

**Oak Hills Local School District
Board of Education Meeting Agenda**

Regular Meeting - September 8, 2025

Oak Hills High School

6:00 P.M. (Records Commission Meets Prior to Board Meeting)



OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

Constituents addressing the Board are required to sign in prior to the start of the meeting.

I. CALL TO ORDER

II. OPENING

III. ROLL CALL BY APPROVED ROTATION

Mischelle Philpot, Bart West, Rich Haffey, Lisa Ibold, Sam Yorgovan

IV. COMMUNICATIONS

- Building Our Future - Bond Issue November 4, 2025

V. ADOPTION OF AGENDA

VI. TREASURER'S REPORT

VII. SUPERINTENDENT'S REPORT

Principal's Report

Brian Connors, Oak Hills High School

VIII. DISTRICT REPORTS

IX. CONSTITUENTS MAY ADDRESS THE BOARD REGARDING ITEMS ON THE AGENDA

(Limit of five minutes per constituent for a total of thirty minutes)

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.

X. OLD BUSINESS

XI. NEW BUSINESS

A. Treasurer's Recommendations

1. Minutes

I recommend that the Board approve the Minutes of the Regular Board Meeting of August 4, 2025 and the Development Session of August 18, 2025 according to ORC 3313.26 and Text 6.06 as attached.

2. Monthly Financial Statement

I recommend that the Board approve the Monthly Financial Statement for July 2025 according to ORC 3313.26 and Text 6.06, as attached.

3. Donations

I recommend that the Board approve the Donations as submitted.

- | | | |
|----|---|-------------------|
| a) | From: Oak Hills Alumni & Educational Foundation | \$55,543.00 |
| | To: Oak Hills Local School District | 018-9400 |
| b) | From: Oak Hills Alumni & Educational Foundation | \$10,023.95 |
| | To: JFD Playground | 018-1822-9579-540 |
| c) | From: Mike Price | \$500.00 |
| | To: Adopt A Highlander | 018-1820-9231-500 |

4. Appropriations - FY 26

I recommend that the Board approve the fiscal year 2026 appropriations as attached.

5. Appropriation Adjustment (FY 25 fiscal year closing)

I recommend that the Board approve the fiscal year 2025 appropriation adjustments as attached.

6. Appropriation Adjustment

I recommend that the Board approve the following appropriation adjustments as submitted.(Fund 018, 200, 300, 400 or 500 are not tax supported funds)

- | | | | |
|----|----------------------------|----------|-----------------------|
| a. | OHHS Band | \$9,000 | 300-4130-640-9506-500 |
| b. | Permanent Improvement Fund | \$17,134 | 003-2821-660-9800-400 |

B. Superintendent's Recommendations

1. Resolution - Declare Students Eligible for In-Lieu-of Transportation Payments

I recommend that the Board approve the Resolution to Declare Students Impractical to Transport and Eligible for In-Lieu-of Transportation Payments as attached.

WHEREAS Section 3327.01, ORC, permits a board of education to make payment in-lieu-of transportation to a parent, guardian, or other person in charge of a student where the board of education determines that it is impractical to transport a pupil by public conveyance; and WHEREAS the Board of Education of the State of Ohio issued certain procedures for boards of education to utilize in making such determination of impracticability; and WHEREAS the Oak Hills Board of Education has fully considered Steps 2.1 through 2.6 of the State Board of Education Procedures and has determined that transportation is impractical for the students identified on the attached list and that payment in lieu of transportation should be

made to the parent, guardian, or other person in charge of said students; and
WHEREAS the payment in lieu of transportation will be the amount determined by the Ohio Department of Education as the minimum amount for each respective school year; and
WHEREAS the names, addresses and schools of attendance for the students are provided on the attached list.

NOW, THEREFORE, BE IT RESOLVED that the Oak Hills Board of Education, after full consideration of all the criteria set forth by the State Board of Education, determines that pupil transportation is impractical for the students listed and that payment in lieu of transportation by school conveyance is necessary.

BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby directed to seek the consent of the parent, guardian, or other person in charge of said students for payment in lieu of transportation.

BE IT FURTHER RESOLVED that a copy of the within Resolution be submitted to the County Board of Education pursuant to Section 3327.02, ORC, with a request that the County Board of Education affirm the within action.

BE IT FURTHER RESOLVED that consents to this determination from parents, guardians, or other persons in charge of students in this District shall be submitted to the State Board of Education for confirmation.

BE IT FURTHER RESOLVED that failure of a parent, guardian, or other person in charge of students to consent to the determination that transportation is impractical shall be submitted to the Superintendent of Public Instruction for fact finding and mediation.

2. OHLSD Student Trips

I recommend that the Board approve the following Oak Hills Local School District Student Trips as attached.

Oak Hills High School

Date: 12/2-6/26	Group: Music Dept.	Destination: Orlando, Fla
Date: 9/19-20/25	Group: Boys XC Team	Destination: Louisville, KY
Date: 11/9-11/25	Group: NHS/Student Council	Destination: Camp Campbell Gard, Hamilton, OH

3. Award of Contract - School Buses

I recommend that the Board approve the Resolution for Award of Contract for School Buses as attached.

4. OHLSD Policy Manual - Policy Revision

I recommend that the Board approve the policy revisions to the Oak Hills Local School District Policy manual as attached.

Policy 5136 Personal Communication Devices

5. Personnel

I recommend that the Board approve the following Personnel actions (a - kk) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a) Resignation - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Megan Turner	Tutor	OHLSD	Personal	08/14/25

b) Resignation - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
La Tonya Cole	Instructional Asst.	JFD	Personal	08/01/25
Sofia Rothwell	Instructional Asst.	RRMS	Personal	08/08/25
Josh Binkley	Instructional Asst.	OHHS	Personal	08/11/25
Ellen Douglas	Instructional Asst.	OHHS	Personal	09/26/25
Brooklynn Wieck	Food Service	JFD	Personal	08/12/25
Anne Roellig	Food Service Mgr.	OHHS	Retirement	09/30/25

c) Unpaid Family Medical Leave - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Janell Eschenbrenner	Teacher	COH	Child Care	09/10/25- 11/03/25

d) Unpaid Leave - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Janell Eschenbrenner	Teacher	COH	Child Care	11/04/25- 11/07/25

e) Rescind 1 Year Contract

Name
Samantha Sexton
Greta Bayless
Tammy Lindsey

f) Appointment - Classified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Payton Hornsby	Instructional Asst.	II-2	08/13/25 5 hrs. per day/5 days per week
Mauren Drew	Instructional Asst.	II-0	08/11/25 5.75 hrs. per day/5 days per week
Taylor Pickering	Instructional Asst.	II-1	08/12/25 7 hrs. per day/5 days per week
Veronica Saldana	Instructional Asst.	II-5	09/08/25 7 hrs. per day/5 days per week
James Ballinger	Custodian	I-0	08/04/25 8 hrs. per day/5 days per week
Megan Bobka	Instructional Asst.	II-2	08/13/25 6.5 hrs. per day/5 days per week
Vickie Grady	Instructional Asst.	II-1	08/18/25 3.25 hrs. per day/4 days per week
Torrey Gough	Bus Aide	I-0	08/12/25 5.5 hrs. per day/5 days per week

Colleen Schwoeppe	Bus Aide	I-4	08/12/25	2.75 hrs. per day/5 days per week
Constance Ruff	Bus Aide	I-1	08/12/25	2 hrs. per day/5 days per week
Justin Nickel	Crossing Guard	CG-1	08/14/25	4 hrs. per day/5 days per week
Angela Jones-Ray	Crossing Guard	CG-1	08/14/25	2 hrs. per day/5 days per week
Katy Owen	Instructional Asst.	II-3	08/18/25	7 hrs. per day/5 days per week
Margie McGaha	Preschool Aide	II-0	08/14/25	6.75 hrs. per day/4 days per week
Jamie Brossart	Instructional Asst.	II-1	08/18/25	5 hrs. per day/5 days per week
Alexa Luebbering	Instructional Asst.	II-2	09/02/25	5.75 hrs. per day/5 days per week
Caroline Walter	Instructional Asst.	II-1	08/21/25	7 hrs. per day/5 days per week
Regina Roeder	Food Service	IV-0	08/20/25	4 hrs. per day/5 days per week
Daryl Henderson	Instructional Asst.	II-5	08/26/25	7 hrs. per day/5 days per week
Miranda Creech	Instructional Asst.	II-5	09/08/25	7 hrs. per day/5 days per week
Aubri Milton	Instructional Asst.	II-1	09/08/25	6.5 hrs. per day/5 days per week
Jayla Stuhan	Instructional Asst.	II-0	09/02/25	6.5 hrs. per day/5 days per week
Jasmin Bates	Instructional Asst.	II-5	09/08/25	6.5 hrs. per day/ 5 days per week
Mary Rouse	Instructional Asst.	II-2	09/08/25	7 hrs. per day/5 days per week
Michelle Kallmeyer	Food Service	IV-0	09/11/25	3.5 hrs. per day/2 days per week
Chelsea Cooper	Instructional Asst.	II-3	09/08/25	6.75 hrs. per day/5 days per week

g) Appointment - Parent Mentor

<u>Name</u>	<u>Salary</u>	<u>Effective</u>
Julie Dunford	\$34.82/hr. 5 hrs. per day/207 days per year	07/01/25

h) Appointment - Tutor - 2025-2026 School Year.

<u>Name</u>	<u>School</u>	<u>Effective</u>
Anastasia Eggerman	St. Jude	09/08/25

i) Appointment - Intern Psychologist - 2025-2026 School Year

<u>Name</u>	<u>School</u>	<u>Effective</u>
Josie Lyons	COH/DMS	08/11/25
Kelly Mumbach	OHHS/JFD	08/11/25

j) Appointment - Instructional Assistant - 1 Year Contract 2025-2026.

<u>Name</u>
Brett Graves

k) 2 Year Contract - Classified (07/01/24-06/30/26)

<u>Name</u>
Regina Cole

l) Rescind Supplemental Contracts - 2025-2026 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Kyle Lanker	Assistant Varsity Boys Soccer Coach	OHHS
Beth Ludwig	Baking Club (.5)	OHHS
Jenny Meyer	Baking Club (.5)	OHHS

m) Supplemental Contracts - 2025-2026 School Year

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Cade Grimmett	Assistant Varsity Boys/Girls Swim Coach	OHHS
Cecilia Sommer	Assistant Varsity Boys/Girls Swim Coach(.5)	OHHS
Brent Foland	Assistant Varsity Boys/Girls Swim Coach(.5)	OHHS
Hailey Sullivan	Head Middle School Boys/Girls Swim Coach	Middle Schools
Adam Schmidt	Head 8th Gr. Girls Basketball Coach	BMS
Joshua Batte	Head 8th Gr. Boys Basketball Coach	DMS
Justin Hailey	Head 7th Gr. Boys Basketball Coach	DMS
Jenny Meyer	Baking Club	OHHS
Stana Flower	Science Club	OAK
Maria Fraulini	Head Varsity Boys Tennis Coach	OHHS

n) Event Workers - To be paid as submitted.

<u>Name</u>
Logan Andriot
Adam Goldfuss
Elijah Mitchem
Dan Roberts
Josh Ward
Jared Meyer

o) Oak Hills Mentoring Program - To be paid \$500.00 each for being a mentor during the 2025-2026 school year.

<u>Name</u>
Stephanie Dann (2)
Susan Dochterman
Chris Hoferer (2)
Gina Nakagawa
Chelsey Sweatman
Kenny Boatright (2)

Tessa Keyes
Libby Boeing
Amy Lawson
Kathy Herrmann (2)
Amy Ostendorf
Kelsey Miller
Ian Veldhaus
Karen Mulcahey
Amy Morreale
Vanessa Wellendorf
Kelli Wagner
Amanda Mejia
Michelle Boeshart
Mollie Harloff
Gayle Hunt (2)
Amanda Fields
Karen Singleton (2)
Sarah Bertke
Olivia Lang
Carie Lewis
Carrie Pelphrey
Sarah Kamp
Mary Berger
Marie Strauss
Kristina Dearwester
Ellen Gorski
Stephanie Enzweiler
Sara Tassone
Julie Lemmink
Caitlynn Schlimm
Christina Simonson
Jen Schehr (2)

p) Development Curriculum Map (Middle School Advisory) - To be paid \$150.00 per day, up to 5 days, for work done June 15 - August 1, 2025.

Name

Kim Riesenbeck
Nicole Miller
Erin Eiser
Melissa McKnight
Jack Vetter
Greg Grote
Melissa Vassallo

- q) **Algebra 2 - Realign Curriculum Map & Assessments** - To be paid \$150.00 per day, up to 5 days, for work done June 1 - July 31, 2025.
Name
Holly Wentz
Jennifer Broxterman
- r) **Summer Career Connector** - To be paid \$750.00 for 5 days work done summer 2025.
Name
Kristen Listerman
- s) **Revision of Maps & Common Assessments** - To be paid \$150.00 for work done summer 2025.
Name
Victoria Aviles-Brooks
- t) **Crisis Team Training** - To be paid \$75.00 each for work done on August 5, 2025.
Name
Vanessa Wellendorf
Markie Gahris
Krista Hatfield
Nichol Hays
Amy McNabb
Katie Klus
Vickie Ferrarelli
Julie Lawhead
Paige Monahan
Sandy Lang
- u) **Summer LLT Meeting** - To be paid \$75.00 each for work done on August 7, 2025.
Name
Paul Feichtner
Lisa Frey
Caitlin Schlimm
Lindsay Black
Christy Tiernan
Nancy Henn
Jen Drake
Maggie Brown
Jillian Anthon
Heather Packer
Laura Adair
Erin Mohs
Beth Combs
Julia Lawhead
Tami Walker
Jen Murphy

- v) **FLST Planning** - To be paid \$60.00 each for work done on June 12, 2025.

Name

Hannah Burns
Teri Egbers
Lauren Flynn
Markie Gahris
Emily Scotti
Jeff Lyman
Angie Ray
Debi Reigers

- w) **DIT Data Review** - To be paid \$75.00 each for work done on June 18, 2025.

Name

Hannah Burns
Melissa Claus
Nicole Deiser
Nichol Hays
Olivia Hosty
Julie Lawhead
Jennifer Murphy (SPR)

- x) **Graphic Art Support** - To be paid \$200.00 work done summer 2025.

Name

Jon DeLotell

- y) **BIT** - To be paid \$75.00 each for work done Summer 2025.

Name

Kayla Reeder
Tami Walker
Emma Kitzmiller
Sophia Herrmann
April Ferneding
Kellie O'Brien
Krista Hatfield
Markie Gahris
Katie Bourgeois
Vanessa Wellendorf
Sandy Lang
Jeff Lyman
Julie Lawhead
Cindy Nader
Nikki Hays
Stacey Bode
Jadyn Klosterman
Kayla Worley
Mariam Soliman
Kala Koons
Tessa Keyes
Kim Schibi

Sarah Campbell
Emily Scotti
Olivia Hosty
Beth Ludwig
Amy Asper
Hannah Burns
Nicole Deiser
Jenn Murphy (OHHS)
Lindsie Reinhold
Katherine Shoals
Ian Veldhaus
Katie Klus
Chelsey Schneider
Kiarra Edwards
Carrie Pelphrey
Debi Reigers
Kim Riesenbeck
Kortney Gramke
Lauren Flynn
Amy McNabb
Mary Berger
Tanya Kist
Amy Morreale
Jennifer Schehr
Elizabeth Wessel
Meredith Schroeder
Kalie Meyer

z) Mini BIT Meeting - To be paid \$30.00 per hour for work done summer 2025.

Name

Mariam Soliman
Nichole Miller
Heather Packer
Julia Lawhead
Gayle Hunt
Erica Rolfes
Tami Moore

aa) BIT Root Cause Analysis Work - To be paid \$30.00 per hour for work done summer 2025.

Name

Carrie Pelphrey
Kim Riesenbeck
Beth Ludwig

bb) Digital Citizenship Development & Support - To be paid \$250.00 for work done in the 2025-2026 school year.

Name

Ken Meibers
Chad Coomes
Sam Ostendorf
Kathy Appiarius
Holly Sherwood
Christie Wegman
Tori Kruse
Kristen Niehaus
Leeann Garrett

cc) Development of Units at a Glance (Math Gr. 3-5) - To be paid \$150.00 per day, up to 5 days, for work done July 1 - August 1, 2025.

Name

Nicole Deiser
Melissa Claus

dd) Lead Immersion Teacher - To be paid \$2000.00 for work done in the 2025-2026 school year.

Name

Vanessa Salgado

ee) EMIS/Special Education Compliance - To be paid \$20.00 per hour, up to 15 hours per week.

Name

Kerri Muench

ff) Alt 3 Staff (3:00-7:00) - To be paid \$30.00 per hour on an as needed basis for the 2025-26 school year.

Name

Nancy Kordenbrock-Guess
Bill Deters

gg) Adult Education 22+ Program - To be paid \$30.00 per hour for work done 2025-2026 school year.

Name

Kerri Muench - Coordinator
Mary Rose Lierman

hh) Substitute Food Service - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Sharon Bowling
Regina Roeder

ii) **Substitute Nurse Attendant** - To be hired on an as needed basis and paid per substitute nurse attendant hourly rate.

Name

Emily Casey

Kelly Preuth

Holly Witterstaetter

Kristy Hedrick

jj) **Substitute Bus Driver** - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

Name

Muhanad Kablawi

kk) **Substitute Van Driver** - To be hired on an as needed basis and paid per substitute van driver hourly rate.

Name

Gene Seibel

XII. CONSTITUENTS MAY ADDRESS THE BOARD (Limit of five minutes per constituent for a total of thirty minutes)

XIII. BOARD DISCUSSION

XIV. EXECUTIVE SESSION - as necessary to protect the interests of the school district or the possible expenditure of public funds to be made in connection with economic development matters - Sect. 121.22(G)(8), ORC.

XV. ADJOURNED