacy achievement, is improving.

**VIII. DISTRICT REPORTS**

- A. **Ohio Facilities Construction Commission (OFCC) Update** – The district received their building assessments and is in the process of reviewing with architect firm SHP. The district will have a community engagement on February 11, 2025 at Delhi Middle School to begin hearing from the community on potential plans.
- B. **Spanish Immersion** – Tim Cybulski, Assistant Superintendent, gave a presentation on Spanish Immersion, and provided the board a handout. The presentation revised the history of the program, design of the program, professional development for staff, benefits for students, test results, challenges of the program, and class sizes.

- Mr. West: How is the program marketed?
  - Mrs. Ibold: Have students been turned away from the program?
  - Mrs. Philpot: No conclusion has been reached at this time
  - Mr. Brandt: Thanked residents for coming this evening and sharing your thoughts and emails
  - Mrs. Philpot: Reiterated that a decision on the Spanish Immersion program has not been made
  - Mr. Brandt: Reiterated that a decision on the Spanish Immersion program has not been made
- Challenges:
- Finding staff last year was a challenge
  - Split of elementary students moving into middle school
  - Class sizes
  - Finding high quality teachers if the #1 priority
  - Recommended reviewing the data and providing communication in the upcoming future

**X. OLD BUSINESS**

- None

**XI. 26-25 MINUTES**

Mr. West moved, seconded by Mr. Haffey, to approve the Minutes of the Regular Board Meeting of January 13, 2025, and the Development Session of January 27, 2025 according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Ibold, Yorgovan, Philpot, West, Haffey

NAY - None

Motion approved.

**XII. 27-25 DONATIONS**

Mr. Haffey moved, seconded by Mrs. Ibold, to approve the following Donations as submitted.

- |    |                                     |                   |
|----|-------------------------------------|-------------------|
| a) | From: Trade 31                      | \$1,792.16        |
|    | To: OHHS Veterans Day Lunch         | 018-1820-9531-500 |
| b) | From: Oak Hills Presbyterian Church | \$2,000.00        |
|    | To: OHHS Adopt-A-Highlander Fund    | 018-1820-9231-500 |
| c) | From: J. Michael & Terri Beth Faust | \$1,000.00        |
|    | To: Delhi MS - Band & Orchestra     | 300-1820-9586-530 |

AYES - Yorgovan, Philpot, West, Haffey, Ibold

NAY - None

Motion approved

**XIII. 28-25 APPROPRIATION ADJUSTMENTS**

Mr. Haffey moved, seconded by Mr. Yorgovan, to approve the following appropriation adjustments as submitted (Funds 001, 002, 003 – tax supported / all other funds non-tax supported)

- |    |                                       |            |              |
|----|---------------------------------------|------------|--------------|
| a) | DMS Band                              | \$4,000    | 300-9586-530 |
| b) | RRMS Student 018                      | \$1,000    | 018-9532-500 |
| c) | Title III Limited English Proficiency | \$115.13   | 551-9225     |
| d) | Title I Disadvantaged Youth           | \$4,813.77 | 572-9225     |
| e) | Title IIA - Improving Teacher Quality | \$5,604.60 | 590-9225     |

AYES - Philpot, West, Haffey, Ibold, Yorgovan

NAY - None

Motion approved

**XIV. 29-25 RESOLUTION AUTHORIZING THE FILING OF AN ORIGINAL BOARD OF REVISION COMPLAINT**

Mr. West moved, seconded by Mrs. Ibold, to approve the resolutions authorizing the filing of an original board of revision complaint as submitted.

AYES - West, Haffey, Ibold, Yorgovan, Philpot

NAY - None

Motion approved

XV. 30-25

**VARTEK CONTRACT EXTENSION**

Mr. West moved, seconded by Mrs. Philpot, to approve the Vartek Contract Extension as submitted.

AYES - Haffey, Ibold, Yorgovan, Philpot, West

NAY - None

Motion approved

XVI. 31-25

**RESOLUTION FOR FLEXIBLE SCHEDULE FOR OAK HILLS HIGH SCHOOL STUDENTS**

Mrs. Ibold moved, seconded by Mr. Yorgovan, to approve the resolution for a flexible schedule for Oak Hills High School students for standardized testing as submitted.

WHEREAS the American Institute of Research End of Course Assessment (AIR EOC) is aligned to Ohio academic standards, which were adopted by the State Board of Education in language arts (reading and writing), mathematics, science and social studies; and

WHEREAS in order for students to graduate from high school, they must meet the EOC requirements set forth by the Ohio Department of Education for their graduating class; and

WHEREAS students take the AIR EOC Test as a part of their graduation requirement; and

WHEREAS Oak Hills administration and staff are taking a proactive approach by preparing high school students for the AIR EOC tests.

THEREFORE, all students who are enrolled in a tested content for the AIR EOC Test will participate in testing during the span of April 2nd, through May 1st, 2025. Students who are not required to participate in the state testing will be on an abbreviated schedule during this span. BE IT FURTHER RESOLVED that the scheduled dates for the AIR End of Course Tests for Oak Hills High School students are April 2 & 3, April 23 & 24, and April 30 & May 1, 2025.

AYES - Ibold, Yorgovan, Philpot, West, Haffey

NAY - None

Motion approved

XVII. 32-25

**RESOLUTION DEW SPECIAL EDUCATION MODEL POLICIES AND PROCEDURES**

Mr. Haffey moved, seconded by Mr. Yorgovan, to approve the DEW Special Education Models Policies and Procedures as submitted.

Adoption to be completed by March 30, 2025.

AYES - Yorgovan, Philpot, West, Haffey, Ibold

NAY - None

Motion approved

XVIII. 33-25

**PUBLIC EDUCATION WEEK RESOLUTION**

Mrs. Ibold moved, seconded by Mr. West, to approve the Public Education Week Resolution as submitted.

February 21-25, 2025

AYES - Philpot, West, Haffey, Ibold, Yorgovan

NAY - None

Motion approved

**PERSONNEL**

**Mr. Haffey moved, seconded by Mrs. Ibold, to approve the following Personnel actions**

**(a. - q.) as submitted.** Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

**a. Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Liam Turner	Instructional Asst.	COH	Personal	01/14/25

**b. Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Stephanie Willin	Teacher	BMS	Child Care	01/21/25-03/17/25
Racheal Fern	Teacher	JFD	Child Care	02/24/25-04/01/25
Hayley Lippowitsch	School Psychologist	JFD	Child Care	01/07/25-02/14/25
Susan Burdine	Teacher	RRMS	Child Care	02/18/25-03/14/25

**c. Unpaid Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Stephanie Willin	Teacher	BMS	Child Care	03/18/25-04/10/25

**d. Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Sofia Rothwell	Instructional Asst.	II-1	01/21/25 6 hrs. per day/5 days per week
Marcy Hayes	Secretary	II-4	03/03/25 4 hrs. per day/5 days per week
Brooke Rentz	Food Service	IV-0	02/03/25 3.5 hrs. per day/5 days per week
Brooklynn Wieck	Food Service	IV-0	02/03/25 4 hrs. per day/5 days per week

**e. Salary Placement**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Jon Berning	Night Lead Custodian	II-1

**f. Rescind Supplemental Contract - 2024-2025 School Year.**

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Maria Blaas	Science Club	OAK

**g. Supplemental Contracts - 2024-2025 School Year.**

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Duane Wallace	Assistant Varsity Girls Softball Coach	OHHS
Rachel Gabbard	Assistant Varsity Girls Softball Coach (.5)	OHHS
Kamryn McCool	Assistant Varsity Girls Softball Coach (.5)	OHHS
Chloe Anlin	Assistant Varsity Boys Track Coach (.5)	OHHS
Jeannette De Witt	Assistant Varsity Boys Track Coach (.5)	OHHS
Katie Jacobs	Assistant Varsity Boys Track Coach	OHHS
Mark Fay	Assistant Varsity Girls Track Coach (.5)	OHHS
Jeanna Linenkugel	Assistant Varsity Girls Track Coach (.5)	OHHS
Kaitlyn Crean	Assistant Varsity Girls Track Coach (.5)	OHHS
Demario Pleasant	Assistant Varsity Girls Track Coach (.5)	OHHS
Tony Cappel	Head 9th Gr. Boys Baseball Coach	OHHS
Collin Duncan	Assistant Varsity Boys Lacrosse Coach (.5)	OHHS
Jacob Bush	Assistant Varsity Boys Lacrosse Coach (.5)	OHHS

Jared Seaman	Assistant Varsity Boys Lacrosse Coach (.5)	OHHS
Tom Marshall	Assistant Varsity Boys Lacrosse Coach (.5)	OHHS
Maria Blaes	Science Club (.5)	OAK
Kendra Olges	Science Club (.5)	OAK

h. **IEP Support & Compliance** - To be paid \$30.00 per hour, as submitted.

Name  
Courtney Geier  
Heather Ruehl  
Amanda Fields  
Paige Monahan  
Michelle Boeshart

i. **Special Education Nursing Coordinator** - To be paid \$5000.00 for work done in the 2024-2025 school year.

Name  
Holly Reilly

j. **Oak Hills Early Learning Center** - To be paid \$10,000.00 for administrative leadership and supervision work done in the 2024-2025 school year.

Name  
Elizabeth Wessel

k. **Literacy Leadership Team** - To be paid \$600.00 for work done in the 2024-2025 school year.

Name  
Kellie O'Brien

l. **Online Health Facilitator Lead** - To be paid \$500.00 as lead coordinator.

Name  
Chad Cornelius

m. **Facilitator for Online Health Class** - To be paid \$2000.00 each section for 2nd semester, 1/27/25-4/20/25.

<u>Name</u>	<u>Section</u>
Chad Cornelius	1 section
Scott Zang	1 section
John Valerius	1 section
Ken Meibers	1 section
Ken Boatright	1 section
Fran Gilreath	1 section

n. **Student Teacher Mentor**

<u>Name</u>	<u>University</u>	<u>Amount</u>
Chelsea Lamping	University of Cincinnati	\$400.00
Emily Amlin	Mount St. Joseph University	\$150.00
Lauren Aug	Mount St. Joseph University	\$150.00
Stephanie Betas	Mount St. Joseph University	\$150.00
Lindsey Black	Mount St. Joseph University	\$150.00
Emily Bourgeois	Mount St. Joseph University	\$150.00
Victoria Burnham	Mount St. Joseph University	\$150.00
Madison Cappel	Mount St. Joseph University	\$150.00
Jackie Cornelius-Bedel	Mount St. Joseph University	\$550.00
Karen Coster	Mount St. Joseph University	\$150.00
Kristina Dearwester	Mount St. Joseph University	\$150.00
Jon DeLotell	Mount St. Joseph University	\$550.00
Gabby Diamond	Mount St. Joseph University	\$150.00
Tricia Doyle	Mount St. Joseph University	\$550.00
Bri Duvel	Mount St. Joseph University	\$150.00
Janell Eschenbrenner	Mount St. Joseph University	\$150.00

Kristin Feichtner	Mount St. Joseph University	\$400.00
Penny Ferguson	Mount St. Joseph University	\$150.00
Amanda Fields	Mount St. Joseph University	\$550.00
Ellen Gorski	Mount St. Joseph University	\$150.00
Jim Green	Mount St. Joseph University	\$150.00
Laura Gutzwiller	Mount St. Joseph University	\$150.00
Josie Jorgenson	Mount St. Joseph University	\$150.00
Stephanie Junker	Mount St. Joseph University	\$150.00
Allison Kampel	Mount St. Joseph University	\$150.00
Jadyn Klosterman	Mount St. Joseph University	\$150.00
Jennie Magro	Mount St. Joseph University	\$400.00
Emily Majestic	Mount St. Joseph University	\$150.00
Megan Molitoris	Mount St. Joseph University	\$300.00
Paige Monahan	Mount St. Joseph University	\$150.00
Heather Packer	Mount St. Joseph University	\$150.00
Allison Papathanas	Mount St. Joseph University	\$150.00
Kristen Schlemmer-Wilson	Mount St. Joseph University	\$150.00
Caitlyn Schlimm	Mount St. Joseph University	\$150.00
Donna Steioff	Mount St. Joseph University	\$150.00
Ian Veldhaus	Mount St. Joseph University	\$150.00
Karen Volpe	Mount St. Joseph University	\$400.00
Kelli Wagner	Mount St. Joseph University	\$150.00
Tracy Weingartner	Mount St. Joseph University	\$150.00
Vanessa Wellendorf	Mount St. Joseph University	\$150.00

o. **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Christa Weber

p. **Substitute Nurse Attendant** - To be hired on an as needed basis and paid per substitute nurse attendant hourly rate.

Name

Ellie Sullivan

q. **Home Instructor** - To be hired on an as needed basis and paid \$30.00 per hour for the 2024-2025 school year.

Name

Madelyn Allen

**AYES** - West, Haffey, Ibold, Yorgovan, Philpot

**NAY** - None

Motion Approved.

## **XX. 35-25 BOARD OF EDUCATION RECOMMENDATION**

**A. The approval of an addendum to the Superintendent's Employment Contract**

**Mr. West moved, there was no second.**

No vote was taken.

## **XXI. CONSTITUENTS MAY ADDRESS THE BOARD (Limit of five minutes per constituent for a total of thirty minutes)**

- None

## **XXII. BOARD DISCUSSION**

**A. Board Development Session:**

- Mr. Brandt informed the board that the Special Services Team will be providing an update at the February 24, 2025 board meeting.

B. Superintendent Contract

- Mr. West communicated his concern regarding the superintendent's contract

XXIII. 36-25

ADJOURN

Mr. Haffey moved, seconded by Mrs. Ibold, to adjourn the meeting at 8:11 p.m.


AYES - Ibold, Yorgovan, Philpot, Haffey

NAYS - West

Motion approved.

  
\_\_\_\_\_  
President

ATTEST:

  
\_\_\_\_\_  
Treasurer

SB/sls

