Oak Hills Local School District
Board of Education Meeting Agenda
Regular Meeting - November 2, 2026
Springmyer Elementary School
6:00 P.M. (Records Commission Meets Prior to Board Meeting)

OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:
All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

Constituents addressing the Board are required to sign in prior to the start of the meeting.

I. CALL TO ORDER

II. OPENING

III. ROLL CALL BY APPROVED ROTATION
Lisa Ibold, Rich Haffey, Bart West, Sam Yorgovan, Shane Krugler

IV. COMMUNICATIONS

V. ADOPTION OF AGENDA

VI. SUPERINTENDENT'S REPORT
A. Principal's Report
Mark Winters, Springmyer Elementary School

VII. TREASURER'S REPORT

VIII. DISTRICT REPORTS

IX. CONSTITUENTS MAY ADDRESS THE BOARD REGARDING ITEMS ON THE AGENDA
(Limit of five minutes per constituent for a total of sixty minutes)

Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of sixty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of sixty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so.

X. OLD BUSINESS

XI. NEW BUSINESS
A. Treasurer's Recommendations

1. Minutes
I recommend that the Board approve the Minutes of the Regular Board Meeting of October 5, 2026 and October 19, 2026 according to ORC 3313.26 and text 6.06 as attached.

2. Donations

I recommend that the Board approve the Donations as submitted.

a)	From:	Fuzzy Pickles Inc	$500.00
	To:	Veterans Day Ceremony OHHS	018-1822-9531-500
b)	From:	Virginia & Matthew Strange	$500.00
	To:	RRMS Care Closet	018-1822-9532-580

3. Resolution - Requesting Authority to File Modified Tax Budget

I recommend that the Board approve the Resolution Requesting Authority from the Hamilton County Budget Commission to file a Modified Tax Budget for the 2027/28 Fiscal Year as attached.

4. Resolution Authorizing the Transfer of Funds

I recommend that the Board approve the transfer of funds from the school district's Permanent Improvement Fund (Fund 003) to the General Fund (001) as attached..

B. Superintendent's Recommendations

1. OHLSD Policy Manual - Policy Revision

I recommend that the Board approve the policy revisions to the Oak Hills Local School District Policy manual as attached.

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Policy 0145 Filling a Board Vacancy

Policy 0146 Resignation or Removal

Policy 1231 Outside Activities of Staff Administrators

Program

Policy 2111 Parent and Family Engagement

Policy 2261 Title 1 Services

Policy 2261.01 Parent and Family Member Participation in Title 1 Programs

Policy 2261.02 Parents' Right to Know

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Policy 2265 Protections of Individual Beliefs, Affiliations, Ideals, or Principles of Political Movements and Ideology

Policy 2431 Interscholastic Athletics

Policy 2431.07 Extracurricular Participation of Non-Enrolled Public High School Students

Policy 3231 Outside Activities of Staff

Policy 4231 Outside Activities of Classified Staff

Policy 5111.01 Homeless Students

Policy 5224 Youth Membership Organization Access

Policy 5330 Use of Medications

Policy 5463 Credits from State-Chartered, Special, and Nonchartered Nonpublic Schools

Policy 5514 Use of Bicycles

Policy 6100 Proper Use of Public Funds

Policy 6423 Use of Credit Cards

Policy 7540.10 Recording and AI Processing of Communications on School Property and at School Events

Policy 8120 Volunteers

Policy 8330 Student Records

Policy 8470 Sex Offender Notification

Policy 9700 Relations with Special Interest Groups

2. **Resolution ODEW Special Education Model Policies and Procedures**
I recommend the Board approve the resolution adopting the ODEW Special Education Model Policies and Procedures dated April 4, 2025, and rescinding Resolution No. 32-25, as attached.

3. **Resolution - OHHS MidTerm Exam Schedule Proposal**
I recommend that the Board approve the Resolution for the Oak Hills High School MidTerm Exam Schedule Proposal for the 2026-2027 school year as attached.
WHEREAS Oak Hills High School is committed to reaching all students and ensuring that 100% of the student population is learning and achieving at a high level. The Semester Exam Schedules not only maintain the integrity of assessing student learning but provides teachers an opportunity to appropriately and accurately assess student performance at a high level; and WHEREAS As a result of high-level assessment, Oak Hills High School students will be learning at a high level as they display their knowledge through application questions and evaluative writing; and WHEREAS Oak Hills High School recognizes that the proposed "semester exam schedule" will ultimately benefit student learning. The benefits are as follows: (1.) Semester Exams will maintain the integrity of assessing student learning, allowing for alignment to other high-stakes tests including AP and ACT while evaluating students' growth and progress in their current coursework. (2.) There is ample time for students to work individually with teachers for remediation and intervention. (3.) Team Time in the afternoon will allow staff to work collaboratively to revise and align academic curriculum maps, review common assessments, and analyze data to prepare for the second semester. This time will ensure all staff participate in this essential curriculum process and paid summer work will be minimal. BE IT RESOLVED that Oak Hills High School recommends that the Oak Hills School Board approve a Semester Exam Schedule to adjust the schedule from December 15th, 2026 through December 18th, 2026.

4. **OHLSD Student Trips**
I recommend that the Board approve the following Oak Hills Local School District Student Trips as attached.

Bridgetown MS		
Date: 5/15-19/2028	Group: 8th Grade	Destination: Washington DC
Rapid Run MS		
Date: 5/15-19/2028	Group: 8th Grade	Destination: Washington DC
Delhi MS		
Date: 5/11-14/2027	Group: 8th Grade	Destination: Washington DC

5. **Personnel**
I recommend that the Board approve the following Personnel actions (a-t) as submitted.
Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a) Resignation - Certified

Name	Assignment	School	Reason	Effective
Christine Miller	Teacher	RRMS	Retirement	04/30/27
Mark Winters	Principal	SPR	Retirement	08/01/27
Linda Kuhn	Teacher	OAK	Retirement	07/31/27
Kathleen Appiarius	Teacher	RRMS	Retirement	05/31/27

b) Resignation - Classified

Name	Assignment	School	Reason	Effective
Karen Kramer	Secretary	JFD	Personal	09/29/26
Karen Floyd	Secretary	JFD	Retirement	07/01/27
Ann Turner	Instructional Asst.	COH	Personal	10/28/26

c) Unpaid Family Medical Leave - Certified

Name	Assignment	School	Reason	Effective
Emily Scotti	School Counselor	DMS	Child Care	12/03/26-12/21/26
Becca Ewing	Teacher	OAK	Child Care	12/03/26-02/01/27
Kierstin Gall	Teacher	JFD	Child Care	12/14/26-01/28/27

d) Unpaid Leave - Classified

Name	Assignment	School	Reason	Effective
Nicole Williams	Food Service	OHHS	Medical	09/10/26-10/18/26

e) Appointment - Classified

Name	Assignment	Salary	Effective
Ashley Masson	Secretary	II-0	10/19/26
		5 hrs. per day/5 days per week	
Anna Riesenberger	Instructional Asst.	II-0	10/29/26
		6.75 hrs. per day/5 days per week	
Michael Siberski	Bus Driver	III-0	10/28/26
		6 hrs. per day/5 days per week	

f) Appointment - Classified Administrative Contract - 10/26/26-06/30/28

Name	Assignment
Mark Mullens	Director of Transportation

g) Salary Placement

Name	Assignment	Salary
Jack Lewis	Mechanic	1-10
Sean Horrocks	Facility Manager	IV-12

h) **Supplemental Contracts** - 2026-2027 School Year.

Name	Assignment	School
Cecilia Sommer	Assistant Varsity Boys/Girls Swim Coach (.5)	OHHS
Brent Foland	Assistant Varsity Boys/Girls Swim Coach (.5)	OHHS
Dimiter Zafirov	Assistant Varsity Boys/Girls Swim Coach	OHHS
Jenn Cook	K-Culture Club	OHHS
Kate Burkart	Her Story Club	OHHS

i) **Bridgetown Middle School Music** - To be paid as follows for rehearsal & holiday choir concert, December, 2026.

Name	Assignment	Amount
Julie Marratta	Piano Accompanist	$250.00

j) **Career Fair Liaison** - To be paid $500.00 each for work done in the 2026-2027 school year.

Name
Kathy Appiarius
Emily Metz
Emily Futscher

k) **ELA Planning & Implementation** - To be paid $1200.00 each for work done in the 2026-2027 school year.

Name
Lindsey Black
Lisa Frey
Paul Feichtner
Caitlyn Ulmer
Laura Adair
Sarah Bertke
Heather Packer
Jennifer Drake
Gabby Diamond
Maggie Brown
Jillian Anthon
Tracy Eiding
Beth Combs
Erin Mohs
Julia Lawhead
Jennifer Murphy (DO)
Tami Walker
Jessica Rahm
Caroline Gaist
Victoria Renner

l) **Math Planning & Implementation** - To be paid $1200.00 each for work done in the 2026-2027 school year.

Name
Julie Evans
Katherine Shoals
Jessica Seger
Vanessa Salgado

Brandi Norman
Amara Krimmer
Sophia Herrmann
Rita Brown
Sue Duwell-Glassmeyer
Shannon Moore
Jenna Kirchgessner
Sara Pollitt

m) **Content Lead Team** - To be paid $1500.00 each for work done in the 2026-2027 school year.

Name
Kelsey McClanahan
Tessa Keyes
Robyn Stuhan
Craig Bishop
Courtney Vaive
Kala Koons
Sam Ostendorf
Sarah Campbell
Jordan Needham
Stacie Bode
Ryan Ihrig
Parker Drake
Alison Papathanas
Jen Murphy (OHHS)
Beth Ludwig
Ashleigh Budge
Brooks Klosterman
Emily Futscheer
Jeremy Miller

n) **International Travel (Spain & Germany)** - To be paid as follows to chaperone for summer 2025 & 2026.

Name	Amount
Maria Fraulini	$200.
Vanessa Salgado	$100.
Christina Cooper	$100.
Chris Gibfried	$100.
Kristen Schlemmer-Wilson	$100.
Rita Brown	$100.
Rogar Schneider	$100.
Cheryl Vandewalle	$100.

o) **Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name
Karen Kramer
Shelley Ruffing

p) Substitute Food Service - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name
Doronna Griffin
Tracey Herron
Allison Lipps

q) Substitute Custodian - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name
Barbara Sizer

r) Substitute Bus Driver - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

Name
Georgia Carver

s) Substitute Nurse Attendant - To be hired on an as needed basis and paid per substitute nurse attendant hourly rate.

Name
Jacquilyn Gardner

t) Substitute Bus Aide - To be hired on an as needed basis and paid per substitute bus aide hourly rate.

Name
Maryann Becker

6. Personnel

I recommend that the Board approve the following Personnel actions (a-b) as Submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a) Unpaid Family Medical Leave - Certified

Name	Assignment	School	Reason	Effective
Kacie Fisher	Teacher	RRMS	Child Care	11/16/26-01/13/27

b) Unpaid Leave - Certified

Name	Assignment	School	Reason	Effective
Kacie Fisher	Teacher	RRMS	Child Care	01/14/27-05/28/27

XII. BOARD DISCUSSION

XIII. EXECUTIVE SESSION - consideration of the employment of a public employee or official.

XIV. ADJOURNED