

PAUL'S BUS SERVICE
3561 W. KEMPER RD. CINCINNATI, OHIO 45251 851-5089
TRANSPORTATION LETTER

Dear Parents,

If you are not eligible for Oak Hills school bus transportation and would like yellow bus service for the 2017-2018 school year, please complete the attached registration form and return it by **July 10, 2017**. Paul's Bus Service routing is based on the registrations we receive each year, and returning this form (**with the 1st month's payment and a non-refundable \$12.00 PER SCHOOL registration fee**) as soon as possible can insure your student(s) a place on the bus with the best possible pickup and drop off location.

Provided enough registrations are received, we will provide AM and PM services to any elementary, middle school or high school. Every student must be registered with Paul's Bus Service each year to be eligible for a bus. Please send one (1) form for each student. **Additional siblings must have the same address to get the discounted rate**. Failure to register your student(s) early enough could result in being placed on a waiting list. Once the buses are full, you will be placed on a waiting list that is reviewed on a weekly basis.

Paul's Bus Service will only provide one-way transportation for kindergarten students. This means we will provide transportation to school for an AM student, and home from school for a PM student. No mid-day service is available for Kindergarten. The one-way fee (for Kindergarten only) is \$50.00 per month.

We **do not** pro-rate payments. **Bus passes must be purchased from the driver (by check or money order) before the 15th of each month**. If your payment has not been received by the 15th of the month without prior arrangements through the office, **we reserve the right to cancel your student's transportation and assign that seat to another student. (NO POST DATED CHECKS)** You must make monthly payments, regardless of how often the student(s) rides. To assure proper credit to your account, **all checks and money orders must have the student(s) name on them, especially when the payment is for more than one student and/or their last names are different**. When families have divided and are sharing the responsibility of making monthly payments, please send only one (1) check each month to cover all the riders.

There will be a \$30.00 charge for non-sufficient funds checks. All NSF checks that are not made good immediately by money order will cause service to be discontinued.

If your student(s) is involved in sports or other activities and does not ride, you may cancel service for those months at the risk of losing the seat. If you choose to resume service you must call the office ahead of time to restart service. If a seat is no longer available, you will be placed on a waiting list and given a seat when one becomes available. **You must call the office to cancel service for any reason**. If you do not call the office to cancel service, you are still responsible for those monthly payments because we will assume that you are still using the service, even if no one is riding. Because the seat has been reserved for your student(s), no refunds (partial or full) will be given once the month has started.

Any questions or concerns with our service, please call the office. Please **do not** confront the driver. The driver is there to transport your student(s) safely and does not need any additional distractions.

WEATHER CONDITIONS – Please watch your local news for school delays or closings. If Oak Hills is on a 2 hr. delay due to weather, the buses will run 2 hrs. later than normal. High school late start days will be at regular scheduled times. On early release (exam) days, Paul's Bus Service will provide service for students who are on early release at the scheduled release time, or as early as possible.

* Paul's Bus Service reserves the right to discontinue transportation to any student for any behavior/action by the student or parent that is considered dangerous, abusive, or threatening.*

Route information and payment envelopes will be mailed to you the week before school begins. Thanks!

*****PLEASE KEEP THIS PAGE FOR YOUR RECORDS*****

PAUL'S BUS REGISTRATION FORM 2017 – 2018 SCHOOL YEAR
OAK HILLS SCHOOL DISTRICT

If you are interested in receiving bus service, please fill out this form and return it immediately along with the 1st month's payment and \$12.00 registration fee. Checks will not be cashed until July 10, 2017.

STUDENT NAME

Please use **one form per student**. You may copy this

form or get an extra copy from your school office.

Additional siblings must have the

same address to receive the discounted rate.

STUDENT ADDRESS (OR DAY CARE PROVIDER)

NEAREST SIDE STREET

The fees for the school year will be:

\$12.00 – registration fee (per school)

\$95.00 a month – 1st student (\$95.00)

\$50.00 a month- each add'l student (sibling) (\$145.00)

\$50.00 for Kindergarten – Circle AM or PM

HOME PHONE #
ALTERNATE PHONE #

GRADE DOB
SCHOOL

**PRICES ARE SUBJECT TO
CHANGE**

DUE TO FUEL PRICES.

PAYMENTS MUST BE RECEIVED

BEFORE THE 15TH OF EACH MONTH.

*We prefer payments be given to the
driver*

SEND ALL REGISTRATION FORMS TO:

PAUL'S BUS SERVICE

3561 W. KEMPER RD.

CINCINNATI, OHIO 45251

513-851-5089

E-MAIL ADDRESS - Would you like to
be contacted

by e-mail for updates (delays,
changes, etc) ? yes / no

**PRIMARY EMERGENCY
CONTACT
PHONE #**

**SECONDARY EMERGENCY
CONTACT
PHONE #**

MOTHER'S NAME

ADDRESS

BEST CONTACT #

FATHER'S NAME

ADDRESS

BEST CONTACT #

**NOTE: Registration forms received before 7/10/17 will have the best chance of being placed on a bus by
1st day of
school. Forms received after 7/10/17 may not receive service before 9/1/17. If service is
started after the first day
of school you will be called when your student(s) is placed on a route and may start
riding. Continually calling
the office for updates merely slows down the process of getting students started for the
year.**

PLEASE READ AND SIGN THE BACK OF THIS FORM BEFORE RETURNING

DO NOT WRITE BELOW THIS LINE - FOR OFFICE USE ONLY

ROUTE # AM _____ PM _____ SEAT # _____
RECEIVED _____

DATE

BUS STOP _____
STARTED _____

DATE

PICK UP TIME _____ ENTERED IN DATA BASE _____
SENT _____

MAILER